

Accountant Voigt presented and discussed the 1995 Business Insurance Proposals. A premium summary of insurance quotes for the NMSC from Seabury & Smith and Wausau Insurance were presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the insurance proposal from Seabury & Smith. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for November. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the report and place it on file. Motion carried unanimously.

Manager Much discussed the report on the employee accident.

The Commission discussed moving the meeting of January 24, 1995 at 4:15 P.M. to January 17, 1995 at 4:00 P.M. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to move the meeting of January 24, 1995 at 4:15 P.M. to January 17, 1995 at 4:00 P.M. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Helein to approve the Operating Fund Vouchers #116118 thru #116243 in the amount of \$135,955.78 and Payroll Vouchers #18454 thru #18473 in the amount of \$6,481.23 for the month of November. Motion carried on an unanimous roll call vote.

Moved by Commissioner Helein, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 4:50 P.M.

President

William J. Zielinski

Secretary

John Jurgenson

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, January 17, 1995

Meeting called to order by Commission President Zelinski at 4:00 P.M.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Siebers, Zelinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Also Present: Jeff Kellner-McMahon Assoc.

Moved by Commissioner Siebers, seconded by Commissioner Zielinski to approve the minutes of the Regular Meeting of December 20, 1994 and place them of file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter from Mr. John Wilke, P.E., City of Neenah to Mr. James Savinski, Department of Natural Resources, Oshkosh
RE: Conformation letter of communications between Mr. John Wilke and Mr. James Savinski.
- B. Letter to Manager Much from Carter G. Naylor, Ph.D. - Huntsman Specialty Chemicals Corporation.
RE: Asking for participation in a Fox River Quality Study.
- C. Letter to the Neenah-Menasha Sewerage Commission from Catherine M. Girdley, Office Manager, Waverly Sanitary District Commission
RE: Reappointment of Mr. William C. Helein as the Sanitary District's representative on the NMSC.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountants Report for December 1994. The Commission accepted the report and ordered it to be placed on file.

MCO invoice #3120, for February 1995, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve and pay MCO invoice #3120, for February 1995, in the amount of \$45,536.22 on February 1, 1995. Motion carried unanimously.

Accountant Voigt presented the MCO payback check in the amount of \$3,539.70 for December lab testing, sampling, telephone use, and equipment rental. The Commission accepted the MCO payback check for December in the amount of \$3,539.70.

Accountant Voigt presented and discussed the Financial Statements for November 1994. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the reports and place them on file. Motion carried unanimously.

Accountant Voigt presented and discussed the Investment Report for December 1994.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for December. Moved by Commissioner Helein, seconded by Commissioner Zielinski to accept the report and place it on file. Motion carried unanimously.

After discussion of Neenah I/I, it was moved by Commissioner Siebers, seconded by Commissioner Helein to write a letter to Mayor Carpenter, City of Neenah, requesting that the repairs of any sewers by the Public Works Department be done this winter.

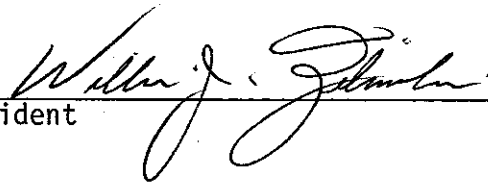
Manager Much presented and discussed the Dechlorination Facility Change Order Number 2 for the installation of two mini-champ mechanical mixers in the chlorine contact tank. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve Change Order Number 2. Motion carried on an unanimous roll call vote.

Manager Much presented and discussed the Certificate of Payment to Great Lakes Mechanical, Inc. for the Dechlorination System. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve and pay the Certificate of Payment to Great Lakes Mechanical, Inc. for the Dechlorination System in the amount of \$27,000.00. Motion carried unanimously.


Discussion was held on the NMSC employee Ron Geiger of his injury and ability to return to work.

Moved by Commissioner Siebers, seconded by Commissioner Gross to approve the Operating Fund Vouchers #116244 thru #116312 in the amount of \$123,668.36 and Payroll Vouchers #18474 thru #18497 in the amount of \$10,009.50 for the month of December. Motion carried on an unanimous roll call vote.

Moved by Commissioner Zielinski, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 5:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, February 28, 1995

Meeting called to order by Commission President Zielinski at 4:15 PM.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Zielinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Also Present: Mike Konecny, Jonet & Fountain; John Wilke, P.E. City of Neenah

Moved by Commissioner Siebers, seconded by Commissioner Zielinski to approve the minutes of the Regular Meeting of January 17, 1995 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter to Mr. William Zielinski, Pres. NMSC, from Mr. Jeff Kreider, Water Resources Engineer, DNR
RE: Possibility of assuming the maintenance of equipment that monitors water quality along the Fox and Wisconsin Rivers because of budget cut backs within the DNR.
- B. Letter to Manager Much from Mr. Dale Breuer, Industrial Towel & Uniform, Inc.
RE: Requesting a variance on ITU's upper discharge limitation for pH.
- C. Letter to Manager Much from Ms. Nanette Jameson, Pretreatment Coordinator, DNR
RE: Pretreatment Compliance Inspection-Findings Report
- D. Letter from Manager Much to Mayor Marigen Carpenter, City of Neenah
RE: Requesting the City of Neenah to proceed with repairs of the significant sources of inflow of the I/I program.

- John Wilke, P.E., City of Neenah discussed the Neenah I/I.
- E. Letter from Manager Much to Dr. William Moore, La Salle Clinic
RE: Medical Status of Ronald Geiger
- F. Letter to Manager Much from Ms. Paula Pangel, Town of Menasha, Sanitary District No. 4
RE: Re-appointment of Mr. Robert Gross to the Neenah-Menasha Sewerage Commission
- G. Memo to Manager Much from Mr. Paul Thormodsgard, Green Bay Metropolitan Sewerage District
RE: Contribution to Fox River Coalition Work

* Motion made by Commissioner Jurgenson, seconded by Commissioner Gross to set aside \$12,000 for the contribution to the Fox River Coalition contingent with all other members. Motion carried unanimously.
- H. Letter from Accountant Voigt to Mr. Ted Bauer, Finance Director, City of Neenah
RE: Thank you letter

Commissioner Siebers entered the meeting.

Budget, Finance, Personnel

Mike Konecny from Jonet & Fountain presented the 1994 Annual Financial Report (Audit) for the NMSC. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve the 1994 Annual Financial Report (Audit) for the NMSC as presented. Motion carried unanimously.

Motion was made by Commissioner Siebers, seconded by Commissioner Jurgenson to return (collect) the Refund Due (Receivables From) Users for 1994 Operations/Maintenance. Motion carried unanimously.

