

NEENAH-MENASHA SEWERAGE COMMISSIONClosed Session and Regular MeetingJanuary 26, 1993

Meeting called to order by Commission President Zelinski at 4:00 P.M.

Present: Commissioners Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jeff Kellner (McMahon); Jim Potratz (Gizmo Farms)

Excused: Commissioner Austin

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the Regular Meeting and reconvene in Closed Session pursuant to Sec. 19.85(1)(a)(c)(e), Wec. 19.82(1) Wis. Stats., to discuss consideration of a grievance under the collective bargaining agreement. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Eickhoff to adjourn the Closed Session and reconvene in Open Session. Motion carried unanimously. Open Session called to order at 4:00 P.M.

Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the minutes of the Regular Meeting and Closed Session of December 22, 1992 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. MCO Payback Check - December, 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to accept the MCO Payback Check for December, 1992 in the amount of \$3,720.49. Motion carried unanimously.
2. Manager Much reported on NR101 Reporting Changes. Regulations temporarily on hold.
3. 1/11/93 letter to NMSC from CNA Insurance Company;
re: Auger System Breakdown. Manager Much was authorized to prepare alternatives and suggestions as to how to remedy the situation and report back.
4. 1/15/93 letter to Neenah Foundry Company from Manager Much and John Wilke (Neenah)
re: Discharge to Sanitary Sewer System. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to authorize the discharge of condensate from the Neenah Foundry Company. Motion carried unanimously.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Financial Statements for December, 1992. Moved by Commissioner Siebers, seconded by Commissioner Eickhoff to accept same. Motion carried unanimously. Accountant Voigt stated that the final numbers for 1992 will be submitted soon.

Manager Much presented and discussed MCo Invoice #2101 for December, 1992 in the amount of \$42,204.11. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize payment of same. Motion carried unanimously.

Accountant's Report for December, 1992 was accepted and authorized placed on file.

Manager Much presented and discussed request to purchase a sludge pump from the equipment replacement fund. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize the purchase of a double disc pump from L. W. Allen at a quoted price of \$10,340.00 plus \$250.00 shipping, with mony to come from replacement fund. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the Operating Report and place it on file. Motion carried unanimously.

Manager Much reported that Public Works Department (Neenah) is going to request quotes from three consulting firms regarding solving the I/I problem in the City.

Manager Much reported that the WWOC will be having their State Conference in Appleton in October, 1993 and requested permission from the NMSC to conduct plant tours of the Neenah-Menasha Wastewater Treatment Plant in conjunction with the Conference. Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to approve said tours. Motion carried unanimously.

Manager Much requested the services of a Fox Valley Co-op Student at the plant. Commission authorized Manager to check on liability insurance.

(continued)

January 26, 1993
continued.

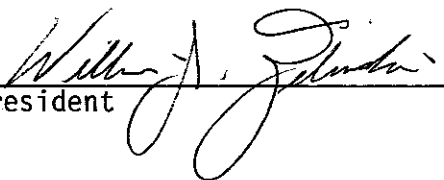
Precipitation vs Flow Graph for 1992 was presented and discussed. Manager reported that a new rain gauge has been received and we will be able to make more accurate graphs in the future.

Manager Much reported and discussed a sewer extension request from the City of Neenah in the Syring Development. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve request from City of Neenah. Motion carried unanimously.

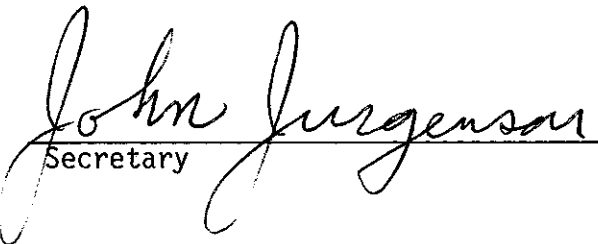
Manager Much reported on request from RMT to discharge wastewater generated during the dewatering of a coffer dam associated with the Tayco Street Bridge Project. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve such request, contingent upon conditions spelled out in letter, to RMT, of 1/27/93. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #14510 thru #14580 in the amount of \$126,897.19 and Payroll Vouchers #18055 thru #18078 in the amount of \$10,298.44 for the month of December, 1992. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:10 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

February 23, 1993

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jeff Kellner (McMahon Associates)

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to approve the minutes of the Regular Meeting of January 26, 1993 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 1/22/93 letter to Manager much from Gilbert Paper Company;
re: Request for increase in allotted shares for Flow, BOD, SS. Manager Much was authorized to send letters to the contracting users informing them of such request and to peruse the present contract regarding procedures to be taken, if necessary. He was also authorized to contact Attorney Goggin for any help needed.
2. MCO Payback Check - January, 1993
3. 12/17/92 letter to Jim Austin from City of Menasha;
re: Re-appointment to NMSC for three years.
4. 2/2/93 letter to Senate Committee on Urban Affairs from Manager Much, Mayor Laux (Menasha) and Mayor Carpenter (Neenah);
re: NR101

Budget, Finance, Personnel

MCO Invoice #2132 in the amount of \$43,787.00, for the month of January, 1993 was presented and discussed. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to authorize it paid. Motion carried unanimously.

Accountant's Report for January, 1993 was presented and discussed by Accountant Voigt. it was accepted and authorized placed on file.

(continued)

Regular Meeting
February 23, 1993
continued

Operations, Engineering, Planning

Manager Much discussed status of City of Neenah I/I Report. He reported that the City received presentations from three consultants and will decide what action to take in the near future.

Jeff Kellner (McMahon Associates) discussed the status of the Auger System. He reported that Lee's Welding will be hired to help establish costs for the screw pump bay repairs.

Sewer Extension Request from the Town of Neenah S.D.#1 Green Bay Road was presented and discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve such request. Motion carried unanimously.

Jeff Kellner (McMahon Associates) presented and discussed the Facilities Plan Amendment regarding Wastewater Disinfection Alternatives for the NMSC. Moved by Commissioner Jurgenson, seconded by Commissioner Austin that the NMSC review the report and discuss it at the next Regular Meeting on March 23, 1993. Motion carried unanimously. Accountant Voigt was authorized to check on financing for the project.

Manager Much presented and discussed request for painting from Quality Sandblasting for Stairwell S-3, Stairwell S-4 and Headworks Building at a cost of \$10,260.00. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve request. Motion carried on unanimous roll call vote.

Manager Much presented and discussed request to purchase one hot water high pressure cleaning unit at a cost of \$2,760.00. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve request. Motion carried on unanimous roll call vote.

Manager Much requested attendance at the Spring Sludge Symposium on March 17, 1993 in Lake Geneva. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize Manager Much to attend such meeting. Motion carried unanimously.


Election of Officers

Moved by Commissioner Gross, seconded by Commissioner Eickhoff that the present slate of officers be unanimously elected for 1993. Motion carried on unanimous roll call vote. Officers for 1993 are:


President:	William J. Zelinski
Vice President:	Dale Siebers
Secretary:	John Jurgenson
Treasurer:	Robert Gross

Moved by Commissioner Siebers, seconded by Commissioner Cowling to approve Operating Fund Vouchers #14581 thru #14660 in the amount of \$143,334.40 and Payroll Vouchers #18079 thru #18091 in the amount of \$6,306.65 for the month of January, 1993. Motion carried on unanimous roll call vote.

Moved by Commissioner Gross, seconded by Commissioner Eickhoff to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:05 P.M.



