

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Monday August 28, 2023 – 10:30 A.M.

101 Garfield Avenue, Menasha WI 54952

AGENDA

1. ROLL CALL

2. APPROVAL OF MINUTES

- July 18, 2023 Special Meeting-Closed Session
- July 27, 2023 Regular Meeting and Closed Session.

3. CORRESPONDENCE

4. OLD BUSINESS

5. NEW BUSINESS

- Operations, engineering matters -

A. McMahon Associates Report – Update and discussion on the following projects with potential action to be taken based on discussions held:

1. Phosphorus Removal & UV Disinfection Equipment.

B. McMahon Invoices

#931586	Anaerobic Digester Emptying Guidelines	\$ 743.50
#931587	Biosolids Management	\$ 7,003.20
#931588	As-Needed SCADA and Control Services	\$ 883.93

C. HACH Filtrax/Phosphax Analyzer Service Agreement Renewal.

D. Operating Report for July 2023

1. Operating Report.
2. Equipment and Grounds Report.

6. CLOSED SESSION – The Commission intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. During the closed session, the Commission will discuss real estate matters. (Roll Call Vote Required). The Commission will return to open session following the closed session.

- Budget, finance matters -

E. Accounting Report for July 2023.

1. Financial Statements.
2. Cash & Investment Report.

F. Discussion and potential action regarding Beduhn Properties Agency Agreement

G. Discussion and potential action regarding bio solids hauling and sludge storage options.

H. Update and Discussion on Contract Renewal for the Wastewater Service Agreement between Sonoco/U.S. Paper Mills and the NMSC; with Potential Action(s) to be taken on matters discussed.

- I. MCO Invoices.

#29880	September 2023 Contract Operations	\$ 142,367.48
#29917	Use of MCO Vehicles – June	\$ 484.25
#29953	Use of MCO Vehicles – July	\$ 392.99

- J. Vouchers – Operating and Payroll Vouchers #14000 thru #140053 in the amount of \$347,163.46 for the month of July 2023.

- K. NMSC Draft 2024 Budget.
 - 1. Review and discussion of Draft Budget with potential action to be taken based on discussion held.
 - 2. Set date & time for public hearing.

7. ADJOURNMENT.