Accountant Voigt presented and discussed the Accountants Report for January 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the report and ordered it to be placed on file. Motion carried unanimously.

MCO invoice #3160, for March 1995, was presented. Moved by Commissioner Siebers, seconded by Commissioner Zielinski to approve and pay MCO invoice #3160, for March 1995, in the amount of \$43,113.22 on March 1, 1995. Motion carried unanimously.

Accountant Voigt presented the MCO payback check in the amount of \$2,636.45 for January lab testing, sampling, telephone use, and equipment rental. The Commissioner accepted the MCO payback check for January in the amount of \$2,636.45.

Manager Much presented and discussed a "Request to Purchase" a 4000 pound capacity forklift truck. Moved by Commissioner Jurgenson, seconded by Commissioner Helein to approve the purchase of the forklift truck from MEE Material Handling Equipment in the amount of \$14,740.00. Motion carried unanimously.

Manager Much presented and discussed a "Replacement Fund Purchase" to rebuild the methane gas engine #2. Moved by Commissioner Jurgenson, seconded by Commissioner Helein to approve the rebuilding of methane gas engine #2 in the amount of approximately \$23,000.00. Motion carried unanimously.

Manager Much discussed the status of employees on Industrial Accident Leave.

Manager Much presented and discussed the 1994 vacation carryover of NMSC employees. After further discussion it was decided by the Commission that 1994 vacation carryover should be handled per the terms of the Labor Agreement.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for January. Moved by Commissioner Zielinski, seconded by Commissioner Cowling to accept the report and place it on file. Motion carried unanimously.

Manager Much presented and discussed the 1994 Compliance Maintenance Annual Report.(CMAR).

Manager Much presented and discussed the NMSC Compliance Maintenance Resolution 95-1. Moved by Commissioner Gross, seconded by Commissioner Siebers to adapt NMSC Compliance Maintenance Resolution 95-1. Motion carried on an unanimous roll call vote.

New Business

Election of Officers - Moved by Commissioner Zielinski, seconded by Commissioner Cowling that the present slate of officers be unanimously elected for 1995. Motion carried on an unanimous roll call vote.

Officers for 1995 are: President - William J. Zielinski
Vice President - Dale Siebers
Secretary - John Jurgenson
Treasurer - Robert Gross

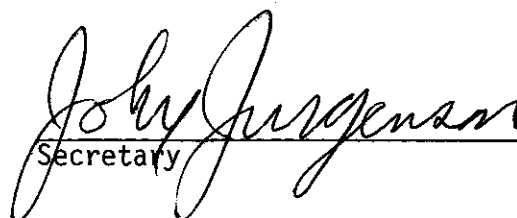
Moved by Commissioners Siebers, seconded by Commissioner Cowling to approve the Operating Fund Vouchers #116313 thru #116337 in the amount of \$134,951.31 and Payroll Vouchers #18498 thru #18511 in the amount of \$6,114.84 for the month of January. Motion carried on an unanimous roll call vote.

Moved by Commissioner Zielinski, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 5:30 PM.

President



Secretary



NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, March 28, 1995

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Cowing, Gross, Helein, Jurgenson, Siebers, Zelinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve the minutes of the Regular Meeting of February 28, 1995 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter to Manager Much from Mr. James Savinski, P.E., Area Engineer, State of Wisconsin DNR
RE: Results of the Compliance Maintenance Annual Report (CMAR)
- B. Letter from Manager Much to M. Patrick Bailey, EIT, Remedial Engineering, Inc.
RE: Holiday Gas Station
- C. Letter to Manager Much from Mr. Dean D. Schober, Armitage & Associates
RE: Request to review certain records held by the NMSC to conduct a PRB (Potentially Responsible Parties) search relative to the PCB and heavy metals contamination in the Fox River Valley.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountants Report for February 1995. Moved by Commissioner Zielinski, seconded by Commissioner Jurgenson to accept the report and ordered it to be placed on file. Motion carried unanimously.

MCO invoice #3198, for April 1995, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve and pay MCO invoice #3198, for April 1995, in the amount of \$43,178.52 on April 1, 1995. Motion carried unanimously.

Accountant Voigt presented the MCO payback check in the amount of \$2,486.61 for February lab testing, sampling, telephone use, and equipment rental. The Commission accepted the MCO payback check for February in the amount of \$2,486.61.

Accountant Voigt presented and discussed the Financial Statements for January & February, 1995. Moved by Commissioner Helein, seconded by Commissioner Siebers to accept the reports and place them of file. Motion carried unanimously.

Manager Much presented and discussed Payment Request #3 for the Dechlorination System to Great Lakes Mechanical in the amount of \$29,100.00. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve and pay Payment Request #3 for the Dechlorination System to Great Lakes Mechanical in the amount of \$29,100.00. Motion carried on an unanimous roll call vote.

Accountant Voigt presented and discussed the authorization of depositing funds to a Certificate of Deposit with Firststar Bank and adopting Resolution 95-2 authorizing the deposit. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to adopt Resolution 95-2 for the authorization of the Certificate of Deposit with Firststar Bank and requiring two signatures for redemption. Motion carried on an unanimous roll call vote.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for February. Moved by Commissioner Zielinski, seconded by Commissioner Cowing to accept the report and place it on file. Motion carried unanimously.

Sanitary Sewer Extension Request for Cedar Ridge Estates, Town of Harrison, Waverly Sanitary District was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the Sanitary Sewer Extension Request for Cedar Ridge Estates, Town of Harrison, Waverly Sanitary District. Motion carried unanimously.

Sanitary Sewer Extension Request for Cottonwood Creek, Town of Harrison, Waverly Sanitary District was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the Sanitary Sewer Extension Request for Cottonwood Creek, Town of Harrison, Waverly Sanitary District. Motion carried unanimously.

Sanitary Sewer Extension Request for the Bruce Street Extension, City of Neenah, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the Sanitary Sewer Extension Request for the Bruce Street Extension, City of Neenah. Motion carried unanimously.

Sanitary Sewer Extension Request for Mahler Farm Business Park, City of Neenah was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the Sanitary Sewer Extension Request for Mahler Farm Business Park, City of Neenah. Motion carried unanimously.

New Business

The Commission discussed the absence of NMSC employee's. Both of the maintenance employee's are off. One individual is off due to a Workers Compensation injury, and the other due to foot surgery. The Commission decided it would be beneficial for the treatment plant to employ a part-time/temporary employee under NMSC until both of the maintenance worker's are able to return to work. Moved by Commissioner Zielinski, seconded by Commissioner Cowling to hire a part-time/temporary employee not to exceed \$7.00/hr. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Operating Fund Vouchers #116368 thru #116427 in the amount of \$143,661.29 and Payroll Vouchers #18512 thru #18530 in the amount of \$5,007.57 for the month of February. Motion carried on an unanimous roll call vote.

