

NEENAH-MENASHA SEWERAGE COMMISSION
Regular Meeting
Tuesday December 21, 2021 - 8:00 A.M.
NMSC Offices
101 Garfield Avenue, Menasha WI 54952-3397

AGENDA

1. ROLL CALL

2. PUBLIC FORUM

3. APPROVAL OF MINUTES

- November 23, 2021 Regular Meeting and November 23, 2021 Closed Session.

4. CORRESPONDENCE

5. OLD BUSINESS

6. NEW BUSINESS

- **Operations, engineering matters** -

A. McMahon Associates Report – Update and discussion on the following projects with potential action to be taken based on discussions held:

1. Treatment Facility Re-Rating Study.
2. Phosphorus Removal & UV Disinfection Equipment.
3. Plant Digester Boiler Replacement.
 - a. Certificate for Payment #5 from August Winter & Sons.
4. WPDES Permit Application Assistance.
5. Preliminary Rate Study related to Phosphorus Removal & UV Disinfection.
6. NMSC Air Permitting.
7. Evaluation of Sodium Hypochlorite Options and Costs.

B. McMahon Invoices

#924814 Phase 06	Boiler Replacement – SCADA Modifications	\$1,925.00.
#924814 Phase 08	Boiler Replacement – Construction Phase	\$ 713.00.
#924814 Phase 10	Boiler Replacement – Air Permitting Assist	\$1,184.00.
#924815	Plant Re-Rate Study	\$ 82.10.
#925097	WPDES Permit Application Assistance	\$2,221.80.
#925112 Phase 06	Boiler Replacement – SCADA Modifications	\$ 525.00.
#925112 Phase 08	Boiler Replacement – Construction Phase	\$ 764.50.
#925112 Phase 10	Boiler Replacement – Air Permitting Assist	\$ 148.00.

C. Town of Neenah S.D. 2 Connection Point at S.D. 2 – Meter location by Cummins Lane.

D. Operating Report for November 2021

1. Operating Report.
2. Equipment and Grounds Report.

- **Budget, finance matters** -

E. Accountant’s Report for November 2021.

1. Financial Statements.
2. Cash & Investment Report.

F. Update on Contract Renewal for the Wastewater Service Agreement between Sonoco/U.S. Paper Mills and the NMSC.

G. MCO Proposed Contract Increase for 2022.

H. NMSC Phone System Upgrade.

I. MCO Invoices.

#27714	January 2022 Contract Operations	\$130,144.08.
#27686	October Use of MCO Vehicles	\$ 403.00.
#27781	November Use of MCO Vehicles	\$ 324.35.

J. Vouchers – Operating and Payroll Vouchers #139069 thru #139112 in the amount of \$291,810.99 for the month of November 2021.

K. **ENTERTAIN A MOTION TO CONVENE INTO CLOSED SESSION:** Motion to convene into closed session pursuant to Wis. Stats. § 19.85(1)(e) to discuss strategy concerning contract renewal and extension for the Contracted Operations of the WWTP and for bargaining reasons which require a closed session to discuss such strategy to best serve the public interest.

The Commission estimates it will be in closed session for approximately 20-30 minutes. The Commission will then return to open session and may take further action.

1. Discussion of Item(s).
2. Motion to adjourn the Closed Session and reconvene into Open Session.

L. Discussion on and Potential Action(s) to be taken on matters discussed in Closed Session.

7. OTHER BUSINESS TO COME BEFORE THE COMMISSION

A. Set meeting dates and times for 2022.

8. ADJOURNMENT.