

# NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday March 26, 2024 - 8:00 A.M.

**McMahon**

Team Conference Room  
1445 McMahon Drive  
Neenah (Fox Crossing), WI 54956

## AGENDA

### 1. ROLL CALL

2. **CLOSED SESSION** – The Commission intends to convene into closed session pursuant to Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. During the closed session, the Commission will discuss negotiating position relative to the wastewater contract with Sonoco. (Roll Call Vote Required). The Commission will return to open session following the closed session.

### 3. APPROVAL OF MINUTES

- February 27, 2024 Regular Meeting & Closed Session

### 4. CORRESPONDENCE

- March 20, 2024 email from Lisa Miotke, WPPI Energy to Rob Franck, NMSC Maintenance Manager.  
RE: Annual system-wide test of capacity on March 6, 2024.

### 5. OLD BUSINESS

### 6. NEW BUSINESS

#### - Operations, engineering matters -

A. McMahon Report – Update and discussion on the following projects with potential action to be taken based on discussions held:

1. Phosphorus Removal & UV Disinfection Equipment
2. Discussion and potential action to have McMahon assist facility staff in developing discharge limits for industrial users

B. McMahon Invoices

#934178	Plant Re-Rate Study	\$ 2,045.00.
#934179	Class A Biosolids Application	\$ 1,277.50.

C. Discussion on McMahon and MCO invoice approval process with potential action to be taken on matters discussed.

D. Discussion on Sludge Storage Building Lawn Care with potential action to be taken on matters discussed.

E. Discussion on Boiler 2 tube replacement with potential action to be taken on matters discussed.

F. Operating Report for February 2024

1. Operating Report
2. Equipment and Grounds Report

- Budget, finance matters -

G. Accounting Report for February 2024

1. Financial Statements
2. Cash & Investment Report

H. Update and Discussion on Contract Renewal for the Wastewater Service Agreement between Sonoco/U.S. Paper Mills and the NMSC; with Potential Action(s) to be taken on matters discussed.

I. MCO Invoices.

#30451	April 2024 Contract Operations	\$148,139.58
#30474	Use of MCO Vehicles – January 2024	\$ 502.97
#30518	Use of MCO Vehicles – February 2024	\$ 292.12

J. Vouchers – Operating and Payroll Vouchers #140360 thru #140402 in the amount of \$278,645.01 for the month of February 2024.

**7. ADJOURNMENT**