Agreed by the Commission that starting in April, monthly Commission Meeting will begin at 4:00PM instead of 4:15PM.

Moved by Commissioner Zielinski, seconded by Commissioner Cowing to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:50 P.M.

President

William J. Zielinski

Secretary

John Jurgenson

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, April 25, 1995

Meeting called to order by Commission President Zielinski at 4:00 P.M.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Zielinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve the minutes of the Regular Meeting of March 28, 1995 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter from Manger Much and John Wilke, P.E., City of Neenah to Mr. Pat Bailey, Remedial Engineering Inc.
RE: Remediation Pump Test at Krist Oil Co., 1305 S. Commercial Street., Neenah
- B. Letter from Manager Much and John Wilke, P.E., City of Neenah to Mr. Pat Bailey, Remedial Engineering Inc.
RE: Remediation Construction at former Holiday Gas Station, 417 Main Street, Neenah
- C. Letter to Manager Much from Catherine M. Girdley, Waverly Sanitary District
RE: Sanitary Sewer Extension Request Procedure

- * Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski that the procedure of sanitary sewer extension requests be modified to allow submittal of sewer extension requests prior to approval being granted by the contracting municipality. The NMSC may then grant approval of the sewer extension request contingent upon approval being granted by the contracting municipality. Motion carried unanimously.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountants Report for March 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the report and ordered it to be placed on file. Motion carried unanimously.

Accountant Voigt presented and discussed the Investment Report for March 1995.

MCO invoice #3238, for May 1995, was presented. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve and pay MCO invoice #3238, for May 1995, in the amount of \$46,685.18 on May 1, 1995. Motion carried on an unanimous roll call vote.

Accountant Voigt presented the MCO payback check in the amount of \$1,908.14 for March lab testing, sampling, telephone use, and equipment rental. The Commission accepted the MCO payback check for March in the amount of \$1,908.14.

Accountant Voigt presented and discussed the Financial Statements for March, 1995. Moved by Commissioner Helein, seconded by Commissioner Zielinski to accept the reports and place them of file. Motion carried unanimously.

Accountant Voigt presented 3rd Quarter O/M/R rates. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the 3rd Quarter O/M/R rates as presented (Flow - \$123.80/MG, BOD - 0.1721/lb, SS - 0.091/lb). Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for March. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the report and place it on file. Motion carried unanimously.

Manager Much presented and discussed the letter form Mr. Dan Goggin, Attorney for the NMSC, to the Corps. of Engineers-Fox River Area Office. Attorney Goggin is requesting advice to what steps must be taken to extend the easement for construction of an interceptor sewer main on United States land across the U.S. Canal and in the bed of the Neenah and Menasha Channels of the Fox River.

Manager Much presented and discussed a summons that the NMSC received from the State of Wisconsin, Circuit Court, Winnebago County. Plaintiffs Keith & Melissa Ellenbecker have filed an action against the City of Menasha and the NMSC to obtain possession of a parcel of land located at 95 Broad Street, Menasha. The Plaintiffs claim they have maintained, cultivated, and used this land as part of their back yard, including planting and tending shrubs and trees, removing shrubs and trees, preventing wild overgrowth, mowing the grass, cultivating gardens from time to time, keeping others off the property, and constructing a garage which extends onto this land. The Defendant, City of Menasha, currently holds the title and the Defendant, NMSC, has the right of possession and/or an easement to this parcel. The Plaintiffs are requesting the court to declare them to be the rightful owners of the land thereby entitling them to possession and use of the land. NMSC Attorney Dan Goggin is writing up a draft of **First Interrogatories and Demand to Produce Documents** which, when finalized, will be sent to the plaintiff's attorney.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the Operating Fund Voucher #116428 thru #116486 in the amount of \$123,599.70 and Payroll Vouchers #18531 thru #18540 in the amount of \$6,275.03 for the month of March. Motion carried on an unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:35 P.M.

President

Wich J. Zielinski

Secretary

John Jurgenson

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, May 23, 1995

Meeting called to order by Commission President Zielinski at 4:00 P.M.

Present: Commissioners Gross, Helein, Jurgenson, Siebers, Zielinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Moved by Commissioner Zielinski, seconded by Commissioner Gross to approve the minutes of the Regular Meeting of April 25, 1995 and place them of file. Motion carried unanimously.

Commissioner Cowling entered the meeting.

The following correspondence was discussed:

- A. Letter from Manager Much to Ms. Catherine Girdley, Office Clerk, Waverly Sanitary District
RE: Procedure for Sewer Extension Requests
- B. Letter to Manager Much from Ms. Catherine Girdley, Office Clerk, Waverly Sanitary District
RE: Sewer Extension Request Clarification
- C. Letter from NMSC Attorney Dan Goggin to Mr. Bill Nichols, Schmitt Abstract & Title Co.
RE: NMSC Title Insurance for Easements
- D. Letter from NMSC Attorney Dan Goggin to Jonet & Fountain, CPA's
RE: Feasibility and Cost of Obtaining Title Insurance for all NMSC Easements
- E. Letter from NMSC Attorney Dan Goggin to Clerk of Courts, Winnebago County Courthouse
RE: Answer and Affirmative Defenses, Keith Ellenbecker vs. City of Menasha and NMSC-Defendants
- F. Letter from Manager Much and Mr. Steve Laabs, Wastewater Superintendent S.D. #4 to Ms. Victoria Ruonavaara, Fluid Management Inc.
RE: Approval of Request to Discharge Petroleum Contaminated Groundwater from Garrow Oil, 975 Racine Street, Menasha, WI
- G. Memo to Manager Much from Mr. John Kennedy, Green Bay Metropolitan Sewerage District
RE: Fox River Water Quality Monitors

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountants Report for April 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the report and ordered it to be placed on file. Motion carried unanimously.

MCO invoice #3290, for June 1995, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve and pay MCO invoice #3290, for June 1995, in the amount of \$44,524.95 on June 1, 1995. Motion carried on an unanimous roll call vote.

Accountant Voigt presented the MCO payback check in the amount of \$3,167.50 for April lab testing, sampling, telephone use, and equipment rental. The Commission accepted the MCO payback check for April in the amount of \$3,167.50.

Accountant Voigt presented and discussed the Financial Statements for April 1995. Moved by Commissioner Zielinski, seconded by Commissioner Siebers to accept the reports and place them on file. Motion carried unanimously.

