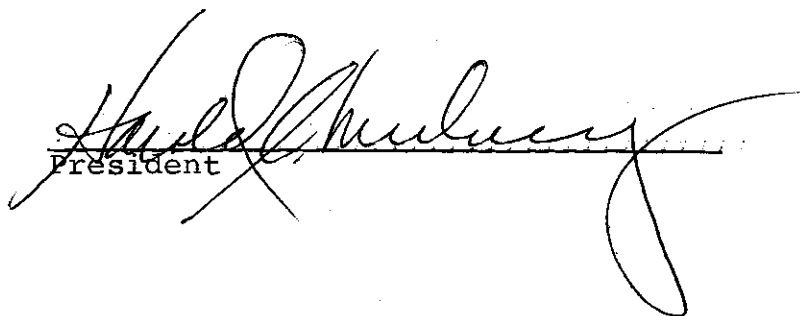
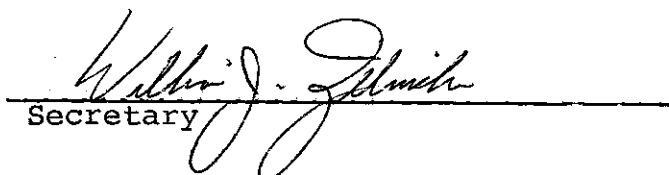


Regular Meeting  
December 20, 1988

Moved by Commissioner Haber, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:40 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

1/10/89

Meeting called to order by Commission President Mulvey at 4:15 P.M.

Present: Commissioners Mulvey, Zelinski, Gross, Haber, Finger, Jurgenson; Manager Much; Accountant Voigt; Secretary Stevenson; LeRoy Goldbeck (Town of Neenah); Art Selbach

Absent: Commissioner Siebers

Moved by Commissioner Gross, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of December 20, 1988 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 12/22/88 letter to Diane Alme (DNR) from City of Menasha; re: Sanitary Sewer Monitoring
2. 12/27/88 registered letter to NMSC from Stinnett Committee for Open Government and Fair Elections; re: Public Record Request.  
1/5/89 letter to Cyril Bayer (Stinnett Committee) from Manager Much; re: Request for public records.
3. 12/28/88 letter to NMSC from City of Menasha; re: Notice of submittal of Industrial Sampling Program to DNR.  
12/28/88 letter to Manager Much (NMSC) from Jim Spaay (City Eng. - Menasha); re: Industrial Sampling Program for City of Menasha.  
Manager Much stated that a meeting will be held 1/11/89 with the City of Menasha and a call will be made to Diane Alme (DNR) regarding Industrial Sampling Program for City of Menasha.
4. 12/28/88 letter to R.M. Rivetna (American National Can) from Manager Much and John Wilke (Neenah); re: Additional requirements for American National Can - Neenah Graphics Center - Pretreatment System.
5. 1/3/89 letter to Manager Much from DNR; re: Approval of proposed pretreatment program changes to NMSC's Ordinance 88-1.

Budget, Finance and Personnel

Manager Much reported that a Negotiation Meeting, with Local 1541, has been scheduled for January 17, 1989.

cont.

January 10, 1989 cont...

Operations, Engineering and Planning

Discussion was held on schedule for Public Hearing regarding Industrial Pretreatment Rules and Regulations. Moved by Commissioner Jurgenson, seconded by Commissioner Finger that the NMSC schedule a Public Hearing Regarding Amending and Supplementing Its Industrial Pretreatment Rules and Regulations for Tuesday, February 14, 1989 at 4:15 P.M. at the NMSC Offices. Motion carried unanimously. Notice will be published three times in the Neenah-Menasha Daily Northwestern.

Manager Much presented and discussed MCO Invoices for December, 1988. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to approve MCO Invoices #1037 in the amount of \$23,879.78 and #1038 in the amount of \$3,624.93 for the month of December, 1988. Motion carried on unanimous roll call vote.

Manager Much discussed power failure at the plant caused by a problem with Menasha Electric. Madison Street Feeder Plant instrumentation system reset as designated after power was restored.

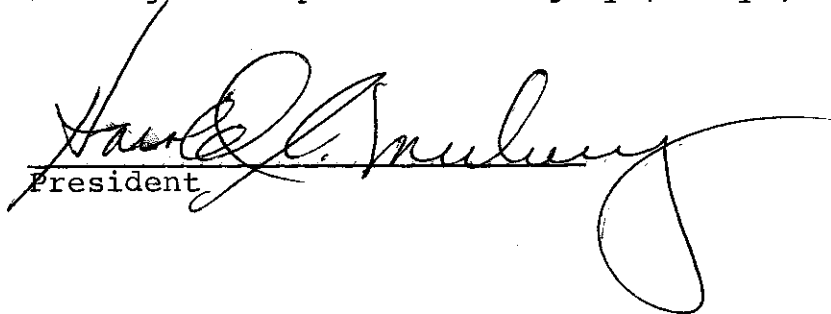
Manager Much discussed the future purchase of a new pick-up truck for NMSC and MCO business. He suggested that MCO purchase the truck and charge the Commission on a mileage basis.

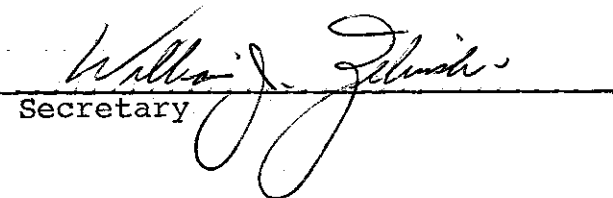
Manager Much requested permission to attend a Government Affairs Seminar. Permission granted.

Accountant Voigt reported that the City of Menasha won't pick up the brush on lot owned by Commission on Abbey Avenue. He will investigate further.

Moved by Commissioner Haber, seconded by Commissioner Finger to approve Operating Fund Vouchers #11204 thru #11303 in the amount of \$100,307.54 and Payroll Vouchers #17143 thru #17156 in the amount of \$7,484.46 for the month of December, 1988. Motion carried on unanimous roll call vote.

Moved by Commissioner Finger, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:55 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

1/24/89

Meeting called to order by Commission President Mulvey at 4:15 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Jurgenson, Finger; Manager Much; Accountant Voigt; Dick Panke; Art Selbach

Absent: Secretary Stevenson was excused.

Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of January 10, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 1/11/89 letter to Manager Much from American National Can; re: Wastewater Pretreatment System - Neenah-Menasha Graphics Center.
2. 1/10/89 letter to NMSC from Menasha Committee For Open Government & Open Records; re: Response to 1/5/89 letter from Manager Much.
3. 1/13/89 letter to Manager Much from DNR; re: Sampling for the Green Bay/Fox River Mass Balance Study.

cont.

1/24/89 cont...

4. 1/13/89 letter to DNR from City of Menasha; re: User Charge System Report.
5. 1/17/89 letter to DNR from Manager Much; re: 1988 flow and loading data for City of Menasha.

Budget, Finance & Personnel

Discussion was held on Labor Negotiations and the Union Contract. Moved by Commissioner Siebers, seconded by Commissioner Haber to schedule a Special Meeting of the NMSC for January 31, 1989 at 4:15 P.M. for the purpose of discussing and ratifying the Union Contract. Motion carried unanimously. The meeting will be held in the Commission Offices.

Discussion was held on the Federal Financial Assistance Audit for 1988. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to award the audit to Dingee & Frechette at a price of \$730. Motion carried unanimously on a roll call vote.

Accountant Voigt presented a schedule to calculate the refund due (receivable from) users for 1988 O&M costs. The schedule will be presented to the auditors for review and then presented at another Commission meeting for further action.

Operations, Engineering & Planning

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the Compliance Maintenance Resolution 89-1.

Resolved that the Neenah-Menasha Sewerage Commission informs the Department of Natural Resources that the following actions were taken by the Commission:

1. Reviewed the Compliance Maintenance Annual Report which is attached to this resolution.
2. Set forth the following actions necessary to maintain effluent requirements contained in the WPDES Permit:
  - a. No action taken.

Passed by unanimous vote of the Commission on January 24, 1989.

Discussion was held on the proposed EPA Sludge Regulations. The proposed regulations may eliminate land application of sludge because of the stringent metals limits.

Discussion was held on the proposed Sanitary Sewer Extension in the Park Crest Subdivision, City of Neenah. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the sewer extension request. Motion carried unanimously.

Discussion was held on the proposed EPA Sludge Regulations. The proposed regulations may eliminate land application of sludge because of the stringent metals limits.

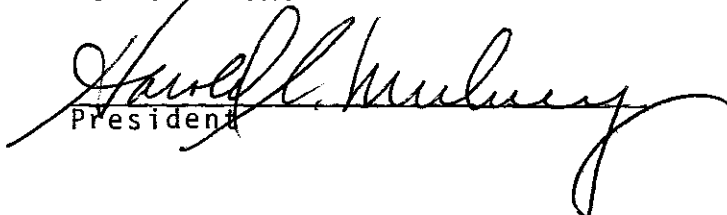
Discussion was held on the proposed Sanitary Sewer Extension in the Park Crest Subdivision, City of Neenah. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the sewer extension request. Motion carried unanimously.

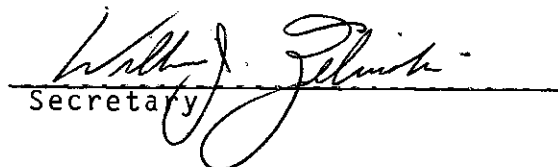
Discussion was held on City of Menasha's request to deposit a container on Commission's empty lot on Abbey Avenue for the purpose of establishing a paper recycling center. The Commission recommends denying the City of Menasha's request since the area is predominantly a residential area.

Old Business

Discussion was held on the trees and stumps on the Abbey Avenue lot. Lieds, who provided the low cost quote to clean-up the lot, is offering a 15% discount on their quote if the work is done by March 1. It was recommended that we should try to negotiate a price with Lieds that would not exceed \$600, to clean-up the Abbey Avenue lot.

Motion made to adjourn. All present voting aye; Nays, none. Meeting adjourned at 4:45 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION  
Special Meeting  
1/31/89

Meeting called to order by Commission President Mulvey at 4:15 P.M.

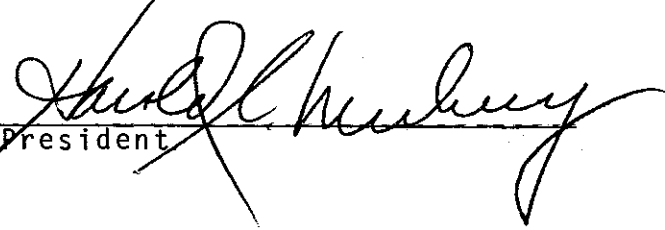
Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Finger, Jurgenson; Manager Much; Attorney Ed Williams

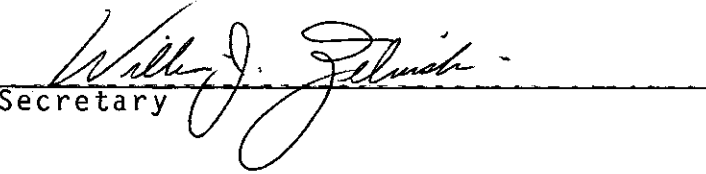
Absent: None

Attorney Williams discussed changes in the proposed contract with Local 1541, especially insurance.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to ratify the proposed contract with Local 1541. Motion carried unanimously.

Moved by Commissioner Haber, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:50 P.M.

  
 President

  
 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION  
PUBLIC HEARING & REGULAR MEETING  
February 14, 1989

Meeting called to order by Commission President Mulvey at 4:15 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Finger, Jurgenson; Manager Much; Accountant Voigt; Secretary Stevenson; LeRoy Goldbeck (Town of Neenah); Dick Panke; Art Selbach

Absent: None

Public Hearing commenced for the purpose of amending and supplementing NMSC Industrial Pretreatment Rules and Regulations. There being no appearances at the Public Hearing, it was moved by Commissioner Gross, seconded by Commissioner Zelinski to close the Public Hearing and commence into Regular Session. Motion carried unanimously.