President



Secretary

Regular Meeting and Executive Session
 March 23, 1993
 continued

The following correspondence was discussed:

1. 3/2/93 letter to Manager Much from RMT, Inc.
 re: Request to discharge well water to the NMSC

 3/4/93 letter to RMT, Inc. from Manager Much;
 re: Approval of request subject to condition
2. 3/9/93 letter to Laminations Corp. from Manager Much;
 re: Approval to discharge waste
3. 3/12/93 letter to NMSC from S.D.#4
 re: No objection for Gilbert Paper Company request to increase contracted allotment

 3/15/93 letter to NMSC from City of Menasha;
 re: No objection for Gilbert Paper Company request to increase contracted allotment

 3/17/93 memo from City of Neenah;
 re: No objection for Gilbert Paper Company request to increase contract allotment
4. 3/16/93 letter to DNR from Manager Much;
 re: Report for whole effluent toxicity tests per WPDES permit
5. 3/17/93 letter to NMSC from City of Neenah;
 re: Reappointment of John Jurgenson to a three year term to the NMSC
6. MCO payback check - February, 1993, in the amount of \$3,182.05

Budget, Finance, Personnel

MCO Invoice #2173, in the amount of \$44,264.44 for the month of February, 1993 was presented and discussed. Moved by Commissioner Gross, seconded by Commissioner Austin to authorize it paid. Motion carried unanimously.

Accountant's Report for February, 1993 was presented and discussed, by Accountant Voigt. It was accepted and authorized placed on file.

Operations, Engineering, Planning

Manager Much discussed the January/February Operating Report. Motion by Commissioner Jurgenson, seconded by Commissioner Eickhoff to accept report and place it on file. Motion carried unanimously.

Manager Much discussed the status of the Neenah I/I report. He reported that the City will determine, in early April, if they will have an outside firm assist in the program. MCO is in the process of installing 4 flow meters to divide the City into 3 areas.

Manager Much presented and discussed the 1992 Compliance Maintenance Annual Report (CMAR). Motion by Commissioner Gross, seconded by Commissioner Siebers to adopt Compliance Maintenance Resolution 93-1. Motion carried unanimously.

Manager Much discussed the Great Lakes Water Quality Initiative and the possible impact to the NMSC. In its current form, the NMSC could see stricter effluent standards that we would have trouble meeting some of the proposed limits. In order to meet these limits, the NMSC would have expensive Capital Improvements made to the facility. The NMSC would also expect to have a substantial increase in its O & M Budget to operate the plant.

Manager Much discussed changes in the Confined Space Entry Regulations that will take effect on April 15, 1993. Some of the changes to take affect are: need to have a physical evaluation of all employees who may use breathing apparatus, need to replace current safety equipment by April 15, 1993 which will no longer meet the current safety codes - gas detectors, tripods, harnesses, etc. Motion by Commissioner Jurgenson, seconded by Commissioner Austin to approve the purchases of needed safety equipment at a cost not to exceed \$10,000. Motion carried unanimously on roll call vote.

Jeff Kellner (McMahon Associates) discussed the facilities plan amendment that was presented to the Commission at the February 23 Regular Meeting. Motion by Commissioner Gross, seconded by Commissioner Jurgenson to have McMahon Associates submit the NMSC Facilities Plan Amendment, as prepared, to the DNR. Motion carried unanimously.

Sewer extension request from Waverly Sanitary District Northshore Estates was presented and discussed. Motion by Commissioner Gross, seconded by Commissioner Jurgenson to approve such request. Motion carried unanimously.

Jeff Kellner (McMahon Associates) discussed a quotation received from Lee's Welding Inc. for repairs to damaged screw #3. In addition to repairing the loose concrete, the Commission would like to also have caulking added to the joint where the grout has separated from the concrete wall. Moved by Commissioner Siebers, seconded by Commissioner Eickhoff to accept the quotation from Lee's Welding and authorized the work to be completed with the addition of caulking to the screws. Motion carried unanimously on roll call vote.

(continued)

Regular Meeting and Executive Session
 March 23, 1993
 Continued

Old Business

The Commission discussed the request by Gilbert Paper to amend their contract with the NMSC to increase the allotted share of the plant. Motion by Commissioner Gross, seconded by Commissioner Jurgenson to have Manager Much and Attorney Goggin amend the contract with Gilbert Paper Company at the requested allotted shares. Motion carried unanimously.

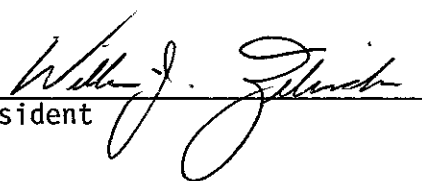
Motion by Commissioner Gross, seconded by Commissioner Jurgenson to adjourn the Regular Meeting and reconvene into Closed Session pursuant to section 19.85(1)(a)(c)(e), Wis. Statutes, for the purpose of discussing the status of collective bargaining negotiations with Local 1541, AFSCME. Motion carried unanimously.

Discussion was held on an offer that was received from Local 1541, AFSCME.

Motion by Commissioner Gross, seconded by Commissioner Jurgenson to adjourn the Closed Session and reconvene into Open Session. Motion carried unanimously.

Motion by Commissioner Siebers, seconded by Commissioner Gross to approve Operating Fund Vouchers #14661 thru #14733 in the amount of \$138,792.00 and Payroll Vouchers #18092 thru #18108 in the amount of \$6,036.62 for the month of February, 1993. Motion carried on unanimous roll call vote.

Motion by Commissioner Gross, seconded by Commissioner Jurgenson to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 5:30 P.M.



 President



 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

April 8, 1993

Meeting called to order by Commission President Zelinski at 4:00 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
 Manager Much; Accountant Voigt

Also Present: Jeff Kellner (McMahon Assoc.)

Absent: None

Moved by Commissioner Austin, seconded by Commissioner Eickhoff to approve the minutes of the Regular Meeting and Executive Session of March 23, 1993 and ordered them placed on file. Motion carried unanimously.

Jeff Kellner (McMahon Assoc.) reported on the condition of the screw after work had started for the repair. Grout was deteriorated more than expected in screw bay #3. Because of this, Lee's Welding cannot do the repair as originally estimated. They recommend to have the screw removed and then remove any loose grout. This would be the most cost effective way to remove the bad grout. Discussion followed. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the proposal from Lee's Welding for \$16,000 to repair screw pump #3. Motion carried unanimously.

Manager Much reported that an individual was interested in possibly purchasing Commission property on Madison Street. After discussion, it was moved by Commissioner Jurgenson, seconded by Commissioner Gross not to sell the lot. Motion carried unanimously.

Manager Much reported that last year's summer employee has expressed an interest in working for the Commission again this summer. It was the consensus of the Commission to go ahead and hire a summer employee.

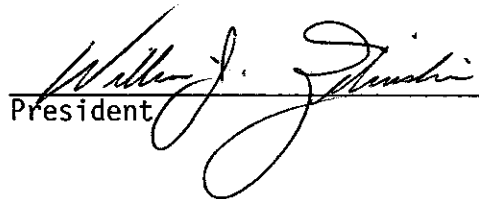
Manager Much reported that one MCO employee is spending most of his time outside of the NMSC plant now. MCO would like to add a part-time person, 1 day per week until June, when he would then become full-time and replace the current MCO employee assigned to the plant. Moved by Commissioner Siebers, seconded by Commissioner Gross to add a part-time employee @ 1 day per week, until June. Motion carried unanimously.