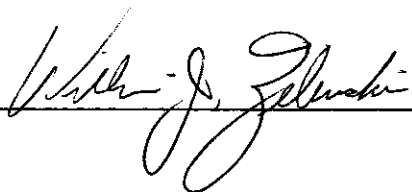
Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for April. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the report and place it on file. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve the Operating Fund Vouchers #116487 thru #116569 in the amount of \$186,677.03 and Payroll Vouchers #18541 thru #18571 in the amount of \$9,006.36 for the month of April. Motion carried on an unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 4:22 P.M.

President



Secretary



NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, June 27, 1995

Meeting called to order by Commission President Zelinski at 4:00PM.

Present: Commissioners Cowling, Gross, Helein, Siebers, Zelinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Also Present: Jim Peichl - Maintenance Manager Neenah-Menasha WWTP

Moved by Commissioner Siebers, seconded by Commissioner Gross to approve the minutes of the Regular Meeting of May 23, 1995 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter from Manager Much to Mr. Dale Breuer, Industrial Towel & Uniform
RE: Request to raise ITU's upper pH limitation denied.
- B. Letter from Manager Much and Steve Laabs-Wastewater Superintendent-S.D. #4 to Mr. Chris Schindelcker, C.P.G.-Northern Environmental
RE: Reviewed request to discharge petroleum contaminated groundwater from Q-Mart Mobil, 1515 Appleton Road, Menasha, WI.
- C. Letter to Manager Much from Catherine Girdley - Office Manager, Waverly Sanitary District
RE: Sewer Extension Requests from the NMSC

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountants Report for May 1995. Moved by Commissioner Siebers, seconded by Commissioner Zielinski to accept the report and ordered it to be placed on file. Motion carried unanimously.

MCO invoice #3332, for July 1995, was presented. Moved by Commissioner Siebers, seconded by Commissioner Cowling to approve and pay MCO invoice #3332, for July 1995, in the amount of \$44,066.62 on July 1, 1995. Motion carried unanimously.

Accountant Voigt presented the MCO payback check in the amount of \$2,558.00 for May lab testing, sampling, telephone use, and equipment rental. The Commission accepted the MCO payback check for May in the amount of \$2,558.00.

Accountant Voigt presented and discussed the Financial Statements for May 1995. Moved by Commissioner Helein, seconded by Commissioner Siebers to accept the reports and place them of file. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for May 1995. Moved by Commissioner Siebers, seconded by Commissioner Zielinski to accept the report and place it on file. Motion carried unanimously.

Manager Much presented and discussed a proposal from Balco Services, Inc., to ventilate the basement of the blower room. Moved by Commissioner Siebers, seconded by Commissioner Gross to accept the proposal from Balco Services, Inc. in the amount of \$6,510.00 to ventilate the basement of the blower room. Motion carried on an unanimous roll call vote.

Manager Much presented and discussed the Menasha Utilities Energy Program. After some discussion, the Commission requested that Manager Much continue to pursue this matter.

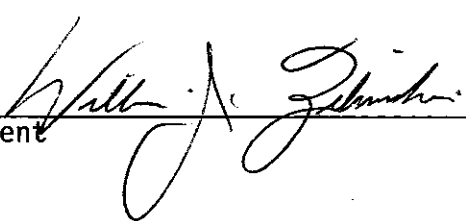
Manager Much presented and discussed an update of the Ellenbecker Claim.

Old Business

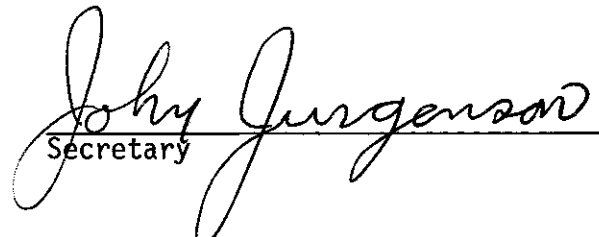
Manager Much presented and discussed the meeting that he had attended at the Lower Fox River Coalition.

Moved by Commissioner Siebers, seconded by Commissioner Helein to approve the Operating Fund Vouchers #116570 thru #116639 in the amount of \$142,260.61 and Payroll Vouchers #18572 thru #18590 in the amount of \$6,711.36 for the month of May. Motion carried on an unanimous roll call vote.

Moved by Commissioner Zielinski, seconded by Commissioner Helein to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 4:40 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, July 25, 1995

Meeting called to order by Commission President Zelinski at 4:00 P.M.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Siebers, Zelinski, Zielinski; Manager Much; Accountant Voigt; Secretary Cowling

Moved by Commissioner Siebers, seconded by Commissioner Gross to approve the minutes of the Regular Meeting of June 27, 1995 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter from NMSC Attorney Dan Goggin to the Corps. of Engineers-Fox River Area Office
RE: Easement - U.S. Canal, Neenah & Menasha Channels
- B. Letter from NMSC Attorney Dan Goggin to Mr. Jeff Kellner, McMahon Associates
RE: NMSC Interceptor Project
- C. Letter to Manager Much from Mr. Richard Reichardt, Bureau of Wastewater Management, WDNR
RE: Requesting help in developing realistic implementation strategies for chloride and ammonia standards.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountants Report for June 1995. Moved by Commissioners Siebers, seconded by Commissioner Helein to accept the report and ordered it to be placed on file. Motion carried unanimously.

Accountant Voigt presented and discussed the Investment Report for June 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to accept the report and ordered it to be placed on file. Motion carried unanimously.

MCO invoice #3376, for August 1995, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve and pay MCO invoice #3376, for August 1995, in the amount of \$44,985.79 on August 1, 1995. Motion carried unanimously.

McMahon invoice #23269 for Dechlorination Project On-Site Resident Services was presented. Moved by Commissioner Helein, seconded by Commissioner Zielinski to approve and pay McMahon invoice #23269 in the amount of \$75.00. Motion carried unanimously.

Accountant Voigt presented the MCO payback check in the amount of \$2,545.50 for June lab testing, sampling, telephone use, and equipment rental. The Commission accepted the MCO payback check for June in the amount of \$2,545.50.

Accountant Voigt presented and discussed the Financial Statements for June 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the reports and place them on file. Motion carried unanimously.

Manager Much presented and discussed with the Commission Union Negotiations. After discussion the Commission advised Manager Much to contact Mr. Ed Williams, Labor Attorney at Godfrey & Kahn, and inquire about recent contract settlements and any issues that are being discussed.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for June 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the report and place it on file. Motion carried unanimously.

Manager Much discussed with the Commission about the aeration system. After discussion the Commission advised Manager Much to acquire three to four proposals for the evaluation of the aeration system-recommendation of upgrade.

Old Business

Commissioner Siebers asked for an update of the Neenah I/I. Manager Much reported that Neenah has completed two projects and has found another possible large source of infiltration.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Operating Fund Vouchers #116640 thru #116721 in the amount of \$156,662.15 and Payroll Vouchers #18591 thru #18609 in the amount of \$11,277.52 for the month of June. Motion carried on an unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:50 P.M.

