



December 2, 1986 cont...

Manager Windau presented the contract for Neenah's 60" interceptor with Hietpas & Sons, Inc. Moved by Commissioner Gross, seconded by Commissioner to approve and execute the contract for Neenah's 60" interceptor. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner LeCompte to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:10 P.M.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

12/16/86

Meeting called to order by Commission Vice President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Haber, Bemke, Gross, LeCompte; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Jeff Kellner (McMahon); LeRoy Goldbeck (Town of Neenah)

Moved by Commissioner Gross, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of December 2, 1986 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Haber to accept the minutes of the Operations, Engineering & Planning Committee Meeting of December 2, 1986 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communication was discussed:

- 1. 12/3/86 letter to NMSC from DNR; re: Acceptability of facility plan amendment for the addition of a septage receiving station at the wastewater treatment plant. DNR will contact NMSC when they have completed the grant eligibility review of this project.

Commissioner Siebers presented a Budget, Finance & Personnel Committee report. An Executive Session of the Commission was tentatively scheduled for December 23, 1986 for the purpose of discussing Union negotiations.

Commissioner Mulvey entered the meeting.

Jeff Kellner (McMahon) presented a project progress report. Work is continuing on the headworks building. Doors are being installed in the sludge loading area. A punchlist has been prepared for the laboratory and work is almost finished. Mechanical and electrical work is being done in the tunnel area. Insulating concrete has been poured in the digester building and welding and painting is being done on the covers. Stone is being delivered for the road base.

Kellner reported that both Menasha Utility and WEPCO have cases before the Public Service Commission to adjust their rates including a reduction to industrial rates. At the current rates, the NMSC could pay off the expense of connecting to WEPCO in four years because of their lower rates. However, the PSC may require the NMSC to obtain a release from Menasha Utility before such a switch would be allowable.

Kellner reported that the subject of the stand-by generator is tabled.

Kellner discussed moving the meters in the sample room to the operators platform. Moved by Commissioner Bemke, seconded by Commissioner Gross to move the meters in the sample room to the operators platform. All present voting aye; Nays, none. Motion carried.

Manager Windau discussed the bill sent to Whiting Paper Company for the lateral. Moved by Commissioner Gross, seconded by Commissioner Bemke that the cost of the Whiting lateral be assessed to the cost of the contract. All present voting aye; Nays, none. Motion carried.

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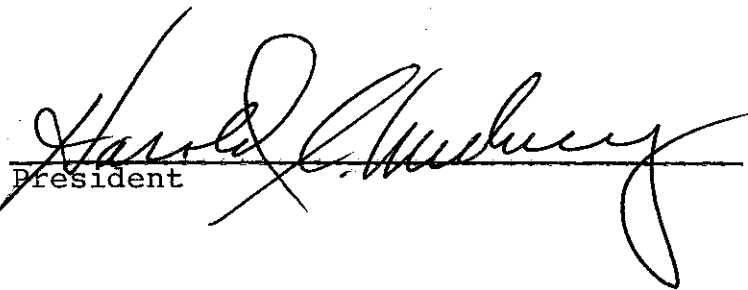
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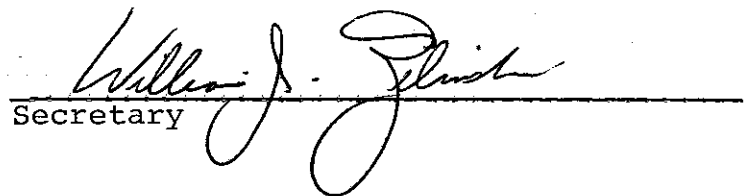
Jeff Kellner discussed a S.D.#4 sewer extension request for the Scottsdale Apartments to be built by Joe Pennings. Moved by Commissioner Siebers, seconded by Commissioner Bemke to approve the S.D.#4 sewer extension request for the Scottsdale Apartments. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Haber to raise the meeting compensation for the NMSC \$5 based on an opinion from Attorney Goggin. Voting aye; Commissioners Mulvey, LeCompte, Gross, Bemke, Haber; Nays, Commissioners Zelinski and Siebers. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Haber to approve Operating Fund Vouchers #9376 thru #9443 in the amount of \$103,226.51 and Payroll Vouchers #16239 thru #16289 in the amount of \$27,690.84 for the month of November, 1986. Motion carried on unanimous roll call vote.

Moved by Commissioner Gross, seconded by Commissioner LeCompte to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:00 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

1/13/87

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Zelinski, Siebers, Haber, LeCompte, Gross, Bemke; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Jeff Kellner (McMahon); LeRoy Goldbeck (Town of Neenah); Jim Dinius (Neenah)

Absent: None

Moved by Commissioner Gross, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of 12/16/86 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Haber to accept the minutes of the Operations, Engineering & Planning Committee meeting of 1/6/87 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. Monthly Inspection Report - Len Montie (DNR)
2. 12/16/86 letter to Clerk, Town of Neenah, from McMahon; re: Billing practices from NMSC when connections are made.
3. 12/18/86 letter to NMSC from Frontier Adjustors; re: Damages caused by 9/10/86 flood at plant.
4. 1/7/87 correspondence from McMahon requesting 1/27/87 meeting be changed to 4:00 P.M. Moved by Commissioner Gross, seconded by Commissioner Siebers to change the meeting time of the Regular Meeting of 1/27/87 to 4:00 P.M. at McMahon Offices in order to get together for a 6:30 dinner. All present voting aye; Nays, none. Motion carried.
5. 1/7/87 Payments made to Project Contracts and McMahon.

Budget, Finance & Personnel Committee Report was presented. Manager Windau has talked to Ed Williams regarding Union Negotiations.

Operations, Engineering & Planning Committee Report was presented.

Regular Meeting  
1/13/87 cont...

Jeff Kellner (McMahon) presented a Project Progress Report. He stated that emphasis has been put on finishing the digester and service buildings.

Headworks Building

The painters are continuing to work in the headworks building. They are about 40% complete.

Service Building

The first floor bathrooms and laboratory are complete and have been turned over to the Owner. The lower level floor patching is nearly finished. The sludge loading area roof planks are set and grouted. Several of the overhead doors are installed. Other demolition and patchwork throughout the service building is being worked on daily.

Digester Building

Painting inside the digesters should be completed this week and pressure testing of the primary covers is done. Piping for supernatant drawoffs from the digester is being worked on along with other process piping throughout the digester building. The masonry work and roof for the digester building is complete.

Other

The electrician is wiring mechanical equipment and pulling wires to panels. The HVAC contractor is concentrating on hot water lines between buildings. It appears permanent heat will be available in mid-February. The plumber is keeping up with the general contractor's progress.

Moved by Commissioner Bemke, seconded by Commissioner Gross to approve the following Certificates for Payment:

Contract A - P.G. Miron	\$114,286.00
Contract B - August Winter & Sons	\$ 11,294.40
Contract C - Vanasten	\$ 12,165.31
Contract D - Reigel Electric	\$100,640.00

Motion carried on unanimous roll call vote.

Moved by Commissioner Haber, seconded by Commissioner Gross to approve the following McMahon invoices:

Step III - Basic	\$ 2,330.00
Step III - Project Rep.	\$ 16,374.18
Step III - O&M Manual	\$ 7,603.82
Step III - Start-Up	\$ 2,449.94
Dechlorination Facilities	\$ 3,000.00

Motion carried on unanimous roll call vote.

Discussion was held on Change Order #18 from P.G. Miron for the following:

Construct a ventilation air intake-area on north side of service building to accomodate fresh air intake.	\$1,528.00
Furnish and install accoustical tile in rooms 208, 209, 210, 213, 217, 220 and vinyl covered sheet rock in room 211.	\$2,164.00

Moved by Commissioner Bemke, seconded by Commissioner Siebers to approve Change Order #18 from P.G. Miron in the amount of \$3,692.00. Motion carried on unanimous roll call vote.

Jeff Kellner (McMahon) discussed the 1/13/87 letter to NMSC from McMahon regarding an adjustment to an allowance to the contract with Reigel Electric for electrical service. Kellner will have more information at the next Commission meeting.

Manager Windau reported on Commissioner remuneration. He wrote a letter to Attorney Goggin regarding this matter and Attorney Goggin stated that the Commissioners may increase their remuneration to \$40 per meeting, however, the increase can take effect only upon the commencement of a new term of office. Commissioner LeCompte reported that he will not be reappointed. Manager Windau was authorized to draft a letter to Mayor Carpenter stating that the Commission desires to have Commissioner LeCompte reappointed due to the fact that he is familiar with the remodeling project going on at the present time.

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1/13/87 cont...

Manager Windau reported on alleged damage at 221 Broad Street, Menasha due to interceptor construction activities. Moved by Commissioner Bemke, seconded by Commissioner Haber that McMahon contact the owner of the property and suggest a cash settlement feasible to the engineers and report back at the next meeting. All present voting aye; Nays, none. Motion carried.

Manager Windau discussed the 12/22/86 letter to the Soo Line Railroad from McMahon Associates regarding a permanent easement or sale to the NMSC of the land covered under Lease No. 23955. McMahon is still waiting for an answer.

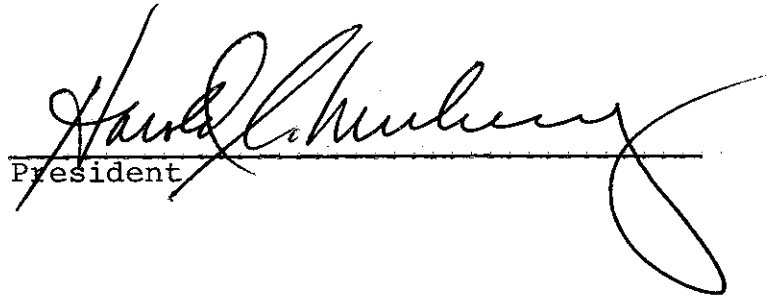
Manager Windau discussed the 1/7/87 letter from Virchow, Krause & Co. regarding a compliance audit for 1985 and 1986. Moved by Commissioner Gross, seconded by Commissioner Haber to authorize Virchow, Krause & Co. to prepare compliance audits for 1985 and 1986 at a cost not to exceed \$2500. Motion carried on unanimous roll call vote.

Manager Windau discussed the 12/29/86 letter to the NMSC from DNR regarding Heavy Metal Limits. DNR has completed a review of the 4/30/86 report NMSC submitted which contained the rationale and calculations for proposed local limits for industrial users discharging to the publicly owned treatment works. A Public Hearing must be held within the next six months with the industries to get the limits established and put the limits in the permits the industries now hold. Manager Windau will prepare more information and report back to the Commission by the end of winter.

Manager Windau discussed the sludge hauling with Gizmo Farms. Potratz wants to know how much they are getting paid now to haul. Manager Windau will put more numbers together and will schedule a meeting with Gizmo Farms to further discuss the issue.

Moved by Commissioner Haber, seconded by Commissioner Gross to approve Operating Vouchers #9445 thru #9524 in the amount of \$126,638.15 and Payroll Vouchers #16291 thru #16339 in the amount of \$28,215.86 for the month of December, 1986. Motion carried on unanimous roll call vote.

Moved by Commissioner Haber, seconded by Commissioner Bemke to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:50 P.M.

  
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 President

  
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 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 27, 1987

Meeting called to order by Commission President Mulvey at 4:00 P.M.

Present: Commissioners Mulvey, Zelinski, Gross, Siebers, Haber, Bemke, LeCompte; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Jeff Kellner and Dennis Lamers (McMahon); Jim Dinius (Neenah)

Absent: None

Moved by Commissioner Gross, seconded by Commissioner Siebers to accept the minutes of the Regular Meeting of January 13, 1987 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 1/9/87 letter to DNR from City of Neenah; re: 1st, 2nd, 3rd and 4th quarter reports on by-passing for 1986.
2. 1/15/87 letter to Fox Valley Regional Dialysis Center from City of Neenah; re: Collection of waste.
3. 1/14/87 letter to Harold Mulvey (NMSC) from Len Montie (DNR); re: Report of inspection of project made on 1/8/87.
4. 1/21/87 re-appointment of Adam Haber to NMSC until 1990.

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January 27, 1987 cont...

5. Public Notice of Intent to Modify a Wisconsin Pollutant Discharge Elimination System (WPDES) Permit.
6. 1/15/87 letter to Mayor Carpenter from Harold Mulvey; re: Request to have Archie LeCompte re-appointed for one more term in order to retain his unique expertise during the completion of the project.

Budget, Finance & Personnel Committee report was presented.

A draft Grievance Settlement Agreement has been received and is ready for execution by the Commission and the Union. Moved by Commissioner Gross, seconded by Commissioner Siebers to adopt and execute the Settlement Agreement. Motion carried on unanimous roll call vote. The settlement will be executed at a Budget, Finance & Personnel Committee meeting scheduled for February 3, 1987 - 4:00 P.M. in the P.G. Miron Trailer. Union negotiations will resume at that meeting.

Operations, Engineering & Planning Committee report was presented.

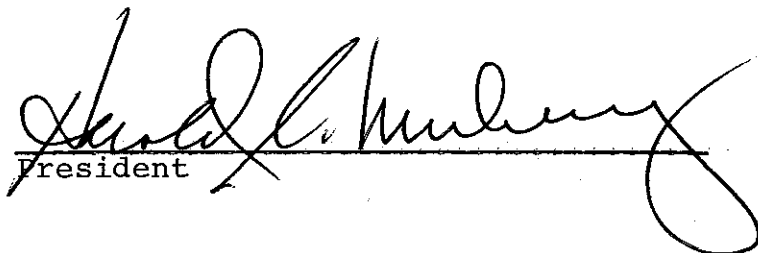
Jeff Kellner (McMahon) reported that the Digester Building is tentatively scheduled to be finished the week of 2/16/87. The piping has been shipped. Kellner presented a change order from P.G. Miron to furnish and install two 6" chain operated butterfly valves on the HWS-HWR lines to isolate the blower heat recovery system from the heating system in the digester building at a cost of \$1,823.74. Moved by Commissioner Gross, seconded by Commissioner Bemke to approve Change Order #19 from P.G. Miron to furnish and install two 6" chain operated butterfly valves on the HWS-HWR lines to isolate the blower heat recovery system from the heating system in the digester building. Motion carried on unanimous roll call vote.

Discussion was held on the Sludge Hauling Contract. Moved by Commissioner Gross, seconded by Commissioner Haber to table the Sludge Hauling Contract meeting until more information is obtained. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Siebers to hold the election of officers for 1987 at the first meeting in February. Motion carried unanimously.

Moved by Commissioner Bemke, seconded by Commissioner Haber to present a plaque to Commissioner LeCompte for his years of service on the NMSC and that, if a plaque is put into the new building, Mr. LeCompte's name is included on it. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Bemke to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:15 P.M.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

2/10/87

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Zelinski, Siebers, Gross, Bemke, Haber, Jurgenson; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Jeff Kellner (McMahon); LeRoy Goldbeck (Town of Neenah)

Absent: None

Moved by Commissioner Gross, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of January 27, 1987 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Gross to accept the minutes of the Operations, Engineering & Planning Committee meeting of 2/2/87 and place them on file. All present voting aye; Nays, none. Motion carried.

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February 10, 1987 cont...

The following communications were discussed:

1. 9/24/86 letter to Gizmo Farms, Inc. from President Mulvey; re: Sludge Hauling Contract Renewal. Just executed by Gizmo. Subject will be discussed at Engineering Committee meeting scheduled for February 17, 1987 - 4:00 P.M. at McMahon's.
2. Confirmation of 1986 Hauling Records by Gizmo Farms.
4. 1/30/87 letter to DNR - Lake Michigan District Headquarters from Manager Windau; re: Industrial User Violation Report - Oct. 1 - Dec. 31, 1986 and List of Violators.
3. 1/30/87 letter to Manager Windau from DNR; re: Final O&M Manual acceptance. - C550861
5. 1/29/87 letter to Manager Windau from City Clerk - Neenah; John Jurgenson appointed as Neenah representative to NMSC for three year term.
6. 2/3/87 letter to DNR from Manager Windau; re: No significant violators of Industrial Pretreatment Rules and Regulations in 1986.
7. 2/4/87 letter to Jeff Kellner (McMahon) from Manager Windau; re: Extra inspection fees for McMahon on issue of liquidated damages against Charles O. Green.
8. 2/4/87 Payments made to project contracts and McMahon.

Budget, Finance & Personnel Committee report was presented.

Manager Windau reported that the Employees Union Local 1541 was meeting on 2/10/87 to vote on acceptance of Resolution of Grievance. A negotiation meeting has been scheduled for February 16, 1987 - 4:00 P.M. in Miron's trailer.

Operations, Engineering & Planning Committee report was presented.

Jeff Kellner (McMahon) presented a project progress report.

#### Headworks Building

The Neenah & Menasha flow meters have been relocated to the observation platform and are now back in service. Painting is about 70% complete. Electrician is continuing with wiring of unit heaters, exhaust fans and meter equipment. Fence west of the comminutors to protect workers from the transformer is installed. Electrician requests a high voltage test be run prior to start-up for the existing transformers.

#### Final Clarifiers

The skimmer for #3 clarifier has been worked on several times over the past month but the problem is not yet resolved. Kellner authorized to send letter to Envirex on this matter.

#### Blower Building

Repairs to a floor beam cut by the mechanical contractor are under repair. Heating control subcontractor is running conduit and wires throughout the building. Electrician is pulling control wiring for equipment and from other buildings.

#### Digester Building

Mechanical contractor has finished all piping inside digesters. Painting inside digesters is complete. Inside the building all contractors are working and 2/16/87 start-up date is still anticipated, however, decision won't be made until 2/13. Temporary water is installed to two sample sinks now in use. HVAC contractor has most of his piping for HWS and HWR lines complete in the tunnels. Electrician is wiring pumps and other equipment in tunnel area. RAS flow meter is in place and operating. West primary digester is being filled with water.

#### Sludge Storage Facility

The sludge agitating system is installed but still requires electrical hook-up.

February 10, 1987 cont...

Service Building

About 90% of the precast wall panels are in place. The remaining panels will be installed after the belt presses and polymer tank are in place. The 4" topping over the double-T floor panels has been poured out. Demolition in the northeast section of the building is complete. Preparation work has started for installation of the sludge conveyor system.

Sliplining

Clean-out of the sliplining and televising is complete.

Jeff Kellner (McMahon) presented the following Certificates for Payment:

P.G. Miron	\$302,067.88
August Winter & Sons	\$ 7,070.75
Vanasten Heating & Sheet Metal	\$ 11,000.00
Reigel Electric	\$ 84,620.00

Moved by Commissioner Haber, seconded by Commissioner Bemke to authorize payment of the following Certificates for Payment:

P.G. Miron	\$302,067.88
August Winter & Sons	\$ 7,070.75
Vanasten Heating & Sheet Metal	\$ 11,000.00
Reigel Electric	\$ 84,620.00

Motion carried on unanimous roll call vote.