Moved by Commissioner Zelinski, seconded by Commissioner Gross to accept the minutes of the Regular Meeting of 1/24/89 and Special Meeting of 1/31/89 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 2/13/89 letter to Manager Much from City of Menasha; re: Access to M.H.s #116 and #121 (#338 & #321). Moved by Commissioner Haber, seconded by Commissioner Siebers that the NMSC give permission to the City of Menasha to use the above referenced manhole structures for monitoring equipment set-up and field data gathering but to inform the City of Menasha that the Commission will not assume liability for the equipment or back-ups and that Manager Much be present for the set-up. Motion carried unanimously.
2. 2/10/89 letter to NMSC from S.D.#4; re: Re-appointment of Robert Gross to NMSC.
3. 2/10/89 letter to Accountant Voigt from Dingee & Frechette, Auditors; re: Update on audit.
4. 1/27/89 letter to Accountant Voigt from Attorney Goggin; re: NMSC Public Document Requests.
5. 1/30/89 letter to NMSC from DNR; re: Reissuance of WPDES Permit WI-0026085-3 for NMSC.
6. 2/3/89 letter to Donahue & Assoc. from Manager Much; re: Wisconsin Tissue Mills' Project.

February 14, 1989 cont...

7. 2/2/89 letter to Len Montie (DNR) from City of Menasha;  
re: Sanitary Sewer Monitoring Program
8. 2/6/89 letter to City of Menasha from DNR; re: User Charge System/Sewer  
Use Ordinance & Monitoring Program.
9. 2/3/89 letter to NMSC from Waverly Sanitary District; re: Reappointment  
of Richard Finger to NMSC.

#### Budget, Finance, Personnel

Union Contract between NMSC and Local 1541 was executed.

Manager Much presented MCO invoice. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to approve MCO Invoice #1049 in the amount of \$35,559.65. Motion carried on unanimous roll call vote.

Accountant Voigt presented calculation of Unit Operation, Maintenance & Replacement Costs for the 2nd Quarter. Moved by Commissioner Jurgenson, seconded by Commissioner Haber to accept the report. Motion carried unanimously.

Accountant Voigt requested permission to purchase three fire-proof files to adequately protect our permanent records. Moved by Commissioner Gross, seconded by Commissioner Finger to authorize Accountant Voigt to purchase three files at a cost of \$865.20/ea. Voting aye; Commissioners Mulvey, Finger, Siebers, Jurgenson, Gross, Zelinski; Voting nay; Commissioner Haber. Motion carried.

#### Operations, Engineering, Planning

Manager Much presented and discussed the 1988 Operating Report of the NMSC, as prepared by MCO. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers that the Commission accept the 1988 NMSC Operating Report and place it on file. Motion carried unanimously.

Accountant Voigt presented and discussed the Operating Report for January, 1989. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that the NMSC accept the Operating Report for January, 1989 and place it on file. Motion carried unanimously.

Manager Much presented and discussed the sewer extension requests by the City of Neenah on Main Street, Plummer Ct. and Progress Drive. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski that the NMSC approve the sewer extension requests of the City of Neenah and so notify the city. Motion carried unanimously.

Discussion was held on attendance at Wisconsin Wastewater Conferences. Manager Much was authorized to use his discretion in allowing people to attend.

Discussion was held on the tree removal on the property at Abbey Avenue. Accountant Voigt reported that Lieds will do the work at a cost of \$650. He was authorized to notify them to get the job done.

#### Election of Officers

Commissioner Jurgenson nominated William Zelinski for President of the NMSC for 1989. Commissioner Finger moved that nominations be closed, seconded by Commissioner Gross who called for a unanimous vote for William Zelinski. Motion carried.

Commissioner Jurgenson nominated Dale Siebers for Vice President of the NMSC for 1989. Commissioner Finger moved that nominations be closed, seconded by Commissioner Gross who called for a unanimous vote for Dale Siebers. Motion carried.

Commissioner Siebers nominated John Jurgenson for Secretary of the NMSC for 1989. Commissioner Gross moved that nominations be closed, seconded by Commissioner Zelinski who called for a unanimous vote for John Jurgenson. Motion carried.

Commissioner Jurgenson nominated Robert Gross for Treasurer of the NMSC for 1989. Commissioner Siebers moved that nominations be closed, seconded by Commissioner Finger who called for a unanimous vote for Robert Gross. Motion carried.

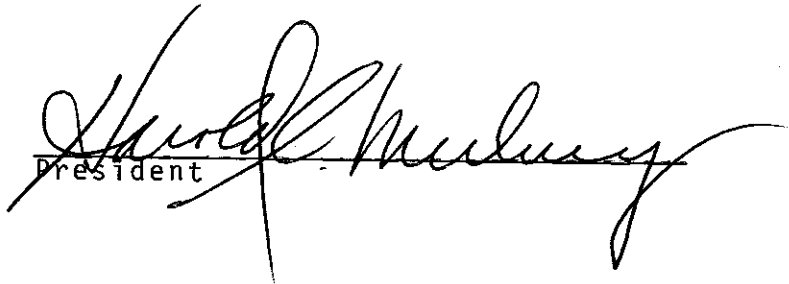
cont.

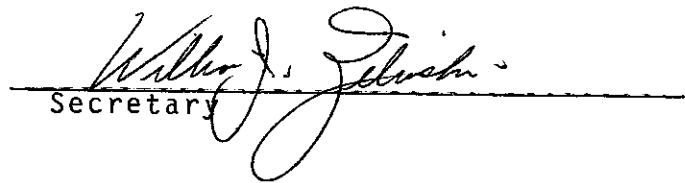
February 14, 1989 cont...

Commissioner Zelinski suggested that Regular Commission Meetings be held once a month with Special Meetings called if a need arises. Vote will be taken at next meeting.

Moved by Commissioner Haber, seconded by Commissioner Siebers to approve Operating Fund Vouchers #11304 thru #11371 in the amount of \$103,073.61 and Payroll Vouchers #17157 thru #17170 in the amount of \$8,200.06 for the month of January, 1989. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

2/28/89

Meeting called to order by Commission Vice President Siebers at 4:15 P.M.

Present: Commissioners Siebers, Jurgenson, Gross, Haber, Finger, Mulvey; Manager Much; Accountant Voigt; Secretary Stevenson; Dick Panke; Ron Bunkert

Absent: Commissioner Zelinski

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept the minutes of the Regular Meeting of February 14, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 2/24/89 letter to Diane Alme (DNR) from City of Menasha; re: Response to requests in DNR letter dated February 6, 1989 regarding Pretreatment Program.

Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey that the City of Menasha be charged 8.75% interest for the outstanding grant amount effective 3/1/89, due to non-approval of their User Charge System by DNR, and a letter be sent to the City of Menasha informing them of this action. Motion carried unanimously.

2. 2/15/89 letter to Manager Much from Jim Savinski (DNR); re: Levels of copper and chromium in wastewater treatment plant sludge.
3. 2/16/89 letter to Jim Savinski (DNR) from Manager Much; re: Response to 2/15/89 letter.

Discussion was held on Ordinance 88-2. Moved by Commissioner Jurgenson, seconded by Commissioner Haber to approve Ordinance 88-2 Amendment of Commission Ordinance 88-1 (Industrial Pretreatment Rules and Regulations) and that such Ordinance be published in the official newspaper of the Commission. Motion carried on unanimous roll call vote.

Manager Much discussed proposed action concerning solvent discharge from Island Cleaners. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to authorize Attorney Goggin to commence action to revoke Island Cleaners' discharge permit should discharge re-occur. Motion carried on unanimous roll call vote.

cont.

Regular Meeting 2/28/89  
cont...

Manager Much discussed action on recommendation to require installation of monitoring manhole at Whiting Paper. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the draft letter of 2/24/89 regarding the installation of a monitoring manhole at Whiting Paper and ordered it executed and sent. Motion carried unanimously.

Manager Much discussed the Sanitary Sewer Extension Request for Sterling Heights in the Town of Menasha. Moved by Commissioner Gross, seconded by Commissioner Finger that the NMSC approve the Sanitary Sewer Extension Request as presented. Motion carried unanimously.

Discussion was held on the invoice from Hoffman Air and Filtration Systems for two new blowers. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept and pay the invoice from Hoffman Air & Filtration Systems for two new blowers in the amount of \$47,992.00. Motion carried on unanimous roll call vote.

Manager Much reported that the DNR Pretreatment Audit will be held on 3/22 and 3/23.

Manager Much reported that an informational meeting, regarding wasteload allocations, will be held on 3/2/89 in Menasha at the FVWQPA.

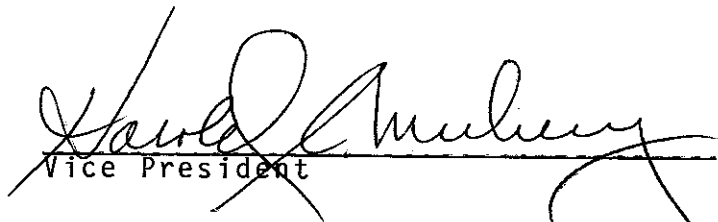
Manager Much presented information on a Sludge Symposium to be held in April in Oconomowoc. Moved by Commissioner Jurgenson, seconded by Commissioner Haber to authorize Manager Much to attend the Sludge Symposium. Motion carried on unanimous roll call vote.

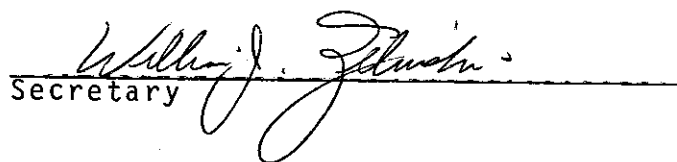
Moved by Commissioner Jurgenson, seconded by Commissioner Finger that the President and Secretary be authorized to perform the necessary duties as prescribed by law. Motion carried unanimously.

Discussion was held on NMSC meeting schedule. Subject was tabled until the next regular meeting.

Commissioner Gross discussed the possibility of a long term study on future disposal of sludge.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:50 P.M.

  
Vice President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION  
REGULAR MEETING  
2/28/89

Meeting called to order by Commission Vice President Siebers at 4:15 P.M.

Present: Commissioners Siebers, Jurgenson, Gross, Haber, Finger, Mulvey; Manager Much; Accountant Voigt; Secretary Stevenson; Dick Panke; Ron Bunkert

Absent: Commissioner Zelinski

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept the minutes of the Regular Meeting of February 14, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 2/24/89 letter to Diana Alme (DNR) from City of Menasha; re: Response to requests in DNR letter dated February 6, 1989 regarding Pretreatment Program.

Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey that the City of Menasha be charged 8.75% interest for the outstanding grant amount effective 3/1/89 due to non-approval of their User Charge System by DNR, and a letter be sent to the City of Menasha informing them of this action. Motion carried unanimously.

cont.

Regular Meeting  
2/28/89  
Page 2

2. 2/15/89 letter to Manager Much from Jim Savinski (DNR); re: Levels of copper and chromium in wastewater treatment plant sludge.
3. 2/16/89 letter to Jim Savinski (DNR) from Manager Much; re: Response to 2/15/89 letter.

Discussion was held on Ordinance 88-2. Moved by Commissioner Jurgenson, seconded by Commissioner Haber to approve Ordinance 88-2 Amendment of Commission Ordinance 88-1 (Industrial Pretreatment Rules and Regulations) and that such Ordinance be published in the official newspaper of the Commission. Motion carried on unanimous roll call vote.