President

William J. Zielinski

Secretary

John Jurgenson

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, August 22, 1995

Meeting called to order by Commission President Zielinski at 4:00PM.

Present: Commissioners Cowing, Gross, Helein, Jurgenson, Siebers, Zielinski, Zielinski;
Manager Much; Accountant Voigt; Secretary Wilms (Cowling)

Also Present: Jeff Kellner, McMahon Associates

Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve the minutes of the Regular Meeting of July 25, 1995 and place them of file. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Zielinski to convene in closed session, under the exemption provisions of Wis. Stats., Section 19.85(1)(c) and (e), for the purpose of discussion of collective bargaining strategy for the ensuing collective bargaining negotiations for the successor labor agreement with Local 1542, AFSCME, AFL-CIO. Motion carried unanimously.

Meeting reconvened in regular session.

The following correspondence was discussed:

- A. Letter to Manager Much from Mr. John D. Claypool - Herrling, Clark, Harzheim & Siddall Ltd.
RE: Town of Neenah Sanitary District No. 1
- The Commission was perplexed on the questions of Mr. Claypool. The Commission advised Manager Much to contact Mr. Claypool and request what his intentions are. No further discussion of this matter at this time.
- B. Letter from Manager Much to Mr. Joe Roehrick - Chief Liquid Wastes
RE: Authorization to discharge contaminated groundwater from Ryder Truck Rental, 173 South Green Bay Road, Neenah

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountants Report for July 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the report and ordered it to be placed on file. Motion carried unanimously.

MCO invoice #3442, for September 1995, was presented. Moved by Commissioner Siebers, seconded by Commissioner Zielinski to approve and pay MCO invoice #3442, for September 1995, in the amount of \$45,096.73 on September 1, 1995. Motion carried unanimously.

Accountant Voigt presented the MCO payback check in the amount of \$2,052.00 for July lab testing, sampling, telephone use, and equipment rental. The Commission accepted the MCO payback check for July in the amount of \$2,052.00.

Accountant Voigt presented and discussed the Financial Statements for July 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the reports and place them on file. Motion carried unanimously.

McMahon Assoc. Change Order #3 to great lakes Mechanical Inc. for the Neenah-Menasha WWTF Dechlorination Facility for additional electrical input and piping modifications was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to pay McMahon Assoc. Change Order #3 in the amount of \$714.00. Motion carried unanimously.

McMahon Assoc. Certificate of Payment to Great Lakes Mechanical Inc., final payment for the Dechlorination System was presented. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to pay Great Lakes Mechanical Inc. in the amount of \$15,754.00. Motion carried on an unanimous roll call vote.

Accountant Voigt presented and discussed the first draft of the 1996 budget. Moved by Commissioner Gross, seconded by Commissioner Zielinski to schedule a Special Meeting for September 5, 1995 at 4:00 P.M. to discuss the 1996 budget and set a date and time for a Public Hearing on the same. Motion carried unanimously.

Operations, Engineering, Planning

Discussion was held on the generator switchgear/hookup with Menasha Utilities. This matter will be discussed at the next meeting.

Manager Much presented and discussed the Operating Report for July 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the report and place it on file. Motion carried unanimously.

Sanitary Sewer Extension Request for Barker Farm Estates III, City of Menasha, Waverly Sanitary District was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve the Sanitary Sewer Extension Request for Barker Farm Estates III, City of Menasha, Waverly Sanitary District. Motion carried unanimously.

Manager Much presented and discussed quotes for title insurance for all of the interceptor easements of the Neenah-Menasha Sewerage Commission. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the proposal from Valley Title Services in the amount of \$2,610.00 plus copies. Motion carried unanimously.

Accountant Voigt presented and discussed a letter from Wisconsin Compensation Rating Bureau regarding the NMSC experience modification factor.

Manager Much discussed with the Commission about the aeration system. After discussion the Commission advised Manager Much to acquire a proposal from McMahon Associates for engineering services. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve that Manager Much acquire a proposal from McMahon Associates for the aeration system. Motion carried unanimously.

Old Business

Manager Much discussed the Neighborhood Watch Committee for the treatment plant on the odor situation. Manager Much advised the Committee to have a representative come to the treatment plant and be shown how the treatment plant controls the odor and discuss with him what could be done and how to proceed. The Committee will be assigning three representatives to this task.

Manager Much informed the Commission that the NMSC will be dropped from the Ellenbecker claim. The NMSC will need to have the easement thru this property rewritten for clarification.

Manager Much discussed with the Commission that the Fox River Coalition would like NMSC to contribute \$2,000 for public relations. From this discussion the Commission asked Accountant Voigt to show these contributions in a separate account in the NMSC budget.


Commissioner Siebers inquired about an update of the Neenah loadings.

Commissioner Siebers inquired about the slug loadings in Menasha. Manager Much reported that Menasha has not requested additional sampling to track the loadings.

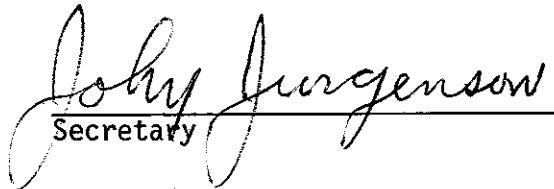
The Commission inquired about the employees who were on worker's compensation. The Commission was informed that all of the employees had returned and are working up to full standards.

Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the Operating Fund Vouchers #116722 thru #116782 in the amount of \$146,130.77 and Payroll Vouchers #18610 thru #18630 in the amount of \$9,655.48 for the month of July. Motion carried on an unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 5:10 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

Tuesday, September 5, 1995

Meeting called to order by Commission President Zielinski at 4:00PM.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Siebers, Zielinski, Zielinski;
Manager Much; Accountant; Secretary Wilms

Also Present: Mr. Dave Rodriguez-Menasha Utilities, Mr. Tom Paque-Wisconsin Public Power Inc. System, Mr. John Lemke-Herrling, Clark, Hartzheim & Siddall, Ltc., Mr. Jim Peichl-NMSC Maintenance manager.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve the minutes of the Regular Meeting of August 22, 1995 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

A. Letter to Manager Much from Corinne L. Johnson - Clean Bay Backers
RE: Request for donation.

- Donation request denied.

Moved to Agenda item 6. D. WPPI and Menasha Utilities Capacity Program Project Proposal.