Jeff Kellner (McMahon) presented the following McMahon invoices:

Basic Services - Step III	\$ 4,660.00
Representatives - Plant	\$18,058.24
O&M Manual	\$ 2,310.06
Start-up	\$ 3,844.70

Moved by Commissioner Haber, seconded by Commissioner Bemke to authorize payment of the McMahon Invoices in the total of \$28,873.00. Motion carried on unanimous roll call vote.

Discussion was held on Charles O. Green's request to close-out his contract. Kellner will present information on liquidated damages to the Engineering Committee at their meeting scheduled for 2/17/87.

Discussion was held on 1/14/87 letter to Tom Kispert (McMahon) from Soo Line Railroad Company regarding the purchase of railroad company property covered under #L-23955. Moved by Commissioner Bemke, seconded by Commissioner Haber that McMahon be authorized to write a letter to the Soo Line stating objection to the railroad's price of the easement for the metering station property. Motion carried.

Discussion was held on 2/5/87 letter to NMSC from McMahon Assoc. regarding replacement of four sidewalk panels at 221 Broad Street, Menasha which were damaged by Super Excavators. McMahon estimated replacement cost to be \$250. Moved by Commissioner Bemke, seconded by Commissioner Gross to authorize Manager Windau to contact the owner at 221 Broad Street, Menasha, by letter and offer to pay him \$250 for replacement of the four sidewalk panels plus grading and seeding. Motion carried on unanimous roll call vote.

Discussion was held on the dual power source to the plant. Commissioner Haber reported that the secondary source of wiring is sufficient and that the Commission should go along with that. Manager Windau was authorized to write a letter to Bob Hogan (Menasha Utilities) stating that the subject has been put on hold at the present time. Subject will be further discussed at Engineering Committee meeting on 2/17/87.

Election of Officers was held.

Moved by Commissioner Bemke, seconded by Commissioner Haber to retain the same officers for 1987. These are:

President	Harold C. Mulvey
Vice-President	Dale Siebers
Secretary	William Zelinski
Treasurer	Robert Gross

All present voting aye; Nays, none. Motion carried.

cont...

February 10, 1987 cont...

President Mulvey named the following committees:

Budget, Finance & Personnel Committee

Dale Siebers  
William Zelinski  
John Jurgenson  
Harold Mulvey

Operations, Engineering & Planning Committee

Adam Haber  
Frank Bemke  
Robert Gross  
Harold Mulvey

Manager Windau reported that the Winnebago County Zoning Committee has scheduled a meeting for February 24, 1987 - 7:00 P.M. to discuss sludge hauling with Gizmo Farms. Manager Windau will attend along with Commissioners Mulvey and Haber.

The Regular Meeting of the NMSC, scheduled for 2/24/87, will be held at 4:00 P.M. at McMahon Offices.

Manager Windau discussed the 1986 Year-End Budget Splits. Because some discrepancies have been found, he will make the necessary corrections and send them out to the contributing entities for review.

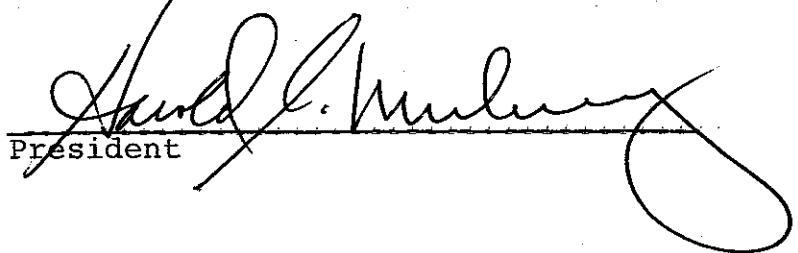
Discussion was held on the 1/30/87 letter from Gilbert Paper Company requesting to increase their allotted share to the plant. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve Gilbert's request for an increase in their allotted share to the plant and authorizing Manager Windau to send a letter to this effect to Gilbert Paper Company stating that this is their final request without having to re-open the contract. Motion carried on unanimous roll call vote.

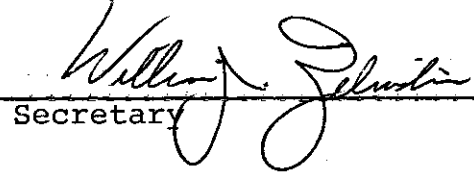
Discussion was held on 2/5/87 letter to NMSC from City of Neenah seeking approval from the Commission to extend sanitary sewers into recently annexed property (Bayview Stables). Moved by Commissioner Gross, seconded by Commissioner Jurgenson to grant the extension of the sanitary sewers into recently annexed property. Voting aye; Commissioners Gross, Jurgenson, Zelinski. Voting nay; Commissioners Haber, Bemke, Siebers and Mulvey. Motion failed.

Moved by Commissioner Siebers, seconded by Commissioner Bemke that the NMSC accept sewage from the recently annexed property in the City of Neenah (Bayview Stables), but that the subject of sewer extensions to the area be between the City of Neenah and Town of Neenah S.D.#2. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Gross to approve Operating Vouchers #9525 thru #9583 in the amount of \$107,873.01 and Payroll Vouchers #16340 thru #16391 in the amount of \$31,120.76 for the month of January, 1987. Motion carried on unanimous roll call vote.

Moved by Commissioner Bemke, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:15 P.M.

  
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President

  
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Secretary



NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting2/24/87

Meeting called to order by Commission President Mulvey at 4:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Haber, Jurgenson; Manager Windau; Superintendent Schuelke; Secretary Stevenson; LeRoy Goldbeck (Town of Neenah); Jeff Kellner and Tom Kispert (McMahon)

Absent: Commissioners Bemke and Gross

Moved by Commissioner Zelinski, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of 2/10/87 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Siebers to accept the minutes of the Operations, Engineering & Planning Committee meeting of 2/17/87 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 2/11/87 letter to Francis Lemley from Manager Windau; re: Offer of money for replacement of four sidewalk panels at 221 Broad Street, Menasha.
2. 2/5/87 letter to Manager Windau from Tom Kispert (McMahon); re: Replacement cost estimate for four sidewalk panels.
3. 2/11/87 letter to George Ruth (Gilbert Paper Co.) from Manager Windau; NMSC acceptance of Gilbert's request to increase allotted shares of flow, BOD and SS.
4. 2/12/87 letter to Soo Line Railroad from McMahon; re: Reconsider easement of property metering station is on.
5. 2/11/87 letter to Tim Hamblin (City of Neenah); re: NMSC reluctant to approve a sewer extension but did approve a motion to accept wastewater from proposed Bayview Stables development when sewered by City of Neenah or Town of Neenah.
6. 2/16/87 letter to Attorney Goggin from Manager Windau; re: Explaining the situation in the previous letter (No. 5) asking for review.  
2/20/87 letter to NMSC from Attorney Goggin advising that City of Neenah has legal authority to extend sewers in Bayview Stables.
7. 2/20/87 letter to President Mulvey from Len Montie (DNR); re: Review and approval of change orders.
8. 2/18/87 letter to Robert Hogan (Menasha Electric & Water Utilities) from Manager Windau; No further discussions needed on upgrading the power line which feeds the Neenah-Menasha wastewater treatment plant from Madison Street.
9. 2/18/87 letter to John Hario (DNR) from President Mulvey; re: Clarification to our "Proposed Project Performance Standards For Neenah-Menasha Regional Wastewater Treatment Facilities - Sept. 1986".
10. pH levels from Industrial Towel and Uniform. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to authorize Manager Windau to negotiate with Industrial Towel and Uniform a variance with higher pH levels than spelled out in the Pretreatment Rules and Regulations. All present voting aye; Nays, none. Motion carried.
11. Monthly Inspection Report (#24) from Len Montie (DNR).
12. 2/18/87 letter to URS from McMahon; re: Inadequate wire sizes for screw pump motors.

Budget, Finance & Personnel Committee report was presented.

Manager Windau stated that negotiation meetings have been scheduled for 3/2/87 - 4:00 P.M. in the Miron Trailer and 3/11/87 - 4:00 P.M. in the Miron Trailer.

Manager Windau presented a Memo he prepared regarding the lay-off of seven men. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve the memo prepared by Manager Windau regarding the lay-off. All present voting aye; Nays, none. Motion carried. The work schedule will remain the same as now until a new one can be worked out. (Two months or so)

February 24, 1987 cont...

Operations, Engineering & Planning Committee report was presented.

Jeff Kellner (McMahon) reported that the digesters will be started-up 2/25/87. He reported that P.G. Miron will then be working more extensively in the Service Building. The problem with the skimmers in the final clarifiers seems to be solved. All are running now.

Commissioner Haber stated that he wants new motors and gear boxes in the comminutors and also new pista grits replacing the ones that are defective. Tom Kispert (McMahon) stated that he wrote a letter to P.G. Miron about this stating that McMahon is rejecting the equipment, as is, and that it should be corrected properly within ten days and that they will hold money back until this is done. Moved by Commissioner Haber, seconded by Commissioner Siebers to reject the comminutors and pista grits as they are and request new ones be installed. All present voting aye; Nays, none. Motion carried.

The sludge hauling contract with Gizmo Farms has been put on hold.

Commissioner Bemke entered the meeting.

Kellner reported on the following change orders:

P.G. Miron	\$67,195.51
Aug. Winter & Sons	\$12,604.00
Reigel Electric	\$68,242.93

Moved by Commissioner Haber, seconded by Commissioner Bemke that the Commission approve the change orders for P.G. Miron and August Winter & Sons, and that Commission President Mulvey execute same. Reigel Electric change orders will be executed when paper work is received. Motion carried on unanimous roll call vote.

Manager Windau presented the 1986 Year-End Analysis for Budget Splits. Moved by Commissioner Zelinski, seconded by Commissioner Haber to accept the final figures for the 1986 Year-End Analysis For Budget Splits, as prepared by Manager Windau and notify the affected parties. Motion carried on unanimous roll call vote.

Discussion was held on Amendments #3 and #4 to Agreement for Professional Services between the NMSC and McMahon Assoc. Amendment #3 was for added inspection fees paid to McMahon for the Interceptor in the amount of \$19,470.33. Amendment #4 was for expenses in the amount of \$495 incurred by McMahon in

NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting3/10/87

Meeting called to order by Commission President Mulvey at 4:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Haber, Bemke, Jurgenson;  
Manager Windau; Superintendent Schuelke; Secretary Stevenson;  
LeRoy Goldbeck (Town of Neenah); Jeff Kellner (McMahon)

Absent: Commissioner Gross

Moved by Commissioner Zelinski, seconded by Commissioner Haber to amend the minutes of the Regular Meeting of February 24, 1987 to read: Page 3 - "Kellner reported on the following change orders: P.G. Miron \$67,195.51; August Winter & Sons \$197.00; Reigel Electric \$5,903.73 and accept them as amended. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Haber to accept the minutes of the Operations, Engineering & Planning Committee Meeting of 3/3/87 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 2/24/87 letter to Harold Mulvey from Len Montie (DNR); re: Concern about deadline for contractors.
2. 3/10/87 memo to Jeff Kellner (McMahon) from Manager Windau; re: Contractor Time Extension Request.  
Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to authorize Manager Windau to draft and forward a letter to each contractor requesting prompt action if they need to request a time extension. All present voting aye; Nays, none. Motion carried.
3. 2/24/87 letter to Harold Mulvey from Len Montie (DNR); re: Approval of change orders.
4. 3/5/87 letter to Harold Mulvey from Marjorie Devereaux (DNR); re: Approval of Project Performance Standards.
5. 3/3/87 letter to Harold Mulvey from Attorney Jeffrey Snyder (Town of Neenah); re: Sewer Extension to the Bayview Stables.
6. Payments made to Project Contracts and McMahon.
7. 3/9/87 letter to Manager Windau from Attorney Gunz (City of Neenah); re: Sewer Extension to the Bayview Stables.

Budget, Finance & Personnel Committee report was presented.

NMSC and Union are still negotiating. A meeting will be held March 11, 1987 - 4:00 P.M. A letter from Attorney Ed Williams stated that the revised grievance has been finished.

The 1986 NMSC Audit, prepared by Virchow-Krause Co. will be distributed at the next regular Commission meeting on 3/24 and representatives from Virchow-Krause Co. will be at the regular Commission meeting on 4/14.

Operations, Engineering and Planning Committee report was presented.

Jeff Kellner (McMahon) presented a plant progress report.

Headworks Building

Allan Engineering has recalibrated the Neenah & Menasha flow meters. The transformer "deep pot" test will be done this week.

Final Clarifiers

The skimmers have been working about two weeks.

Blower Building

No work has been done this month. Shop drawings for the methane engines were returned to the contractor for corrections to the electrical controls.

cont.

March 10, 1987 cont...

Digester Building

Filling and start-up of the primary digesters was two weeks ago. Primary digesters have been heated to operating temperature and secondary digesters have been filled to make a gas seal. Interior painting has been started. The HVAC is all in place. The digester building and tunnel hot water heating system is started. The electrician is terminating panels for power, controls and motors.

Sludge Storage Facility

Ladders and landings are being installed in the tanks. The tanks have been cleaned out.

Service Building

The main stairway is poured out and partition walls are being worked on. Demolition of the existing sludge presses has started. The lime-mixing system is also being demolished. The HVAC contractor is working on the heat recovery and chiller system. The HCAC control panels have been set. The plumber is working on roof drains. The masons are building block partition walls. Electrician is running conduit and working with the masons to locate stub-ins. Supports for the sludge conveyors have been installed.

Aeration Tanks

Railings are being installed.

Kellner presented a start-up report on the digester. Digester start-up commenced on Wednesday, February 25, 1987. Full operational status is expected within 60 days.

Kellner presented Certificates for Payment.

Moved by Commissioner Haber, seconded by Commissioner Bemke to approve the following Certificates for Payment as presented by Jeff Kellner:

P.G. Miron	\$227,482.09
August Winter & Sons	\$ 8,413.00
Vanasten Heating	\$ 45,369.00
Reigel Electric	\$ 35,791.00

Motion carried on unanimous roll call vote.

Moved by Commissioner Haber, seconded by Commissioner Bemke to approve McMahon Invoices as presented by Jeff Kellner:

Basic Services - Plant	\$ 4,660.00
Inspection - Plant	\$ 19,243.20
Start-Up	\$ 2,539.75

Motion carried on unanimous roll call vote.

Manager Windau presented a request from the City of Menasha to extend sanitary sewer in Menasha Meadows. Moved by Commissioner Haber, seconded by Commissioner Bemke to temporarily table the request until a copy of an approval letter from S.D.#4 is received and Commissioner Gross is present. Motion carried unanimously.

Manager Windau presented the Industrial Pretreatment Program-Report on Heavy Metals-1987. He stated that there is a definite problem with copper. He stated that a Public Hearing would be scheduled for April at which time proposed local limits for Cadmium, Chromium, Copper, Lead, Mercury, Nickel, Zinc, and Cyanide will be explained to each discharger to the plant. These limits will be put into the Industrial Pretreatment Rules and Regulations and will be made part of the Ordinance. Then they will be put in each discharger's permit. When a discharger meets or exceeds the limit an estimated schedule will have to be made.

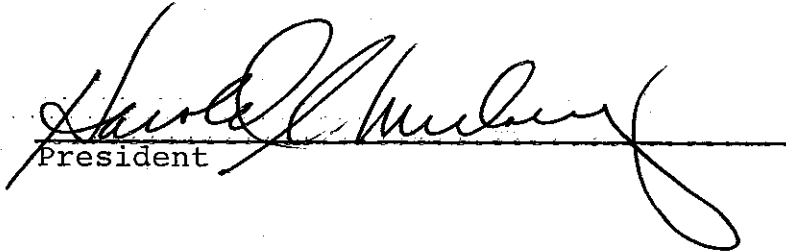
Manager Windau discussed a 3/3/87 letter from Marsh & McLannan Group Associates regarding Flood Insurance. Flood Insurance forms will be here for the next Commission meeting on 3/24/87 with specific premiums. Insurance will be for contents in the basement of the buildings only and also the tunnels. Manager Windau stated that when the landscaping is done, McMahon will prepare a site drawing showing elevations which will be sent to the Flood Emergency Management Agency with a request to be taken out of the Flood Plain Area.

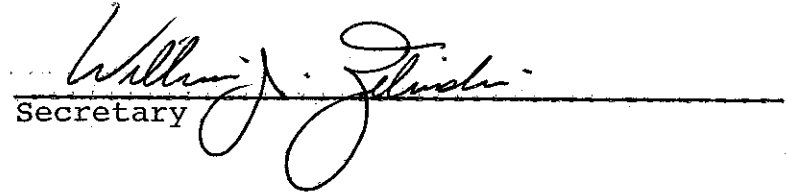
March 10, 1987 cont...

Manager Windau reported that Hietpas will be doing the connection work for the City of Neenah on the interceptor on Monday, March 23. He recommended that the inspection be done by the City of Neenah at their expense. Moved by Commissioner Haber, seconded by Commissioner Jurgenson that the inspection work on the connection to the Neenah interceptor be done by the City of Neenah at their expense. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #9548 thru #9653 in the amount of \$108,058.28 and Payroll Vouchers #16392 thru #16442 in the amount of \$27,779.28 for the month of February, 1987. Motion carried on unanimous roll call vote.

Moved by Commissioner Bemke, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:45 P.M.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

March 24, 1987

Meeting began at 7:06 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Bemke, Haber, Jurgenson; Manager Windau; Superintendent Schuelke; Jeff Kellner, Tom Kispert (McMahon); LeRoy Goldbeck (Town of Neenah); Ron Mueller (City of Menasha)

Absent: Commissioner Gross; Secretary Stevenson

Moved by Commissioner Bemke, seconded by Commissioner Jurgenson to approve and place on file the minutes of the Regular Meeting of March 10, 1987. Motion carried unanimously.

Union negotiations will be scheduled for April 1, 1987 at 4:00 P.M.

Jeff Kellner (McMahon) gave a construction progress report.

The issue of time extension requests from the Contractors was referred to the next Engineering Committee meeting on April 7.

Kellner discussed some findings on new stand-by generators. In order to run two screw pumps plus 10% extra power, a 400 KW generator is needed. Quotes were \$48,200; \$50,000 and \$54,200. For a 600 KW generator to run three screw pumps plus 10% extra, the quotes were \$72,000, \$75,000 and \$90,700. The companies offering these rough quotes were Morley-Murphy, Fabco (Catopillar), and Arthur Dietrich. This issue will be referred to the Engineering Committee.

Manager Windau reported that John Hario has been reviewing our grant amendment request (for \$77,267.40). He advised that there is no available money for increasing the grant, but that we could re-budget the grant award line item figures to cover these costs and reduce our contingency fund. Also, on March 23, Hietpas was called off the Neenah Interceptor connection job because such cost would have been ineligible for grant participation if the work would be done prior to approval. The entire issue was referred to the Engineering Committee.