Manager Much discussed proposed action concerning solvent discharge from Island Cleaners. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to authorize Attorney Goggin to commence action to revoke Island Cleaners' discharge permit should discharge re-occur. Motion carried on unanimous roll call vote.

Manager Much discussed action on recommendation to require installation of monitoring manhole at Whiting Paper. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the draft letter of 2/24/89 regarding the installation of a monitoring manhole at Whiting Paper and ordered it executed and sent. Motion carried unanimously.

Manager Much discussed the Sanitary Sewer Extension Request for Sterling Heights in the Town of Menasha. Moved by Commissioner Gross, seconded by Commissioner Finger that the NMSC approve the Sanitary Sewer Extension Request as presented. Motion carried unanimously.

Discussion was held on the invoice from Hoffman Air and Filtration Systems for two new blowers. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept and pay the invoice from Hoffman Air & Filtration Systems for two new blowers in the amount of \$47,992.00. Motion carried on unanimous roll call vote.

Manager Much reported that the DNR Pretreatment Audit will be held on 3/22 and 3/23.

Manager Much reported that an informational meeting, regarding wasteload allocations, will be held on 3/2/89 in Menasha at the FVWQPA.

Manager Much presented information on a Sludge Symposium to be held in April in Oconomowoc. Moved by Commissioner Jurgenson, seconded by Commissioner Haber to authorize Manager Much to attend the Sludge Symposium. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger that the President and Secretary be authorized to perform the necessary duties as prescribed by law. Motion carried unanimously.

Discussion was held on NMSC meeting schedule. Subject was tabled until the next regular meeting.

Commissioner Gross discussed the possibility of a long term study on future disposal of sludge.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:50 P.M.

\_\_\_\_\_  
Vice President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION  
REGULAR MEETING  
3/14/89

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Siebers, Jurgenson, Gross, Mulvey, Haber, Finger; Manager Much; Accountant Voigt; Secretary Stevenson; LeRoy Goldbeck (Town of Neenah)

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to amend the minutes of the Regular Meeting of 2/28/89 to read: Page 2, Paragraph 4: "Manager Much reported that the DNR Pretreatment Audit will be held on 3/22 and 3/23." and to accept the amended minutes and place them on file. Motion carried unanimously.

cont.



Regular Meeting  
3/14/89  
cont.

The following correspondence was discussed:

1. 2/26/89 letter to Jim Spaay (Menasha) from Island Cleaners; re: Closing of Island Cleaners.
2. 3/1/89 letter to Jim Spaay (Menasha) from Whiting Paper Company; re: Single Monitoring Manhole Request at Whiting Paper Company by City of Menasha.
3. 3/7/89 letter to Mark Radtke (DPW, Menasha) from Frank Whiting; re: Sewer Monitoring
4. 3/2/89 letter to President Mulvey from DNR; re: Reissuance of NMSC WPDES Permit No. WI-0026085-3. Manager Much reported that Institute of Paper Chemistry will do the biomonitoring testing.
5. 3/3/89 letter to Manager Much from DNR; re: Annual Review of Pretreatment Program Implementation - March 22-23.  
  
3/8/89 response to DNR from Manager Much.
6. Letter to Mayor Laux from Manager Much; re: Interest to be charged to the City of Menasha, for the outstanding grant amount, due to non-approval of City's User Charge System by DNR.

Budget, Finance, Personnel

Accountant Voigt presented and discussed his 3/3/89 memo regarding recent investment activity.

Accountant Voigt presented the January and February, 1989 Income Statements. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the Income Statements for January and February and place them on file. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented a MCO Invoice (#1050) in the amount of \$33,153.84 for professional services. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to authorize payment of MCO Invoice #1050 in the amount of \$33,153.84. Motion carried on unanimous roll call vote.

Discussion was held on Commission truck. Moved by Commissioner Mulvey, seconded by Commissioner Siebers that the NMSC enter into a lease agreement with MCO for a truck at a cost of 30 cents/mile with the money to come from the truck account. Motion carried on unanimous roll call vote.

Moved by Commissioner Mulvey, seconded by Commissioner Finger that the NMSC advertise for bids for the old Commission truck and that it be disposed of accordingly. Motion carried unanimously.

Manager Much discussed the Sampling Stations in the Town of Neenah S.D.#2. Moved by Commissioner Gross, seconded by Commissioner Jurgenson that the NMSC approve the sampling stations. Motion carried unanimously.

Discussion was held on Operating Report for 2/89. Manager Much stated that the electric bills have gone down. Moved by Commissioner Jurgenson, seconded by Commissioner Haber to accept the Operating Report for February, 1989. Motion carried.

Manager Much presented and discussed the Pretreatment Compliance Schedule and request for an extension from American Can - Graphic Arts. He recommends rejection of the extension request. Moved by Commissioner Haber, seconded by Commissioner Jurgenson that the NMSC reject the extension request from American Can - Graphic Arts and authorize Attorney Goggin to inform them of the same. Violation of their permit could result in a \$500/day fine or revocation. Motion carried on unanimous roll call vote.

Manager Much reported that Accountant Voigt will be working between McMahon's Office and the NMSC office.

Discussion was held on the meeting schedule for the NMSC. It was the consensus of the Commission to keep the present schedule of two meetings/month.

3/9/89 letter to Accountant Voigt from Foley & Lardner was tabled until the regular meeting on 3/28/89.

Moved by Commissioner Jurgenson, seconded by Commissioner Haber to approve Operating Fund Vouchers #11372 thru #11432 in the amount of \$86,150.98 and Payroll Vouchers #17171 thru #17197 in the amount of \$8,270.97. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Finger to adjourn the meeting. All present voting aye;. Nays, none. Meeting adjourned at 5:10 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting3/28/89

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Jurgenson, Gross, Haber, Mulvey, Finger;  
Manager Much; Accountant Voigt; Secretary Stevenson

Absent: Commissioner Siebers

Moved by Commissioner Jurgenson, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of 3/14/89 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 3/14/89 letter to NMSC from City of Menasha:  
re: Response to 3/1/89 letter from NMSC - Pretreatment Program.  
Manager Much was authorized to invite Mayor Laux (Menasha) and any others to attend next meeting on April 11.
2. 3/14/89 letter to President Zelinski from Wisconsin Tissue Mills;  
re: Drawings showing plan and elevation of water intake line and second effluent outfall line scheduled to be constructed in spring.  
  
3/17/89 letter to Mr. Waselchuk (Wisconsin Tissue Mills) from Manager Much; re: Response to 3/14/89 letter requesting additional information on above subject before Commission meeting on 3/28/89. No response from Tissue Mills has been received.
3. 3/17/89 letter to Attorney Donald Kiesling from Attorney Goggin;  
re: American National Can Co. Industrial Pretreatment System at Neenah Graphic Center.  
  
3/23/89 letter to Attorney Goggin from Attorney Kiesling;  
re: American National Can Company's intent to adhere to the June 30, 1989 completion date contained in compliance schedule.

Manager Much authorized to inform American National Can that written progress report must be submitted on or before May 22 regarding the status of the project.

**BUDGET, FINANCE, PERSONNEL**

Accountant Voigt presented and discussed 3/9/89 letter he received from Foley & Lardner regarding Resolution Providing For The Establishment Of A Rebate Fund. Moved by Commissioner Gross that the resolution not be adopted. Motion lost due to lack of a second. Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey that Attorney Goggin review the Resolution and submit an opinion to the Commission by the next regular meeting on April 11. Motion carried unanimously.

Accountant Voigt presented the January and February Balance Sheets. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the Balance Sheets for January and February and place them on file. Motion carried unanimously.

**OPERATIONS, ENGINEERING, PLANNING**

Manager Much reported and discussed wasteload allocations. He stated that he and Accountant Voigt attended a meeting on 3/27/89 sponsored by the Fox Valley Water Quality Planning Agency regarding wasteload allocations. Wasteload allocations are recalculated every five years and it was the consensus of those present at the meeting to leave them as they presently are. Workshops are scheduled for individual clusters and he and Accountant Voigt will be attending.

Manager Much discussed the pretreatment compliance inspection performed by the DNR. Inspection proved to be satisfactory and team commended for a good job done.

cont.

3/28/89 cont...

NEW BUSINESS

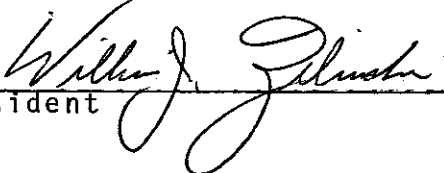
Accountant Voigt presented and discussed quotes for new lawn mower. Moved by Commissioner Jurgenson, seconded by Commissioner Finger that the NMSC purchase model F915, 17 HP liquid cooled diesel engine lawn mower with 23X8.50X12 drivetires and a 60 inch mower deck from 41 Tractor and Equipment of Neenah, Inc. at a cost of \$7,190.00 with Accountant Voigt authorized to negotiate with 41 Tractor for a professional seat. Motion carried on unanimous roll call vote.

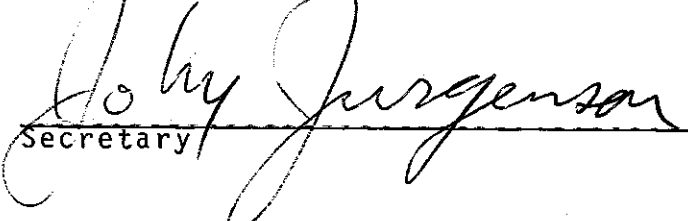
Accountant Voigt presented and discussed the Commission typewriter and various trade-ins available. Moved by Commissioner Mulvey, seconded by Commissioner Finger that Accountant Voigt be authorized to trade in the present Commission typewriter for a new one at a cost not to exceed \$600. Motion carried on unanimous roll call vote.

Commissioner Haber reported that he has resigned from the Lower Fox River Dischargers Association, effective immediately. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to authorize Manager Much to be the Commission's representative to the Lower Fox River Dischargers Association. Motion carried unanimously.

Accountant Voigt reported that he has received calls from various firms regarding the investing of the \$260,000 reserve fund money. It was the consensus of the Commission that the money be kept in-house.

Moved by Commissioner Jurgenson, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

4/11/89

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Siebers, Jurgenson, Gross, Finger, Mulvey; Manager Much; Accountant Voigt; Mayor Joe Laux, Jim Spaay, Tom Stoffel (City of Menasha).

Absent: Commissioner Haber

Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to accept the minutes of the Regular Meeting of 3/28/89 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. American National Can Graphic Center Construction Schedule.
2. 3/29/89 letter to Manager Much from Dan Waselchuk (Wisconsin Tissue Mills); re: Drawing showing location of 12" fresh water main and sketches showing protective measures to be taken when installing water intake line. Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to approve the method of construction with the Commission to be notified when intake pipe construction is to occur. Motion carried unanimously.
3. 4/3/89 letter to Accountant Voigt from DNR; re: Compliance Maintenance Annual Report.
4. 4/5/89 letter to Manager Much from Charne, Glassner; re: American National Can-Graphic's commencement of construction of pretreatment system.
5. 4/7/89 letter to President Zelinski from DNR; re: Final approval of Step 2, C550861 02 NMSC User Charge System and Sewer Use Ordinance.

Budget, Finance, Personnel

Discussion was held on Resolution Providing For The Establishment Of A Rebate Fund. Attorney Goggin stated that he is not qualified to give an opinion on the letter from Foley & Lardner regarding the rebate issue and the need to establish a rebate fund. Moved by Commissioner Mulvey, seconded by Commissioner

Finger to table the issue until the next meeting on 4/25/89. Motion carried unanimously.

Accountant Voigt distributed a draft copy of the NMSC 1988 Audit, as prepared by Dingee & Frechette. Audit will be discussed at the next meeting on 4/25/89.

Operations, Engineering, Planning

Discussion was held regarding coverage on the Commission's boiler insurance. Manager Much and Accountant Voigt were authorized to obtain more information on the boiler policy to determine which machinery is not being covered under the wording of our current policy.