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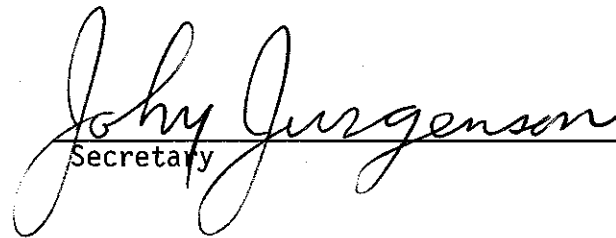
Special Meeting
April 8, 1993 - continued

Manager Much reported that Superior Environmental Services has expressed an interest in hauling waste to the NMSC. This would generate approximately \$140,000 in additional income to the Commission and would also generate approximately \$40,000 in natural gas savings. Additional treatment costs would be about \$20-30,000. The Commissioners expressed concern over what impact the product would have on the plant. Manager Much reported that possible problems that could occur are odor, chlorides and the material could adversely impact the dewatering. After discussion, it was moved by Commissioner Siebers, seconded by Commissioner Eickhoff to run a test trial period on the product requested to be hauled to the Neenah-Menasha WWTP. Voting aye; Commissioners Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski. Nays, none. Commissioner Austin abstained.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:40 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

April 27, 1993

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jeff Kellner (McMahon); Patty Zibrowski (Virchow, Krause & Co.)

Absent: None

Moved by Commissioner Austin, seconded by Commissioner Eickhoff to accept the minutes of the Special Meeting of April 8, 1993 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. MCO Payback Check - March, 1993 - \$3,897.85
2. 3/29/93 letter to Manager Much from DNR;
re: Compliance Maintenance Annual Report
3. 3/31/93 letter to NMSC from DNR;
re: Notice of Intent to Apply Form - Dechlorination

Budget, Finance, Personnel

Accountant Voigt presented and discussed MCO Invoice #2209 in the amount of \$44,257.25 for the month of March, 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve Invoice #2209 and authorized it paid. Motion carried unanimously.

Accountant Voigt presented and discussed the Accountant's Report for March, 1993. Report was accepted and authorized to be filed.

Patty Zibrowski (Virchow, Krause & Co.) presented and discussed the 1992 Audit for the NMSC. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept and approve the 1992 Audit for the NMSC, as presented. Motion carried unanimously. Allocations to the contracting municipalities will be discussed further at the next Regular Meeting of the NMSC on May 25, 1993.

Ms. Zibrowski discussed the Audit Contract Renewal. Moved by Commissioner Austin, seconded by Commissioner Jurgenson to authorize Virchow, Krause & Co. to submit a proposal for extending the audit contract for two years, for consideration at the next Regular Meeting on May 25, 1993. Motion carried unanimously.

(continued)

Regular Meeting
April 27, 1993
continued

Accountant Voigt presented and discussed the subject of a long distance phone carrier. He was authorized to contact other companies (AT&T, MCI) for proposals and report back at next meeting.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for March, 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the Operating Report and place it on file. Motion carried unanimously.

Manager Much discussed the City of Neenah I/I situation. He reported that the rain gauge is working and flow monitoring in the Neenah sewer system is showing areas of apparent high inflow.

Accountant Voigt presented and discussed the replacement of the NMSC phone system. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to table the replacement of the NMSC phone system until the next meeting. Motion carried unanimously.

The Amendment of Industrial Wastewater Treatment Service Agreement, from Gilbert Paper Company, was presented and discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the approve the Amendment, as presented. Motion carried on unanimous roll call vote.

Moved by Commissioner Gross, seconded by Commissioner Siebers to approve the following sewer extension requests:

1. S.D.#4 - F. Gerald Altenhoven - 4 Lot CSM
2. S.D.#4 - Apple Court
3. S.D.#4 - BDM View Apartments
4. City of Neenah - Manchester Court

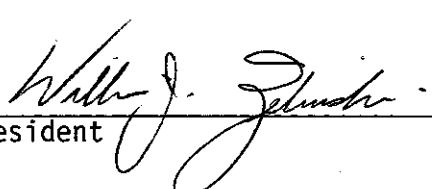
Motion carried unanimously.

Manager Much presented the NMSC 1992 Annual Report. Report was tabled until the next Regular Meeting on May 25, 1993.

Jeff Kellner (McMahon) reported that a crane will be at the plant on April 28, 1993 to lift out the screw.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #14734 thru #14793 in the amount of \$114,322.34 and Payroll Vouchers #18109 thru #18124 in the amount of \$5,783.41 for the month of March, 1993. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:25 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 25, 1993

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jeff Kellner (McMahon); Art Selbach; Ron Geiger; Dick Panke; Ron Bunkert

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve the minutes of the Regular Meeting of April 27, 1993 and place them on file. Motion carried unanimously.

(continued)

Regular Meeting
May 25, 1993
continued

The following correspondence was discussed:

1. MCO Payback Check - April, 1993 - \$2,924.50
2. 5/10/93 letter to NMSC from City of Neenah;
re: I/I Program
3. 5/14/93 letter to City of Appleton from S.D.#4;
re: I/I Reduction

Budget, Finance, Personnel

Accountant Voigt presented and discussed information on 1988 Bond Refinancing. Commission authorized Accountant Voigt to prepare information on what the cost and savings would be to refinance the bonds and report back to the Commission.

MCO Invoice #2238 for the month of April, 1993, in the amount of \$44,701.88 was presented and discussed. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve and pay MCO Invoice #2238. Motion carried unanimously.

Accountant Voigt presented and discussed the Accountant's Report for April, 1993. He reported that the rates were steady through the month. Report accepted and ordered placed on file.

Accountant Voigt discussed the refunds due to the contracting municipalities as a result of the 1992 NMSC Audit. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to authorize the following allocations:

Neenah	\$57,993
Menasha	\$53,514
Town of Neenah	\$ 1,025
S.D.#4	\$16,288
Waverly S.D.	\$ 885
Gilbert Paper Co.	\$12,892
U.S. Paper Mills	(\$ 2,565)

Motion carried unanimously.

Accountant Voigt discussed changing the long distance phone carrier for the NMSC. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to discontinue our phone service with Sprint and change our service over to Schneider Communications, for one year. Motion carried unanimously.

Accountant Voigt presented and discussed the Financial Statements for January, February, and March, 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the Financial Statements and place them on file. Motion carried unanimously. Accountant Voigt stated that the rates should be revised by the next meeting.

Accountant Voigt reported that Virchow, Krause and Co. preferred not to extend their Audit Contract until the present contract is up for extension. One more year left on present contract.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for April, 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the Operating Report for April, 1993 and ordered it placed on file. Motion carried unanimously.

Accountant Voigt discussed the phone system replacement. After discussion, it was moved by Commissioner Siebers, seconded by Commissioner Jurgenson to replace the present phone system with AT&T at a cost of \$7,555. Motion carried unanimously. 80% of the cost is included in the Replacement Fund.

Manager Much presented and discussed the NMSC Annual Operating Report for 1992. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the report, place original on file and distribute copies, as published. Motion carried unanimously.

Sewer Extension Requests were presented. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve the following sewer extension requests:

(continued)

May 25, 1993 cont.

City of Menasha - East of Oneida Street
 City of Menasha - DePere Street; Woodland Drive
 City of Neenah - Shaggy Bark Estates
 Waverly S.D. - Town of Harrison

Motion carried unanimously.

Manager Much discussed problems encountered in the Safety Program regarding physical examination requirements. He stated that the code is not clear. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers that Attorney Ed Williams be hired to determine the clarification of the code. Motion carried unanimously.