Moved by Commissioner Siebers, seconded by Commissioner Bemke to authorize and approve flood insurance application for \$2,095. Motion carried unanimously.

The issue of the Menasha Meadows sewer extension request was discussed. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to approve the Menasha Meadows sewer extension request. Motion carried unanimously.

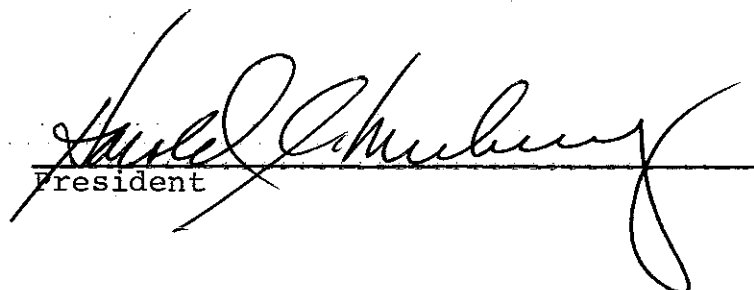
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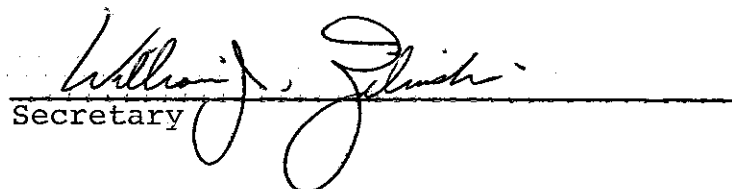
March 24, 1987 cont...

Moved by Commissioner Zelinski, seconded by Commissioner Siebers to hold a public hearing on April 16, 1987 at 2:00 P.M. at the Neenah City Council Chambers regarding Heavy Metal Limits.

There was a discussion on the septage haul rates. The Neenah-Menasha Sewerage Commission will reconsider this rate at a later date.

Moved by Commissioner Haber, seconded by Commissioner Jurgenson to adjourn the meeting. Motion carried unanimously. Meeting ended at 8:10 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

4/14/87

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Bemke, Jurgenson; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Accountant Voigt; Ernest Highley (Virchow, Krause); Tim Hamblin (Neenah); Jeff Kellner & Dennis Lamers (McMahon)

Absent: None

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of 3/24/87 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Gross, seconded by Commissioner Haber to amend the minutes of the Operations, Engineering & Planning Committee meeting of 4/7/87 to read: Paragraph 4 - "They reviewed the Wilderness Park Estates request from the City of Neenah." and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. Monthly inspection report (25) from Len Montie (DNR).
2. 3/19/87 letter to Manager Windau from Larry Miller (Omni Eng.); re: Waverly Beach Sanitary District Vicinity.  
  
3/26/87 letter to Larry Miller from Manager Windau; re: Area is outside the sewer service area.
3. 3/26/87 letter to Manager Windau from Tom Kispert (McMahon); re: Slip-line blockage events.  
  
4/1/87 letter to Vicki Schilleman (Marsh & McLennon) from Manager Windau; re: Clarification to 3/26/87 letter from Kispert.
4. 4/2/87 letter to Manager Windau from Jim Savinski (DNR); re: Compliance Evaluation Inspection-WPDES Permit No. WI-0026085-4
5. 4/9/87 letter to Jim Savinski (DNR) from Manager Windau; re: Response to 3/31/87 Compliance Evaluation Inspection at Neenah-Menasha Wastewater Treatment Plant.
6. 4/7/87 letter to Manager Windau from Reigel Electric; re: Time Extension.

April 14, 1987 cont...

7. 3/27/87 letter to James Mabry from Jim Savinski (DNR); re: Sludge application on agricultural land in Winnebago County. Moved by Commissioner Siebers, seconded by Commissioner Bemke that Manager Windau be authorized to send a letter to the Winnebago County Zoning Committee and the Winnebago County Board protesting the denial to Gizmo Farms regarding the spreading of sludge in Winnebago County. All present voting aye; Nays, none. Motion carried. Manager Windau was also authorized to include Attorney Goggin in the event the Attorney for Gizmo Farms needed additional information.
8. Memo to NMSC from Roger Voigt regarding FICA withholding on Commissioner remuneration.

Operations, Engineering & Planning Committee

Jeff Kellner (McMahon) presented a plant progress report.

Headworks Building

Transformers are on line. Control wiring to the Area Control Panel for equipment is done and awaiting a tie-in to the computer. All comminutors and pista grit units are on line again. All screw pumps are available but #4 is still awaiting a fitting on the grease system.

Final Clarifiers

The skimmers are working. The steps to the walkways are installed. There are still punchlist items.

Blower Building

Area Control Panel has been delivered and the methane engine heat exchangers are on site. The intake and discharge air headers are installed and roof is complete except for walkways.

Sludge Storage Facility

The west and east tanks have been water treated. The sludge transfer pumps were started last week and the gear reducers are being changed to adjust pump speed. Sludge from secondary digesters is being pumped to the west storage tank.

Digester Building

The two gravity presses are on line. The A.C.P. is wired. Most everything is in place. Building is done except for cleaning, painting, sealing, roof walkways, etc.

Service Building

The masons, tile, drywall, elevator subcontractors are all working in the building. Process contractor is setting the sludge loading conveyors, the dewatering presses, the polymer system, tanks and the alum system. They have started work in the Cl<sub>2</sub> storage room setting unit heaters and ductwork. The electrician is installing conduit, hanging fixtures, pulling wires, etc. They hope to have the men's locker room ready to turn over the owner in about two weeks.

Site Work

Sidewalks are being poured. The site is being brought up to grade and black dirt will start to be spread this week.

Kellner presented and discussed the Start-Up Summary Report from Randy Much.

Kellner presented the following Certificates for Payment:

P.G. Miron Construction Co.	\$209,222.10
August Winter & Sons, Inc.	\$ 12,203.60
Reigel Electric Corporation	\$ 71,509.00
Charles O. Green, Inc.	\$ 16,354.40

Moved by Commissioner Bemke, seconded by Commissioner Gross to authorize payment of Certificates of Payment as presented by Jeff Kellner (McMahon). Motion carried on unanimous roll call vote.

Kellner presented the following McMahon Invoices:

Basic Services - Plant	\$ 4,660.00
Start-Up	\$ 2,651.56
Representatives - Plant	\$ 28,643.27

Moved by Commissioner Haber, seconded by Commissioner Jurgenson to authorize payment of the McMahon Invoices presented by Jeff Kellner. Motion carried on unanimous roll call vote.

cont.

April 14, 1987 cont...

Kellner presented a list of change orders he recently received. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the change orders presented by Mr. Kellner and ordered them executed and sent to DNR for approval. Motion carried on unanimous roll call vote.

Discussion was held on 3/25/87 letter to President Mulvey from John Hario (DNR) regarding the available EPA dollars to increase the grant. There being no available funds, Mr. Hario suggested rebudgeting the funds from the contingency fund to other line items.

Discussion was held on the draft letter to John Hario (DNR) from President Mulvey regarding the rebudgeting of funds from the contingency fund to other line items. Moved by Commissioner Gross, seconded by Commissioner Haber to authorize President Mulvey to execute and send the letter to John Hario (DNR). All present voting aye; Nays, none. Motion carried.

Discussion was held on the Romenesko Plat request. Moved by Commissioner Bemke, seconded by Commissioner Jurgenson to approve the request for the Romenesko Plat. All present voting aye; Nays, none. Motion carried.

Discussion was held on the Wilderness Park Estates request, through the City of Neenah. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to approve the request of the City of Neenah for the Wilderness Park Estates. All present voting aye; Nays, none. Motion carried.

Budget, Finance & Personnel Committee

Ernest Highley (Virchow, Krause) presented and discussed the 1986 NMSC Audit. He also discussed the Accountant's Comments and Recommendations. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the 1986 NMSC audit, as prepared by Virchow, Krause & Co. and place it on file. All present voting aye; Nays, none. Motion carried.

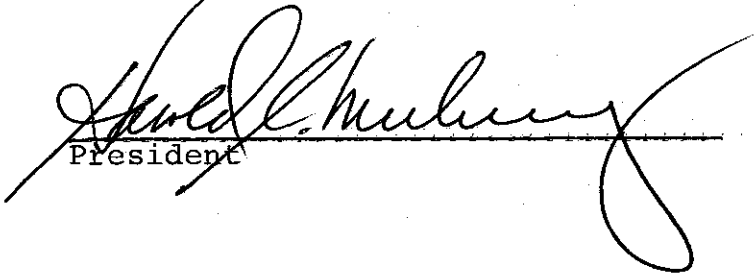
Manager Windau discussed the status of the labor negotiations. Attorney Ed Williams will set-up meeting dates with a mediator. Grievances have been filed from five of the seven laid-off employees and were denied by Manager Windau. Letters from the five have been received by President Mulvey requesting a hearing on the matter before the NMSC. Moved by Commissioner Zelinski, seconded by Commissioner Siebers to schedule a Closed Session Hearing between the NMSC and Employees Union 1541 for 6:30 P.M. on April 28, 1987 at McMahon's Offices, in accordance with State Statute 19.82(1) and Chapter 111.70, Wis. Stats. to hear the Union's grievance, followed by a regular public meeting of the NMSC. All present voting aye; Nays, none. Motion carried.

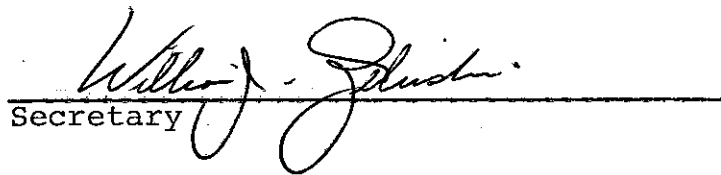
Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the Balance Sheet and Income Statement dated March 31, 1987. Motion carried on unanimous roll call vote.

Manager Windau was authorized to draft an agenda and schedule a Budget, Finance and Personnel Committee meeting.

Moved by Commissioner Haber, seconded by Commissioner Gross to approve Operating Fund Vouchers #9654 thru #9723 in the amount of \$102,571.29 and Payroll Vouchers #16443 thru #16505 in the amount of \$31,302.35 for the month of March, 1987. Motion carried on unanimous roll call vote.

Moved by Commissioner Bemke, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:15 P.M.

  
President

  
Secretary



NEENAH-MENASHA SEWERAGE COMMISSION  
Executive Session and Regular Meeting  
April 28, 1987

Meeting began at 7:03 P.M.

Present: Commissioners Mulvey, Zelinski, Siebers, Gross, Haber, Bemke, Jurgenson; Manager Windau; Superintendent Schuelke; Ed Williams (Mulcahy & Wherry); Norbert Johnson, Dennis Daczyk

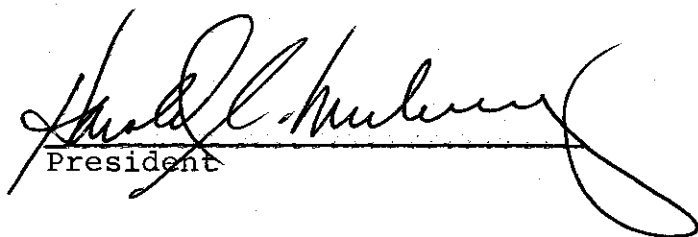
Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to reconvene in Executive Session. Motion carried unanimously.

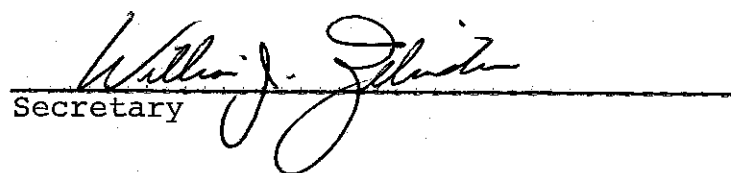
Norbert Johnson and Dennis Daczyk presented their arguments for additional vacation pay.

Ed Williams asked for documentation of previous examples.

Moved by Commissioner Jurgenson, seconded by Commissioner Haber to deny the Grievance Claim provided that we can substantiate that recent past retirees or lay-off situations have been handled the same for pay-off of unused vacation.

Moved by Commissioner Bemke, seconded by Commissioner Gross to adjourn the Executive Session and reconvene in open session.

  
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 President

  
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 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION  
Regular Meeting  
April 28, 1987

Regular Open Meeting called to order by Commission President Mulvey at 7:55 P.M. following Executive Session.

Present: Commissioners Mulvey, Siebers, Zelinski, Haber, Bemke, Gross, Jurgenson; Manager Windau; Superintendent Schuelke; Secretary Stevenson; LeRoy Goldbeck (Town of Neenah); Jeff Kellner (McMahon)

Absent: None

Moved by Commissioner Bemke, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of April 14, 1987 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Bemke to accept the minutes of the Operations, Engineering & Planning Committee meeting of April 14, 1987 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. Monthly report from Len Montie (DNR)
2. Public Hearing Minutes on setting heavy metal limits to WWTP.

Budget, Finance & Personnel Committee report was presented.

A written response will be sent to the Union President and the five employees who submitted grievances.

A Budget, Finance & Personnel Committee meeting will be scheduled.

Operations, Engineering & Planning Committee report was presented.

Jeff Kellner (McMahon) presented a project progress report.

The digesters are receiving a full forward flow of sludge. They are working well. The waste gas burner had problems but they have been taken care of. The boiler has been transferred to methane gas. There was a problem in securing the digester covers but Envirex will propose a final solution

April 28, 1987 cont...

to the problem. The chlorine system is back on line. The aeration tanks are operating. The gas cleaning system will be operating in about two weeks. Ashbrook will find a solution to the stop gate problem this week. Randy Much (McMahon) is scheduling operator training. The Service Building is progressing on schedule. P.G. Miron has proposed a completion date of July 5, 1987.

Commissioner Gross questioned the reason for so much trouble with new equipment. Kellner stated that manufacturing representatives will be here to make sure all equipment is in good running order.

Kellner presented Change Order #24 in the amount of \$8,660.00 for signature. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to approve Change Order #24 in the amount of \$8,600.00 and that Commission President Mulvey execute same. Motion carried on unanimous roll call vote.

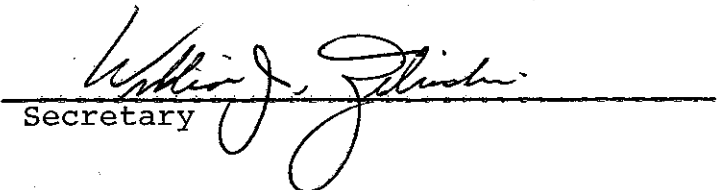
Commissioner Mulvey questioned the status of the Gizmo Farms sludge hauling permits in Winnebago County. Manager Windau was authorized to contact George Potratz (Gizmo Farms) and Paul Stevenson (County Executive) regarding this matter and to send a letter to the Winnebago County Zoning Committee and the Winnebago County Board protesting the denial to Gizmo Farms regarding the spreading of sludge in Winnebago County.

Commissioner Siebers questioned dirt fill on property owned by the Commission on Ninth Street. Manager Windau will inspect the dirt fill.

Manager Windau presented a request from the State Dept. of Transportation for an easement on Commission property for the Tri-County Expressway. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to authorize McMahon Engineering to peruse and study the request and report back at the Engineering Committee Meeting scheduled for May 5, 1987 at 4:00 P.M. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:30 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 12, 1987

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Bemke, Jurgenson; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Jeff Kellner (McMahon); LeRoy Goldbeck (Town of Neenah)

Absent: None

Moved by Commissioner Zelinski, seconded by Commissioner Gross to accept the minutes of the Executive Session and Regular Meeting of April 28, 1987 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Gross, seconded by Commissioner Haber to accept the minutes of the Operations, Engineering and Planning Committee meeting of May 5, 1987 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 4/30/87 memo to NMSC from Manager Windau; re: Dirt fill in drainage ditch south of Ninth Street Metering Station.
2. 5/1/87 letter to Reigel Electric from Tom Kispert (McMahon); re: Proposed Change Order
3. 5/1/87 letter to Tom Kispert (McMahon) from Len Montie (DNR); re: Change Orders A21 and D5.
4. Monthly Payments Made To Project Contracts and to McMahon.
5. Memo to Reigel Electric and J.F. Ahern from Randy Much (McMahon); re: Start-Up Status

May 12, 1987 cont...

A Budget, Finance & Personnel Committee Meeting was scheduled for May 14, 1987 - 4:00 P.M. in the trailer to discuss the monthly financial statements of the NMSC and other pertinent business regarding furnishings in the new offices, etc.

Operations, Engineering & Planning Committee Report was presented.

Jeff Kellner (McMahon) presented a plant progress report.

Walkways have been installed on the roof and a punchlist will be made when hand rails are installed.

Sidewalks have been poured for the primary clarifiers. Structural Bonding Systems are on-site finishing the crack repairs.

The aeration tank walkways are nearly complete. The D.O. monitoring system is being wired by the electrician. Sidewalks for the splitter box are complete.

No work was done last month on the MLSS channel.

Grating was installed over the final clarifier splitter box. Handrails around the tanks are not installed in all locations.

The temporary chlorination system was removed from the north tunnel access building. The permanent system is on line. A factory representative will be on site to troubleshoot the RAS V.F.D.'s.

All four digesters are full and sludge is being pumped to the storage tanks. A factory representative will be on site to troubleshoot the sludge transfer pumps. When the boilers are started on methane gas and the covers lowered, Envirex will examine the binding-ballast situation. The waste gas burner has been started, but Pilot Industries is working on the signal crossing/pilot light situation.

Both sludge storage tanks have been leak tested. Sludge is currently being stored in the west tank. Some safety equipment is not installed. As soon as the weather permits, the contractor will layup the fiberglass for the odor control system. Charcoal has been placed in the filter and the duct work is being assembled.

Gauthier is rough grading the site and spreading topsoil as moisture permits. The storm sewer is nearly complete. The septage receiving tank is on site.

The permanent chlorination system is on line in the service building. The conveyor system is in place and is being painted. Piping is being installed for the polymer system. Plant personnel are moving into the new locker room. Painting and vinyl wall covering, as well as the ceiling and flooring are proceeding. Work on the elevator is progressing. The exterior brick work is complete. Coping on the roof is not completed yet.

Punchlist items are being completed on the Ninth Street metering station.

Kellner presented a Start-Up Summary Report prepared by Randy Much (McMahon).

Manager Windau expressed concern about a possible leaky water main in front of the main building. Moved by Commissioner Haber, seconded by Commissioner Bemke to authorize Manager Windau and Commissioner Jurgenson to check-out the possibility of a leaky water main in front of the main building and take appropriate action. All present voting aye; Nays, none. Motion carried.