Manager Much presented MCO invoice #1058 in the amount of \$38,850.97. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve MCO invoice #1058 in the amount of \$38,850.97. Motion carried on unanimous roll call vote.

Manager Much discussed wasteload allocations. At the FVWQPA-Joint Advisory Committee Meeting on 3/27/89, it was decided to have Clusters I & II meet to discuss the proposed wasteload allocations. Only Cluster II met. Manager Much has scheduled a meeting for Cluster I on April 24, 1989 - 10:00 A.M. at the NMSC offices to discuss Cluster I proposed adjustments.

Old Business

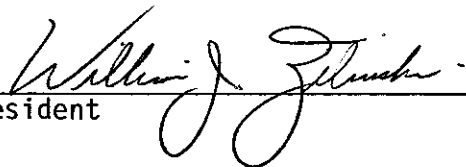
Discussion was held on City of Menasha interest charges. Moved by Commissioner Mulvey that the NMSC should hold any interest charges chargeable to the City of Menasha. Jim Spaay (Menasha) mentioned that he talked with John Hario (DNR) on 4/11/89 and that an approval letter, from DNR, has been drafted. Commissioner Mulvey withdrew his motion. Subject was tabled until the next meeting on 4/25/89.

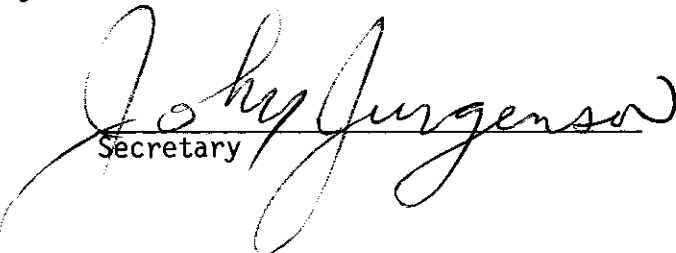
New Business

It is the understanding of the Commission that Adam Haber has resigned from the Commission. A verbal report received from Mayor Laux (Menasha) to Manager Much indicated that the Mayor did receive the resignation. Discussion was held on ways to honor Adam Haber for his 21 years of service as a Commissioner for the NMSC.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve Operating Fund Vouchers #11433 thru #11525 in the amount of \$87,832.50 and Payroll Vouchers #17178 thru #17226 in the amount of \$11,713.62 for the month of March, 1989. Motion carried on unanimous roll call vote.

Moved by Commissioner Finger, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:10 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

4/25/89

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Siebers, Jurgenson, Gross, Finger, Mulvey; Manager Much; Accountant Voigt; Secretary Stevenson

Absent: Commissioner Austin

Moved by Commissioner Mulvey, seconded by Commissioner Finger to accept the minutes of the Regular Meeting of April 11, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. 4/14/89 letter to President Zelinski from DNR; re: Final payment request No. 34 Grant No. 550861-03 Step 3. Check will be mailed.
- B. 4/17/89 letter to Wisconsin Tissue Mills from Manager Much; re: Approval of installation of 12" water main and 24" effluent outfall and 24" water intake. Tissue Mills will notify NMSC when work is being done.

cont.

Regular Meeting  
4/25/89 cont...

BUDGET, FINANCE, PERSONNEL

Accountant Voigt discussed the Resolution Providing For The Establishment Of A Rebate Fund. He stated that he talked with Ray Osness (Clayton Brown) and as of now there is nothing on record regarding the Resolution. NMSC will table the subject until further notice.

Paul Dingee (Dingee & Frechette) presented and discussed the 1988 NMSC Audit prepared by his firm. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the 1988 NMSC Audit as prepared by Dingee & Frechette and place it on file. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson that bills be sent to the users of the wastewater treatment plant based on the 1988 final operating adjustments as shown in the 1988 audit. Motion carried on unanimous roll call vote.

Financial Statements for March, 1989 were presented and discussed. Moved by Commissioner Gross, seconded by Commissioner Siebers to approve the Financial Statements for March, 1989, as presented. Motion carried unanimously.

Accountant Voigt discussed the Resolution To Participate In Local Government Pooled Investment Fund. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize Accountant Voigt to prepare the Resolution for signature with the last paragraph to read: "BE IT FURTHER RESOLVED, the State Treasurer is authorized to accept telephone requests for withdrawal of funds. Motion carried unanimously.

OPERATIONS, ENGINEERING, PLANNING

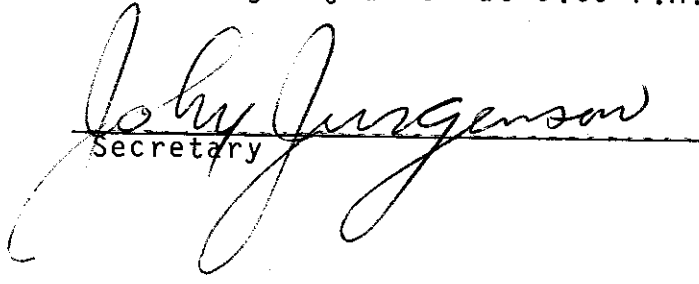
Discussion was held on City of Menasha interest charges. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers that the one month interest charges to the City of Menasha be waived. Motion carried unanimously.

Manager Much discussed the Operating Report for March, 1989. Moved by Commissioner Siebers, seconded by Commissioner Finger to accept the Operating Report for March, 1989, as presented, and place it on file. Motion carried unanimously. Manager Much discussed purchase of a power pak for the electrical system. Tabled until next meeting.

Manager Much reported that the American National Can-Graphic Center is 2-3 weeks ahead of schedule on their pretreatment construction project.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:05 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 9, 1989

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Jurgenson, Gross, Mulvey, Finger, Austin; Manager Much; Accountant Voigt; Secretary Stevenson; Kevin Parman

Absent: Commissioner Siebers was excused.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of April 25, 1989 and place them on file. Motion carried unanimously.

cont...

May 9, 1989 cont...

The following correspondence was discussed:

1. 4/25/89 letter to Terry Hegeman, Omni Engineers, from John Wilke (Neenah); re: Denial of request to dispose of gasoline contaminated ground water from Kron Service Center.
2. 4/25/89 letter to Tom Schmidt, U.S. Oil Co., from John Wilke (Neenah); re: Denial of request to dispose of gasoline contaminated ground water from U.S. Station on Green Bay Road, Neenah.
3. 4/28/89 letter to Mayor Laux (Menasha) from Manager Much; re: Interest charges to City of Menasha waived.
4. 4/26/89 letter to EPA from DNR; re: NMSC Step 3 - C550861 03 Federal Amendment. Notice that NMSC will not be getting full grant amount due to contingency fund not being used.
5. 4/26/89 letter to NMSC from Carita Williams (Clerk, Town of Neenah); re: Kevin Parman will attend NMSC meetings.
6. 4/28/89 letter to Manager Much from Mulcahy & Wherry; re: Spring Seminar. Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to authorize any Commissioner who so desires to attend the seminar with registration fee paid by the Commission. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much discussed the UPS Systems for the area control panels. He received a quote of \$4,284.00. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the purchase of the UPS Systems at a cost of \$4,284.00. Motion carried on unanimous roll call vote.

Manager Much presented MCO Invoice #1059 in the amount of \$32,593.07. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to approve the MCO Invoice, as presented. Motion carried on unanimous roll call vote.

Manager Much discussed plant flows and loadings.

Manager Much discussed problems with the blower and methane engines and VFD drives on the RAS pumps. Repairs are being made.

Old Business

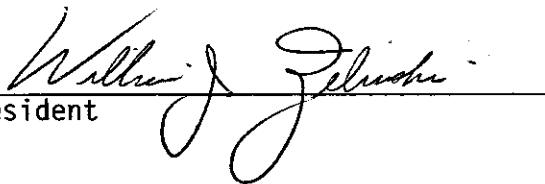
Discussion was held on the purchase of a new typewriter. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to authorize the purchase of a new typewriter at a cost of approximately \$800. Motion carried on unanimous roll call vote.

Accountant Voigt reported that the old Commission truck has been sold.

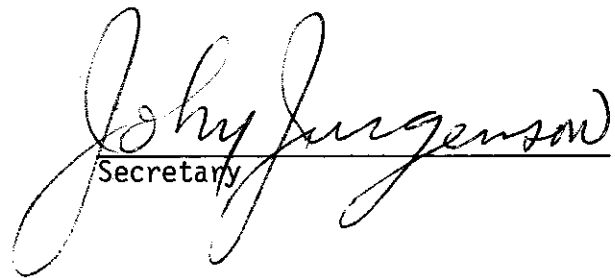
Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve Operating Fund Vouchers #11526 thru #11592 in the amount of \$78,812.75 and Payroll Vouchers #17227 thru #17248 in the amount of \$8,418 .27 for the month of April, 1989. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye. Nays, none. Meeting adjourned at 4:45 P.M.

President



Secretary



NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingMay 23, 1989

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Jurgenson, Gross, Mulvey, Finger, Austin; Manager Much; Accountant Voigt; Secretary Stevenson; Dick Panke; Kevin Parman (Town of Neenah)

Absent: Commissioner Siebers was excused.

Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to accept the minutes of the Regular Meeting of May 9, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. 5/10/89 letter to Manager Much from Industrial Towel and Uniform; re: Wastewater Discharge Permit Violationa. Manager Much informed the Commission that Industrial Towel will not be required to install pretreatment facility as new limits are forthcoming.
- B. 5/18/89 letter to DNR from Manager Much; re: Emergency By-pass.
- C. 5/19/89 letter to President Zelinski from US EPA; re: Nomination for potential receipt of a 1989 National POTW Pretreatment Program Excellence Award. The award application will be completed and returned to EPA.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Financial Statements for April, 1989. Moved by Commissioner Mulvey, seconded by Commissioner Gross to approve the Financial Statements for April, 1989 and place them on file. Motion carried unanimously.

Accountant Voigt presented and discussed the 3rd Quarter O&M rates. Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to approve and adopt the proposed new O&M rates for the 3rd Quarter. Motion carried unanimously.

Accountant Voigt reported that the EPA grant money has been received and invested in a CD which will mature 7/15/89. Subject will be discussed again at first meeting in July.

Operations, Engineering, Planning

Manager Much presented the Operating Report for April, 1989. Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to accept the Operating Report for April, 1989 and place it on file. Motion carried unanimously.

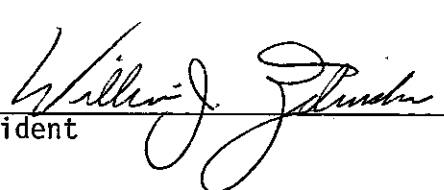
Manager Much discussed the Lakeshore Interceptor plugging. Commissioner Jurgenson suggested that Manager Much write a letter to Wisconsin Tissue Mills and Boltd Construction Company stating the Commission's dissatisfaction with the events that occurred on May 9, 1989. Copies to be sent to the Mayors.

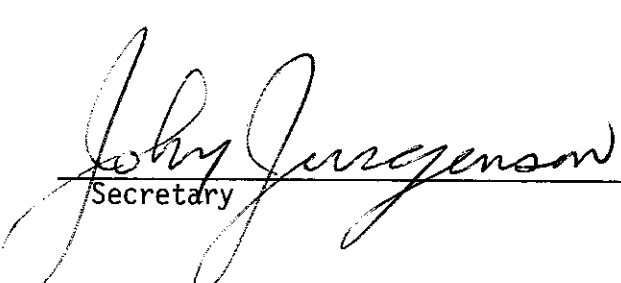
Manager Much presented a letter of resignation from employee, Jim Arno, effective June 30, 1989. Manager Much was authorized to present a proposal to the Commission at the next regular meeting on June 13, 1989, regarding the vacancy.

