

**NEENAH-MENASHA SEWERAGE COMMISSION**  
**Regular Meeting**  
**Tuesday May 24, 2022 - 8:00 A.M.**

**AGENDA**

**1. ROLL CALL**

**2. PUBLIC FORUM**

**3. APPROVAL OF MINUTES**

- April 26, 2022 Regular Meeting and Closed Session.

**4. CORRESPONDENCE**

- A. April 20, 2022 letter from Matt Heiser, Village of Harrison Manager to President Youngquist, NMSC.  
RE: Village of Harrison representative is a paid staff; NMSC does not need to pay for his role.

**5. 2021 FINANCIAL AUDIT REPORT (Amber Drewieske, Clifton Larson Allen LLP)**

- A. Discussion on and potential action to be taken based on discussions held.

**6. OLD BUSINESS**

**7. NEW BUSINESS**

- **Operations, engineering matters** -

- A. McMahon Associates Report – Update and discussion on the following projects with potential action to be taken based on discussions held:
  - 1. Phosphorus Removal & UV Disinfection Equipment.
  - 2. Plant Digester Boiler Replacement and Air Permitting.
    - a. Pay Request #5 in the amount of \$26,536.85.
    - b. Pay Request #6 in the amount of \$71,326.00.
  - 3. Preliminary Rate Study related to Phosphorus Removal & UV Disinfection.
- B. Discussion on and potential action on quotes received for equipment and installation for virtual teleconferencing/AV System for conference room.
- C. NMSC ORDINANCE NO. 2022-1, an Ordinance to Adopt a Record Retention Process By Using The General Records Schedule, Wisconsin Municipal and Related Records, Approved By the Public Records Board.
- D. Operating Report for April 2022
  - 1. Operating Report.
  - 2. Equipment and Grounds Report.

- **Budget, finance matters** -

- E. Accountant's Report for April 2022.
  - 1. Financial Statements.
  - 2. Cash & Investment Report.
  - 3. Environmental Loans E-Bulletin Newsletter – Current CWF Loan Rates (Informational Only)

- F. Update on Contract Renewal for the Wastewater Service Agreement between Sonoco/U.S. Paper Mills and the NMSC.
- G. MCO Invoices.  
#28321                      June 2022 Contract Operations                      \$136,331.67.
- H. Vouchers – Operating and Payroll Vouchers #139287 thru #139331 in the amount of \$294,198.18 for the month of April 2022.

**8. ADJOURNMENT.**