Jeff Kellner (McMahon) presented the following Certificates for Payment:

P.G. Miron	\$214,236.64
August Winter	\$ 12,644.15
Vanasten Heating	\$ 20,419.80
Reigel Electric	\$ 63,541.00

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the McMahon Invoices as presented by Mr. Kellner. Motion carried on unanimous roll call vote.

Jeff Kellner (McMahon) presented Change Orders #25 and #26 from P.G. Miron in the amounts of \$3,866.00 and \$4,215.00 respectively. Manager Windau reported that Len Montie (DNR) requested that the time extension requests be brought up to date. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve Change Orders #25 and #26 as amended, omitting the time extension request of P.G. Miron on #26 until such time as DNR has reviewed it and then it should be on a separate change order. Motion carried on unanimous roll call vote.

cont...

May 12, 1987 cont...

Jeff Kellner (McMahon) presented Change Order #7 from Reigel Electric in the amount of \$7,166.15. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve Change Order #7 from Reigel Electric in the amount of \$7,166.15 and authorized its execution. Motion carried on unanimous roll call vote.

Kellner reported that McMahon is studying the request from the State Dept. of Transportation for an easement on Commission property for the Tri-County Expressway. They are studying the effect it will have on S.D.#4 also.

Discussion was held on Sludge Hauling. Manager Windau has talked to Attorney Goggin and Gizmo Farms and no letter will be sent to the county at this time.

An Operations, Engineering & Planning Committee meeting was scheduled for May 19, 1987 - 4:00 P.M. at the NMSC plant.

Superintendent Schuelke questioned who owns the interceptor near Badger Globe. NMSC owns it.

Discussion was held on Daylight Savings Meeting Times for NMSC Regular Meetings. Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to schedule the NMSC Regular Meeting of June 9, 1987 for 3:00 P.M. at McMahon Offices. All present voting aye; Nays, none. Motion carried. Subject of meeting times for subsequent meetings during the summer will be put on the agenda for the meeting of May 26, 1987.

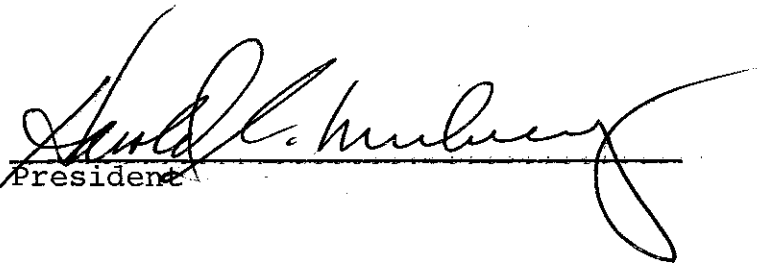
Manager Windau presented and discussed a 5/7/87 letter to McMahon Associates from P. G. Miron requesting reimbursement of \$542.84 for power bills on the 9th and Pacific meter station which was paid by Miron. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to reimburse P.G. Miron \$542.84 for power bills at the metering station pending proper investigation and subject to McMahon's audit. Motion carried on unanimous roll call vote.

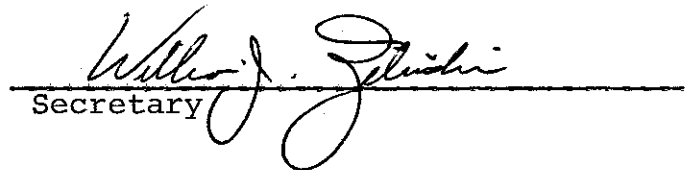
P.G. Miron also requested \$7,736.25 reimbursement for bills paid for heat on the project site from June-December, 1986. McMahon will investigate this and report back at the Engineering Committee meeting scheduled for May 19, 1987.

Manager Windau presented and discussed a memo he prepared for Tom Kispert (McMahon) regarding the Damaged Blower Intake Hoods that Gizmo owes Ahern for. Kellner stated that the issue should be resolved between the two parties not the NMSC.

Moved by Commissioner Haber, seconded by Commissioner Siebers to approve Operating Fund Vouchers #9724 thru #9806 in the amount of \$92,697.15 and Payroll Vouchers #16506 thru #16559 in the amount of \$27,230.61 for the month of April, 1987. Motion carried on unanimous roll call vote.

Moved by Commissioner Bemke, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:50 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

5/26/87

Meeting called to order by Commission Vice President Siebers at 4:00 P.M.

Present: Commissioners Siebers, Zelinski, Gross, Haber, Bemke, Jurgenson; Manager Windau; Superintendent Schuelke; Secretary Stevenson; LeRoy Goldbeck (Town of Neenah); Jeff Kellner (McMahon)

Absent: Commissioner Mulvey

Moved by Commissioner Bemke, seconded by Commissioner Gross to accept the minutes of the Regular Meeting of 5/12/87 and place them on file. All present voting aye; Nays, none. Motion carried.

cont...

May 26, 1987 cont...

Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to accept the minutes of the Budget, Finance & Personnel Committee meeting of 5/14/87 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Gross, seconded by Commissioner Haber to accept the minutes of the Operations, Engineering and Planning Committee meeting of 5/19/87 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 5/14/87 letter to Ahern from Allan Engineering; re: M-D Lobe Line Pumps - working on correcting them.
2. 5/13/87 letter to DNR from McMahon; re: User Charge System.
3. 5/22/87 memo to Jeff Kellner from Manager Windau; re: Substantial Completion

Commissioner Mulvey entered the meeting.

4. 5/19/87 letter to NMSC from Giles Clark; re: Willing to cut grass on Commission-owned property but needs legal description and written permission. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to authorize Manager Windau to send a letter to Giles Clark giving him permission to cut the grass on the Commission-owned property, in his neighborhood, with a copy of the legal description of same. Voting aye; Commissioners Gross, Jurgenson, Bemke, Siebers, Zelinski, Gross, Mulvey; Voting nay; Commissioner Haber. Motion carried.
5. 4/87 copy of Compliance Maintenance Annual Report which must be sent to DNR, by June 30, 1987. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve Resolution 87-1 accepting the 1987 Compliance Maintenance Annual Report. Motion carried unanimously.

Budget, Finance & Personnel Committee Report was presented.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to accept and approve the Financial Statements dated April 30, 1987, as prepared by Accountant Voigt. Motion carried unanimously.

Manager Windau stated that there has been no further word concerning the Vacation Grievance filed by the Union. Jim Macy (Mulcahy & Wherry) has been named a member of the Arbitration Board representing the NMSC.

Discussion was held on Office Furniture. Manager Windau presented three quotes he received from three businesses on the three tables for the Commission room. They are:

Landers Office Products	\$647.70
Scharpf's Office Supply, Inc.	\$724.62
Valley School & Office Suppliers	\$741.00

Manager Windau reported that three tables have been ordered from Landers Office Products at a cost of \$647.70.

Operations, Engineering & Planning Committee report was presented.

Jeff Kellner (McMahon) presented a plant progress report.

Kellner reported that a meeting will be held with the contractors on May 27, 1987 regarding some of the new equipment not working properly. McMahon and the Commission will reject any new equipment not working properly and contractors will have until May 29, 1987 to answer the rejections and show, in writing, what parts have been ordered and what action is being taken to remedy the situations. If no answer is received by May 29, 1987, the Commission will take over the equipment and will repair or replace it and deduct the cost from the contract of each specific contractor.

Commissioner Gross questioned the high (350°) stack temperature of the boiler. McMahon will check it out.

Commissioner Jurgenson suggested that McMahon send a letter to P.G. Miron and Reigel Electric regarding safety measures and the accident which happened to a NMSC employee so such accident is on record.

cont...

May 26, 1987 cont...

Windau discussed his 5/19/87 memo regarding the Ninth Street Metering Station Electric Bills. Moved by Commissioner Bemke, seconded by Commissioner Jurgenson that the NMSC reimburse P.G. Miron \$395.39 for electric bills charged to them instead of the NMSC from 11/17/86 to 3/12/87. Motion carried unanimously on a roll call vote.

Discussion was held on the water main in front of the plant which was thought to be leaking. The Neenah Water Department checked it out and found nothing.

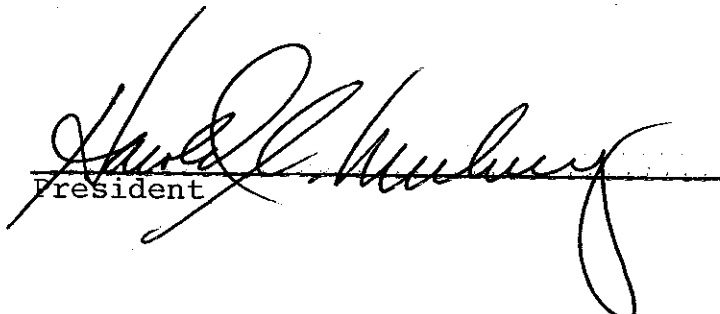
Discussion was held on the monthly report from Len Montie (DNR).

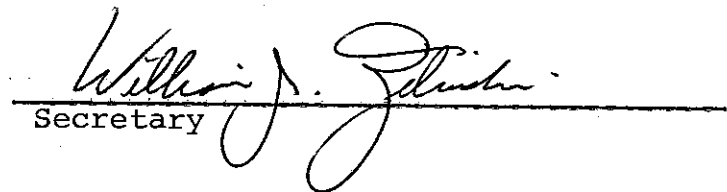
Discussion was held on the summer meeting schedule for the NMSC. Moved by Commissioner Haber, seconded by Commissioner Bemke to set a summer meeting schedule as follows: The second Tuesday of each month - 7:00 P.M. and the fourth Tuesday of each month - 4:00 P.M. for the months of June, July and August with the exception of the meeting scheduled for June 9, 1987 when the meeting is scheduled for 3:00 P.M. Voting aye; Commissioners Haber, Bemke, Jurgenson, Gross, Zelinski, Mulvey. Nays; Commissioner Siebers. Motion carried.

Manager Windau discussed Resolution 87-2 A Resolution to Amend Ordinance 84-6 (Industrial Pretreatment Rules and Regulations) To Include Limits on Pollutants Specified in Section 3.02E. Supplementary Limitations regarding heavy metal limits. Moved by Commissioner Zelinski, seconded by Commissioner Gross to approve Resolution 87-2 and revise the pretreatment rules and regulations to include the heavy metal limits. Motion carried unanimously.

Discussion was held on the sewer extension request for Pansy Acres from the City of Neenah. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to approve the sewer extension request for Pansy Acres from the City of Neenah. Voting aye; Commissioners Haber, Bemke, Zelinski, Gross, Jurgenson, Siebers; Nays, none. Commissioner Mulvey abstained.

Moved by Commissioner Haber, seconded by Commissioner Bemke to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:15 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

6/9/87

Meeting called to order by Commission President Mulvey at 3:00 P.M.

Present: Commissioners Mulvey, Zelinski, Gross, Haber, Bemke, Jurgenson; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Jeff Kellner (McMahon); Mark Wiese and other (Wisconsin Tissue Mills)

Absent: Commissioner Siebers

Moved by Commissioner Zelinski, seconded by Commissioner Bemke to accept the minutes of the Operations, Engineering & Planning Committee meeting of 6/2/87 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Bemke to accept the minutes of the Operations, Engineering & Planning Committee meeting of 6/2/87 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 6/3/87 letter to Don Voigt (Energenecs) from Randy Much (McMahon); re: Concern over pista grit and comminutors.
2. 5/29/87 letter to Gary Rosenbeck (McMahon) from DNR; re: User Charge System/Sewer Use. Town of Neenah will need one.

Commissioner Siebers entered the meeting.

cont...

June 9, 1987

Page 2

3. Payments made to project contracts and to McMahon.
4. 6/3/87 letter to Thomas Jackson (EPA) from DNR; re: Forwarding a Step 3 grant amendment to rebudget funds from contingency to other line items.
5. 6/3/87 letter to Harold Mklvey from DNR; re: Neenah 60" interceptor connection grant eligible.
6. 6/4/87 letter to Len Montie (DNR) from Tom Kispert (McMahon); re: Time extension requested by P.G. Miron - 30 days. Montie needs more information - exact detailing as to where the 30 days comes from. Subject will be discussed further at Engineering Meeting 6/16/87.
7. 6/4/87 letter to Manager Windau from DNR; re: Appointed to participate on Antidegration Advisory Committee.
8. 6/3/87 letter to Harold Mulvey from DNR; re: Approval of change orders.

Discussion was held on Wisconsin Tissue Mills Easement Encroachment Request. Commissioner Gross suggested McMahon Study the request and report back to the Engineering Committee at its meeting scheduled for 6/16/87. Attorney Goggin advised that any agreement reached between the NMSC and Wisconsin Tissue Mills should spell-out the width of the easement in the agreement. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the request of the Wisconsin Tissue Mills contingent on it being satisfactory to the Engineering Committee and the Engineers after the Engineering Committee Meeting on 6/16/87. Voting aye; Commissioners Jurgenson, Gross, Zelinski, Bemke, Siebers, Mulvey; Nays, Commissioner Haber. Motion carried.

Harold Riviers (citizen) reported that nothing has been done on his property since work was done to put in the NMSC interceptor. He stated that he was offered \$550 as a settlement from Wausau Insurance (carrier for Super Excavators) but that he turned it down. President Mulvey authorized Manager Windau to write a letter to Super Excavators with a copy to Harold Riviers stating that the claim he has filed has not been settled urging them to clear the matter up.

Manager Windau reported that nothing has happened regarding the Union grievance, but a mediator for the contract negotiations has been scheduled for June 30, 1987 - 3:00 P.M. at the NMSC plant.

Jeff Kellner (McMahon) presented a plant progress report.

Kellner stated that problems, due to start-up, have been addressed and contractors have been told to fix equipment not working property or they will be rejected.

Kellner presented the following payment requests:

P.G. Miron	\$486,458.70
August Winter	\$ 8,447.30
Vanasten Heating	\$ 13,640.00
Reigel Electric	\$ 51,628.15

Moved by Commissioner Haber, seconded by Commissioner Bemke to approve payment requests as submitted by Kellner. Motion carried on unanimous roll call vote.

Kellner presented the following McMahon invoices:

Basic Services - Plant	\$ 7,637.86
Res. Inspection - Plant	\$18,770.47
Start-Up Services	\$ 8,022.31

Moved by Commissioner Zelinski, seconded by Commissioner Gross to approve payment of the McMahon invoices as presented by Kellner. Motion carried on unanimous roll call vote.

Discussion was held on the Stand-by Generator. Moved by Commissioner Haber, seconded by Commissioner Gross to repair the generator, as recommended by Arthur Dietrich & Co., in the amount of approximately \$7,600. Motion carried on unanimous roll call vote.

Discussion was held on the Tri-County Expressway. McMahon sees no problem with the design, but it will be necessary to move one manhole. Necessary forms will be filled-out by McMahon and Manager Windau to receive eligibilities.

cont...

June 9, 1987 cont...

Kellner discussed the 5/25/87 letter received from Bill Dentinger, Inc. regarding accoustical block in the plant. Subject will be referred to P.G. Miron.

Kellner discussed modifications to the Service Building. Moved by Commissioner Jurgenson, seconded by Commissioner Haber to approve Change Order \$26 in the amount of \$9,780.46. Motion carried on unanimous roll call vote.

Kellner reported that isolation transformers will be put in to protect VFD's. Surges on the line were discussed. It was suggested that Menasha Utility put a meter on the building. McMahon will check this out.

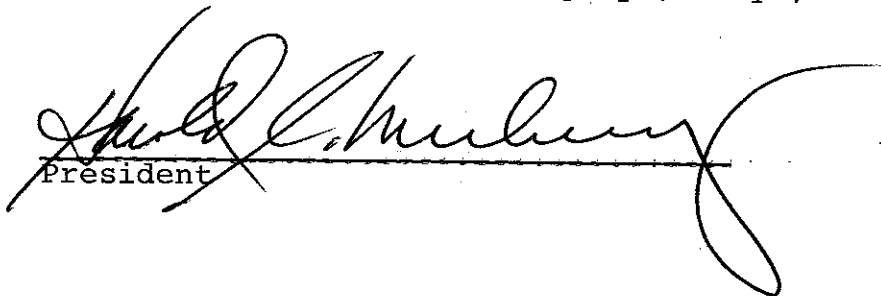
Kellner discussed thermo overloads in the sludge storage tank mixers. There is no warranty unless wired-up to an alarm system.

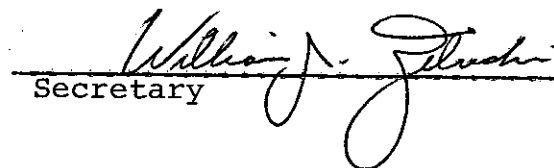
Commissioner Bemke questioned whether reimbursement has ever been received from URS regarding the upsizing of wiring and conduit. Kellner said no. Commission wants a report back from McMahon on this.

Manager Windau requested permission to attend a Time Management Seminar. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to approve the request of Manager Windau to attend a Time Management Seminar at a cost of \$60. Voting aye; Commissioners Jurgenson, Zelinski, Gross, Siebers, Mulvey; Nays, Commissioner Haber. Commissioner Bemke abstained. Motion carried.

Commissioner Siebers questioned whether Wisconsin Tissue Mills had ever given thought to sending their wastewater to the NMSC wastewater treatment plant. Superintendent Schuelke stated that their BOD/day would be too much.

Moved by Commissioner Bemke, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:45 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

6/23/87

Meeting called to order by Commission President Mulvey at 4:00 P.M.

Present: Commissioners Mulvey, Zelinski, Gross, Haber, Bemke, Jurgenson; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Jeff Kellner and Dennis Lamers (McMahon); LeRoy Goldbeck (Town of Neenah);

Absent: Commissioner Siebers

Moved by Commissioner Haber, seconded by Commissioner Bemke to accept the minutes of the Regular Meeting of 6/8/87 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Haber to accept the minutes of the Operations, Engineering & Planning Committee Meeting of 6/16/87 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 6/5/87 letter to Jeff Kellner from Charles O. Green; re: Electrical work at Dad & Mom's Park.
2. 6/5/87 letter to McMahon from P.G. Miron; re: Alleged leak in water line. Commissioner Jurgenson authorized Miron to begin paving.
3. 6/12/87 letter to Thomas Ritzer (Super Excavators) from Manager Windau; re: Harold Riviers' claim.

Discussion was held on format of plaque to be put on new building. All systems go.

cont...



Regular Meeting  
6/23/87  
cont...

Budget, Finance & Personnel Committee Report

Discussion was held on Monthly Financial Statement for May, 1987, as prepared by Accountant Voigt. Moved by Commissioner Zelinski, seconded by Commissioner Gross to approve the Financial Statement for May, 1987, as submitted, and place on file. Motion carried.

Operations, Engineering & Planning Committee Report

Jeff Kellner (McMahon) presented a project progress report. He stated that a contractor update and status report has been prepared regarding equipment problems and what is being done to rectify the situations.