A letter, received by the Commissioners from Local 1541, NMSC Employees Union, was tabled and will be placed on the agenda for the June 13, 1989 meeting.

Manager Much reported that sludge is being pressed and hauled.

Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:45 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingJune 13, 1989

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Jurgenson, Gross, Finger, Mulvey, Austin;  
Manager Much; Accountant Voigt; Secretary Stevenson; Kevin Parman (Town of Neenah);  
Jim Arno, Art Selbach, Wayne Westenberger

Absent: Commissioner Siebers

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept the minutes of the Regular Meeting of May 23, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 6/6/89 letter to Manager Much from DNR; re: Use of Facilities Procured With Federal Funds. Manager Much was authorized to send a letter to EPA for further clarification.
2. 6/6/89 letter to Manager Much from DNR; re: Final Findings Report and Checklist For Pretreatment Compliance Inspection. Response will be made.
3. 6/8/89 letter to Wisconsin Tissue Mills from Attorney Goggin; re: Blockage of NMSC Interceptor on 5/16/89.

Budget, Finance, Personnel

Accountant Voigt reported that we are covered by the Boiler Insurance.

Operations, Engineering, Planning

Manager Much presented MCO Invoice #1077 in the amount of \$34,120.26 for the month of May, 1989. Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to approve MCO Invoice #1077 in the amount of \$34,120.26, as presented. Motion carried on unanimous roll call vote.

Discussion was held regarding litter along the lake. It was the consensus of the Commission that signs be put up to inform the public on this matter.

Manager Much presented and discussed plant flows during rainfall events. His memo will be sent to Neenah, Menasha and S.D.#4.

Manager Much presented NMSC Newsletter No. 2. Commission accepted the newsletter and authorized sending it to municipalities and industries.

Manager Much reported that American National Can will be starting-up their pretreatment system on June 19, 1989.

Old Business

Discussion was held on the letter to the NMSC from Local 1541. Commissioner Austin questioned why the letter was sent from the NMSC employees and not the Local Union. Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to accept the letter from the Union Employees Local 1541 and place it on file. Motion carried unanimously.

Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to schedule a Special Meeting for Tuesday, June 20, 1989 at 4:15 P.M. at the Commission's Offices and to adjourn into Closed Session pursuant to Sec. 19.85(1)(g), Wis. Stats. for the purpose of conferring with Legal Counsel who will be rendering advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved. Motion carried on unanimous roll call vote.

Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #11593 thru #11660 in the amount of \$69,401.58 and Payroll Vouchers #17349 thru #17268 in the amount of \$7,542.20 for the month of May, 1989. Motion carried on unanimous roll call vote.

Moved by Commissioner Mulvey, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:50 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary



## NEENAH-MENASHA SEWERAGE COMMISSION

## Special Meeting

June 20, 1989

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Jurgenson, Gross, Finger, Mulvey, Austin; Manager Much

Others Present: Attorney Ed Williams (Mulcahy & Wherry); Dick Panke; Ronald Bunkert; Ronald Geiger; Jim Arno

Absent: Commissioner Siebers

Statement by Richard Panke, President Local 1541; re: Letter to Commission dated June 20, 1989.

Moved by Commissioner Austin, seconded by Commissioner Mulvey to adjourn into Closed Session pursuant to Sec. 19.85(1)(g), Wis. Stats. for the purpose of conferring with Legal Counsel who will be rendering advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved. Motion carried unanimously.

Discussion was held regarding legal advice from Attorney Williams on prospective litigation strategy under labor contract regarding contracted services.

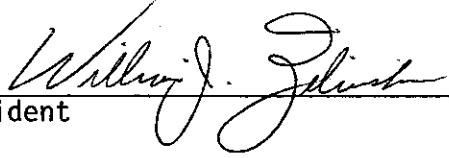
At 5:20 P.M. it was moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to reconvene into open session. Motion carried unanimously.

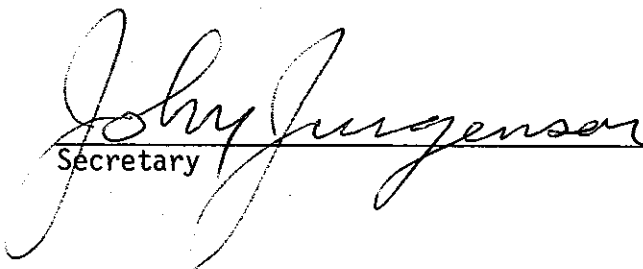
Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to modify the Table of Organization to eliminate one operator position from the Table of Organization effective 7/1/89. Motion carried unanimously.

Moved by Commissioner Jurgenson, second by Commissioner Gross that Manager Much and Legal Counsel review the operational requirements of the plant. Motion carried unanimously.

Discussion was held regarding contracted services. No action was taken.

Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:30 P.M.

  
President

  
Secretary

## NEENAH-MENASHA SEWERAGE COMMISSION

## Regular Meeting

June 27, 1989

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Siebers, Jurgenson, Gross, Finger, Austin; Attorney Goggin; Manager Much; Accountant Voigt; Secretary Stevenson. Also present: Attorney Goggin II; Kevin Parman (Town of Neenah)

Absent: Commissioner Mulvey was excused.

Moved by Commissioner Finger, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of June 13, 1989 and place them on file. Motion carried unanimously.

Moved by Commissioner Austin, seconded by Commissioner Finger to accept the minutes of the Special Meeting of June 20, 1989 and place them on file. Motion carried unanimously.

Attorney Goggin discussed the Sewer Easement - Wisconsin Tissue Mills. He stated that a definition of the easement must be made. He recommended that a meeting be held with the Attorney for the Tissue Mills to arrive at a specific width. Attorney Goggin and Manager Much will write a letter to Wisconsin Tissue Mills as to why a 40' easement is requested rather than a 20'. The letter will also state that it is the opinion of the NMSC that there is no way that they will not protest construction of any facility above the easement. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that the NMSC hire an engineering firm to submit a proposal for a study of the easement to include the legal description and reasonable easement width and report back to the Commission. Motion carried unanimously.

CONT.

Regular Meeting  
June 27, 1989

The following correspondence was discussed:

1. 6/6/89 letter to Manager Much from Jim Savinski (DNR); re: Compliance Evaluation Inspection (CEI) WPDES Permit No. 1-0026085, FID No. 471005590.  
6/19/89 letter to Jim Savinski (DNR) from Manager Much; re: Response to June 6 letter.
2. 6/15/89 letter to Mariann Baumgartner (US EPA) from Manager Much; re: Use of facilities procured with federal funds.
3. 6/23/89 letter to Manager Much from Attorney Donald Kiesling; re: American National Can Company, Neenah Graphics Center - Pretreatment System has been started.

Budget, Finance, Personnel


Moved by Commissioner Gross, seconded by Commissioner Siebers to accept the Financial Statements for May, 1989 and place them on file. Motion carried unanimously.

Operations, Engineering, Planning

Moved by Commissioner Jurgenson, seconded by Commissioner Austin to accept the Operations Report for May, 1989 and place it on file. Motion carried unanimously.

Manager Much discussed RAS pump variable frequency drives. He indicated that he had a meeting with Reliance Electric concerning problems with the existing VFD drives. Discussion during that meeting resulted in Reliance Electric offering to replace the five drives with the only cost to the NMSC being start-up estimated at \$1500. Moved by Commissioner Jurgenson, seconded by Commissioner Finger that Manager Much be authorized to replace all five variable drives. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:00 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

July 11, 1989

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Siebers, Jurgenson, Gross, Finger, Mulvey; Manager Much; Accountant Voigt; Secretary Stevenson; Kevin Parman (Town of Neenah); Art Selbach

Absent: Commissioner Austin

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the minutes of the Regular Meeting of June 27, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

Regular Meeting  
July 11, 1989

seconded by Commissioner Siebers to authorize payment of MCO Invoice #1087 in the amount of \$34,078.72 for the month of June, 1989. Motion carried on unanimous roll call vote.

Manager Much presented and discussed a letter he wrote to Richard Panke (President, Local 1541) regarding updating the staff. He will submit a report to the Commission at the next meeting on July 25, 1989. Commission authorized him to send the letter to Mr. Panke.

Manager Much discussed the request from Wisconsin Tissue Mills to modify the interceptor manhole and lateral connection - Lakeshore Interceptor. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the request of Wisconsin Tissue Mills to modify the interceptor manhole and lateral connection contingent upon the Commission's ability to gain access to the interceptor when needed. Motion carried unanimously. Manager Much was authorized to inform the City of Menasha of this action.

Manager Much reported that the bio-monitoring tests have begun.

Manager Much reported that no maps can be found showing where the Commission interceptors run. He suggested having new ones made. Subject to be discussed at next meeting on July 25, 1989.

Commissioner Mulvey reported that wheel tracks are visible on the corner of the lawn. Manager Much will check this out.

Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #11662 thru #11733 in the amount of \$83,905.84 and Payroll Vouchers #17269 thru #17288 in the amount of \$8,303.74 for the month of June, 1989. Motion carried on unanimous roll call vote.

Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:45 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

July 25, 1989

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Siebers, Jurgenson, Gross, Finger, Mulvey, Austin; Manager Much; Accountant Voigt; Secretary Stevenson; Attorney Jim Macy (Mulcahy & Wherry); Jim Spaay (City of Menasha); Art Selbach; Ron Bunkert

Absent: None

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of July 11, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 7/11/89 letter to Stan Kleinert (DNR) from Manager Much; re: Response to PCI Findings Report for NMSC Pretreatment Program.
2. 7/14/89 letter to Manager Much from Donald F. Kiesling; re: American National Can Company - Neenah Graphics Center - Pretreatment System.
3. 7/18/89 letter to Manager Much from John Wilke (Neenah); re: Request for lab data.
4. 7/20/89 letter to DNR from EPA; re: NMSC perform outside laboratory services.

CONT.

Regular Meeting 7/25/89 cont...

Budget, Finance, Personnel

Accountant Voigt presented the Financial Statements for June, 1989. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the Financial Statements for June, 1989 and place them on file. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented and discussed the Operating Report for June, 1989. Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to accept the Operating Report for June, 1989 and place it on file. Motion carried unanimously.

Manager Much presented and discussed the staffing analysis. After a lengthy discussion, it was moved by Commissioner Gross, seconded by Commissioner Finger to table the subject until the Regular Meeting on August 8, 1989. Motion carried unanimously.

Manager Much discussed the 7/18/89 letter to Quarles & Brady from Attorney Goggin regarding the NMSC easement - Wisconsin Tissue Mills. No action needed.

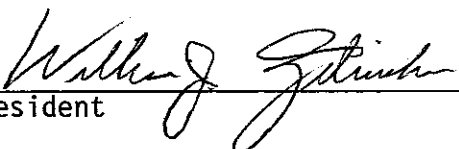
Manager Much presented a sewer extension request from S.D.#4 for the Teamster's Building - Wittman Drive. Moved by Commissioner Gross, seconded by Commissioner Mulvey to approve the request from S.D.#4. Motion carried unanimously.

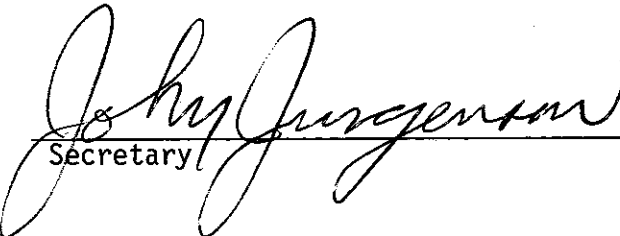
Jim Spaay (City of Menasha) presented and discussed a sewer repair claim. After a lengthy discussion, it was moved by Commissioner Mulvey, seconded by Commissioner Gross to accept and pay the sewer repair claim of a Menasha resident, to inform the engineers of the situation and attempt to collect from Super Excavators. Any other future cases will be tried on their merits. Motion carried unanimously on a roll call vote.