- Mr. Tom Paque, Manager of Large Customer Relations for Wisconsin Public Power, Inc. (WPPI) presented and discussed a Capacity Program Project Proposal. Project would include installation of paralleling switch gear and other equipment needed to allow for remote starting and parallel operations of the existing back-up generator. This would allow WPPI to use the generator for backup electricity for their customers. There will be a utility capacity payment from WPPI to pay for the project, and increase sewage plant cash flow through those capacity payments. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to proceed with the next step and set up the agreement with WPPI. Motion carried unanimously on a roll call vote.

Moved to Agenda item 6. B. John Claypool-Sanitary District #1

- Mr. John Lemke, representing Mr. John Claypool from Herrling, Clark, Hartzheim & Siddall, Ltd., discussed with the Commission what is needed to hook up Sanitary District 1.1 to the sewer service area. The Commission replied to Mr. Lemke that Sanitary District 1.1 would have to approach the City of Neenah with this request.

Budget, Finance, Personnel

McMahon invoice #23906 for the Dechlorination Project-Basic Services was presented. Moved by Commissioner Gross, seconded by Commissioner Zielinski to approve and pay McMahon invoice #23906 for the Dechlorination Project-Basic Services in the amount of \$1,500.00 Motion carried unanimously.

Accountant Voigt presented and discussed the proposed 1996 budget for the NMSC. It was discussed by the Commission to include the generator switchgear project in the 1996 budget. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the proposed 1996 budget for the NMSC. Motion carried unanimously on a roll call vote.

A public hearing was set for Tuesday, September 26, 1995, at 4:00 PM for public input on the proposed 1996 budget of the NMSC. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to hold a public hearing on Tuesday, September 26, 1995, at 4:00 PM, with the regular meeting to immediately follow the public hearing. Motion carried unanimously.

The Commission advised Accountant Voigt to contact Mr. Mike Knectny, Jonet & Fountain, to get their advice on the use of funds remaining from the Dechlorination Project and the ability to use these funds on the generator switch gear project.

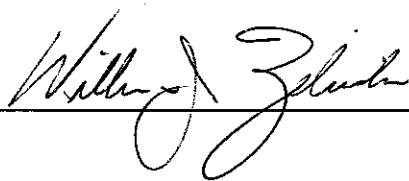
Operations, Engineering, Planning

Sanitary Sewer Extension Request for two lots on Muttart Road, Sanitary District #2, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Sanitary Extension Request for the two lots on Muttart Road, Sanitary District #2. Motion carried six to one.

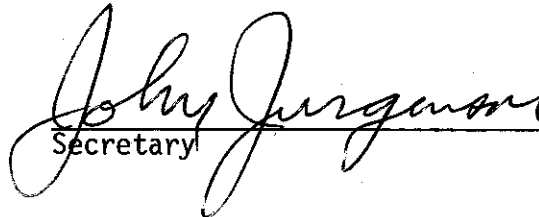
McMahon proposal for NMSC Aeration System Evaluation was presented. The NMSC desires to retain a consultant to determine the following: characterize BOD loadings to aeration for the past three years on an average day, maximum day and maximum hourly basis, estimate current oxygen requirements based upon BOD loadings and plant performance, estimate capacity of existing aeration system in its current condition, recommend aeration system modifications to meet current and future demand. Moved by Commissioner Gross, seconded by Commissioner Helein to accept the McMahon proposal for the NMSC Aeration System Evaluation in the amount of \$2,900. Motion carried unanimously.

Moved by Commissioner Zielinski, seconded by Commissioner Cowling to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 5:15 P.M.

President



Secretary



NEENAH-MENASHA SEWERAGE COMMISSION

Public Hearing & Regular Meeting

Tuesday, September 26, 1995

Meeting called to order by Commission President Zielinski at 4:00PM.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Siebers, Zielinski, Zielinski;
Manager Much; Accountant Voigt; Secretary Wilms

Also Present: Jim Peichl-NMSC Maintenance Manager, Mike King-Twin City News Record

Public Hearing was held on the 1996 NMSC Budget.

Discussion was held on the capital for the switch gear.

There being on one present for the Public Hearing, it was moved by Commissioner Jurgenson, seconded by Commissioner Cowling to adjourn the Public Hearing and reconvene in Open Session. Motion carried unanimously.

Minutes from the Special Meeting on September 5, 1995 will be approved at the next Commission Meeting.

The following correspondence was discussed:

A. Letter to Manager Much from Mr. Keith Mutchler, U.S. Paper Mills Corp.
RE: Switch Gear Project

Budget, Finance, Personnel

Accountant Voigt presented Jonet & Fountain's recommendation of the use of remaining funds from the construction of the dechlorination system.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the 1996 NMSC Budget as prepared by Accountant Voigt. Motion carried unanimously on a roll call vote.

Accountant Voigt presented and discussed the Accountants Report for August 1995. The Commission accepted the report and ordered it to be placed on file.

MCO invoice #3491, for October 1995, was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve and pay MCO invoice #3491, for October 1995, in the amount of \$44,417.90 on October 1, 1995. Motion carried unanimously.

Accountant Voigt presented the MCO payback check in the amount of \$2,805.00 for August lab testing, sampling, telephone use, and equipment rental. The Commission accepted the MCO payback check for August in the amount of \$2,805.00.

Accountant Voigt presented and discussed the Financial Statements for August 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to accept the reports and place them on file. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for August 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the report and place it on file. Motion carried unanimously.

Discussion was held on a letter from Manager Much to WDNR-Permit Section regarding the overflow at the NM-WWTP.

Sanitary Sewer Extension Request for Five Oaks Manufactured Housing Park Addition No. 2, City of Menasha, Sanitary District #4 was presented. Moved by Commissioner Siebers, seconded by Commissioner Zielinski to approve the Sanitary Sewer Extension Request for Five Oaks manufactured Housing Park Addition No. 2, City of Menasha, Sanitary District #4. Motion carried unanimously.

Sanitary Sewer Extension Request for Mahler Farm III, City of Neenah was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Sanitary Sewer Extension Request for Mahler Farm III, City of Neenah. Motion carried unanimously.

Sanitary Sewer Extension Request for Valley Vision Clinic, City of Neenah was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Helein to approve the Sanitary Sewer Extension Request for Valley Vision Clinic, City of Neenah. Motion carried unanimously.

Manager Much presented and discussed the possibility of accepting high strength waste into the NM-WWTP. Manager Much was directed to obtain cost estimated and review ordinance contract regarding authority to accept wastes.

Manager Much presented and discussed the quotation from Miron Construction to construct six concrete wall segments that will provide additional support for the deteriorating walkway on the west aeration tank. Moved by Commissioner Jurgenson, seconded by Commissioner Helein to accept the quotation from Miron Construction to construct six concrete segments that will provide additional support for the deteriorating walkway on the west aeration tank in the amount of \$38,189. Motion carried unanimously on a roll call vote.