Discussion was held on the 6/18/87 letter to McMahon from Bill Dentinger, Inc. requesting a meeting scheduled for July 7, 1987 - 4:00 P.M. at McMahon's office. This will be the monthly Engineering Committee meeting.

Kellner discussed the proposed 30 day time extension to P.G. Miron. Len Montie (DNR) requested verification of the 30 days.

Kellner discussed the Wisconsin Tissue Mills Easement Encroachment Request. McMahon sees no problem with it. They will request clarification to the easement regarding the width of the easement. McMahon will call Wisconsin Tissue requesting more detailed drawings and a statement of understanding.

Kellner discussed reimbursement, from URS, for the upsizing of wiring and conduit. McMahon will check into this further.

Kellner discussed voltage surges. Engineers from McMahon are doing research on this and will report back. Commissioner Bemke questioned whether anyone has checked with WEPCO regarding the rental of equipment. Dennis Lamers stated that a chart would be prepared showing where power service comes to the plant and how it is distributed throughout the plant.

Kellner discussed Isolation Transformers on VFD's for the RAS pumps. Moved by Commissioner Haber, seconded by Commissioner Jurgenson that the Commission President execute the change order for the Isolation Transformers at a cost of \$5,874.00. Motion carried on unanimous roll call vote.

Old Business

Discussion was held on the Manager's Report for May, 1987.

Manager Windau reported on progress being made regarding the Conditional Use Permit for Gizmo Farms for sludge disposal. County approval has been given with specific conditions. Potratz is waiting for final written permit.

Manager Windau reported that no arbitration meeting has been scheduled yet regarding the Union Grievance - Vacation Pay.

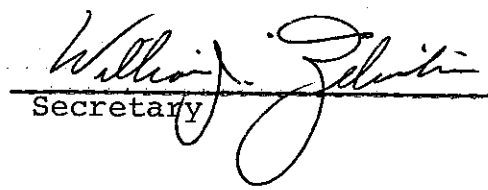
Manager Windau reported that a mediation session between the NMSC and Local 1541 has been scheduled for 6/30/87 - 3:00 P.M. at the NMSC Offices. Information has been mailed to the Budget Committee.

Moved by Commissioner Jurgenson, seconded by Commissioner Bemke to accept the Operating Report for May, 1987 and place it on file. Motion carried. Commissioner Gross requested that figures for the Ninth Street Metering Station be included in future reports.

Moved by Commissioner Haber, seconded by Commissioner Gross to approve Expense Vouchers #9807 thru #9866 in the amount of \$73,192.95 and Payroll Vouchers #16560 thru #16595 in the amount of \$18,285.58 for the month of May, 1987. Motion carried on unanimous roll call vote.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:55 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting7/14/87

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Zelinski, Gross, Haber, Bemke, Jurgenson;  
Manager Windau; Superintendent Schuelke; Secretary Stevenson;  
Jeff Kellner (McMahon); LeRoy Goldbeck (Town of Neenah)

Absent: Commissioner Siebers

Moved by Commissioner Gross, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of 6/23/87 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Gross to accept the minutes of the Operations, Engineering & Planning Committee meetings of 7/1/87 and 7/7/87 and place them on file. All present voting aye; Nays, none. Motion carried.

Commissioner Siebers entered the meeting.

The following communications were discussed:

1. Monthly Inspection and Progress Report from Len Montie (DNR)
2. 6/27/87 letter to P.G. Miron from McMahon; re: What to do with transfer pumps.

Budget, Finance & Personnel Committee

Manager Windau reported that a tentative two year agreement has been reached with Local 1541. Moved by Commissioner Siebers, seconded by Commissioner Zelinski to authorize ratification of a two year agreement with Local 1541 - 1987-88, in accordance with the modifications as prepared by Edward Williams in his July 2, 1987 letter to Greg Spring. Motion carried on unanimous roll call vote.

Operations, Engineering & Planning Committee

Jeff Kellner (McMahon) presented a project progress report. He presented a Start-Up Status Report prepared by Randy Much.

Discussion was held on the Dentinger request regarding accoustical glazed block. Kellner asked Montie (DNR) whether or not a change order could be made regarding this matter and Montie said no, this was a contractor's error. Moved by Commissioner Haber, seconded by Commissioner Bemke to authorize McMahon to inform P.G. Miron of the disapproval of Len Montie (DNR) of the request of Bill Dentinger regarding accoustical glazed block in the Blower Building. Motion carried unanimously. Dentinger is planning on going into arbitration on this matter. If an arbitrator rules in favor of Dentinger then the matter is eligible for a change order, according to Len Montie.

Kellner presented a power feed update.

Kellner reported that he has spoken with a representative from URS regarding reimbursement for the upsizing of wiring and conduit. The representative said that URS is denying the claim against them and Kellner will discuss it further with Dennis Lamers.

Kellner presented the following payment requests:

P.G. Miron	\$239,522.46
August Winter	\$ 6,369.00
Vanasten Heating	\$ 22,889.00
Reigel Electric	\$ 35,650.00

Moved by Commissioner Haber, seconded by Commissioner Zelinski to authorize payment of the Certificates for payment as presented by Jeff Kellner. Motion carried on unanimous roll call vote.

Kellner presented the following McMahon invoices:

Basic Services - Plant	\$ 4,758.91
Resident Insp. - Plant	\$ 14,136.13
Start-Up Services - Plant	\$3,989.64

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to authorize

7/14/87 cont...

payment of the McMahon invoices as presented by Jeff Kellner. Motion carried on unanimous roll call vote.

Kellner discussed the following change orders:

Reigel Electric	
Isolation transformers on VFD's	\$5,874.49
Wiring water heater in digester bldg. restroom	266.17
Wire damper motors in lab	115.46
	<u>\$6,256.12</u>
P.G. Miron	
Furnish & Install 2 dampers	\$ 348.00
Furnish & Install lab shelf	75.00
Blacktop patching	3,000.00
Adjust 3 manholes to meet grades	450.00
Brick Allowance	-9,847.00
	<u>\$6,974.00</u> Credit

Thirty day extension for P.G. Miron

Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to approve and execute the change orders as presented by Jeff Kellner. Motion carried on unanimous roll call vote.

Discussion was held on costs of renting voltage measuring equipment to seek voltage spikes. Moved by Commissioner Bemke, seconded by Commissioner Gross to accept the low bid of \$471 from Leaseametric with Reigel Electric doing any installing or disconnecting. Motion carried on unanimous roll call vote.

Manager Windau discussed the 7/7/87 letter to President Mulvey from EPA regarding approval of the rebudgeting of line items. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the EPA action regarding the rebudgeting of line items and execute and return the Amendment to EPA. Motion carried on unanimous roll call vote.

Manager Windau presented a request from Omni Engineering for a sewer extension for Windsor Park in the City of Menasha. This has been approved by S.D.#4. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the request of a sewer extension for Windsor Park, by Omni Engineering. Motion carried unanimously.

Discussion was held on the Manager's Report for June, 1987. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve and file the Manager's Report for June, 1987. Motion carried unanimously.


Discussion was held on the Monthly Financial Statements for June, 1987 as prepared by Accountant Voigt. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the Monthly Financial Statements for June, 1987. Motion carried on unanimous roll call vote.

Discussion was held on the Operating Report for June, 1987. Report will be filed.

A Budget, Finance & Personnel Committee meeting was scheduled for Wednesday, July 15, 1987 - 4:00 P.M. at the NMSC offices to discuss 1987 salaries.

Moved by Commissioner Bemke, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #9867 thru #9932 in the amount of \$71,742.83 and Payroll Vouchers #16596 thru #16631 in the amount of \$18,632.45 for the month of June, 1987. Motion carried on unanimous roll call vote.

Moved by Commissioner Bemke, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:10 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting7/28/87

Meeting called to order by Commission President Mulvey at 4:00 P.M.

Present: Commissioners Mulvey, Zelinski, Siebers, Gross, Haber, Bemke, Jurgenson; Manager Windau; Secretary Stevenson; Jeff Kellner (McMahon)

Absent: Superintendent Schuelke

Moved by Commissioner Zelinski, seconded by Commissioner Gross to accept the minutes of the Regular Meeting of July 7, 1987 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Haber to accept the minutes of the Operations, Engineering & Planning Committee meeting of July 7, 1987 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to amend and approve the minutes of the Budget, Finance & Personnel Committee meeting of July 15, 1987 to read:...(instead of "Motion carried unanimously"), "Voting aye; Commissioners Siebers, Zelinski, Jurgenson; Commissioner Mulvey abstained." All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Gross to accept the minutes of the Operations, Engineering & Planning Committee meeting of July 22, 1987 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 7/16/87 letter to Manager Windau from National Electric Inc.; re: Results of PCB tests in the contaminated oil in the transformers. They will return and flush the transformers. Discussion was held on having an independent lab also perform the test. Moved by Commissioner Bemke, seconded by Commissioner Gross to authorize Manager Windau to send a sample to Robert E. Lee Lab for PCB test. Motion carried unanimously.
2. 7/17/87 letter to DNR from Manager Windau; re: Unscheduled by-passing

7/28/87 cont...

Operations, Engineering and Planning Committee

Jeff Kellner (McMahon) presented a project progress report. He stated that the contractors are working on punch-list and start-up items. Kellner stated that there are problems with the belt press because of the problems with the effluent reuse system. This is being checked out. A temporary solution may be to use potable City water at 45 PSI. Question was asked as to who pays for the water. Kellner was authorized to write to P.G. Miron stating that they are responsible for the potable water after August 4.

Kellner stated that the methane engines for the blowers will be started-up on Friday, July 31.

Manager Windau requested payroll sheets from the contractors. He suggested no final pay until he gets the sheets needed for reports.

Old Business

Manager Windau discussed the Soo Line Easement. Moved by Commissioner Gross, seconded by Commissioner Zelinski to send \$220 to the Soo Line and execute the lease, dated July 28, 1987. Voting aye; Commissioners Gross, Zelinski, Haber, Bemke, Siebers, Mulvey. Nays, Commissioner Jurgenson. Motion carried.

New Business

Manager Windau discussed laboratory quotes he received for Priority Pollutant Analysis. The quotes were as follows:

Badger Laboratories	\$3,310.00
Donohue	\$2,775.00
Robert E. Lee Lab	\$@,500.00

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to authorize Robert E. Lee Lab to perform the Priority Pollutant Analysis for the NMSC at a cost of \$2,500.00. Motion carried on unanimous roll call vote.

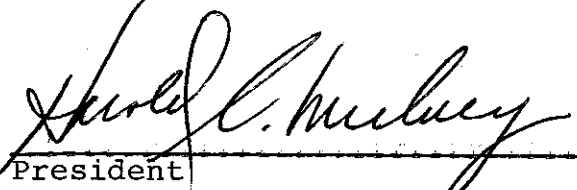
Discussion was held on requests for sewer extensions for the Westwind Village Plat and Meadow Lane. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that the NMSC accept the waste from the Westwind Village Plat and Meadow Lane. Motion carried on unanimous vote.

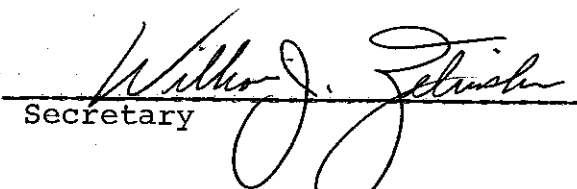
Discussion was held on retirement of Robert Booth, NMSC employee, effective July 31, 1987. Moved by Commissioner Bemke, seconded by Commissioner Haber to present Mr. Booth \$50 and a letter of appreciation for the work he did while employed by the NMSC. Motion carried on unanimous roll call vote.

Manager Windau discussed purchasing additional furniture for the offices. Commissioner Mulvey and Manager Windau will visit Valley School Supplies.

Manager Windau reported that a Hearing was scheduled for 6:30 P.M. July 28 in the Winnebago County Courthouse between the Board of Adjustments and Gizmo Farms, regarding the conditional use permit. Moved by Commissioner Haber, seconded by Commissioner Mulvey to attend the hearing. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:35 P.M.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting8/11/87

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Zelinski, Siebers, Haber, Banke, Gross, Jurgenson; Superintendent Schuelke; Secretary Stevenson; Dennis Lamers (McMahon); LeRoy Goldbeck (Town of Neenah)

Absent: Manager Windau

Moved by Commissioner Zelinski, seconded by Commissioner Bemke to accept the minutes of the Regular Meeting of 7/28/87 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to accept the minutes of the Operations, Engineering & Planning Committee meeting of 10/4/87 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 7/29/87 letter to Kadinger Marine (Milwaukee) from Wausau Insurance; re: Claim for Harold Riviers
2. 8/3/87 Information Notice (DNR) of Public Meetings Set For Winnebago System Objectives.
3. Petition from neighbors regarding odor problems at plant. Lamers discussed his 8/11/87 letter to the NMSC regarding this subject. Referred to Engineering Committee.
4. 8/3/87 memo to Gary Rosenbeck from Manager Windau; re: User Charge System; Replacement Fund.  
7/24/87 letter from Diane Alme (DNR); re: Replacement Fund
5. 8/7/87 letter to NMSC from Menasha Electric and Water Utilities; re: Public Hearing before the Public Service Commission of Wis. on 9/3/87 - 10:00 A.M. in Madison for purpose of Investigation and Hearing and Assessment of Costs. Subject will be put on agenda for 8/25/87 NMSC meeting for further discussion.
6. 8/5/87 minutes of the Winnebago County Board of Adjustment; re: Conditional use permit for Gizmo Farms.

Budget Finance & Personnel Committee Report

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers that the Executive Session before the next regular NMSC meeting on 8/25/87 be canceled due to lack of information requested on wage comparisons. Motion carried unanimously.

Operations, Engineering & Planning Committee Report

Dennis Lamers (McMahon) discussed 8/6/87 memo to NMSC from Manager Windau regarding Charles O. Green and liquidated damages. It was the consensus of the Commission that Lamers send a letter to Charles O. Green, representing the Commission, stating that no final payment will be made until this subject is cleared up and until Green has submitted his payroll/wage sheets.

Lamers presented the project progress report. He presented and discussed the Start-Up Status Report. A meeting between the Owners, Miron and Ahern has been scheduled for Thursday, August 13, 1987 - 2:00 P.M. at the NMSC offices to discuss Start-Up problems.

Lamers also stated that he, Randy Much and Superintendent Schuelke will meet every other day for the next ten days to try to remedy any problems that occur. They will demand a list of purchase orders from the contractors involved showing that parts, etc. are on order. Hopefully, all loose ends can be cleared-up in two weeks.

Lamers stated that Vac-All will be here Thursday to try to free the vacuum line. If that doesn't work, it will be dug up. He described it as an emergency.

cont.

August 11, 1987 cont...

Lamers presented the following Certificates for Payment:

P.G. Miron	\$550,719.27
August Winter	\$ 6,748.45
Reigel Electric	\$ 22,726.73

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the retainage to P.G. Miron in the amount of \$300,000 and pay the Certificates for Payment as presented by Dennis Lamers. Motion carried on unanimous roll call vote.

Lamers presented the following McMahon Invoices:

Resident Inspection	\$ 16,659.54
Start-Up Service	\$ 5,422.15

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the McMahon Invoices as presented by Dennis Lamers. Motion carried on unanimous roll call vote.

#### Old Business

Commissioner Mulvey presented the clarification easement papers from Wisconsin Tissue Mills of the 30" sanitary sewer on Commission property. Subject referred to McMahon Associates for written approval with a copy to be send to Wisconsin Tissue Mills.

Commissioner Siebers questioned the area around the Ninth Street metering station. Landscaping is being done.

Discussion was held on the Balance Sheets and Income Statements provided by Accountant Voigt. Moved by Commissioner Zelinski, seconded by Commissioner Gross to approve the Balance Sheets and Income Statements for the month of July, 1987 as prepared by Accountant Voigt. Motion carried unanimously.

Commissioner Siebers requested monthly flow charts showing daily flows from the City of Neenah, City of Menasha, S.D.#4 and Waverly and also whether or not there was precipitation on each day.

Commissioners requested a calender be put in the Conference Room.

Commissioner Mulvey stated that Hietpas will start on the Interceptor, in Neenah, August 13, 1987.

#### Other Business To Legally Come Before The Commission

Moved by Commissioner Haber, seconded by Commissioner Bemke to eliminate the position of General Manager of the NMSC, effective August 31, 1987. A lengthy discussion followed. Voting aye; Commissioners Haber, Bemke, Gross, Mulvey. Nays, Commissioners Siebers, Jurgenson, Zelinski. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Bemke to authorize Superintendent Schuelke be in charge of the plant organization with any help needed to be gotten from McMahon Associates. Motion carried on unanimous roll call vote.

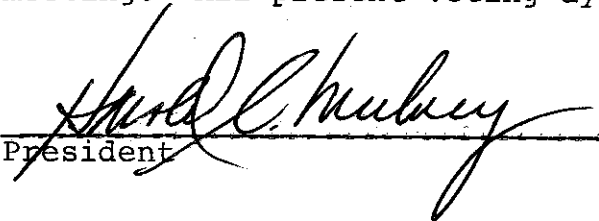
A Budget, Finance & Personnel Committee was scheduled for August 12, 1987 4:15 P.M. at the NMSC Offices.

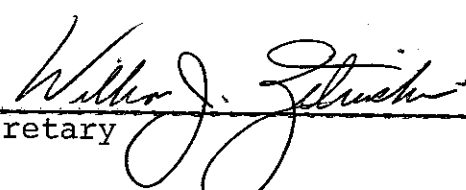
Commission requested an organizational study be made showing list of responsibilities and classifications to consider when staffing is made.

Commissioner Haber suggested that when a salary schedule is arrived at, any increases be applied across the board and not by percent.

Moved by Commissioner Gross, seconded by Commissioner Haber to approve Operating Fund Vouchers #9933 thru #9999 in the amount of \$72,671.42 and Payroll Vouchers #16632 thru #16667 in the amount of \$18,670.29 for the month of July, 1987. Motion carried on unanimous roll call vote.

Moved by Commissioner Bemke, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:15 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONSpecial Meeting8/17/87

Meeting called to order by Commission President Mulvey at 4:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Haber, Bemke, Gross, Jurgenson; Superintendent Schuelke; Secretary Stevenson; Mayor Thom Ciske (Menasha); Mayor Marigen Carpenter (Neenah); Jeff Kellner and Randy Much (McMahon); LeRoy Golbeck (Town of Neenah); Bill Haber

Absent: Manager Windau

Moved by Commissioner Haber, seconded by Commissioner Gross to reconsider the action August 11, 1987 regarding the General Manager position. Motion carried on unanimous roll call vote.