New Business

Manager Much reported on vibrations in the slab in the press room which happen when mixing polymer. Commissioner Austin suggested contacting the manufacturer of the mixer equipment for any remedies.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:20 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

August 8, 1989

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Siebers, Jurgenson, Gross, Finger, Austin, Mulvey; Manager Much; Accountant Voigt; Secretary Stevenson

Also Present: Attorney Jim Macy (Mulcahy & Wherry); Dick Panke; Wayne Westenberger; Ron Geiger; Art Selbach; Kevin Parman (Town of Neenah); Ron Nuernberg; George, Bob & Jim Potratz (Gizmo Farms); Clarence Yunk

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of July 25, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 7/24/89 letter to Manager Much from Wisconsin Tissue Mills; re: Authorization of access to manholes on 8" lateral to interceptor at end of Prospect Street for inspection and sampling.
2. 8/4/89 letter to Manager Much from Integrated Paper Services, Inc.; re: Results of bio-monitoring test. Everything O.K.
3. 8/4/89 letter to Manager Much from Wisconsin Tissue Mills; re: Work to install

Regular Meeting  
August 8, 1989  
cont...

an effluent outfall and a water intake will commence 8/8/89.

Budget, Finance, Personnel

Accountant Voigt reported that work has begun on the 1990 budget and a draft copy will be ready for the next regular meeting on 8/22/89. A Public Hearing can then be scheduled before the regular meeting on 9/12/89.

Operations, Engineering, Planning

Discussion was held regarding a request to build a garage at 806 Emily Street, Menasha. There was some concern because it would be built over an existing Commission sewer. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to give permission to the owner of 806 Emily Street to build a garage at same address. Moved by Commissioner Mulvey, seconded by Commissioner Austin to amend the previous motion to approve the request to build a garage over the Commission interceptor with the stipulation that the Commission assume no financial responsibility for the garage in the event that the sewer needs to be dug up or maintained. All present voting aye, except Commissioner Jurgenson voting nay. Motion carried. Amended motion carried on unanimous vote.

Discussion was held with representatives of Gizmo Farms regarding their concern over the amount of sludge being hauled and the time frame to do it. Manager Much reported that the storage tanks should be empty by the middle or end of September.

Manager Much reported on an odor complaint from a neighbor.

Manager Much presented MCO Invoice #1092 in the amount of \$34,154.89. Moved by Commissioner Mulvey, seconded by Commissioner Finger to approve and pay MCO Invoice #1092 in the amount of \$34,154.89. Motion carried on unanimous roll call vote.

Manager Much reported on the need for new or updated interceptor maps. He will check on the cost of same and report back to the Commission at the next regular meeting on 8/22/89. He reported that manhole covers have been removed from some manholes in the river. Commissioner Gross stated that the covers should be bolted down immediately.

Manager Much discussed the plant staffing analysis. He stated that there are two options the Commission can go with.

1. Hire a union operator to do only operator duties.
2. Sub-contract the position with the person hired to do operator and management duties.

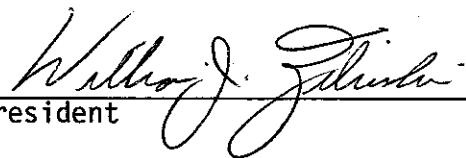
After a very lengthy discussion, it was moved by Commissioner Jurgenson, seconded by Commissioner Austin that Manager Much negotiate an amendment to the existing MCO contract to fill the proposed position with MCO. Moved by Commissioner Mulvey, seconded by Commissioner Finger to amend the motion that MCO offer the proposed position to existing qualified NMSC employees before looking elsewhere. Motion carried unanimously. Amended motion carried on unanimous vote with Commissioners Gross and Finger voting nay.

New Business

Manager Much reported that the MD pumps are wearing out.

Moved by Commissioner Gross, seconded by Commissioner Mulvey to approve Operating Fund Vouchers #11734 thru #11805 in the amount of \$91,689.41 and Payroll Vouchers #17289 thru #17309 in the amount of \$13,557.81 for the month of July, 1989. Motion carried on unanimous roll call vote.

Moved by Commissioner Finger, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:55 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingAugust 22, 1989

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Siebers, Jurgenson, Gross, Mulvey, Finger;  
Manager Much; Accountant Voigt; Secretary Stevenson; Dick Panke;  
Don Klundt; Art Selbach

Absent: Commissioner Austin

Moved by Commissioner Mulvey, seconded by Commissioner Gross to accept the minutes of the Regular Meeting of August 8, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. 8/7/89 letter to Manager Much from Don Voigt (Energenecs); re: Vibration Harmonics/Belt Press Room Supporting Floor. Commissioner Mulvey recommended that Manager Much have an Engineer investigate the problem and report back at the next Commission meeting on 9/12/89.
- B. 8/8/89 letter to Super Excavators from McMahon Assoc.; re: Problem with sanitary sewer lateral from 232 Broad Street, Menasha. No response has been received. McMahon will follow-up.
- C. 8/11/89 letter to Clarence Yunk from Manager Much; re: Approval and condition of garage construction request.
- D. 8/11/89 letter to Manager Much from Boldt Construction Co.; re: Wisconsin Tissue Mills Sanitary Sewer Interceptor Clean-Up. Manager Much was authorized to respond to letter.
- E. 8/21/89 letter to Accountant Voigt from Foley & Lardner; re: Arbitrage rebate calculation. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to place the 8/21/89 letter from Foley & Lardner on file and to send a copy to Ray Osness. Motion carried unanimously.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Financial Statement for July, 1989. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the Financial Statement for July, 1989 and place it on file. Motion carried unanimously.

Accountant Voigt presented and discussed the Fourth Quarter O&M Rates. Moved by Commissioner Mulvey, seconded by Commissioner Gross to accept the O&M Rates for the 4th Quarter. Motion carried unanimously.

Account Voigt presented and discussed the 1990 NMSC Budget. Moved by Commissioner Mulvey, seconded by Commissioner Siebers to schedule a Public Hearing for September 12, 1989 - 4:15 P.M. to discuss the 1990 NMSC Budget, with Regular NMSC Meeting to follow. Motion carried unanimously.

Accountant Voigt discussed his memo regarding improvements to the IBM P.C. Computer. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve Accountant Voigt's request to upgrade the IBM computer at a cost of \$850 installed. Motion carried on unanimous roll call vote.

Operations, Engineering, Planning

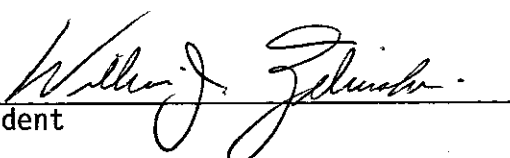
Manager Much discussed plant staffing. He presented an Amendment of Supervision, Operations And Maintenance Contract between the NMSC and MCO. Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to approve Amendment to Contract, as presented. Motion carried on unanimous roll call vote.

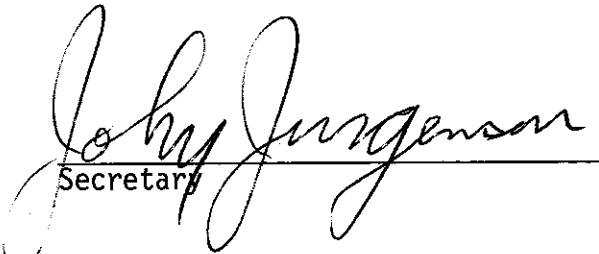
Manager Much discussed the subject of new interceptor maps. He estimated the cost to be approximately \$7500. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the purchase of new interceptor maps and authorized Accountant Voigt to put monies in the budget for same, if needed. Motion carried unanimously.

Manager Much presented and discussed the Operating Report for July, 1989. Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to accept the Operating Report for July, 1989 and place it on file. Motion carried unanimously.

Manager Much discussed a sewer back-up complaint from owner of 724 Lakecrest, Menasha.

Moved by Commissioner Mulvey, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:25 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONPublic Hearing and Regular MeetingSeptember 12, 1989

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Siebers, Jurgenson, Gross, Mulvey, Finger, Austin; Manager Much; Accountant Voigt; Secretary Stevenson.

Also Present: Phil Schumacher (Gilbert Paper Co.); Ted Bauer (City of Neenah); Dennis Lamers; Ron Bunkert; Ron Nuernberg

Absent: None

Public Hearing was held on the 1990 NMSC Budget. Manager Much presented information on those accounts that will increase and decrease and why. He stated that the NMSC Discharge Permit may increase the cost of private laboratory fees. Additional sludge and effluent testing may be required. Attorney fees may increase if it is necessary to redo the ordinance. After questions from the audience, the Public Hearing was closed.

Commission reconvened in Regular Session.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of August 22, 1989 and place them on file. Motion carried unanimously.

Budget, Finance, Personnel

Moved by Commissioner Mulvey, seconded by Commissioner Finger to adopt the NMSC 1990 Budget and place it on file. Motion carried on unanimous roll call vote.

Accountant Voigt reported that no rebate calculations will be necessary on the Bond Issue. They will be necessary on the \$260,000 reserve fund.

Operations, Engineering, Planning

Manager Much reported on the vibration harmonics/belt press room supporting floor. He stated that an engineer from McMahon Assoc. can find no problem with the vibration, however the situation will continue to be monitored.

The Snow Plowing and Removal Contract was presented for signature. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve and execute the Snow Plowing and Removal Contract with Leo E. Weber Trucking from November 1, 1989 - April 30, 1990. Motion carried unanimously.


Manager Much reported on the Interceptor Mapping Proposal. Commissioner Austin commented that as-built drawings should be made available on interceptors. Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to accept the Interceptor Mapping Proposal from McMahon Associates, at a cost of \$7,500. Motion carried on unanimous roll call vote.

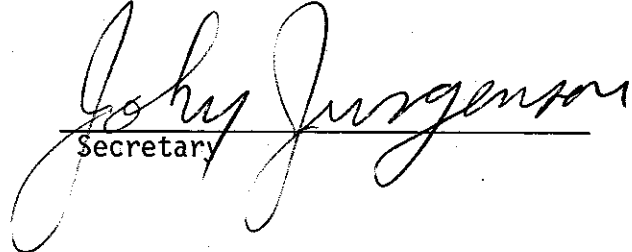
Manager Much presented MCO Invoice #1099 in the amount of \$35,213.74. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve payment of such invoice. Motion carried on unanimous roll call vote.

Manager Much reported that Cost of Extensions, Connections and Intercepting Sewers (planning, designing, constructing, operating and maintaining) owned by the Commission to serve a contracting municipality(s) shall be paid solely by the contracting municipality(s). This should pertain to a situation in Menasha. (Section 307. Ordinance-Contract).

Moved by Commissioner Siebers, seconded by Commissioner Gross to accept Operating Fund Vouchers #11806 thru #11887 in the amount of \$99,322.62 and Payroll Vouchers #17310 thru #17333 in the amount of \$9,662.12 for the month of August, 1989. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:45 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingSeptember 26, 1989

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Siebers, Jurgenson, Gross, Finger, Mulvey;  
Manager Much; Accountant Voigt

Absent: Commissioner Austin

Moved by Commissioner Mulvey, seconded by Commissioner Gross to accept the minutes of the Public Hearing and Regular Meeting of September 12, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

- A. 9/12/89 letter to Manager Much from McMahon Assoc.;  
re: Building Vibration Due To Polymer Mixing Tanks
- B. 9/13/89 letter to President Zelinski from U.S. EPA;  
re: Application for 1989 Pretreatment Excellence Awards.
- C. 9/13/89 letter to Manager Much from John Hario (DNR);  
re: Use of Laboratory Facilities.  
Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to authorize MCO to prepare a proposed contract to show how costs will be split between the NMSC and MCO for any lab testing performed by MCO for MCO clients.  
Motion carried unanimously.

