

NEENAH-MENASHA SEWERAGE COMMISSION
Regular Meeting
Tuesday November 23, 2021 - 8:00 A.M.
NMSC Offices
101 Garfield Avenue, Menasha WI 54952-3397

AGENDA

1. ROLL CALL

2. PUBLIC FORUM

3. APPROVAL OF MINUTES

- October 26, 2021 Regular Meeting.

4. CORRESPONDENCE

5. OLD BUSINESS

- A. Interceptor transfer of ownership to City of Neenah – approval of Conveyance of Rights in Land.

6. NEW BUSINESS

- **Operations, engineering matters** -

- A. McMahon Associates Report – Update and discussion on the following projects with potential action to be taken based on discussions held:

- 1. Treatment Facility Re-Rating Study.
- 2. Phosphorus Removal & UV Disinfection Equipment.
- 3. Plant Digester Boiler Replacement.
 - a. Certificate for Payment #4 from August Winter & Sons.
- 4. WPDES Permit Application Assistance.
- 5. Preliminary Rate Study related to Phosphorus Removal & UV Disinfection Construction Project.
- 6. NMSC Air Permitting.

- B. McMahon Invoices

#924461	Phosphorus Removal – Tertiary Design	\$4,650.00.
#924462 phase 06	Boiler Replacement – SCADA Modifications	\$ 350.00.
#924462 Phase 08	Boiler Replacement – Construction Phase	\$1,521.00.

- C. McMahon Agreement for Professional Services for Hypochlorite options and costs.

- D. Sewer Extension Requests

- 1. Woodland Heights located in City of Menasha, Harrison Utilities.
- 2. Woodland Lakes Cottages located in City of Menasha., Harrison Utilities.

- E. Operating Report for October 2021

- 1. Operating Report.
- 2. Equipment and Grounds Report.

- **Budget, finance matters** -

- F. Accountant’s Report for October 2021.

- 1. Financial Statements.
- 2. Cash & Investment Report.

- G. Update on Contract Renewal for the Wastewater Service Agreement between Sonoco/U.S. Paper Mills and the NMSC.
- H. NMSC 2022 Property & Liability Insurance Renewals – Discussion on, and potential action to be taken to approve renewal quotes.
- I. MCO Invoices.

#27649	December 2021 Contract Operations	\$130,144.08.
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- J. Vouchers – Operating and Payroll Vouchers #139029 thru #139068 in the amount of \$718,303.47 for the month of October 2021.
- K. **ENTERTAIN A MOTION TO CONVENE INTO CLOSED SESSION:** Motion to convene into closed session pursuant to Wis. Stats. § 19.85(1)(e) to discuss strategy concerning contract renewal with the Contracted Industrial User and for bargaining reasons which require a closed session to discuss such strategy to best serve the public interest.

The Commission estimates it will be in closed session for approximately 20-30 minutes. The Commission will then return to open session and may take further action.

 1. Discussion of Item(s).
 2. Motion to adjourn the Closed Session and reconvene into Open Session.
- L. Discussion on and Potential Action(s) to be taken on matters discussed in Closed Session.

7. OTHER BUSINESS TO COME BEFORE THE COMMISSION

- A. Motion to acknowledge that the Town of Menasha Sanitary District #4, by operation of statutory law became Fox Crossing Sewer Utilities.

8. ADJOURNMENT.

DECEMBER MEETING REMINDER: The date for the December meeting of the NMSC will be held on Tuesday, December 21st.