Manager Much reported that a Mediation Session between the NMSC and Local 1541 has been scheduled for June 30, 1993 at the NMSC Offices. He was authorized to set the time and inform the Commission of same.

Manager Much reported that the EPA conducted an unscheduled audit of the Pretreatment Program. Everything seems to be in order.

Manager Much reported that a Special Meeting was held at the plant with a Neighborhood Watch Group. A tour was conducted for those interested.

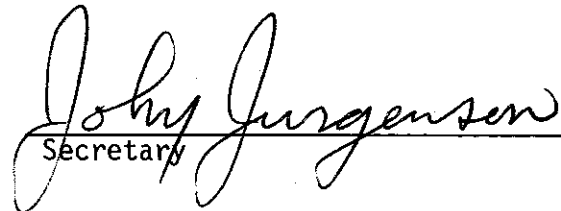
Manager Much reported that the screw pump has been regouted and must be painted.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #14794 thru #14863 in the amount of \$151,573.98 and Payroll Vouchers #18125 thru #18144 in the amount of \$7,916.01 for the month of April, 1993. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:25 P.M.



 President



 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

June 22, 1993

Meeting called to order by Commission Vice President Siebers at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers;
 Manager Much; Accountant Voigt; Secretary Stevenson

Excused: Commissioner Zelinski

Moved by Commissioner Austin, seconded by Commissioner Jurgenson to approve the minutes of the Regular Meeting of May 25, 1993 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. MCO Payback Check - May, 1993 - \$2,725.31
2. 5/14/93 letter to NMSC from DNR;
 re: Facilities Plan Amendment Approval
3. 6/10/93 letter to DNR from NMSC:
 re: Report of Overflow
4. 6/18/93 letter to DNR from NMSC;
 re: Report of Overflow

Budget, Finance, Personnel

Accountant Voigt presented the MCO Invoice for May, 1993. Moved by Commissioner Jurgenson, seconded

by Commissioner Austin to approve and pay MCO Invoice #2275 in the amount of \$43,595.78 for the month of May, 1993. Motion carried unanimously.

Accountant's Report for May, 1993 was presented and discussed. Commission accepted the report and authorized it be placed on file.

Financial Statements for April, 1993 and May, 1993 were presented by Accountant Voigt. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the Financial Statements for April and May, 1993. Motion carried unanimously.

Accountant Voigt presented and discussed options for refinancing the 1988 Bonds. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to refinance the existing 1988 Bonds with Clayton Brown under Option 1 with the largest possible savings based on estimated costs. Motion carried on unanimous roll call vote. Accountant Voigt was authorized to evaluate borrowing options for new money for the Dechlorination Construction.

Accountant Voigt presented and discussed the 3rd Quarter O&M Rates. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that the rates remain the same as the second quarter, at this time. Motion carried unanimously.

Commissioner Jurgenson suggested having an Open Forum before the Regular Commission Meetings for anyone from the audience wishing to speak. Subject to be discussed at a future meeting.

Operations, Engineering, Planning

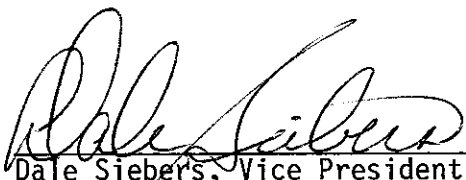
Manager Much presented and discussed the Operating Report for May, 1993. Moved by Commissioner Gross, seconded by Commissioner Austin to accept the report and place it on file. Motion carried unanimously.

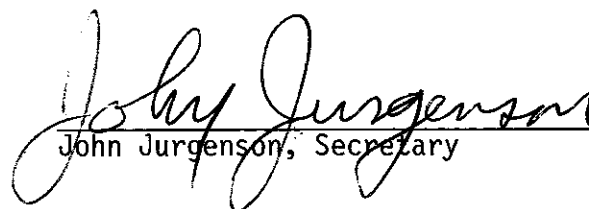
Manager Much presented and discussed the quote from Quality Sandblasting, Inc. for the screw pump grout painting. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the quote from Quality Sandblasting, Inc. in the amount of \$1,075. Motion carried on unanimous roll call vote.

A sewer extension request for Hidden Acres in the City of Appleton was presented and discussed. Moved by Commissioner Eickhoff, seconded by Commissioner Jurgenson to approve the request contingent upon approval from Sanitary District #4. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #14864 thru #14925 in the amount of \$125,519.26 and Payroll Vouchers #18145 thru #18155 in the amount of \$6,909.39 for the month of May, 1993. Motion carried unanimously on roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.


Dale Siebers, Vice President


John Jurgenson, Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

July 27, 1993

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jim Peichl; Jeff Kellner (McMahon)

Excused: Commissioner Austin

Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the minutes of the Regular Meeting of June 22, 1993 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. MCO Payback Check - June, 1993. The method of computing the MCO payback check was questioned by Commissioner Siebers.
2. 7/6/93 letter to DNR from Manager Much;
re: Report of Overflow

(continued)

Regular Meeting
July 27, 1993
cont.

Budget, Finance, Personnel

MCO Invoice #2308 for June, 1993 was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve and pay MCO Invoice #2308 for June, 1993 in the amount of \$44,956.93. Motion carried unanimously.

Accountant Voigt presented and discussed the Accountant's Report for June, 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the report and ordered it placed on file. Motion carried unanimously.

Accountant Voigt presented and discussed the Financial Statements for June, 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the Financial Statements for June, 1993 and ordered them placed on file. Motion carried unanimously.

Accountant Voigt discussed the Bond Refinancing. A lengthy discussion followed. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to withdraw the motion made on June 22, 1993 in reference in Clayton Brown for refinancing. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to request new quotes for the bond refinancing, with firm figures including an annual maintenance fee, and invitations be made to Clayton Brown, Dain Bosworth and Piper Jaffrey to attend the next regular meeting of the Commission, on August 24, 1993, to present and discuss same. Motion carried unanimously.

Discussion was held on the ratification of the Union Contract with Local 1541. Subject tabled until next meeting in August.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for June, 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the report and place it on file. Motion carried unanimously.

Manager Much reported that the MCO Contract with the NMSC expires in December, 1993. A special meeting will be scheduled to discuss changes to be made.

Manager Much presented and discussed flow graphs for the City of Neenah, from July 5 and 6, 1993.

Sewer Extension Requests were presented from the Town of Neenah S.D.#2. Moved by Commissioner Siebers, seconded by Commissioner Gross to deny the request for sewer extensions for the Castle Oak Properties as they are not completely in the sewer service area. Motion carried unanimously. Moved by Commissioner Siebers, seconded by Commissioner Gross to approve the sewer extension for the Falls Subdivision. Motion carried unanimously.


Sewer Extension Request was presented from the Town of Menasha S.D.#4. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve the request for the sewer extension for the LaSalle Clinic - City of Menasha. Motion carried unanimously.