Budget, Finance, Personnel

Moved by Commissioner Mulvey, seconded by Commissioner Siebers to accept the Financial Statements for August, 1989 as presented by Accountant Voigt. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented the August, 1989 Operating Report. It was recommended that we watch U.S. Paper Mills' flows and, if their flows remain lower than what they normally have been, to possibly have U.S. Paper Mills recalibrate their meter. Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to accept the August, 1989 Operating Report and place it on file. Motion carried unanimously.

Manager Much discussed effluent pumping capacity. Based on a quote from Crane Engineering Sales, it would cost \$40,348 plus electrical charges to increase the effluent pumping capabilities at the plant. Subject tabled for six months.

Manager Much presented a cost estimate to replace thickened WAS pumps. Based on a quote from Marshall-Bond pumps, it would cost \$1,270 per pump (aluminum) to replace our current M-D Thickened WAS Pumps or \$1,534 per pump for a cast iron pump. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to obtain a pump on a trial basis to see if pump can handle the job. Motion carried unanimously.

Manager Much reported on problems with the second methane engine. Problem appears to be in engine design. FABCO is attempting to find out why the engine was set-up as it was.

Old Business

Manager Much reported that the sludge holding tanks should be empty by the end of September.

Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:55 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary



NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingOctober 10, 1989

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Siebers, Jurgenson, Gross, Mulvey, Finger, Austin;  
Manager Much; Accountant Voigt; Secretary Stevenson; Kevin Parman (Town of Neenah)

Absent: None

Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of September 26, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 10/2/89 letter to NMSC from McMahon Assoc.;  
re: Copy of drawings and easement description - Wisconsin Tissue Mills Sewer Easement. Recommend a 30' width. Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey that drawings and easement description be referred to Attorney Goggin for negotiations with Wisconsin Tissue Mills.
2. 9/25/89 letter to Manager Much from City of Neenah;  
re: Emergency response list - Interceptor System
3. 10/4/89 letter to Hewitt Machine Company from Manager Much;  
re: NMSC Pretreatment Program.

Operations, Engineering, Planning

Manager Much presented and discussed MCO Invoice #1108 for the month of September, 1989 in the amount of \$37,787.45. Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to authorize payment of MCO Invoice #1108 in the amount of \$37,787.45. Motion carried on unanimous roll call vote.

Manager Much discussed the copy of a Laboratory and Testing Contract. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to forward the draft Laboratory and Testing Contract to the DNR for their approval. Motion carried unanimously.

Manager Much discussed costs for hatches on the bottom of the sludge storage tanks. Subject to be discussed at next meeting.

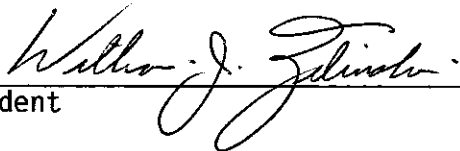
Manager Much discussed odors within the office areas of the plant and remedies being tried.

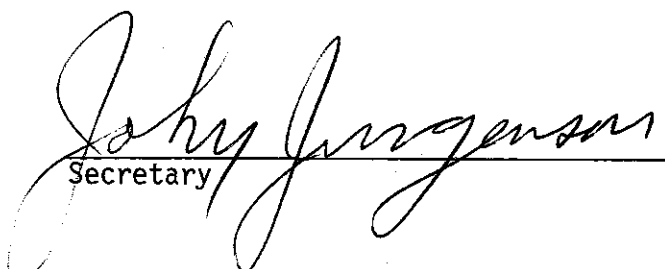
New Business

Manager Much presented and requested the attendance of Terry Wingrove at a 3-day course on Effective Contemporary Wastewater Treatment Processes to be held in Madison in December. Moved by Commissioner Mulvey, seconded by Commissioner Siebers to approve such request. Motion carried on unanimous roll call vote.

Moved by Commissioner Mulvey, seconded by Commissioner Austin to approve Operating Fund Vouchers #11888 thru #11961 in the amount of \$108,848.45 and Payroll Vouchers #17334 thru #17351 in the amount of \$6,416.25 for the month of September, 1989. Motion carried on unanimous roll call vote.

Moved by Commissioner Finger, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:40 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingOctober 24, 1989

Meeting called to order by Commissioner President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Siebers, Jurgenson, Gross, Mulvey, Finger, Austin;  
Manager Much; Accountant Voigt; Secretary Stevenson.

Absent: None

Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of October 10, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 10/12/89 letter to Quarles & Brady from Attorney Goggin;  
re: Wisconsin Tissue Mills - NMSC Interceptor Easement
2. 10/16/89 letter to DNR from Manager Much;  
re: Pretreatment Program - The Chrome Shop
3. 10/16/89 letter to DNR from Manager Much;  
re: Laboratory Services Agreement.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Financial Statement for September, 1989. Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to accept the Financial Statement for September, 1989 and place it on file. Motion carried unanimously on roll call vote.

Accountant Voigt reported that the NMSC has been reimbursed from Super Excavators for a claim paid to a resident of the City of Menasha.

Operations, Engineering, Planning

Manager Much presented and discussed a quote of \$8,126 for two manways for two storage tanks. Moved by Commissioner Jurgenson, seconded by Commissioner Finger that Manager Much be authorized to purchase two manways at a cost of \$8,126. Motion carried unanimously on roll call vote.

Manager Much presented and discussed the Operating Report for September, 1989. Moved by Commissioner Mulvey, seconded by Commissioner Gross to accept the Operating Report and place it on file. Motion carried unanimously.

Manager Much presented a quote for two samplers. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize the purchase of two samplers at a cost of \$7,050. Motion carried on unanimous roll call vote.

Moved by Commissioner Mulvey, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:35 P.M.

William J. Zelinski  
President

John Jurgenson  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingOctober 24, 1989

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Siebers, Jurgenson, Gross, Mulvey, Finger, Austin;  
Manager Much; Accountant Voigt; Secretary Stevenson

Absent: None

Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of October 19, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 10/12/89 letter to Quarles & Brady from Attorney Goggin;  
re: Wisconsin Tissue Mills - NMSC Interceptor Easement.
2. 10/16/89 letter to DNR from Manager Much;  
re: Pretreatment Program - The Chrome Shop
3. 10/16/89 letter to DNR from Manager Much;  
re: Laboratory Services Agreement

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Financial Statement for September, 1989. Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to accept the Financial Statement for September, 1989 and place it on file. Motion carried unanimously on roll call vote.

Accountant Voigt reported that the NMSC has been reimbursed from Super Excavators for a claim paid to a resident of the City of Menasha.

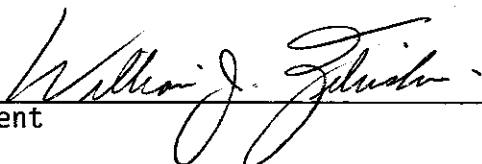
Operations, Engineering, Planning

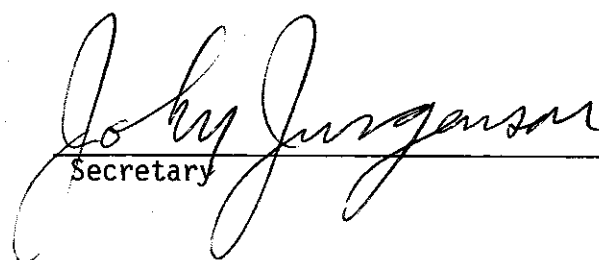
Manager Much presented and discussed a quote of \$8,126 for two manways for two storage tanks. Moved by Commissioner Jurgenson, seconded by Commissioner Finger that Manager Much be authorized to purchase two manways at a cost of \$8,126. Motion carried unanimously on roll call vote.

Manager Much presented and discussed the Operating Report for September, 1989. Moved by Commissioner Mulvey, seconded by Commissioner Gross to accept the Operating Report and place it on file. Motion carried unanimously.

Manager Much presented a quote for two samplers. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize the purchase of two samplers at a cost of \$7,050. Motion carried on unanimous roll call vote.

Moved by Commissioner Mulvey, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:35 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingNovember 14, 1989

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Jurgenson, Gross, Finger, Mulvey, Austin; Manager Much;  
Accountant Voigt

Absent: Commissioner Siebers

Moved by Commissioner Gross, seconded by Commissioner Mulvey to accept the minutes of the Regular Meeting of October 24, 1989 and place them on file. Motion carried unanimously.

cont.

Regular Meeting  
November 14, 1989 cont...

The following correspondence was discussed:

1. 11/1/89 letter to Robert Lundahl (Plumbing Inspector - City of Neenah) from Manager Much; re: Pretreatment Inspection - Hafemeister Machine Corp.

Budget, Finance, Personnel

Insurance quotes for 11/26/89 - 11/26/90 were presented. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to accept the quotes from Marsh & McLennan Group Associates and to increase the property deductible to \$1,000 (currently it is at \$500). Motion carried on unanimous roll call vote.

Proposed 1990 1st Quarter rates for Operations, Maintenance and Replacement were presented. Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to accept the proposed rates of: \$119.23/MG - Flow; \$.2097/lb. - BOD; and \$0.0943/lb. - SS for the 1st Quarter of 1990. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented the MCO Invoice. Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to authorize payment of MCO Invoice #1115 in the amount of \$37,959.81. Motion carried on unanimous roll call vote.

Discussion was held on the power outage that occurred on Tuesday, November 7. The need for a larger generator or for a second outside electrical power source was also discussed. Moved by Commissioner Gross, second by Commissioner Mulvey to have an engineering study made to examine a second power source for the treatment plant consisting of either a direct line to Kaukauna/WEPCO substation, a different generator, or a direct line from the steam plant. Motion carried unanimously.

Manager Much presented and discussed the Sewer Extension Request in the City of Neenah. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the sewer extension request in the City of Neenah, on Green Bay Road, for the Patrick Murphy extension. Motion carried unanimously.

Manager Much reported that Menasha Utility is in the process of locating an area on Wisconsin Tissue Mills' property to install power poles. The proposed location would be on the NMSC interceptor.

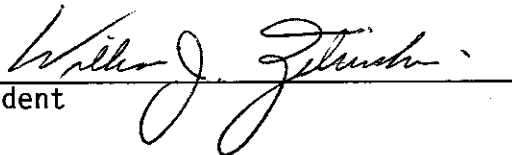
Old Business

A neighboring property owner complained about the box elder bugs which have shown up on our property again this year. Two-three box elder trees were cut down to try to eliminate this problem. Office personnel are to obtain quotes to have the cottonwood trees removed which are located at the north side of the property.

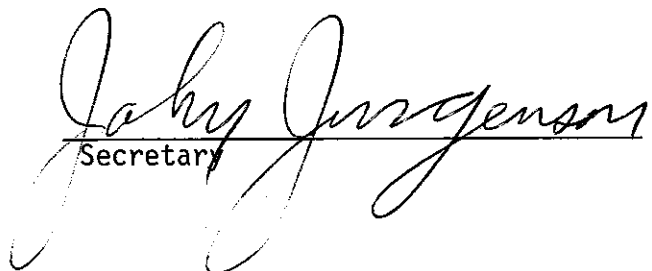
Moved by Commissioner Mulvey, seconded by Commissioner Finger to approve Operating Fund Vouchers #11962 thru #11037 in the amount of \$107,193.48 and Payroll Vouchers #17354 thru #17370 in the amount of \$6,257.08 for the month of October, 1989. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:05 P.M.

President



Secretary



NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingNovember 28, 1989

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Jurgenson, Gross, Mulvey, Finger; Manager Much; Accountant Voigt; Secretary Stevenson; Ken Hagen (McMahon Assoc.); Jim Peichl; Ron Bunkert; Kevin Parman (Town of Neenah).

