

**NEENAH-MENASHA SEWERAGE COMMISSION**  
**Regular Meeting**  
**Tuesday October 26, 2021 - 8:00 A.M.**  
**NMSC Offices**  
**101 Garfield Avenue, Menasha WI 54952-3397**

**AGENDA**

**1. ROLL CALL**

**2. PUBLIC FORUM**

**3. APPROVAL OF MINUTES**

- September 28, 2021 Regular Meeting, September 28, 2021 Closed Session, and October 6, 2021 Special Meeting.

**4. CORRESPONDENCE**

- A. October 12, 2021 letter from Mark Stanek, DNR Wastewater Engineer to Dale Youngquist, NMSC President.  
RE: WPDES Permit - Phosphorus Compliance Schedule Timeline revised to 4/1/2027.

**5. OLD BUSINESS**

**6. NEW BUSINESS**

- **Operations, engineering matters** -

- A. McMahon Associates Report – Update and discussion on the following projects with potential action to be taken based on discussions held:

- 1. Treatment Facility Re-Rating Study.
- 2. Phosphorus Removal & UV Disinfection Equipment.
- 3. Plant Digester Boiler Replacement.
  - a. Certificate for Payment #3 from August Winter & Sons in the amount of \$60,288.10.
- 4. WPDES Permit Application Assistance.
- 5. Preliminary Rate Study related to Phosphorus Removal & UV Disinfection Construction Project.
- 6. Land Swap with the City of Menasha.

- B. McMahon Invoices

#924107 phase 08	Boiler Replacement – Construction Phase	\$ 424.00.
#924108	Phosphorus Removal – Treatment Design	\$4,650.00.
#924109	Phosphorus Removal Preliminary Rate Study	\$1,245.00.

- C. McMahon agreement for Professional Services – New Boiler Installation Air Permitting Assistance.

- D. Request for New Connection Point in the Town of Neenah S.D. #2 – at Lift Station #7.

- E. Sewer Extension Request – First Addition to Lake Park Heights located in the City of Menasha, Harrison Utilities.

- F. Operating Report for September 2021

- 1. Operating Report.
- 2. Equipment and Grounds Report.

- **Budget, finance matters** -

- G.** Accountant's Report for September 2021.
  - 1. Financial Statements.
  - 2. Cash & Investment Report.
  - 3. Proposed Reduction of O&M rates to 2021 Budget Amount for Invoicing issued on 11/20/2021 for December.
  
- H.** Update on Contract Renewal for the Wastewater Service Agreement between Sonoco/U.S. Paper Mills and the NMSC.
  
- I.** 2021-2022 Snow Plowing Agreement.
  
- J.** MCO Invoices.

#27575	November 2021 Contract Operations	\$130,144.08.
#27612	MCO vehicle mileage reimbursement	\$ 243.75.
  
- K.** Vouchers – Operating and Payroll Vouchers #138978 thru #139028 in the amount of \$482,004.77 for the month of September 2021.

**7. OTHER BUSINESS TO COME BEFORE THE COMMISSION**

- A.** Motion to acknowledge that the Town of Harrison Waverly Sanitary District, by operation of statutory law became Harrison Utilities.

**8. ADJOURNMENT.**