Old Business

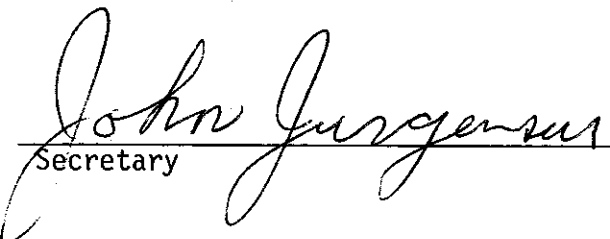
Jeff Kellner (McMahon) reported that the total bill for the repair of the screw pump was more than what was originally authorized due to the added cost of concrete. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to authorize payment, to Lee's Welding, the amount of \$23,334.53 for the screw pump repair. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Eickhoff to approve Operating Fund Vouchers #14926 thru #14992 in the amount of \$111,610.45 and Payroll Vouchers #18156 thru #18167 in the amount of \$7,290.84 for the month of June, 1993. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:40 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

August 24, 1993

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Cowling, Eickhoff, Gross, Jurgenson, Siebers;
Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Jeff Kellner (McMahon); Dick Panke; Dave Wagner (Dain Bosworth);
Steve Yanisch and Richard Brillault (Piper Jaffray)

Absent: Commissioner Austin

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve the minutes of the Regular Meeting of July 27, 1993, and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. MCO Payback Check 0 \$1,786.06 - July, 1993

Budget, Finance, Personnel

MCO Invoice #2343 for July, 1993 was presented. Moved by Commissioner Siebers, seconded by Commissioner Gross to approve and pay MCO Invoice #2343, for July, 1993 in the amount \$44,436.30. Motion carried.

Accountant Voigt presented and discussed the Accountant's Report for July, 1993. Report accepted and ordered placed on file.

Ratification of the Union Contract between the Neenah-Menasha Sewerage Commission and local 1541 was discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize ratification of the contract. Motion carried unanimously.

McMahon Invoice #15647 in the amount of \$1500 for the Facility Plan Amendment Disinfection Alternatives was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to authorize payment of same. Motion carried unanimously.

Discussion was held on Bond Refinancing. Dave Wagner (Dain Bosworth) and Steve Yanisch and Richard Brillault (Piper Jaffray) presented, discussed and answered questions regarding their respective proposals. After a lengthy discussion, it was moved by Commissioner Siebers, seconded by Commissioner Gross to hire Dain Bosworth, Inc. to handle the refunding of the callable portion of the Commission's 1988 Bonds. Motion carried unanimously on roll call vote. Accountant Voigt was authorized to notify both firms of the Commission's intentions.

Operations, Engineering, Planning

Jeff Kellner (McMahon) presented and discussed the Proposal for the Dechlorination Design. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to accept the Dechlorination Design Proposal from McMahon Associates in the amount of \$5,000. Motion carried unanimously.

Manager Much reported that a homeowner, on Lawson Street, contacted the Commission as to whether the NMSC may be interested in purchasing his home. NMSC is not interested.

Sewer Extension Request from the City of Neenah for the VNA Building was presented and discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve request. Motion carried unanimously.


Discussion was held on the sewer extension request from the Town of Neenah for six lots in the Lakeview Estates that are in the sewer service area. Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to approve such request. Motion carried unanimously.

Manager Much reported of funding for the Fox River Coalition. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that the Fox River Coalition be notified that the NMSC is not interested in doing anything at this time. Motion carried.

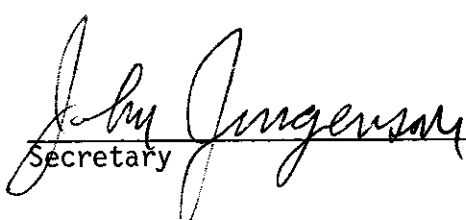
Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve Operating Fund Vouchers #14993 thru #15081 in the amount of \$153,800.29 and Payroll Vouchers #18168 thru #18195 in the amount of \$14,054.56 for the month of July, 1993. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to thank Secretary Stevenson for her 23 years of service to the NMSC and wished her well in her retirement. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 6:15 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

September 14, 1993

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Cowling, Eickhoff, Gross, Jurgenson, Zelinski;
Manager Much; Accountant Voigt; Secretary Cowling

Also Present: Dave Wagner (Dain Bosworth)

Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to approve the minutes of the Regular Meeting of August 24, 1993 and place them on file. Motion carried unanimously.

The following correspondence was discussed: NONE

Budget, Finance, Personnel

Dave Wagner (Dain Bosworth) discussed options for the commission for refinancing the callable portion of the 1988 bond issue. Option A, gave level savings. Option B, has no savings until final year. Option C, no principle would be paid in 1994. Option D, no principle would be paid in 1994 & 1995. Dave Wagner was looking for direction in what method the commission would refund. After discussion, it was moved by Commissioner Jurgenson, seconded by Commissioner Cowling to refund the callable bonds under option "D", with savings to be used for the dechlorination facility. Motion carried unanimously.

The Commission will need a special meeting on October 12, 1993 to adopt a bond resolution to fix the interest ratings for the refunding. Fowley & Lardner will supply the needed bond resolution.

Dave Wagner (Dain Bosworth) discussed with the commission the need to prepare arbitrage calculations on our current bond issue. Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to have Accountant Voigt arrange for an audit of the bond reserve fund and to have arbitrage rebate calculations made at a cost not exceed \$1,200.

Manager Much presented the 1st draft of the NMSC budget. Discussion was held on account number 520.5 (Administrative-Other). This amount includes money for NR101 fees, other misc-charges and also approximately \$20,000 for the Fox River Coalition. Other minor corrections to the budget need to be addressed. Final draft of the budget is to be presented at the September 28, 1993 Regular Meeting.

Accountant Voigt presented 4th quarter O/M/R rates. Moved by Commission Jurgenson, seconded by Commissioner Gross to accept the 4th quarter O/M/R rates as presented. (Flow \$39/mg, BOD \$.06/lb, SS \$.03/lb). Motion carried unanimously.

Operations, Engineering, Planning

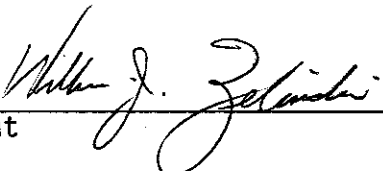
Manager Much discussed the need to replace the plant computer, due to computer problems and software problems. The computer has been in repair for 5 months and it appears they will not be able to repair the machine. MCO personnel are looking at DOS based machines and software that can be attached to the current computer network system. This item is covered by the replacement fund for 80%. Moved by Commissioner Cowling, seconded by Commissioner Jurgenson to proceed with the replacement of the plant computer system. Motion carried unanimously.

Old Business

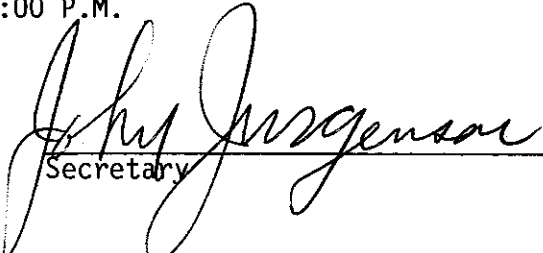
Discussion was held on the status of the screw pumps. Manager Much said that they were operating fine. The grouting that was replaced is okay, and repainting has been done. Currently there is a coupling being replaced.

Commission President Zelinski reminded the commissioners that there is a meeting on September 28, 1993.

Moved by Commissioner Cowling, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

September 28, 1993

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Cowling

Moved by Commissioner Jurgenson, seconded by Commissioner Eickhoff to approve the minutes of the Special Meeting of September 14, 1993 and place them of file. Motion carried unanimously.