Absent: Commissioners Austin and Siebers

Moved by Commissioner Gross, seconded by Commissioner Mulvey to accept the minutes of the Regular Meeting of November 14, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 11/15/89 letter to Manager Much from Hewitt Machine;  
re: Pretreatment Program

Manager Much reported that he received a packet from DNR regarding NR 445 - Hazardous Air Pollutants. Report must be sent in by December 1.

Budget, Finance, Personnel

Accountant Voigt presented and discussed the Financial Statements for October, 1989. Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to accept the Financial Statements for October, 1989 and place them on file. Motion carried unanimously.

Accountant Voigt reported that a principal and interest payment of \$193,847.50 will be made on December 1, 1989 on the Bond Issue.

Operations, Engineering, Planning

Manager Much presented the Operating Report for October, 1989. Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to accept the Operating Report for October, 1989. Motion carried unanimously.

Manager Much reported that one press is down - broken shaft. It will be replaced next week.

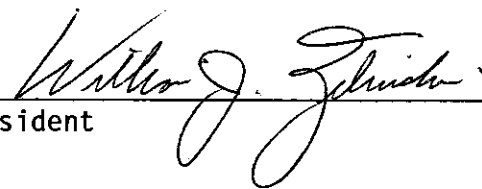
Manager Much reported that sludge hauling is done for this year. He was authorized, by the Commission, to contact Gizmo Farms, by phone and letter, to inform them that they haul our sludge now or Commission will have to hire someone else. This is due to lack of storage space.

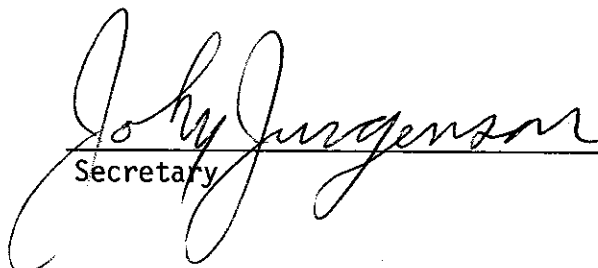
Manager Much discussed the U.S. Paper Load Increase request. Commission authorized Manager Much to write a letter to the contracting entities concerning the request of U.S. Paper, requesting any considerations.

Ken Hagen (McMahon Assoc.) presented five options, estimated costs and recommendations for alternate power sources for the NMWWTP. Based on cost estimates and acceptability to the Menasha Electric Utility, it is recommended that Feed from the Northside Substation be pursued at an estimated cost of \$30,000. This option would provide a second feed from the northside substation, location adjacent to the Butte des Morts bridge, to the NMWWTP. This option is recommended, as the conductors would not share power poles with the existing feed to the NMWWTP and is the option preferred by the Menasha Electric Utility. Moved by Commissioner Mulvey, seconded by Commissioner Gross that McMahon Assoc. be authorized to further investigate this option and report back at next regular meeting on December 12. Motion carried unanimously.

Manager Much presented and discussed the sewer extension requests on W.N. Plummer Court and South Street in the City of Neenah. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the requests of the City of Neenah. Motion carried unanimously. Commissioner Mulvey asked that, in the approval letter sent to Neenah, Manager Much state that, along with the plans and copy of the completed DNR Form 3400 sent to the Commission, the City of Neenah also send a small schematic drawing of the location of any future extension requests.

Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:10 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingDecember 12, 1989

Meeting called to order by Commission Vice President Siebers at 4:15 P.M.

Present: Commissioners Siebers, Jurgenson, Gross, Mulvey, Finger, Austin; Manager Much; Accountant Voigt; Secretary Stevenson; Dick Panke; Art Selbach; George, Bob and Jim Potratz (Gizmo).

Absent: Commissioner Zelinski

Moved by Commissioner Mulvey, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of November 28, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 11/29/89 letter to Gizmo Farms from Manager Much;  
re: Sludge Removal and Disposal Contract
2. 12/7/89 letter to NMSC from Yakes & Bauer, S.C.;  
re: Sludge Hauling Contract with Gizmo Farms
3. 11/29/89 letter to contracting entities from Accountant Voigt;  
re: U.S. Paper Mills' request to increase share of WWTP
4. 11/30/89 letter to The Chrome Shop from Accountant voigt;  
re: Discharge Permit
5. 12/1/89 letter to Manager Much from Akrosil;  
re: Copper Problem
6. 11/27/89 letter to Beloit Manhattan from Manager Much;  
re: Pretreatment Program
7. 11/31/89 Notice of 1989 Annual Meeting of Lower Fox River Dischargers Association -  
12/13/89 - 9:00 A.M. - Appleton Papers

Operations, Engineering, Planning

Manager Much presented MCO Invoice #1121 in the amount of \$36,705.09 for the month of November, 1989. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to authorize payment of \$36,705.09 for MCO Invoice #1121. Motion carried on unanimous roll call vote.

Manager Much discussed alternate power source for Neenah-Menasha WWTP. Subject will be discussed further at January 9, 1990 meeting after more information is obtained.

Manager Much presented a Pretreatment Program Update. He stated that all inspections should be completed by Friday, December 15, and the sampling program will continue until the Discharge Permit is received.

Dick Panke (NMSC Employee) discussed employees' concerns over the lack of a relief man to fill-in for vacations and illness. A man was hired in August, by MCO, to train and help as an operator at the plant. Because of the need for help at another plant twice a week, another man is scheduled to begin in January, for MCO, and he also will train in the operation of the Neenah-Menasha WWTP. Commissioner Siebers stated that both new men (MCO) should be trained to fill-in when needed at the Neenah-Menasha WWTP.

George, Bob and Jim Potratz (Gizmo Farms, Inc.) discussed problems with the sludge hauling and spreading due to frozen ground. Manager Much reported that there is a shortage of storage space at the plant. After a lengthy discussion, Gizmo Farms agreed to try to haul the sludge until the end of the year and then the sludge will have to be stored. A study of more storage space will have to be made.

Old Business

Discussion was held on removal of cottonwood trees on NMSC and City of Menasha property. Accountant Voigt stated that he received a low quote of \$900 to remove the three cottonwood trees (1 on Commission property and 2 on City of Menasha property) and to remove the stumps. The City of Menasha said the NMSC could remove the trees but must also plant new trees, of some kind, on the City property. Commissioner Siebers will talk to representatives of the City of Menasha regarding this problem.

New Business

There will be no meeting of the NMSC on December 26, 1989. Next meeting will be January 9, 1990.

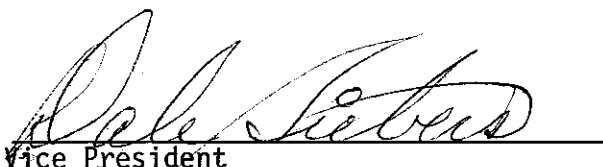
Commissioner Gross discussed the need for an updated appraisal of the treatment plant. Subject will be discussed at January 9, 1990 meeting.

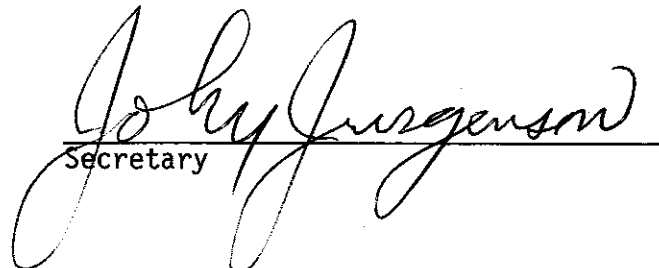
cont.

Regular Meeting  
12/12/89

Moved by Commissioner Mulvey, seconded by Commissioner Gross to approve Operating Fund Vouchers #12038 thru #11104 in the amount of \$128,039.35 and Payroll Vouchers #17371 thru #17387 in the amount of \$6,747.54 for the month of November, 1989. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Motion carried. Meeting adjourned at 5:20 P.M.

  
Vice President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 9, 1990

Meeting called to order by Commission President Zelinski at 4:15 P.M.

Present: Commissioners Zelinski, Siebers, Jurgenson, Gross, Finger, Mulvey, Austin;  
Manager Much; Accountant Voigt; Dick Panke; Art Selbach

Absent: None

Moved by Commissioner Gross, seconded by Commissioner Mulvey to accept the minutes of the Regular Meeting of December 12, 1989 and place them on file. Motion carried unanimously.

The following correspondence was discussed:

1. 12/12/89 letter to Accountant Voigt from Mayor Laux (Menasha);  
re: U.S. Paper Expansion
2. 12/26/89 letter to NMSC from S.D.#4;  
re: U.S. Papers Expansion
3. 12/15/89 letter to Marathon Engineering from Manager Much;  
re: Drawing of NMSC Interceptor on Wisconsin Tissue property
4. 12/18/89 letter to John Meinke (American National Can) from Manager Much;  
re: Pretreatment System

Budget, Finance, Personnel

Discussion was held on Financial Statements for November, 1989. Moved by Commissioner Mulvey, seconded by Commissioner Austin to approve the Financial Statements, as presented, and place them on file. Motion carried unanimously.

Operations, Engineering, Planning

Manager Much presented MCO Invoice #1132 in the amount of \$28,274.20. Moved by Commissioner Jurgenson, seconded by Commissioner Mulvey to approve and pay MCO Invoice #1132 in the amount of \$28,274.20. Motion carried unanimously.

NMSC Operating Report for November, 1989 was presented. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to accept the Operating Report for November, 1989 and place it on file. Motion carried unanimously.

Gizmo Farms, Inc. indicated they will haul sludge through January, 1990.

Manager Much discussed the MCO contract adjustment. He stated that a 3.5% increase is proposed for 1990. Subject will be on the agenda for the Regular Meeting on January 23, 1990.

Manager Much reported that the DNR discharge permit was calculated incorrectly, by the DNR, and is being redone. DNR indicated that we should receive a copy in about a month.

Manager Much reported that EPA will be here January 23 & 24 for the Pretreatment Audit.

Old Business

Accountant Voigt reported that the City of Menasha will let the Commission take down two cottonwood trees in the park but they must be replaced with two additional trees at NMSC expense. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to remove the trees and have the City of Menasha replace them at NMSC expense. Motion carried unanimously.

Discussion was held on the need for a property appraisal. Moved by Commissioner Gross, seconded by Commissioner Mulvey to obtain at least three quotes to give us a property appraisal. Motion

carried unanimously.

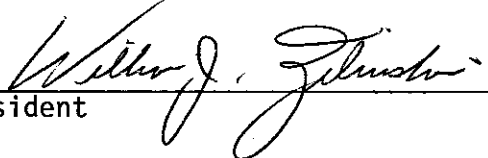
New Business

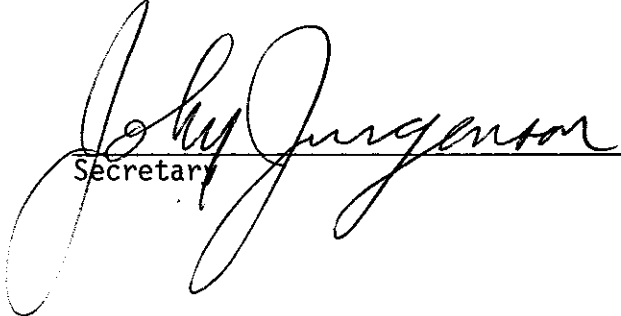
Moved by Commissioner Austin, seconded by Commissioner Mulvey to have the Secretary submit an unanimous vote to retain the current officers for another year. Motion carried unanimously.

President	William Zelinski
Vice President	Dale Siebers
Secretary	John Jurgenson
Treasurer	Robert Gross

Moved by Commissioner Finger, seconded by Commissioner Siebers to approve Operating Fund Vouchers #12105 thru #12156 in the amount of \$95,096.26 and Payroll Vouchers #17388 thru #17409 in the amount of \$6,626.31 for the month of December, 1989. Motion carried unanimously.

Moved by Commissioner Mulvey, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:50 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 23, 1990

Meeting called to order by Commission President Zelinski at 4:15 P.M.