Manager Much discussed with the Commission the proposal from McMahon Associates for engineering services for the aeration basin concrete repairs. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve the proposal from McMahon Associates for the aeration basin concrete repairs in the amount of \$2,850. Motion carried unanimously.

Old Business

Manager Much discussed with the Commission the WPPI and Menasha Utilities Capacity Program Project. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to proceed with the contract negotiations with WPPI on the Capacity Program Project. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the Operating Fund Vouchers #116783 thru #116850 in the amount of \$148,114.58 and Payroll Vouchers #18631 thru #18647 in the amount of \$8,858.08 for the month of August. Motion carried unanimously on a roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 4:50 PM.

President

Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, October 24, 1995

Meeting called to order by Commission President Zelinski at 4:00 PM.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Siebers, Zelinski, Zielinski;
Manager Much; Accountant Voigt; Secretary Wilms

Also Present: Mayor Laux-City of Menasha

Moved by Commissioner Helein, seconded by Commissioner Zielinski to approve the minutes of the Special Meeting-September 5, 1995 and the Public Hearing & Regular Meeting-September 26, 1995 and place them on file. Motion carried unanimously.

Moved to Agenda item 6. B. Request to evaluate flow monitoring and sampling situation-Mayor Laux.

- Mayor Laux discussed with the Commission on how the City of Menasha's share of the plant loadings are calculated. The City of Menasha appears to be having a disproportionate load. Discussion was held on a way to measure the disproportionate loadings. Moved by Commissioner Zielinski, seconded by Commissioner Siebers to have an independent study of U.S. Paper Mills and Gilbert Paper to determine the accuracy of the flow metering stations.

Commissioner Siebers began a discussion of the Menasha I/I.

The following correspondence was discussed:

- A. Letter from Manager Much to Mr. Terry Meyer
RE: Request to discharge petroleum contaminated water from Super America, 2005 S. Oneida Street

Budget, Finance, personnel

Accountant Voigt presented and discussed the Accountants Report for September 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to accept the report and place it on file. Motion carried unanimously.

Accountant Voigt presented and discussed the Investment Report for September. The Commission accepted the report and ordered it to be placed on file. Commissioner Siebers advised Accountant Voigt to acquire a memo of insurance for certain items on the Investment Report.

MCO Invoice #3549, for November 1995, was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve and pay MCO invoice #3549, for November 1995, in the amount of \$44,347.15 on November 1, 1995. Motion carried unanimously.

Accountant Voigt presented the MCO payback check in the amount of \$2,648.03 for September lab testing, sampling, telephone use, and equipment rental. The Commission accepted the MCO payback check for September in the amount of \$2,648.03.

Accountant Voigt presented and discussed the Financial Statements for September 1995. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the reports and place them on file. Motion carried unanimously.

Accountant Voigt presented and discussed the Snow Plowing and Removal Contract for NMSC 1995-1996. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Snow Plowing and Removal Contract with Leo Weber for the 1995-1996 season. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for September 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the report and place it on file. Motion carried unanimously.

Manager Much presented and discussed with the Commissioner the City of Neenah's Interim Report for Sanitary Sewer Infiltration/Inflow Correction.

Old Business

Manager Much discussed with the Commission about accepting high strength waste into the NM-WWTP. Manager Much had been directed to obtain cost estimates and review ordinance contract regarding authority to accept wastes. After review, Manager Much concluded that it was not feasible at this time.

The Commission held discussion on the following:

- an update on the press problem
- an update on McMahon Associates and the Aeration System repairs
- an update on Menasha Utilities and WPPI Capacity Program Project
- an update on the union contract negotiations for 1996.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Operating Fund Vouchers #116851 thru #116914 in the amount of \$152,461.79 and Payroll Vouchers #18648 thru #18660 in the amount of \$8,798.02 for the month of September. Motion carried unanimously on a roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Zielinski to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 5:00 PM.

President

Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, November 28, 1995

Meeting called to order by Commission President Zelinski at 4:00 PM.

Present: Commissioners Cowling, Helein, Jurgenson, Zelinski, Zielinski; Manager Much; Accountant Voigt; Secretary Wilms

Also Present: Tom Vik, McMahon Associates

Excused: Commissioner Gross, Commissioner Siebers

Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve the minutes of the Regular Meeting of October 24, 1995 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter from Manager Much and Mr. John Wilke, City of Neenah-Engineer, to Quality State Oil Co., Inc.
RE: Remediation at Quality State Oil Co., 700 S. Green Bay Road, Neenah.
- B. Letter from Manager Much to Mr. Harold Freeman-Dura Products Inc.
RE: Requirements to discharge.
- C. Letter from Manager Much and Mr. John Wilke, City of Neenah-Engineer, to Mr. Mike Nikodem, Try-R-Auto
RE: Remediation at Try-R-Auto, 910 Main Street, Neenah.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Accountants Report for October 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the report and place it on file. Motion carried unanimously.

MCO invoice #3596, for December 1995, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Helein to approve and pay MCO invoice #3596, for December 1995, in the amount of \$45,026.15 on December 1, 1995. Motion carried unanimously.

Accountant Voigt presented the MCO payback check in the amount of \$2,007.00 for October lab testing, sampling, telephone use, and equipment rental. The Commission accepted the MCO payback check for September in the amount of \$2,007.00.

Accountant Voigt presented and discussed the Financial Statements for October 1995. Moved by Commissioner Zielinski, seconded by Commissioner Cowling to accept the reports and place them on file. Motion carried unanimously.

McMahon invoice #24565 for the WPPI Paralleling System was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve and pay McMahon invoice #24565 for the WPPI Paralleling System in the amount of \$886.40. Motion carried unanimously.

McMahon Invoice #24946 for the WPPI Paralleling System was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve and pay McMahon invoice #24946 for the WPPI Paralleling System in the amount of \$144.00. Motion carried unanimously.

McMahon Invoice #24692 for the Aeration Tank Repairs was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve and pay McMahon invoice #24692 for the Aeration Tank Repairs in the amount of \$2,137.50. Motion carried unanimously.

McMahon Invoice #25041 for the Aeration Tank Repairs was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve and pay McMahon invoice #25041 for the Aeration Tank Repairs in the amount of \$712.50. Motion carried unanimously.

McMahon Invoice #25025 for the Aeration System Evaluation was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve and pay McMahon invoice #25025 for the Aeration System Evaluation in the amount of \$2,610.00. Motion carried unanimously.

Accountant Voigt discussed with the Commission that on Friday, December 1, 1995 the Commission will be making its principal and interest payment towards the bond issues.