The following correspondence was discussed:

1. Letter to Manager Much from the East Central Wisconsin Regional Planning Commission;
re: Neenah-Menasha Sewer Service Area Amendment
2. Letter to Manager Much from the DNR;
re: Public Notice of Proposed Revisions to the NMSC Industrial Wastewater Pretreatment Program
3. Letter to Accountant Voigt from the Waverly Sanitary District;
re: Annual Flow Meter Test/Calibration
4. MCO Payback Check - \$4,022.82 - August, 1993

Budget, Finance, Personnel

MCO Invoice #2377, for August, 1993, was presented. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve and pay MCO Invoice #2377, for August, 1993, in the amount of \$44,195.14. Motion carried unanimously.

Accountant Voigt presented and discussed the Financial Statements for August, 1993. Moved by Commissioner Gross, seconded by Commissioner Cowling to accept the Financial Statements for August, 1993 and ordered them to be placed on file. Motion carried unanimously.

Accountant Voigt discussed the increase in the budget since 1990. Most of the increases were due to the changes in regulations for sludge storage, permit regulations, and added testing. Moved by Commissioner Austin, seconded by Commissioner Cowling to accept the 1994 Proposed Budget and to schedule a Public Hearing on October 19, 1993, at 4:00 P.M., with a Regular Meeting to immediately follow the Public Hearing. Motion carried unanimously.

Accountant Voigt presented and discussed the Accountant's Report for August, 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the report and ordered it to be placed on file. Motion carried unanimously.

Operations, Engineering, Planning

Discussion was held to bring in a Co-op Student for 80 hours. Moved by Commissioner Cowling, seconded by Commissioner Jurgenson to approve the Co-op Student. Motion carried unanimously.

Manager Much presented and discussed the Operating Report for August 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the report and place it on file. Motion carried unanimously.

Old Business

The Commission asked Manager Much on the issue of the MCO Contract. It was decided that Manager Much is to put the contract together and present it to the Commission before the end of the year.

New Business

It was approved to cancel the October 26, 1993, regular meeting, and reschedule it to be held immediately after the October 19, 1993 Public Hearing Meeting.

Moved by Commissioner Siebers, seconded by Commissioner Gross to approve Operating Fund Vouchers #115082 thru #115145 in the amount of \$171,736.72 and Payroll Vouchers #18196 thru #18207 in the amount of \$6,803.02 for the month of August, 1993. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.

President

Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Public Hearing & Regular Meeting

October 19, 1993

Meeting called to order by Commission President Zelinski at 4:00 P.M.

Present: Commissioners Austin, Cowling, Eickhoff, Gross, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Cowling

Also Present: David Wagner (Dain Bosworth); Mike King (Post-Crescent)

Absent: None

Public Hearing was held on the 1994 NMSC Budget.

There being no one present for the Public Hearing, it was moved by Commissioner Austin, seconded by Commissioner Eickhoff to adjourn the Public Hearing and reconvene in Open Session. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Gross to approve the minutes of the Regular Meeting of September 28, 1993 and place them of file. Motion carried unanimously.

The following correspondence was discussed:

1. Letter to Manager Much from the DNR;
re: Compliance Evaluation Inspection by the EPA
2. Letter to Manager Much from the DNR;
re: Meeting to Discuss PCB Monitoring Requirements for the Lower Fox River POTWS
3. Letter to Manager Much from Custom Marine, Inc.;
re: Implementing a New Process of Wash Water
4. Letter to NMSC from Commissioner Merl Eickhoff;
re: Resignation from NMSC due to leaving service area.

Budget, Finance, Personnel

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the 1994 NMSC Budget as prepared by Accountant Voigt. Motion carried on unanimous roll call vote.

Accountant Voigt presented and discussed the Financial Statements for September 1993. Moved by Commissioner Austin, seconded by Commissioner Siebers to accept the Financial Statements for September 1993 and ordered them to be placed on file. Motion carried unanimously.

MCO Invoice #2424, for September 1993, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve and pay MCO Invoice #2424, for September 1993, in the amount of \$43,447.59. Motion carried unanimously.

Accountant Voigt presented and discussed the Accountant's Report for September 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the report and ordered it to be placed on file. Motion carried unanimously.

David Wagner (Dain Bosworth) discussed the Arbitrage Rebate calculation and accompanying report prepared by Virchow, Krause & Company. It was reported that the Commission does not owe any Arbitrage Rebate to the IRS.

David Wagner (Dain Bosworth) also discussed the 1993 Refunding Revenue Bonds for the Commission. Received word that the bond insurance from AMBAC was approved, and there will be no change in the reserve fund requirements. David Wagner reported the interest rates are down a quarter percent from the original estimate. In July the IRS made changes regarding the issuance of bonds by municipal entities, which is raising a concern with the Commission's proposed Refunding Revenue Bond. The Commission's bonds will affect the limit on each of the member municipalities annual tax-exempt issuance limit. David Wagner was authorized to discuss with the cities of Neenah and Menasha, Sanitary District #4, bond counsel attorney, and the Commission's attorney to work out any arrangements needed. A special meeting will be called when the details are worked out.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for September 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the report and place it on file. Motion carried unanimously.

Sewer Extension Request of Koslo Park Apartments was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve the sewer extension of Koslo Park Apartments. Motion carried unanimously.

Accountant Voigt presented and discussed the Snow Plowing Contract for 1993-1994. He reported that there will be no increase in charges. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve and execute the Snow Plowing Contract with Leo E. Weber. Motion carried unanimously.

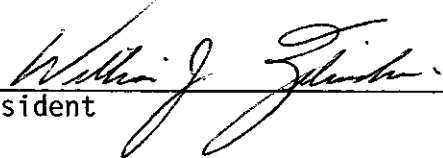
Sewer Extension Request of Churchill Downs was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve the sewer extension of Churchill Downs. Motion carried unanimously.

Old Business

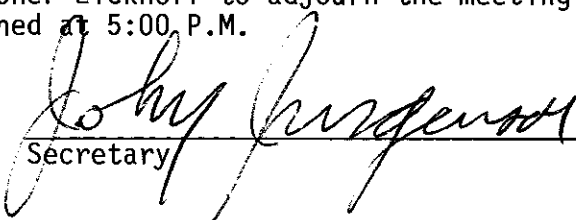
Manager Much discussed the meeting that was held for the funding of the Fox River Coalition to set apportionment for all counties and wastewater treatment facilities affected. The NMSC's estimated portion for the PCB Remediation Study would be \$20,500. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to commit \$20,500 toward the PCB Remediation Study in 1994. Motion carried on unanimous roll call vote.

Moved by Commissioner Gross, seconded by Commissioner Cowling to approve operating Fund Vouchers #115146 thru #115217 in the amount of \$141,759.86 and Payroll Voucher #18214 thru 18224 in the amount of \$14,315.03 for the month of September 1993. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Eickhoff to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

November 2, 1993

Meeting called to order by Commission President Zelinski at 1:00 P.M.

Present: Commissioners Austin, Cowling, Gross, Helein, Jurgenson, Zelinski; Attorney Dan Goggin; Manager Much; Accountant Voigt; Secretary Cowling

Also Present: Mayor Carpenter, Ted Bauer (City of Neenah); Mayor Laux, Tom Stoffel, Don Greisbach (City of Menasha); Paula Pagel (S.D. #4); David Wagner (Dain Bosworth); Mike King (Post-Crescent)

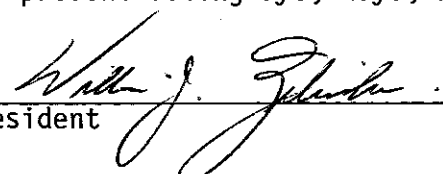
Absent: Commissioner Gross, Commissioner Siebers

Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the minutes of the Public Hearing & Regular Meeting of October 19, 1993 and place them on file. Motion carried unanimously.