Moved by Commissioner Haber, seconded by Commissioner Bemke to eliminate the position of General Manager of the NMSC effective August 31, 1987. Discussion followed. Motion defeated by unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to rescind the following motion made and passed at the August 11, 1987 NMSC meeting: Moved by Commissioner Haber, seconded by Commissioner Bemke to authorize Superintendent Schuelke to be in charge of the plant organization with any help needed to be gotten from McMahon Associates." Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to schedule an Executive Session of the Budget, Finance & Personnel Committee for the purpose of establishing a Table of Organization, Job Descriptions, Salary Categories, and Salaries for Present Employees. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to schedule an Executive Session at 7:30 A.M. on August 25, September 1, September 8 and September 15, 1987 contingent upon talking to the Commission Attorney, at the NMSC offices, in accordance with State Statute 19.85 (1)(c), for the purpose of Establishing a Table of Organization, Job Descriptions, Salary Categories and Salaries for Present Employees. Motion carried unanimously.

Randy Much (McMahon) presented a project start-up update. Representatives from various companies are coming to the plant August 18 to work on equipment not working properly. (pumps, pista grits, etc.)

Superintendent Schuelke reported that the Belt Scale doesn't work properly. He will talk to Manager Windau regarding this.

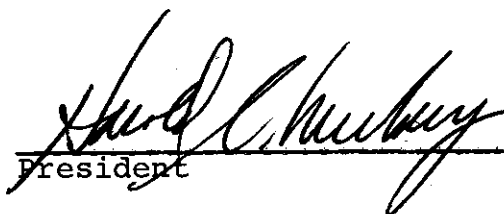
Randy Much reported that work is being done on the Instrumentation System.

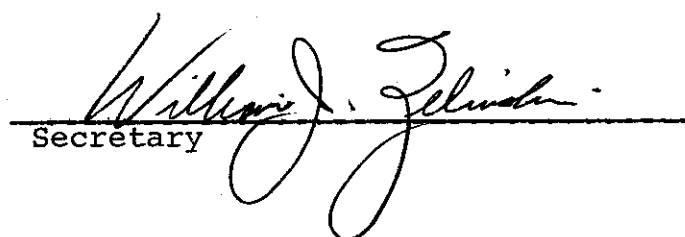
Jeff Kellner (McMahon) discussed a proposed sludge loading area driveway modification. Commissioner Mulvey suggested holding the subject in abeyance. Subject placed on file.

Discussion was held on 8/12/87 letter to Wisconsin Tissue Mills from Dennis Lamers (McMahon) regarding construction of a clarifier near the NMSC 36" interceptor.

Superintendent Schuelke reported that Gizmo Farms wants to schedule a meeting to discuss yds. vs. tons. Subject tabled until 8/25/87.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:56 P.M.

  
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President

  
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Secretary



NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting8/25/87

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Zelinski, Siebers, Gross, Jurgenson; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Jeff Kellner and Randy Much (McMahon); George, Bob and Jim Potratz (Gizmo Farms)

Absent: Commissioners Haber and Bemke

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to amend the minutes of the Regular Meeting of 8/11/87 to read: Page 3: "Commissioner Siebers requested monthly flow charts showing daily flows from the City of Neenah, City of Menasha, S.D.#4 and Waverly and also whether or not there was precipitation on each day." and to approve the minutes as amended. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to amend the minutes of the Special Meeting of 8/17/87 to include the letter of 8/17/87 submitted by Harland Schuelke regarding the date of his retirement and to approve the minutes as amended. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to amend the minutes of the Budget, Finance and Personnel Committee meeting of 8/25/87 to read "The Committee asked for a present and future list of such activities and responsibilities by 8/28/87-" and approve the minutes as amended. Motion carried unanimously.

The following communications were discussed:

1. 8/6/87 Quarterly Letter to DNR from Manager Windau; re: Industrial User Violation Report. (Galloway and Gunderson)
2. 8/11/87 letter to NMSC from Wis. Dept. of Transportation; re: Mts. 9/2/98 - 10:00 A.M. - Town of Menasha Office to discuss construction schedule for Tri-County Expressway. McMahon, Windau, Mulvey authorized to go.
3. 8/19/87 memo to NMSC and Attorney Goggin from Manager Windau; re: Damages to Harold Riviers' property. Moved by Commissioner Jurgenson, seconded by Commissioner Gross that Commission President be authorized to send a letter to Mr. Riviers informing him that his claim should be referred to Super Excavators' insurance company. Motion carried unanimously. Manager Windau will draft a letter and Attorney Goggin will review it.
4. 8/29/87 letter to Reigel Electric from Tom Kispert (McMahon); re: Change order regarding wiring the booster pumps for the polymer feed system.
5. 8/19/87 letter to Reigel Electric from Tom Kispert (McMahon); re: Need schedule of completion.
6. 8/21/87 memo to NMSC from Manager Windau; re: Project Financing - Ray Osness said that change orders must be cleared-up.

Budget, Finance & Personnel Committee Report

A draft budget for 1988 was presented to the Commission. Referred to Committee.

Operations, Engineering & Planning Committee

Randy Much (McMahon) presented a list of start-up problems which are being solved.

Envirex

About finished. They are going to calibrate the sensors on the boiler and replace gas valve.

Allan Engineering

Flame sensor is here - Ahern will install.

Poly feed pumps will be given synthetic rotors.

Tuthill Pump will be installed in about 4 weeks. If it proves to be quiet other pumps will be removed. If it works there will be no cost to the Commission.

cont...

8/25/87 cont...

Crane Engineering

All problems have been solved.

Energeneccs

All parts for the pista grit will be replaced. Smith & Loveless will check on why comminutor trips out and burned out heater.

Wallace & Tiernan

Everything seems OK except for a few minor things.

Ashbrook

Pilot test and final set-up on press.

Bond Pumps

Panels are on the way. Bond will bring new pump cover.

Manning Samplers are complete.

Sanitaire

Checked out cleaning system and wiring.

Commissioner Mulvey questioned the scale on the conveyor. Manager Windau recalibrated it. Mulvey questioned the build-up on the belt but Much stated that the scraper can be adjusted.

Jeff Kellner (McMahon) presented and discussed Change Orders.

Booster Pump on potable water polymer feed to boost 45 PSI up to 60 PSI - Cost about \$2109. (\$1,009 for pumps and \$1100 for wiring). Moved by Commissioner Zelinski, seconded by Commissioner Gross to approve the booster pumps at a cost not to exceed \$2109. McMahon will try to come up with a lower cost for the wiring. Motion carried unanimously on roll call vote.

DILHR inspector stated that there must be a telephone in the elevator. Kellner stated that one option would be to install a new phone and line at a cost of \$750 or another option would be to use an extension off the existing system for \$518. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to use an extension off the existing system and put a telephone in the elevator at a cost of \$518. Motion carried on unanimous roll call vote.

Change Order was discussed regarding insulation on PVC lines in case of fire. DILHR said that fiberglass can be used. Cost - \$1,890 - August Winter.

Change Order was discussed regarding installation of opening for service building areaway louver for intake air. Cost - \$1,850 - Vanasten.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve Change Orders for August Winter and Vanasten in the amounts of \$1,890 and \$1,850 respectively. Motion carried on unanimous roll call vote.

Kellner discussed reimbursement to P.G. Miron for heating costs in the amount of \$7,244. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to authorize payment of \$7,244 to P.G. Miron for heating costs upon receipt of a voucher. Motion carried on unanimous roll call vote.

Discussion was held with Potratz family (Gizmo Farms) regarding contract for sludge hauling. Gizmo would like a 5-year contract at a price comparable to \$5.75/cu.yd. Commissioner Siebers suggested paying \$150/load X 55 loads to date with adjustments made when contract is signed. Moved by Commissioner Siebers, seconded by Commissioner Zelinski to advance \$8,250 to Gizmo Farms for sludge hauling to date with retroactive adjustments made upon completion of the contract. Motion carried on unanimous roll call vote. Bob Potratz will prepare a proposal and present it to Manager Windau and the Commission.

Manager Windau reported that Hietpas has finished the work on the Neenah interceptor at a cost of \$20,800. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve payment to Hietpas in the amount of \$20,800 subject to release of necessary forms stated in the contract. Motion carried on unanimous roll call vote.

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8/25/87 cont...

Discussion was held on purchase of chairs for the Conference Room. Moved by Commissioner Zelinski, seconded by Commissioner Siebers to purchase one dozen sled-based chairs at a cost of approximately \$100/ea. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:15 P.M.

Harold C. Mulvey  
President

William J. Zelinski  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

9/4/87

Meeting began at 11:30 A.M.

Present: Commissioners Gross, Siebers, Mulvey, Jurgenson; Manager Windau; Superintendent Schuelke

Absent: Commissioners Haber, Zelinski, Bemke

There was a discussion on appropriate rates for sludge hauling in dollars/ton.

George, Bob and Jim Potratz arrived at 12:15 P.M. They distributed a proposal to haul sludge. There was a discussion on the difficulties of dumping sticky sludge out of the trailer, and the need for increased acreage due to ammonia. Manager Windau noted that the acreage requirements would be about 300-400 acres. George noted that the acreage would be needed during the growing season as opposed to spreading on fallow winter land for some period. The land will have to be kept out of production.

Commissioner Siebers asked if the \$9.00 rate would apply for the length of the contract. Potratz's said there should be a mechanism for annual revision to the rate.

There was a discussion on the trailer use. Potratz believes there may be a need for special spreading equipment, particularly if our nitrogen remains relatively high.

Commissioner Jurgenson suggested that the rate be set at \$9/ton for the remainder of the hauling season. Then, the NMSC can reconsider the rate after many of the problems have been solved.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to establish the sludge haul rate at \$9/ton for the sludge under the new system until the end of the 1987 hauling season. Motion carried.

At the end of September, another meeting will be established with the Potratz's to have further discussion.

The meeting was adjourned at 1:30 P.M.

Harold C. Mulvey  
President

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Vice President

NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting9/8/87

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Jurgenson; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Randy Much (McMahon); LeRoy Goldbeck (Town of Neenah)

Absent: Commissioner Bemke

Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to accept the minutes of the Regular Meeting of 8/25/87 and place them on file. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to accept the minutes of the Budget, Finance & Personnel Committee Meeting of 9/1/87 and place them on file. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Zelinski to accept the minutes of the Operations, Engineering & Planning Committee Meeting of 9/1/87 and place them on file. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the minutes of the Budget, Finance & Personnel Committee Meeting of 9/3/87 and place them on file. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to accept the minutes of the Special Meeting of the Neenah-Menasha Sewerage Commission of 9/4/87 and place them on file. Motion carried unanimously.

Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to accept the minutes of the Budget, Finance & Personnel Committee meeting of 9/8/87 and place them on file. Motion carried unanimously.

The following communications were discussed:

1. 8/26/87 letter to McMahon Assoc. from Reigel Electric; re: Substantial completion.
2. Monthly Inspection Report from Len Montie (DNR); Manager Windau reported that John Hario (DNR) called him and stated that the grant request payments will now be at 95% due to the fact that the User Charge Systems are not complete. Manager Windau was authorized to call each entity and alert them of the situation with a follow-up letter to those whose systems are not complete. Ray Osness will be invited to the next regular Commission meeting to discuss further funding.  
  
Commissioner Siebers questioned whether mobile homes can dump their waste at the plant. Manager Windau said O.K.
3. 9/2/87 memo concerning the Tri-County Expressway meeting held on 9/2/87. McMahon recommended abandoning one manhole if DNR would allow. DNR will advise.
4. 9/2/87 letter to Charles O. Green from McMahon Assoc. re: Need payroll records. No final payment until received.
5. 9/2/87 letter to Super Excavators from McMahon Assoc.; re: No final payment until claims are resolved and lien waivers are received.
6. 8/12/87 memo to S.E. Wisconsin Dischargers Group from Stephen P. Graef; re: Group Meeting on 9/15/87.

Budget, Finance & Personnel Committee

Commissioner Siebers reported that the Committee is working on the job descriptions and a tentative Table of Organization. Next meeting is scheduled for 9/15/87 - 7:30 A.M.

Operations, Engineering & Planning Committee

Randy Much (McMahon) presented a project progress report. He stated that small items remain to be cleaned up. A sludge transfer pump is on order. Two comminutors are causing problems but will be checked out by Smith & Loveless. Control panels will be completed by Reigel and Pilot in 2-3 weeks. Representative from Ashbrook will be here the week of 9/21.

Regular Meeting - 9/8/87 cont...

The following change orders were presented:

Moved by Commissioner Haber, seconded by Commissioner Zelinski that Change Order #6 from Reigel Electric, in the amount of \$2,292.17, be approved and executed. Motion carried on unanimous roll call vote.

Moved by Commissioner Gross, seconded by Commissioner Zelinski that Change Order #29, from P.G. Miron, in the amount of \$2,420.50, be approved and executed. Motion carried on unanimous roll call vote.

Moved by Commissioner Haber, seconded by Commissioner Jurgenson that Change Order #6 from Vanasten Heating and Sheet Metal, Inc., in the amount of \$233.34, be approved and executed. Motion carried on unanimous roll call vote.

Moved by Commissioner Haber, seconded by Commissioner Zelinski that Change Order #10 from Reigel Electric, in the amount of \$13,026.68, be approved and executed. Motion carried on unanimous roll call vote.

Moved by Commissioner Haber, seconded by Commissioner Siebers that Change Order #9 from Reigel Electric, in the amount of \$1,705.63, be approved and executed. Motion carried on unanimous roll call vote.

A Committee of the Whole Meeting was scheduled for 9/15/87 - 4:00 P.M. to discuss existing change orders with Jeff Kellner (McMahon).

The following Certificates for Payment were presented.

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to approve Certificate for Payment #25 to P.G. Miron in the amount of \$70,398 and Certificate for Payment #24, revised, to Reigel Electric in the amount of \$28,690.80. Motion carried on unanimous roll call vote.

Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to approve payment of McMahon Invoices in the amount of \$15,736.09. Motion carried on unanimous roll call vote.

Discussion was held on the Sludge Hauling Contract. A special meeting was held with Potratz's (Gizmo Farms) on 9/4/87 at which time the sludge hauling rate was set at \$9/ton for the remainder of the year. Another meeting will be scheduled after September. Manager Windau was authorized to find out what rates other plants pay for sludge hauling.

#### Old Business

A Budget, Finance & Personnel Committee meeting was scheduled for 9/17/87 - 4:00 P.M. to discuss the 1988 NMSC Budget.

A Budget, Finance & Personnel Committee meeting was scheduled for 9/22/87 - 7:30 A.M. to review Job Descriptions.

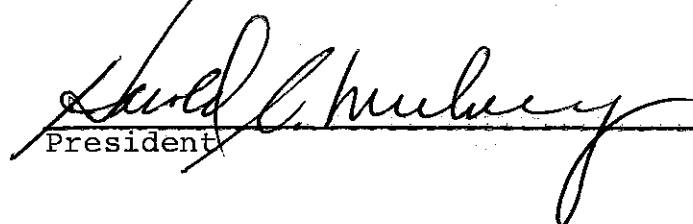
A Public Hearing on the 1988 NMSC Budget will be held on 10/13/87 - 7:00 P.M.

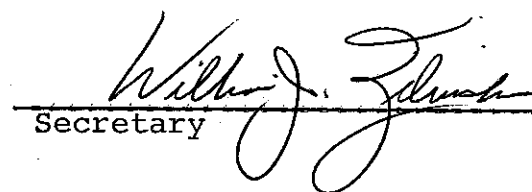
#### New Business

Manager Windau presented quotes from three companies regarding lawn care service. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to award the lawn care service to Radandt Yard Service, Inc. for the balance of 1987. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #10000 thru #10063 in the amount of \$89,866.03 and Payroll Vouchers #16668 thru #16705 in the amount of \$22,054.81 for the month of August, 1987. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:30 P.M.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONCommittee of the Whole9/15/87

Meeting called to order by Commission Secretary Zelinski at 4:00 P.M.

Present: Commissioners Zelinski, Gross, Haber, Jurgenson; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Accountant Voigt; Jeff Kellner and Dennis Lamers (McMahon)

Absent: Commissioners Mulvey, Siebers, Bemke

Commissioner Zelinski read a letter to the Commission announcing the resignation of Frank Bemke from the NMSC, effective 12:00 midnight, September 15, 1987. Subject will be put on agenda for Regular Meeting of 9/22/87.

Commissioner Mulvey entered the meeting.

Discussion was held on holding an Open House. Lamers suggested having it in October or early November. Date will be discussed and chosen at the Regular Commission Meeting scheduled for 9/22/87. Superintendent Schuelke stated that he feels that it is much too early for an Open House. Manager Windau stated that he feels that all the machinery doesn't have to be working as long as the place is clean.

Jeff Kellner discussed his letter of 9/15/87 regarding Change Order Status of the project, to date. He stated that finalizing all change order work, including Dept. of Natural Resources submittal and review, will be required before the project closeout can occur.

Change Order Costs

A total of \$536,197.90 has been spent out of the \$636,486.98 contingency fund. The remaining contingency amount, at this time, is \$103,289.08 with over 99% of the project complete.

Change Order Status

All Commission approved change orders have been forwarded to Len Montie (DNR) for his review, except Charles O. Green, Inc.'s Change Order #9 for delay costs. Mr. Green has not returned it and McMahon received a letter from him on 9/9 requesting back-up information. The requested information will be sent to him.

At present, the DNR has 37 change orders in their possession for review. Of the 37, Mr. Montie has requested additional information on 5. The contractor has been notified to supply the required information but has not responded to date. Lamers will contact P.G. Miron regarding this. Commission cannot request reimbursement from the State until the change order has been reviewed by the DNR and approved.

Outstanding ProposalsP.G. Miron

1. Install grill in door of computer room	\$ 205.00
2. Install two sets of stairs on west side of headworks building.	\$2,023.00
3. Insulate the ERS piping in the blower bldg.	\$3,482.00
4. Rework existing steel in service bldg.	\$2,986.00
5. Relocate sampler to belt press room from lower level.	\$ 537.60
	<hr/>
	\$9,233.60

Reigel Electric

1. Wire relocated sampler	\$ 791.00
2. Wire additional exhaust fans and add speed controller to room exhaust fans	\$3,119.00
3. Furnish starter for welding hood	\$ 124.00
	<hr/>
	\$4,034.00

Due to overloading on the emergency lighting circuit in the headworks building, a number of fixtures must be put on a separate circuit. McMahon feels that Reigel's request

cont.

9/15/87 cont...

is too high. (\$3,480.00). They received a proposal from Town and Country Electric to do the work on a time and expense basis not to exceed \$2,000. They recommend Town & Country Electric do the work since this is not grant eligible.

Discussion was held on 9/11/87 letter to Manager Windau from Tom Kispert (McMahon). He stated that the total cash flow to complete all work remaining on the four prime contracts to be \$464,000. He also stated that all work, including punchlist items, but exclusive of warranty items, will be complete in two months. McMahon estimates a total payment to the four prime contractors of \$264,000 for the October 13, 1987 NMSC meeting. The remaining \$200,000 payment would be made at the November 10, 1987 NMSC meeting.

