

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

Wednesday October 5, 2011

Meeting was called to order by Commission President William Zelinski at 8:00 a.m.

Present: Commissioners Dale Youngquist, Tim Hamblin, Kathy Bauer, Raymond Zielinski, Gordon Falck, Mike Sams, William Zelinski; Manager Randall Much, Accountant Roger Voigt.

Also Present: Jeff Kellner, Chad Olsen (McMAHON); Paul Much (MCO); Colleen Miller, Pamela Wascher (Town Greenville residents); Mike King (Post Crescent).

Correspondence

The following correspondence was discussed:

- A. September 12, 2011 letter from Wisconsin DNR to William Zelinski, NMSC President.
RE: Acknowledgement of Receipt – Biosolids Storage Building Plans & Specs.

Budget, Finance, Personnel

The Commission discussed the request from Godfrey & Kahn S.C. for a fee adjustment relating to the preparation of the \$4,500,000 Sewerage Commission Revenue Bond Anticipation Notes. After discussion, motion by Commissioner Raymond Zielinski, seconded by Commissioner Tim Hamblin to defer this matter to the next Regular Meeting of the Commission. Motion carried unanimously.

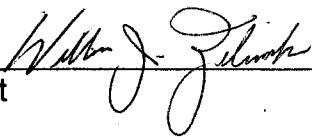
Commissioner Dale Youngquist updated the Commissioners on informational meetings held with the Town of Greenville on September 29 and October 4. Concerns expressed were safety, smell, class "B" product. The DNR representative in attendance, Gerry Novotny, indicated the public comment period would be extended beyond the October 5 deadline. Comments made toward the Town of Greenville representatives questioned how this made it this far in the process without Town of Greenville residents being informed. Odor issues were discussed; Manager Much indicated the Commission would be sensitive to the concerns and would work to eliminate odors if they occur. The Commission questioned Chad Olsen on how many billable hours it would take to make a determination of what it would take to convert the class "B" biosolids of the Commission to class "A". Chad felt it would take 40 – 80 hours to complete this task. Motion made by Commissioner Dale Youngquist, seconded by Commissioner Kathy Bauer to authorize Chad Olsen to proceed with the task of determining what it would take to have the current class "B" biosolids treated to become a class "A" biosolids. Motion carried unanimously.

Operations, Engineering, Planning

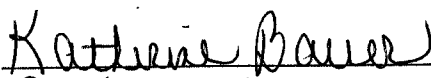
Chad Olsen discussed the bid opening on September 30th. The low bid was from Cardinal Construction from Fond du Lac. They did not see any irregularities. Alternate bids 3 and 4 were discussed. Commissioner Dale Youngquist questioned if all bids were bidding with the same

quality concrete. Chad reported yes; Cardinal Construction is a second generation company. Jeff Kellner reported he did the review of Cardinal Construction as best as he could perform as well as reviewing the Cardinal Construction bid with the company to make sure they did not miss any points in the bid. Jeff also reported he looked at all the subcontractors. All the subcontractors are good quality firms; there is nothing they found that would indicate this is not a good company. Chad recommends the Commission should include the option for installing the vapor barrier in the roof. Commissioner Dale Youngquist indicated the landscaping should also be included in the approval. The Commission discussed how to proceed in awarding the contract; should it be conditionally awarded or should they wait to award the contract. The Commission further discussed not receiving final approval from the DNR or receiving the storm water site approval from the Town of Greenville. After discussion, it was the consensus of the Commissioners to wait on awarding the contract until after the Town of Greenville and DNR approvals are received.

Motion made by Commissioner Raymond Zielinski, seconded by Commissioner Gordon Falck to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:39 a.m.



President



Secretary