Attorney Dan Goggin began discussion by giving his view of the proposed Refinancing of the Bond Issue and the impact of the member municipalities. Discussion followed between the Commissioners and the Cities. It was generally decided the Commission should still pursue financing to be completed in 1993. Attorney Dan Goggin will contact the NMSC Bond Council concerning an indemnification clause for the member municipalities. Accountant Voigt and Dave Wagner (Dain Bosworth) are to put together the formula that calculates the allocation to each municipality of the proposed refinancing.

The Commission scheduled another meeting Tuesday, November 9 at 4:00 P.M. at the Commission Office to further discuss the indemnification clause between the member municipalities.

Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 1:55 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

November 9, 1993

Meeting called to order by Commission President William Zelinski at 4:00 P.M.

Present: Commissioners Austin, Cowling, Gross, Helein, Jurgenson, Zelinski; Attorney Goggin; Manager Much; Accountant Voigt; Secretary Cowling

Also Present: Ted Bauer (City of Neenah); Mayor Laux, Tom Stoffel, (City of Menasha); David Wagner (Dain Bosworth); Mike King (Post-Crescent)

Absent: Commissioner Siebers

Moved by Commission Austin, seconded by Commissioner Jurgenson to approve the minutes of the Special Meeting of November 2, 1993 and place them on file. Motion carried unanimously.

Attorney Dan Goggin began discussion of the resolution relating to the issuance of the Sewerage Revenue Refunding Bonds by the NMSC. The Commission plans to issue its Sewerage Revenue Refunding Bonds in a principle amount not to exceed \$4,000,000. The Commission agreed to indemnify and hold the member Municipalities harmless against claims asserted against them. The Commission did set a date for meeting to be held on November 23, 1993 at 4:15 P.M. to finalize. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve resolution No. 93.3 relating to the issuance by the NMSC of not to exceed \$4,000,000 sewerage revenue refunding bonds, series 1993 providing for the indemnification of the participating and contracting municipalities of the Commission. Motion carried on unanimous roll call vote.

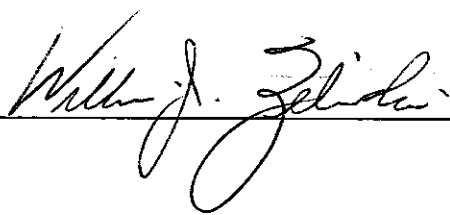
Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to adopt resolution No. 93.2 of the NMSC, for a Cafeteria Plan sponsored by the NMSC for the benefit of its employees. It is created for the sole purpose of enabling eligible Employee-Participants to choose receipt of tax-free benefits provided by the NMSC in lieu of taxable Compensation and is intended to meet the legal requirements of Section 105 and 125 of the Internal Revenue Code. Motion carried on unanimous roll call vote.

Manager Much presented and discussed the letter he wrote to Mr. Frank Whiting, CEO of George Whiting Paper Company regarding Effluent Monitoring.

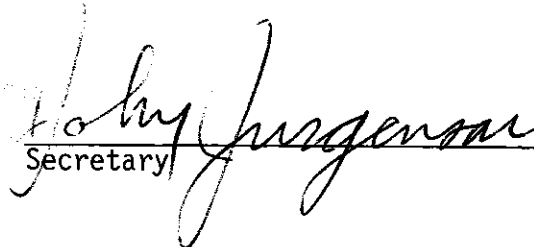
Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve Operating Fund Vouchers #115218 thru #115267 in the amount of \$156,349.57 and Payroll Vouchers #18225 thru #18242 in the amount of \$7,446.27 for the month of October 1993. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:25 P.M.

President



Secretary



NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

November 23, 1993

Meeting called to order by Commissioner President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Cowling, Gross, Helein, Jurgenson, Zelinski; Manager Much; Accountant Voigt; Secretary Cowling

Also Present: David Wagner (Dain Bosworth)

Absent: Commissioner Siebers

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the minutes of the Special Meeting of November 9, 1993 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. Letter to Manager Much from the DNR
RE: Public Notice in the TCNR
2. Letter NMSC from Waverly S.D.
RE: Appointment of William Helein to replace Merl Eickhoff
3. Letter to Manager Much from the Menasha Corporation
RE: Menasha Corporation's concern of the exorbitant cost of testing.

Budget, Finance, Personnel

Manager Much presented and discussed the MCO payback check in the amount of \$4881.67 for lab testing, sampling, and telephone use.

Accountant Voigt presented and discussed the Accountant's Report for October 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the report and ordered it to be placed on file. Motion carried unanimously.

MCO Invoice #2465, for October 1993, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve and pay MCO invoice #2465, for October 1993, in the amount of \$43,324.02. Motion carried unanimously.

Accountant Voigt presented and discussed the Financial Statements for October 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the Financial Statements for October 1993 and ordered them to be placed on file. Motion carried unanimously.

Accountant Voigt presented and discussed for approval the proposed allocation of Tax-Exempt Bonds to be issued by the NMSC. Accountant Voigt will have a letter drafted from Foley & Lardner. Moved by Commissioner Jurgenson, seconded by Commissioner Austin the approval of the allocation of Tax-Exempt Bonds. Motion carried unanimously.

Accountant Voigt presented and discussed for approval the proposed agreement as to qualified Tax-Exempt obligations between the NMSC and the City of Menasha, City of Neenah, Town of Menasha, S.D. #4, and Waverly S.D. The NMSC will draft a protection form letter for various cities & towns that will be sent out for approval. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that a protection form letter will be sent out for approval. Motion carried unanimously.

Dave Wagner (Dain Bosworth) presented and discussed a letter from Dain Bosworth Inc. regarding the agreement between Dain Bosworth Inc. and the NMSC of the purchase of Revenue Refunding Bonds Resolution 93-4. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the purchase of the Revenue Refunding Bonds Resolution 93-4. Motion carried on unanimous roll call vote.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for October 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the Operating Report for October 1993 and place it on file. Motion carried unanimously.

Old Business

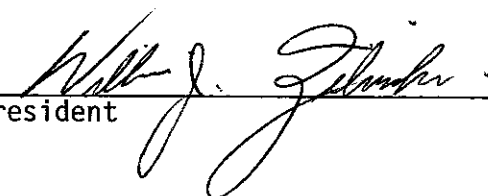
Manager Much presented and discussed the MCO Contract Renewal.

New Business

Discussion was held to bring in a Co-op student for 80 hours. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve the Co-op student. Motion carried unanimously.

The Commission decided to reschedule the December 28th, 1993 Regular Meeting to December 21, 1993.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:15P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

December 21, 1993

Meeting called to order by Commission President Zelinski at 4:15P.M.

Present: Commissioners Austin, Cowling, Gross, Helein, Jurgenson, Siebers, Zelinski;
Manager Much; Accountant Voigt; Secretary Cowling

Moved by Commissioner Austin, seconded by Commissioner Cowling to approve the minutes of the Regular Meeting of November 23, 1993 and place them of file. Motion carried unanimously.

The following correspondence was discussed:

1. Letter from Manager Much to Menasha Corporation - Mr. Peter De Rossi
RE: Pretreatment Permit Application

Budget, Finance, Personnel

MCO Invoice #2509, for November 1993, was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve and pay MCO Invoice #2509, for November 1993, in the amount of \$43,343.10. Motion carried unanimously.