Accountant Voigt discussed with the Commission that the NMSC's insurance agent Seabury & Smith will no longer be their agent for their insurance coverages. Seabury & Smith are getting out of the public sector of coverage. Commissioner Jurgenson inquired about other insurance agents. Accountant Voigt stated that acquiring another insurance agent is in the works and coverage will continue.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for October 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Helein to accept the report and place it on file. Motion carried unanimously.

Mr. Tom Vik, McMahon Associates, presented the Report on the Aeration System Analysis to the NMSC. Mr. Vik recommended the NMSC undertake this project in phases. Phase 1 would consist of installation of the additional diffusers and a thorough gas cleaning of the existing diffusers. After this has been accomplished, the effect of the additional diffusers can be monitored as well as system operating pressures. If the existing blowers cannot meet maximum day oxygen requirements due to high system operating pressures, then the blowers could be modified with new impellers in Phase 2. Phase 1 costs are estimated to be \$150,000 and could be completed in the spring of 1996. Phase 2 costs are estimated to be \$120,000. Mr. Vik will proceed to acquire DNR approval. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling that McMahon Associates proceed with the project and acquire quotes from Sanitaire on costs for the diffusers. Motion carried unanimously on a roll call vote.

Sanitary Sewer Extension Request for First Addition to Haen Heights, Waverly Sanitary District was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Helein to approve the Sanitary Sewer Extension Request for First Addition to Haen Heights, Waverly Sanitary District. Motion carried unanimously.

Manager Much presented and discussed with the Commission about Plummer Court in Sanitary District #1, and its responsibilities of the wastewater flows in the District. The Commission does have in their power to order repairs of the collection system. Moved by Commissioner Zielinski, seconded by Commissioner Helein to proceed in requiring Sanitary District #1 to repair any problems with the collection system. Motion carried unanimously.

Manager Much presented and discussed with the Commission the NMSC Safety Procedures Enforcement Policy. Following OSHA safety regulations requiring employers to ensure that safety procedures are followed by their employees, NMSC has developed an enforcement procedure. The policy is an enforcement policy, and not to be confused with disciplinary action. The policy has been developed to meet the requirements of OSHA. After some discussion the Commission directed Manager Much to make changes to the policy for approval at the next meeting.

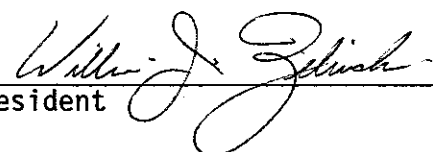
Manager Much presented and discussed with the Commission the AFSCME Local 1541 Contract Ratification. Moved by Commissioner Zielinski, seconded by Commissioner Cowling to approve the ratified tentative agreements. Motion carried unanimously.

New Business

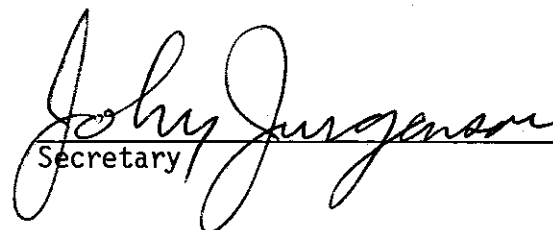
It was decided by the Commission to move the December 26, 1995 meeting to December 19, 1995 at 4:00 PM.

Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve the Operating Fund Vouchers #116915 thru #116985 in the amount of \$189,858.32 and Payroll Voucher #18661 thru #18680 in the amount of \$8,529.25 for the month of October. Motion carried unanimously on a roll call vote.

Moved by Commissioner Helein, seconded by Commissioner Zielinski to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 4:50 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday, December 19, 1995

Meeting called to order by Commission President Zelinski at 4:00PM.

Present: Commissioners Cowing, Helein, Jurgenson, Zelinski, Zielinski; Manager Much; Accountant Voigt; Secretary Wilms

Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve the minutes of the Regular Meeting of November 28, 1995 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter from Manager Much to Mr. Steve Spanbauer, Chairman, Town of Neenah
RE: Infiltration/Inflow serving the Courtney Court and Plummer Court area.

Commissioner Siebers entered the meeting.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the 1996 insurance renewal proposal from the McClone Agency, Inc. After some discussion, the Commission advised Accountant Voigt to go ahead with The McClone Agency, Inc. but also fine out what Wausau Insurance might have for the NMSC in the future. Moved by Commissioner Siebers, seconded by Commissioner Zielinski to approve the proposal from The McClone Agency, Inc. Motion carried unanimously.

Accountant Voigt presented and discussed the Accountants Report for November 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Cowing to accept the report and place it on file. Motion carried unanimously.

Moved to agenda item 6. D.

Manager Much presented and discussed the MCO Contract Increase for 1996. After some discussion it was moved by Commissioner Siebers, seconded by Commissioner Gross to approve the MCO Contract Increase per the terms of the contract for 1996. Motion carried unanimously.

MCO invoice #3666, for January 1996, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Zielinski to approve and pay MCO invoice #3666, for January 1996, in the amount of \$46,082.50 on January 1, 1996. Motion carried unanimously.

Accountant Voigt presented the MCO payback check in the amount of \$2,611.50 for November lab testing, sampling, telephone use, and equipment rental. The Commission accepted the MCO payback check for November in the amount of \$2,611.50.

Financial Statements for November 1995 will be presented at the next meeting.

McMahon Invoice #25211 for the WPPI Paralleling System was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve and pay McMahon Invoice #25211 for the WPPI Paralleling System in the amount of \$327.50. Motion carried unanimously.

Accountant Voigt discussed with the Commission the Commission Investments.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for November 1995. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the report and place it on file. Motion carried unanimously.

Manager Much presented and discussed with the Commission the NMSC Safety Procedures Enforcement Policy. Moved by Commissioner Zielinski, seconded by Commissioner Jurgenson to approve the NMSC Safety Procedures Enforcement Policy as presented. Motion carried unanimously.

Manager Much presented and discussed with the Commission the Labor Agreement between the Commissioner and AFSCME Local 1541. Moved by Commissioner Jurgenson, seconded by Commissioner Helein to approve the Labor Agreement between the Commission and AFSCME Local 1541 as presented. Motion carried unanimously on a roll call vote.

Old Business

Manager Much discussed with the Commission an updated on the aeration system upgrade. It has been submitted to the DNR for approval.

Moved by Commissioner Zielinski, seconded by Commissioner Siebers to approve the Operating Fund Vouchers #116986 thru #117054 in the amount of \$155,321.42 and Payroll Vouchers #18697 in the amount of \$11,076.20 for the month of November. Motion carried unanimously on a roll call vote.

Moved by Commissioner Zielinski, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; nays, none. Meeting adjourned at 5:00PM.

President

Secretary