Manager Windau discussed his 9/15/87 Memo regarding Project Fund Status for the Next Few Months. He stated that grant payments will halt at the 95% level. He anticipates receiving a grant payment of \$371,344 before the end of September. He stated that Accountant Voigt has \$78,260 of Project Funds on hand. By early October, a total of \$449,604 should be available for Contractor's Certificates for Payment and McMahon Invoices. In the next few months there will be a shortage of at least \$85,000 requiring short-term borrowing. Windau anticipates that future grant payments at the end of the project will total about \$850,000.

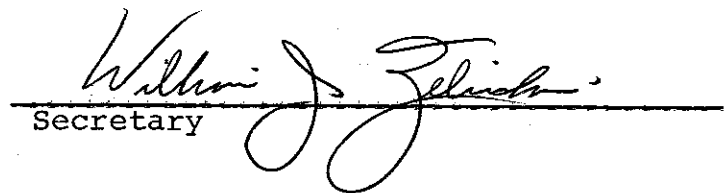
Consensus of the Commission that Manager inform Ray Osness (Clayton Brown & Assoc.) what has transpired and perhaps get some advice from him.

Lamers stated that there needs to be an overhaul on the generator. He will call Dietrich on 9/16. Revised plans for the headworks building were denied by DNR because construction took place before approval of the plans. The Commission can protest.

Kellner will have other change orders ready for signing at the Regular Meeting on 9/22/87.

Moved by Commissioner Jurgenson, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 5:20 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

9/22/87

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Haber, Gross, Jurgenson; Manager Windau; Superintendent Schuelke; Accountant Voigt; Secretary Stevenson; Bill Book (Town of Neenah); Dennis Lamers, Tom Kispert and Randy Much (McMahon)

Absent: Representative from Waverly S.D.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of 9/8/87 and place them on file. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Haber to accept the minutes of the Budget, Finance & Personnel Committee Meeting of 9/15/87 and place them on file. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Haber to accept the minutes of the NMSC Meeting of the Whole of 9/15/87 and place them on file. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Haber to accept the minutes of the Budget, Finance & Personnel Committee Meeting of 9/17/87 and place them on file. Motion carried unanimously.

9/22/87 cont...

Moved by Commissioner Gross, seconded by Commissioner Haber to accept the minutes of the Budget, Finance & Personnel Committee Meeting of 9/22/87 and place them on file. Motion carried unanimously.

The following communications were discussed:

1. 9/5/87 letter to Jeff Kellner (McMahon) from Charles O. Green; re: Signed Change Order #8. Cannot sign #9 until breakdown. Need to know how and when to submit payroll records. McMahon will inform them to submit them weekly.
2. 9/10/87 letter to Manager Windau from Tom Kispert (McMahon); re: copy of J.F. Ahern's letter regarding actions to resolve sludge transfer pump problems
3. 9/16/87 letter to Manager Windau from Tom Kispert (McMahon); re: Copy of proposal from Arthur Dietrick Co. for generator repair work. McMahon will prepare a letter of agreement.
4. Note from Manager Windau regarding Winnebago County Zoning Committee suing the Board of Adjustment and Potratz regarding the Sludge Application Rate.
5. 9/8/87 agenda for S.E. Wisconsin Dischargers Group's Meeting of 9/8/87.

Communications were tabled until after the Engineering Report.

Operations, Engineering & Planning Committee

Tom Kispert (McMahon) discussed the meeting with the Contractors regarding responsibilities held on 9/22/87.

P.G. Miron is 75% complete with punch list items remaining.

August Winter is 99% complete with about \$500 of punch list items remaining.

Vanasten Heating is 98% complete with about \$1000 of punch list items remaining.

Reigel Electric is 75% complete with punch list items remaining.

Kispert discussed a change order with Town & Country Electric regarding rewiring eight light fixtures on the emergency circuit at a price not to exceed \$2,000. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to authorize same. Motion carried on unanimous roll call vote. McMahon was authorized to contact URS regarding reimbursement for this.

Lamers (McMahon) discussed letter regarding demand for arbitration for Bill Dentinger, Inc. by P.G. Miron Construction Company, Inc. Moved by Commissioner Haber, seconded by Commissioner Siebers to refer the letter to Attorney Goggin for study and report back to Commission. Motion carried unanimously.

Kispert presented the following change orders:

P.G. Miron #30	\$1,526.00
P.G. Miron #31	\$9,233.60
Reigel Electric #11	\$3,243.00

Moved by Commissioner Jurgenson, seconded by Commissioner Haber to approve and execute the change orders as presented by Mr. Kispert. Motion carried on unanimous roll call vote.

Kispert reported that there is about \$90,800 left in the contingency fund.

A Special Meeting of the NMSC was scheduled for 9/29/87 - 7:00 P.M. at the NMSC Offices to discuss engineering problems, with McMahon Associates. Motion carried unanimously.

Discussion was held on an Open House at the plant. Open House was scheduled for November 7, 1987. Commissioner Zelinski and Manager Windau will be on the committee with representatives from McMahon Engineering. Motion carried unanimously.

Discussion was held on DNR denial of generator expenses. (Letter of 9/4/87). Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to refer the 9/4/87 letter, from DNR, to Attorney Goggin. Motion carried on unanimous roll call vote.

cont.



9/22/87 cont...

Remaining communications were discussed:

6. 9/14/87 memo to NMSC from Manager Windau regarding Commission Meetings and Items Not on Commission Meeting Agendas.
7. 9/17/87 memo to file from Manager Windau; Children on plant grounds. Manager Windau will check further on fence.
8. 7/30/87 letter to Manager Windau from Jim Savinski (DNR); re: Compliance Maintenance Annual Report - concern.  
9/21/87 letter to Jim Savinski (DNR) from Manager Windau; re: Response to 7/30 letter.
9. Printout of August results from contracting users - Capital and Operating costs.

Budget, Finance & Personnel Committee

Commissioner Siebers reported on the meetings held regarding Job Duties and Descriptions. He stated that the Committee has developed a schematic chart of the staffing of the plant, job duties and job descriptions. These will be brought to the Commission for acceptance. Additional Committee meetings have been scheduled for 9/29/87, 10/6/87 and 10/13/87 at 7:30 A.M. respectively, to further discuss these issues.

Discussion was held on the 1988 NMSC Budget. Accountant Voigt discussed revised pages 12 and 13. Moved by Commissioner Zelinski, seconded by Commissioner Siebers to accept and approve the 1988 NMSC Budget and schedule a Public Hearing for October 13, 1987 - 6:30 P.M. at the NMSC offices. Motion carried unanimously.

Commissioner Mulvey discussed the per diem charge for Commissioners from \$12,000 to \$10,000.

Discussion was held on the Financial Statements for August, 1987, as prepared by Accountant Voigt. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to accept and approve same and place them on file. Motion carried unanimously.

Old Business

Manager Windau presented the 1987-88 Labor Agreement with Local 1541. It has been executed by the Union. Moved by Commissioner Siebers, seconded by Commissioner Zelinski to accept and execute the Labor Agreement and Side Agreements with Local 1541. Motion carried on unanimous roll call vote. Secretary Stevenson and Accountant Voigt authorized to peruse new contract.

Manager Windau discussed the 9/17/87 letter to NMSC from DNR regarding the User Charge Systems. John Hario (DNR) stated, in his letter, that grant payments have been cut-off at 95% level due to the fact that the user charge systems of the NMSC and the contributing communities, except S.D.#4 have not been approved and enacted. Manager Windau will contact those communities, by phone, with a follow-up letter, stating the concern of the NMSC regarding the user charge systems.

Discussion was held on negotiations between the Town of Neenah and City of Neenah regarding the user fee. Bill Book (Town of Neenah) stated that the Town of Neenah has given the City of Neenah four opportunities to develop a contract but has received nothing to date. Manager Windau was authorized to inform Mr. Hario (DNR) of the status of the Town of Neenah.

New Business

Subject of distribution of Commissioners' meeting expense was referred to the Finance Committee on a motion by Commissioner Jurgenson and second by Commissioner Zelinski. Motion carried unanimously.


Discussion was held on commendation for Commissioner Bemke (Waverly S.D.). Moved by Commissioner Zelinski, seconded by Commissioner Haber to accept the resignation of Frank Bemke from the NMSC and commend his services with a plaque to be presented to him on October 7, 1987 at the Waverly Office by Harold Mulvey and Adam Haber. Motion carried unanimously on roll call vote.

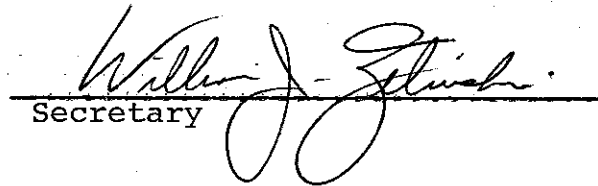
Discussion was held on draft Septage Disposal Ordinance. Manager Windau was authorized to send in the draft Septage Disposal Ordinance to the DNR for approval as to form, etc.

cont.

9/22/87 cont...

Moved by Commissioner Haber, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:00 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

9/29/87

Meeting began at 7:00 P.M.

Present: Commissioners Siebers, Gross, Mulvey, Jurgenson, Haber; Manager Windau; Superintendent Schuelke; Jeff Kellner (McMahon)

Absent: Commissioner Zelinski

There will be a meeting of the entire Commission on October 6, 1987 at 4:00 P.M. to discuss payment requests and proposed change orders.

Jeff Kellner (McMahon) reviewed proposed change orders.

1. Larger electrical feed from MCC 5A to MCC 7 for \$3,484.00 (Reigel)
2. Add contact block to boiler control panel if P-C fails for \$113.00 (Reigel)
3. Program change in PC to allow 3 reuse pumps to operate simultaneously for \$195.00. (Reigel)
4. Install stairs at east side of headworks building for \$7,250.00. (Miron) The Commission decided that the stairs were unneeded and requested a low cost platform around the gates which block access to the comminuter area.

Additional proposals:

1. Level sensors in thickened sludge wells.
2. Wire booster pump for non-potable water to belt presses.
3. Install booster pump on non-potable water line to belt press. (probably about \$6,000 for pump plus wiring). Kellner will report further on this at the next meeting.

Moved by Commissioner Jurgenson, seconded by Commissioner Haber to approve the three change orders for Reigel. Motion carried unanimously.

Jeff Kellner reviewed the Dentinger arbitration issue. Attorney Goggin will review the situation to see if the arbitration issue was submitted on a timely basis.

Jeff Kellner reviewed the generator issue. Attorney Goggin is reviewing the history to determine if an appeal is warranted.

There was a discussion on the issue of snow plowing quotes. The Commission questioned the amount of insurance a snow plower should have. Manager Windau will check with Attorney Goggin. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to work out a contract with Leo Weber for snow plowing for the 1987-1988 winter. Motion carried unanimously.

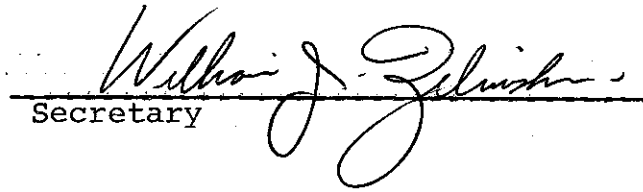
Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to schedule an Executive Session of the NMSC for October 20, 1987 - 7:00 P.M. at the NMSC Offices in accordance with State Statute 19.85 (1)(c) to discuss personnel matters. Motion carried unanimously.

cont.

9/29/87 cont...

Moved by Commissioner Jurgenson, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:05 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

10/8/87

Meeting called to order by Commission Vice President Siebers at 4:00 P.M.

Present: Commissioners Siebers, Zelinski, Haber, Gross; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Dennis Lamers and Jeff Kellner (McMahon)

Absent: Commissioners Mulvey, Jurgenson and Representative from Waverly S.D.

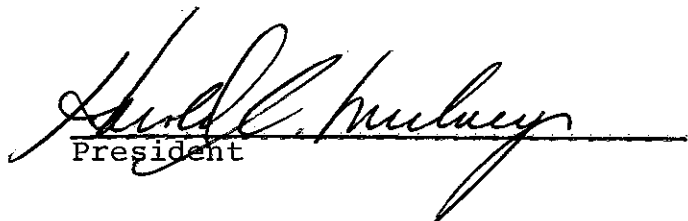
Attorney Goggin stated that several conferences were held with Manager Windau and Dennis Lamers (McMahon) regarding the DNR decision that emergency power generator changes were subject to DNR review prior to construction and are not grant eligible because construction began before review was requested. Goggin stated that two lawsuits would be needed - 1. to determine if the changes are reviewable and, 2. if not, if they are grant eligible. He stated that because the subject is not a black and white situation, nobody can guarantee that the NMSC will win. Goggin stated that he talked with someone from the DNR as to whether or not there has ever been case history on a matter like this. DNR said no.

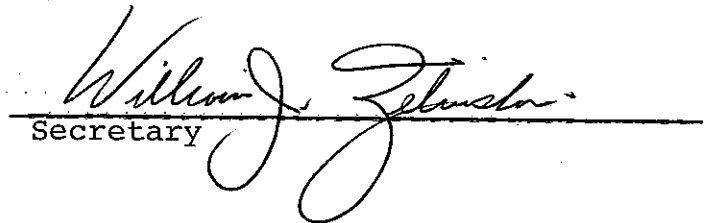
Commissioner Mulvey entered the meeting.

A lengthy discussion followed. Goggin stated that a decision whether or not to sue must be made by Wednesday, Oct. 14, 1987. Moved by Commissioner Haber, seconded by Commissioner Gross that the NMSC meet with Menasha Utilities, immediately, regarding figures for an automatic switchover, at Melissa Street, and determine how to proceed with the usage cost. Motion carried unanimously. Manager Windau was authorized to contact Menasha Utilities to schedule such meeting.

Attorney Goggin discussed the request for arbitration by Subcontractor Dentinger. He stated that Dentinger did not submit his request for arbitration in a timely fashion, as required by the contract. Moved by Commissioner Siebers, seconded by Commissioner Haber that Attorney Goggin be authorized to write a letter to P.G. Miron, with a copy to Dentinger, stating that the arbitration request was not timely. Motion carried unanimously.

Meeting adjourned at 5:10 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONMeeting of the  
Committee of the Whole  
10/12/87

Meeting began at 1:00 P.M. at the Menasha Utility Office at 182 Main Street, Menasha.

Present: Commissioners Zelinski, Siebers, Haber, Mulvey; Manager Windau; Attorney Goggin; Jeff Kellner (McMahon); Gordy Ratzman, Jim Kahler, Jerry Hiler, Bob Hogan (Menasha Utilities)

Manager Windau explained the Commission's concern with the manual switch needed to get power from the Melissa Street Substation.

Bob Hogan discussed putting in an automatic switch (by-pass switch) which would switch if there was any interruption within 2 seconds.

Bob Hogan discussed the financing and informed the NMSC that costs of the switch and re-conductoring would be borne by the NMSC. There was a guess that re-conductoring the line would cost about \$30,000 and the switch about \$20,000 (max.)

The loop around the plant was built in the early 1970's in anticipation of the new plant.

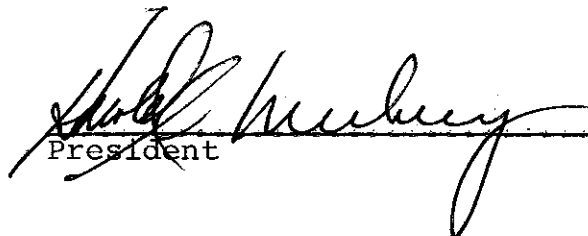
If the line east of Akrosil is broken, the plant cannot get power from either direction.

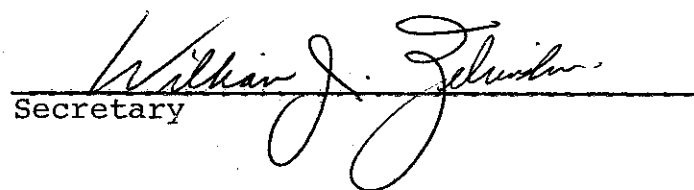
NMSC has highest priority for power in the city.

Hiler mentioned that re-conductoring may be wise to avoid needing power through the old line on a hot summer day (that is when we will have maximum blower needs).

The Commission authorized Attorney Goggin to contact DNR to explore with them the new information received today.

The meeting adjourned at 2:25 P.M.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONPublic Hearing & Regular Meeting  
10/13/87

Public Hearing called to order by Commission President Mulvey at 6:30 P.M.

Present: Commissioners Mulvey, Zelinski, Gross, Haber, Finger; Manager Windau; Superintendent Schuelke; Accountant Voigt; Secretary Stevenson

Absent: Commissioners Siebers and Jurgenson

There being no appearances at the Public Hearing, it was moved by Commissioner Gross, seconded by Commissioner Haber to adjourn the Public Hearing. Motion carried unanimously. President Mulvey declared the Public Hearing closed at 6:40 P.M.

Commission recessed for ten minutes.

Commissioner Siebers, Attorney Goggin, Jeff Kellner and Randy Much (McMahon) entered the meeting.

Regular Meeting called to order by Commission President Mulvey at 6:50 P.M.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of 9/22/87 and place them on file. Motion carried unanimously.

cont...

10/13/87 cont...

Moved by Commissioner Zelinski, seconded by Commissioner Haber to accept the minutes of the Budget, Finance & Personnel Committee meeting of 9/29/87 and place them on file. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to accept the revised minutes of the Special Meeting of 9/29/87 and place them on file. Motion carried unanimously.

Moved by Commissioner Zelinski, seconded by Commissioner Siebers to accept the minutes of the Special Meeting of the NMSC of 10/8/87 and place them on file. Motion carried unanimously.

The following communications were discussed:

1. 9/25/87 letter to P.G. Miron from Tom Kispert (McMahon); re: Due to Ashbrooks difficulty in completing the testing on the belt press, request that performance bond be furnished to McMahon's office within ten working days.
2. 9/28/87 letter to McMahon from Reigel Electric; re: Sanitaire Drawings and work to be done.
3. Update of Commissioners' status.
- 4, 5, 6. Letters to Town of Neenah, City of Menasha and Waverly S.D. from Manager Windau; re: request completion of User Charge Systems. Grant payments halted at 95% until these are completed.
7. 9/23/87 letter to Gordy Anderson from Vicki Schilleman (Marsh & McLennan Ins.); re: claim from July, 1986. Anderson should file claim directly with Super Excavators.
8. 9/30/87 letter to Kadinger Marine Service, Inc. from Wausau Insurance; re: Harold Riviers' claim.
9. Monthly Summary Report from Len Montie (DNR)
10. New Municipal Wastewater Management Fee

Budget, Finance & Personnel Committee

No report at this time.

Operations, Engineering & Planning Committee

Randy Much (McMahon) presented a start-up report.