Accountant Voigt presented and discussed the letter from Dain Bosworth Inc. in regards to the agreement between Dain Bosworth Inc. and the NMSC, whereby the Sewerage Commission agrees to sell and Dain Bosworth Inc. agrees to purchase Sewerage Revenue Refunding Bonds.

Accountant Voigt presented and discussed the Accountant's Report for November 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the report and ordered it to be placed on file. Motion carried unanimously.

Discussion was held on the insurance summary for the NMSC by Seabury & Smith for 1994. Moved by Commissioner Austin, seconded by Commissioner Jurgenson to renew the insurance policy as presented by Accountant Voigt. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the letter from the Town of Neenah Sanitary District #2, requesting to send flows from a portion of the Churchill Downs subdivision to the N-M Sewage Treatment Plant. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to accept the request from the Town of Neenah Sanitary District #2 to send flows from a portion of the Churchill Downs subdivision to the N-M Sewage Treatment Plant. Motion carried unanimously.

Sanitary Sewer Extension Request of Haen Heights - Waverly Sanitary District was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the Sanitary Sewer Extension Request of Haen Heights - Waverly Sanitary District. Motion carried unanimously.

Sanitary Sewer Extension Request of the 1st addition to Berry Fields - Waverly Sanitary District was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Cowling to approve the Sanitary Extension Request of the 1st addition to Berry Fields - Waverly Sanitary District. Motion carried unanimously.

Manager Much discussed the Neenah I & I Study. The City of Neenah indicated it will be televising a section of the city's sewer when it rains to find defects and determine how to deal with the problems.

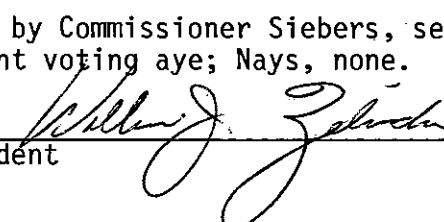
Old Business

Manager Much presented and discussed the MCO Contract Renewal. It was decided to change Item #3 Termination of Contract from a ninety (90) day period of time to one-hundred eighty (180) day period of time. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to except the time period change from ninety days to one-hundred eighty days in Item #3 Termination of Contract of the MCO Contract Renewal. Motion carried unanimously.

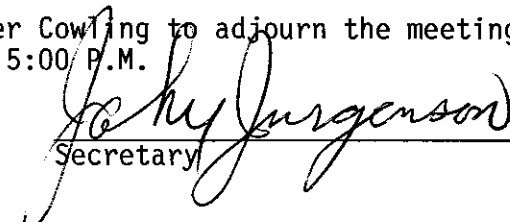
The MCO Contract Renewal was presented with the changes by Manager Much. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve the MCO Contract Renewal with the changes. Motion carried on unanimous roll call vote.

Moved by Commissioner Austin, seconded by Commissioner Cowling to approve Operating Fund Vouchers #115268 thru #115355 in the amount of \$140,722.67 and Payroll Vouchers #18243 thru #18254 in the amount of \$6,658.49 for the month of November 1993. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Cowling to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 18, 1994

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Austin, Gross, Helein, Jurgenson, Siebers, Zelinski; Manager Much; Accountant Voigt, Secretary Cowling

Moved by Commissioner Gross, seconded by Commissioner Austin to approve the minutes of the Regular Meeting of December 21, 1993 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter to Manager Much from Mr. Philip A. Munroe
RE: Notice of Claim from DiRenzo and Bomier - Attorneys for George A. Whiting Paper Company

Budget, Finance, Personnel

Accountant Voigt presented the invoice from Foley & Lardner regarding the Revenue Refunding Bonds, Series 1993. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to pay the invoice from Foley & Lardner in the amount of \$13,690.36, for professional services provided as bond counsel for \$3,910,000 Revenue Refunding Bonds, Series 1993.

MCO Invoice #2541, for December 1993, was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve and pay MCO invoice #2541, for December 1993, in the amount of \$43,521.39. Motion carried unanimously.

MCO Invoice #2543, for January 1994, was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve and pay MCO invoice #2543, for January 1994, in the amount of \$41,710.19. Motion carried unanimously.

MCO Invoice #2550, for February 1994, was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve and pay MCO invoice #2550, for February 1994, in the amount of \$41,710.19 on February 1, 1994. Motion carried unanimously.

Accountant Voigt presented and discussed the Accountant's Report for December 1993. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the report and ordered it to be placed on file. Motion carried unanimously.

Manager Much presented and discussed the MCO payback check in the amount of \$6,173.92 for lab testing, sampling, and telephone use.

Manager Much presented and discussed the MCO return contract advance check to the NMSC in the amount of \$30,000.00.

Accountant Voigt presented and discussed the Financial Statements for November 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the Financial Statements for November 1993 and ordered them to be placed on file. Motion carried unanimously.

Operations, Engineering, Planning

Sanitary Sewer Extension Request for Breezewood Estates, City of Neenah was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve the Sanitary Sewer Extension Request for Breezewood Estates, City of Neenah. Motion carried unanimously.

Sanitary Sewer Extension Request for Shaggy Bark Estates II, City of Neenah was presented. Moved by Commissioner Jurgenson, seconded by Commissioner Austin to approve the Sanitary Extension Request for Shaggy Bark Estates II, City of Neenah. Motion carried unanimously.

Manager Much discussed the need to schedule a Public Hearing on February 22, 1994 to discuss changes in the "Pretreatment Rules and Regulations". Moved by Commissioner Austin, seconded by Commissioner Jurgenson to schedule a Public Hearing on February 22, 1994, at 4:00 PM, and to have NMSC attorney Dan Goggin present, with a Regular Meeting to immediately follow the Public Hearing. Motion carried unanimously.

Manager Much presented and discussed the Operating Reports for November and December 1993. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the reports and place them on file. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Siebers to approve Operating Fund Voucher #115356 thru #115444 in the amount of \$136,482.03 and Payroll Vouchers #18255 thru #18288 in the amount of \$11,756.48 for the month of December 1993. Motion carried on a unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M..

President

Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Public Hearing & Regular Meeting

February 22, 1994

Meeting called to order by Commission President Zelinski at 4:00PM.

Present: Commissioners Cowling, Gross, Helein, Jurgenson, Siebers, Zelinski, Zielinski; Attorney Goggin; Manager Much; Accountant Voigt; Secretary Cowling

Also Present: Laurie Stenson and Marilyn West (NMSC), Hilda Cedergren (Gilbert Paper), Randy Paff (Kimberly-Clark/Lakeview), Michael Edwards (Fabco), Dale Breuer (Industrial Towel & Uniform), Keith Mutchler (U.S. Paper Mills Corp.), Brett Samuels (Kimberly-Clark), Walter Mattingly (Kimberly-Clark)

Public Hearing was held for the purpose of receiving and considering comments regarding proposed amendments to the Neenah-Menasha Sewerage Commission Industrial Pretreatment Rules and Regulations. Manager Much discussed the Industrial Pretreatment Rules and Regulations with a summary of the major program conditions.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to close the Public Hearing and reconvene in regular session. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve the minutes of the Regular Meeting of January 18, 1994 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. Letter to Manager Much from U.S. Paper Mills
RE: To Request Consideration to Eliminate Duplicating Testing
- B. Letter to Commission President William Zelinski from the DNR
RE: The Division for Environmental Quality Approving Plans and Specifications for Dechlorination Facilities at the Neenah-Menasha Treatment Plant
- C. Letter from Manager Much and Mr. John Wilke, Public Works Dept., City of Neenah to