

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday February 28, 2023 - 8:00 A.M.

MEETING LOCATION – MEETING WILL BE HELD AT:

**McMahon Associates
Team Conference Room
1445 McMahon Drive
Neenah (Fox Crossing), WI 54956**

AGENDA

1. ROLL CALL

2. APPROVAL OF MINUTES

- January 24, 2023 Regular Meeting.

3. CORRESPONDENCE

- A. February 2, 2023 email from Lisa Miotke, WPPI Energy to Rob Franck, NMSC Maintenance Manager.
RE: Annual system-wide test of capacity on March 8, 2023.

4. OLD BUSINESS

5. NEW BUSINESS

- Operations, engineering matters -

- A. McMahon Associates Report – Update and discussion on the following projects with potential action to be taken based on discussions held:

- 1. Phosphorus removal & UV disinfection equipment.
- 2. Preliminary user charge rate study related to phosphorus removal & UV disinfection.
- 3. Air emissions inventory and compliance reporting

- B. McMahon Invoices

#929642	Plant Re-Rate Study	\$1,924.20
#929641	Boiler Replacement – Construction Phase	\$1,014.00
#929640	Preliminary Rate Study	\$2,632.50
#929631	As-Needed SCADA and Control Services	\$1,636.84

- C. Discussion and potential action regarding biosolids hauling and sludge storage options.

- D. Discussion and potential action regarding updating Ordinance-Contract (as amended June 2008) with current revisions since last update (June 2008).

- E. Operating Report for January 2023

- 1. Operating Report.
- 2. Equipment and Grounds Report.

- Budget, finance matters -

- F. Accountant’s Report for January 2023.

- 1. Financial Statements.
- 2. Cash & Investment Report.

- G. Update and Discussion on Contract Renewal for the Wastewater Service Agreement between Sonoco/U.S. Paper Mills and the NMSC; with Potential Action(s) to be taken on matters discussed.

- H. MCO Invoices.

#29311	Use of MCO Vehicles - December	\$ 395.85
#29371	March 2023 Contract Operations	\$ 142,367.48
#29424	Use of MCO Vehicles – January	\$ 348.40

- I. Vouchers – Operating and Payroll Vouchers #139706 thru #139744 in the amount of \$269,715.49 for the month of January 2023.

6. ADJOURNMENT.