

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday June 23, 2020

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Forrest Bates, Steve Coburn, Travis Parish, Greg Weyenberg, Raymond Zielinski, Dale Youngquist; Manager Paul Much; Accountant Roger Voigt.

Excused: Commissioner James Taylor.

Also Present: Rob Franck, Randall Much (MCO), Chad Olsen (McMahon).

Public Forum

No one in attendance for the Public Forum.

Minutes

May 26, 2020 Regular Meeting minutes: After discussion, motion made and seconded by Commissioners Zielinski/Bates to approve the minutes from the May 26, 2020 Regular Meeting. Motion carried unanimously.

Correspondence

There was no correspondence discussed:

Old Business

Transfer of Ownership of NMSC Interceptors to City of Menasha. Rob Franck reported on being contacted by Adam Alix (City of Menasha Public Works Director) informing him he will discuss interceptor ownership with the Mayor and City Engineer.

New Business

Operations, Engineering, Planning

McMahon Project Updates:

Polymer Feed System - Chad Olsen reported he has no new information to report.

Chlorine Residual Analyzer Installation - Chad Olsen reported the 24-inch vent pipe that needs to be installed is on-site; we are waiting for river levels to drop for installing. Crane Engineering provided a new replacement pump which is better than the previous style – this pump also failed. Facility Re-Rating Study – Chad Olsen reported data has been collected and needs to be discussed with MCO.

Phosphorus Removal Equipment Pilot Study - Chad Olsen reported Aqua-Aerobic Systems is set to be here in July.

McMahon Invoices. Commissioners discussed McMahon invoices #918428 and #918429 in the amounts of \$954.00 and \$504.00. After discussion, motion made and seconded by

Commissioners Coburn/Zielinski to approve for payment McMahon invoices #918428 and #918429. Motion carried unanimously.

Plant Boiler Replacement. Rob Franck and Chad Olsen met with representatives from McCotter regarding replacing the plant boilers. Chad indicated to the Commissioners they have been hearing of the issues with the boilers for several months; we are at a point where a decision will need to be made on what to do with the boilers – continue to repair or look to replace. In looking at options to replace the boilers, costs for boilers range from \$226,000 to \$272,000 plus the cost of modifications and installation. Total project costs are estimated at \$500,000 to \$850,000. Chad further discussed boiler options; which include 2 boilers to run on biogas and 1 or 2 boilers to run on natural gas. Chad indicated he will provide a memo detailing the issues and the possible actions for dealing with the boiler issues.

Operating Report. Manager Much reported on plant operations; the plant performance is excellent. Grease trap inspections have been suspended at this time due to the COVID-19 situation; this is following a similar policy being used in water systems for meter change out. Rob Franck reported on Equipment and Grounds items. Items further discussed on his report included: JWC rebuild of the fine screens and compactor has been completed; reported on looking at fence installation on the Mathewson Street properties – further discussion was held on looking at having the properties rezoned. After discussion, motion by Commissioners Zielinski/Bates to accept the operations report. Motion carried unanimously.

Budget, Finance, Personnel

Financial Statements. Accountant Voigt reported on the May 2020 financial statements. May Operations are showing an income for the month and for the year; this will be monitored to determine if rates need to be adjusted. MCO generated about \$3,200 in additional revenue for the Commission; interest rates on ICS CDARS investments dropped, two CDARS matured and the funds were added to the ICS CDARS account. A CD is matured at Community First Credit Union; it was renewed for 20-month and 36-month terms with rates at 1.70% and 1.95%. After discussion, motion made and seconded by Commissioners Zielinski/Bates to approve the Accountant's Report for May 2020. Motion carried unanimously.

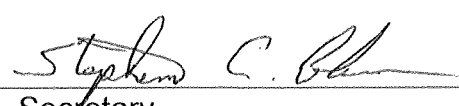
Motion made and seconded by Commissioners Coburn/Bates to approve for payment MCO invoices #25952 and #25992 in the amounts of \$133,291.64 and \$376.34 with payment to be made after July 1, 2020. Motion carried unanimously.

Motion made and seconded by Commissioners Coburn/Bates to approve Operating and Payroll Vouchers #138197 through #138239 in the amount of \$315,047.90 for the month of May 2020. Motion carried unanimously.

Motion made and seconded by Commissioners Coburn/Bates to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:05 a.m.



President



Secretary