

NEENAH-MENASHA SEWERAGE COMMISSION
Regular Meeting
Tuesday, January 26, 2021 - 8:00 A.M.
NMSC Offices
101 Garfield Avenue, Menasha WI 54952-3397

AGENDA

1. ROLL CALL

2. PUBLIC FORUM

3. APPROVAL OF MINUTES

- December 15 2020 Regular Meeting.

4. NMSC Attorney John Thiel Report to the Commission. Discussion and possible action on a Commission Member's request to retain legal services of the John E. Thiel Law Office, LLC that is also the Commission's legal counsel.

5. CORRESPONDENCE

A. December 17, 2020 letter from Neenah Mayor Dean Kaufert to Forrest Bates.
RE: Reappointment to NMSC for 3-year term ending December 31, 2023.

B. December 31, 2020 letter from Town Neenah Clerk/Treasurer Ellen Skerke to Steve Coburn.
RE: Reappointment to NMSC for 3-year term ending December 31, 2023.

C. December 31, 2020 City of Menasha Oath of Office for Corey Gordon.
RE: Appointment to NMSC for 3-year term ending December 31, 2023.

6. OLD BUSINESS

A. Update regarding Interceptor Transfer of Ownership to City of Menasha.

7. NEW BUSINESS

- **Operations, engineering matters** -

A. McMahon Associates Report – Update and discussion on the following projects with potential action to be taken based on discussions held:

1. Polymer Feed System – status of GIS.
2. Chlorine Residual Analyzer – status of GIS.
3. Treatment Facility Re-Rating Study.
4. Phosphorus Removal Equipment and Pilot Study.
5. Plant Digester Boiler Replacement.
6. SCADA System Replacement & Upgrade

B. McMahon Invoices

#921155	WPDES Total P -Final Compliance Alternatives	\$ 3,358.30.
#920959 phase 00	SCADA System Upgrade – system upgrade	\$10,094.50.
#920959 phase 02	SCADA System Upgrade – system modifications	\$ 990.20.

- C. Operating Report for December 2020
 - 1. Operating Report.
 - 2. Equipment and Grounds Report.

- **Budget, finance matters** -

- D. Accountant's Report for December 2020.
 - 1. Financial Statements.
 - 2. Cash & Investment Report.
- E. Update on future potential financing related to installation of phosphorus removal equipment.
- F. Update on Contract Renewal for the Wastewater Service Agreement between Sonoco/U.S. Paper Mills and the NMSC.
- G. MCO Invoices.

#26603	February 2021 Contract Operations	\$132,039.20.
#26628	NMSC use of MCO vehicles	\$ 408.60.
- H. Vouchers – Operating and Payroll Vouchers #138541 thru #138594 in the amount of \$301,606.37 for the month of December 2020.

8. OTHER BUSINESS TO COME BEFORE THE COMMISSION

- A. Election of Officers– President, Vice-President, Secretary for 2021.
- B. Appointment of Treasurer for 2021.

9. ADJOURNMENT.