Methane gas engines are running.

MD Pneumatic Pump is having problems.

Tuthill pump will be installed next Monday.

Gas cleaning system is going.

Minor equipment installation problems are being worked-on.

Pilot system is being checked-out.

Instrumentation check-out is commencing and should be functioning in 2-3 weeks.

President Mulvey questioned whose job it is to paint the striping in the parking lot, pedestrian crossings and handicap parking stalls. Jeff Kellner (McMahon) said that he couldn't find anything in the specs stating that this was to be done by the contractor. Commission will ask the city to do it.

Kellner reported that there were no change orders.

Kellner presented the following payment requests:

10/13/87 cont...

Kellner presented the following McMahon invoices:

Resident Inspection (Plant)	\$ 1,386.00
Start-up Services (Plant)	\$12,424.47

Moved by Commissioner Haber, seconded by Commissioner Siebers to authorize payment of the McMahon invoices, as presented by Jeff Kellner, in the amount of \$13,810.47. Motion carried on unanimous roll call vote.

Attorney Goggin discussed the 10/12/87 meeting with Menasha Utility regarding the generator. The switch is not automatic, in case of a power failure. Goggin stated that DNR said that the NMSC cannot delay an appeal. He said that, if an appeal is not made, the Commission could lose the possibility of having the change order grant eligible later. Lamers (McMahon) feels that there could be an argument both ways. He thinks the generator is not necessary. After a lengthy discussion, it was moved by Commissioner Gross, seconded by Commissioner Haber to authorize McMahon to write up specifications for a new generator to satisfy DNR requirements for stand-by power, and to authorize McMahon to write a letter to the DNR asking them to reconsider their decision on the change order (to be reviewed by Attorney Goggin). Motion carried on unanimous roll call vote.

#### Old Business

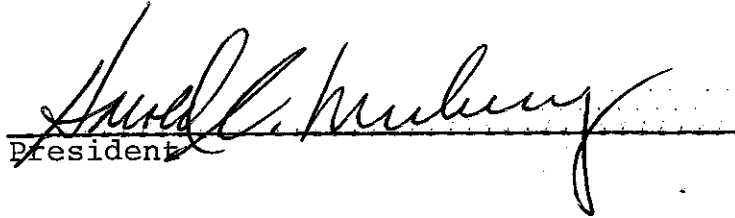
Moved by Commissioner Siebers, seconded by Commissioner Gross to adopt and approve the 1988 NMSC Budget. Motion carried on unanimous roll call vote.

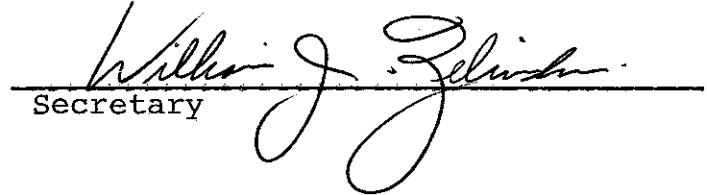
Discussion was held on Transformer Oil Flushing. Manager Windau reported that results were received from three labs (two were relatively clean and one was not).

10/13/87 cont...

Moved by Commissioner Siebers, seconded by Commissioner Haber that Operating Fund Vouchers #10064 thru #10145 in the amount of \$97,100.78 and Payroll Vouchers #16706 thru #16756 in the amount of \$21,983.42 for the month of September, 1987 be approved. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:05 P.M.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Executive Session

10/20/87

Meeting called to order at 7:03 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Haber, Gross, Finger, Jurgenson.

Commissioner Siebers informed Commission on Proposed Salary Job Table of Organization.

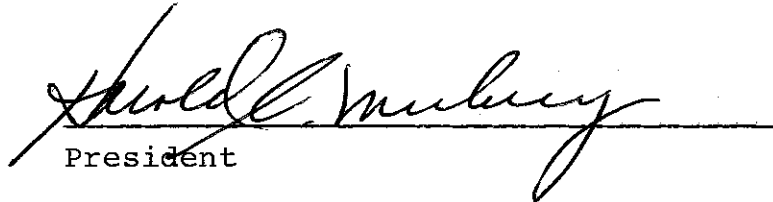
Discussion followed on Manager Position.

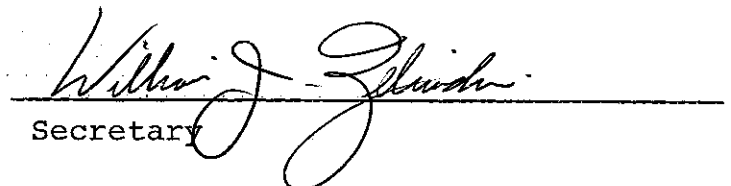
Dennis Lamers (McMahon) took pictures for the Open House.

Moved by Commissioner Gross to eliminate position of Manager, effective 11/30, with severance pay until 12/31/87. Second by Commissioner Haber. Motion carried by 6-1 margin.

Discussion of balance of Salary Jobs, Assignment of Duties and/or hiring of additional personnel.

Meeting adjourned at 8:55 P.M.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

10/27/87

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Zelinski, Siebers, Haber, Gross, Jurgenson, Finger; Manager Windau; Superintendent Schuelke; Accountant Voigt; Secretary Stevenson; LeRoy Goldbeck (Town of Neenah); Attorney Jeffrey Snyder (Town of Neenah); George, Bob and Jim Potratz (Gizmo Farms)

Absent: None

Moved by Commissioner Zelinski, seconded by Commissioner Siebers to accept the minutes of the Committee-of-Whole Meeting of 10/12/87 and place them on file. Motion carried unanimously.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to accept the minutes of the Public Hearing and Regular Meeting of 10/13/87 and place them on file. Motion carried unanimously.

10/27/87 cont...

The following communications were discussed:

1. 10/2/87 letter to Manager Windau from John Wilke (Neenah); re: DNR approval letter concerning Neenah's user charge system and sewer use ordinance.
2. 10/19/87 memo to Dischargers Group from James Nemke (Madison Metropolitan Sewerage District); re: Consortium for Applied Water Pollution Control Research.
3. 10/16/87 letter to P.G. Miron from McMahon; re: 3 day tank pumps rejected.
4. 10/19/87 letter to P.G. Miron from Tom Kispert (McMahon); re: Changes on plaque.
5. 10/29/87 letter to Stan Kleinert (DNR) from Manager Windau; re: Inventory of Priority Pollutants. Copper and cyanide are concerns.
6. 10/12/87 letter to Gene Romenesko from Dick Ebenhoe (S.D.#4); re: Acceptance of Tyler Street.
7. 10/12/87 letter to City of Menasha from Dick Ebenhoe (S.D.#4); re: Acceptance of Menasha Meadows - Driftwood Way, Briarwood Drive.
8. 9/8/87 letter to Manager Windau from Stan Kleinert (DNR); re: Industrial Pretreatment Program.

Manager Windau was authorized to telephone the DNR and request more time to get back on the program.

#### Budget, Finance and Personnel Committee

President Mulvey presented a letter of resignation from Manager Windau, effective November 30, 1987. Moved by Commissioner Jurgenson, seconded by Commissioner Gross to accept the letter of resignation, as submitted by Manager Windau. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to schedule an Executive Session of the Committee-of-the-Whole for October 29, 1987 - 6:30 P.M. to discuss personnel matters, in accordance with State Statute 19.85 (1)(c). Motion carried unanimously.

Discussion was held on 1988 Budget Rates for billing contracting users. Accountant Voigt was authorized to present unit cost comparisons quarterly. Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to submit the 1988 Budget Rates to the contracting users. Motion carried on unanimous roll call vote.

#### Operations, Engineering & Planning Committee

There being no one from McMahon's present, Commissioner Haber reported on progress at the plant. A replacement pump will be started on 10/28 in the digester building. He reported that the methane gas engines are still pounding.

McMahon will report on a Booster Pump at the Committee-of-the-Whole meeting scheduled for November 3, 1987 - 4:00 P.M. at the NMSC offices.

Attorney Goggin arrived.

George, Bob and Jim Potratz (Gizmo Farms) discussed extra activities required by DNR regarding spreading of sludge. They stated that, because of the higher nitrogen values in the new sludge compared to the old sludge, it is more difficult to spread. Manager Windau stated that there are higher ammonia values due to anaerobic digestion which converts the nitrates to ammonia. Bob Potratz stated that field trials are being conducted on different spreading devices. Gizmo Farms will present revised rates, etc. at the November 10, 1987 regular meeting of the NMSC. Commissioner Haber will invite Jim Savinski (DNR) to the meeting.

Discussion was held on 10/13/87 memo to NMSC from Manager Windau regarding Liquid Hauling Sludge From Storage Tanks. Moved by Commissioner Haber, seconded by Commissioner Gross that the Commission authorize Gizmo Farms to liquid haul the sludge from the storage tanks. Motion carried on unanimous roll call vote.

LeRoy Goldbeck (Town of Neenah) presented Attorney Jeffrey Snyder who reported on the User Charge System status for the Town of Neenah Sanitary Districts. He reported that the Town of Neenah has three sanitary districts, two of which do not use the plant. The Town of Neenah's share of the \$17,357,550 grant money paid is \$347,151 by virtue of having 2% of the service area population. Additionally,



10/27/87 cont...

they prepaid a sum of \$95,590. They believe that they should be able to get service for all of their districts. Snyder stated that, according to NR 128.24 (2), DNR can take money back from the grant proportional to the needs of the Town of Neenah, if no service is provided. Litigation has been started between the Town of Neenah and City of Neenah regarding use of the Bell Street Interceptor. If the City of Neenah refuses to give the Town of Neenah S.D. access to the NMSC wastewater treatment plant, the subject can be turned over to binding arbitration (if both parties agree) or given to the circuit court. Attorney Snyder and Attorney Gunz (Neenah) are working to try to solve this issue. Moved by Commissioner Haber, seconded by Commissioner Gross that Attorney Goggin be authorized to examine the conditions in the Ordinance-Contract and make recommendations regarding appropriate NMSC action. Voting aye; Commissioners Haber, Gross, Siebers, Zelinski, Finger, Mulvey; Nays; Commissioner Jurgenson. Motion carried.

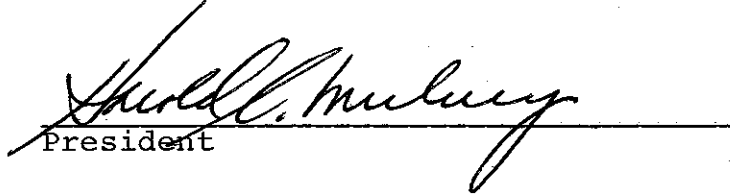
Discussion was held on request by Accountant Voigt to attend a Municipal Utility Accounting Workshop. Moved by Commissioner Gross, seconded by Commissioner Siebers to deny the request by Accountant Voigt. Voting aye; Commissioners Gross, Siebers, Zelinski, Finger, Haber, Jurgenson; Nays, none. Commissioner Mulvey abstained. Motion carried.

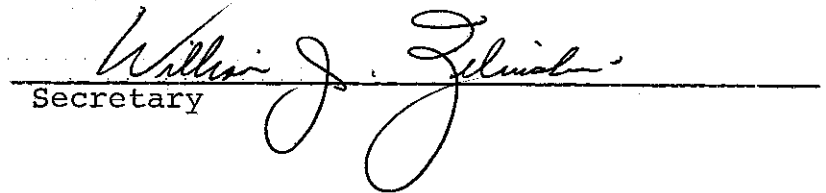
Discussion was held on Comparison of Septage Disposal Rates presented by Manager Windau. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to establish the following rates for the NMSC:

Holding Tank Waste Cost per 1,000 gal.	\$ 5.00
Septage Tank Waste Cost per 1,000 gal.	\$ 30.00
Annual License Fee + \$10/truck admin. fee	\$ 50.00

Motion carried on unanimous roll call vote.

Moved by Commissioner Haber, seconded by Commissioner Finger to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:05 P.M.

  
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 President

  
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 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Executive Session

10/29/87

Meeting called to order at 6:30 P.M.

Present: Commissioners Gross, Jurgenson, Haber, Siebers, Finger, Zelinski.

Discussion on method of finding a Wastewater Treatment Superintendent.

Commissioner Mulvey arrived at 6:50 P.M.

Discussion on operation of plant on interim basis. Superintendent Schuelke to run the plant with other administrative work to be done by Accountant and/or McMahon Engineering.

Discussion on lab work. Contact McMahon on setting-up new testing procedures for lab.

Discussion on enforcing Industrial Pretreatment Program. Get scope of work to be done from Tom Windau.

Get organization chart published.

Discussion on salary increases for 1987. Motion to pay Manager one month severance pay, with no adjustment for 1987. Vote 7-0 For.

Motion to pay other salary employees \$600 bonus payable 12/1/87, and additional \$400 merit to Superintendent Schuelke, \$300 merit to Accountant Voigt and 3% to all for 1988 based on 1986 base. All salary jobs will be evaluated in 1988 and salary ranges estimated. Carried 6-1.

Meeting adjourned at 9:00 P.M.

  
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 President

  
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 Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting11/10/87

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Jurgenson, Finger; Manager Windau; Superintendent Schuelke; Accountant Voigt; Secretary Stevenson; Jeff Kellner and Randy Much (McMahon); LeRoy Goldbeck (Town of Neenah); George, Jim and Bob Potratz (Gizmo Farms)

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Haber to accept the minutes of the Executive Session of 10/20/87 and place them on file. Motion carried unanimously.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of 10/27/87 and place them on file. Motion carried unanimously.

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to amend the minutes of the Executive Session of 10/29/87 to read: Parag. 10 "... salary ranges established." and accept and place them on file. Motion carried unanimously.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to accept the minutes of the Committee-of-the-Whole meeting of 11/3/87 and place them on file. Motion carried unanimously.

The following communications were discussed:

1. 10/28/87 letter to Randy Much (McMahon) from Manager Windau; re: Reports requested from Len Montie (DNR)
2. 10/29/87 letter to Diane Alme (DNR) from Manager Windau; re: Standard septage disposal rates at the Neenah-Menasha wastewater treatment plant.
3. Monthly inspection summary from Len Montie (DNR).

Budget, Finance and Personnel Committee

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to award \$600 across the board to salaried employees, on 12/1/87, with a \$400 merit increase to Superintendent Schuelke and \$300 merit increase to Accountant Voigt, plus a 3% increase for all in 1988 based on the 1986 base salary including any 1987 merit adjustments. All salary jobs will be evaluated in 1988. Motion carried on unanimous roll call vote.

Randy Much (McMahon) presented a plant progress report. He stated that certification reports for the Regional Menasha Sewer Interceptor and the sliplined portion of the Lakeside Interceptor have been prepared and submitted to DNR.

Randy Much updated equipment items, namely the MD Pneumatic pumps. Decision will be made on whether or not to use the Tuthill pump presently installed.

Jeff Kellner (McMahon) stated that there were no change orders to present.

Moved by Commissioner Haber, seconded by Commissioner Jurgenson to authorize McMahon to submit, in writing, recommendations of corrections necessary in the lab regarding staffing and procedures, and report back to the Commission. Motion carried unanimously.

Manager Windau stated that requests for retainage reductions by certain Contractors are being worked on by Attorney Goggin. He will submit recommendations to the Commission.

Bob Potratz (Gizmo Farms) presented a Sludge Hauling Proposal. After a lengthy discussion regarding rates, permits, difficulty in spreading, equipment, etc., it was moved by Commissioner Siebers, seconded by Commissioner Haber to take the Sludge Hauling Proposal, as presented by Gizmo Farms, under advisement until 1/1/88. Motion carried unanimously.

Commissioner Zelinski reported on the successful Open House held on 11/7/87. Approximately 260 people toured the new facility.

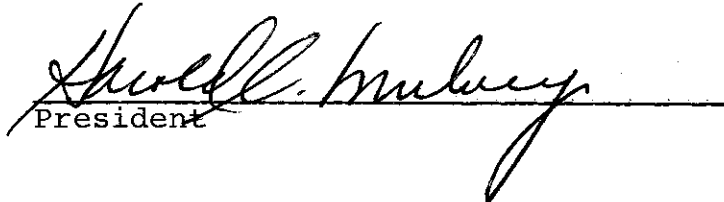
Severance pay for the General Manager was discussed. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson that the General Manager receive one month's severance pay to December 31, 1987. Motion carried on unanimous roll call vote.

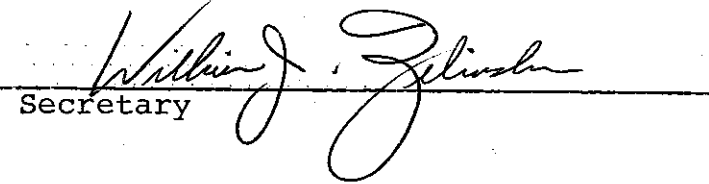
11/10/87 cont...

Discussion was held on date for next regular meeting of the NMSC. Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson that the next Regular Meeting of the NMSC be held on Tuesday, November 24, 1987 - 4:00 P.M. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve Operating Fund Vouchers #10146 thru #10229 in the amount of \$116,538.82 and Payroll Vouchers #16757 thru #16808 in the amount of \$26,233.39 for the month of October, 1987. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:00 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Meeting of the

Committee-of-the-Whole

11/3/87

Meeting began at 4:01 P.M.

Present: Commissioners Zelinski, Haber, Gross, Finger, Jurgenson, Siebers, Mulvey; Manager Windau; Superintendent Schuelke; Accountant Voigt; Randy Much and Jeff Kellner (McMahon)

Randy Much gave a start-up report. The sales representative for M-D Pneumatics was extremely upset over the rejection of the sludge transfer pumps. Other M-D pumps have problems.

Ashbrook equipment problems include hydraulic leaks of the sludge dewatering equipment.

Jeff Kellner reviewed some outstanding proposals for change orders including:

1. Booster pump for non-potable water to clean Belt Press.  
Moved by Commissioner Gross, seconded by Commissioner Siebers to authorize the change order to get the in-line pump for about \$9,300.00. Motion carried.
2. Replace and repair loose or cracked areas of floors in Service Bldg. (\$1,891.57). The work was being done by Miron. Kellner said the work was needed, but no prior approval was obtained.
3. Air vent relief for belt press drain line (\$993.00). If this idea does not work, McMahon (Kellner) promised to pay for another solution.
4. Install red valve on sludge transfer pumps to prevent motor spinning (\$1,916.00) as sludge forces through it.
5. Modify blower panel to prevent alarm on automatic operation shut down (\$100.00).

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve change orders 2, 3, 4 and 5, as discussed by Jeff Kellner. Motion carried.

There were no Certificates for Payment this month.

There was no report on the generator issue.

On the Dentinger arbitration issue, Dentinger's attorney claimed that McMahon's letter was not a firm rejection of their request for additional money.

Superintendent Schuelke noted that the man repairing the generator stated that there would have to be additional costs to finish the repair. Bud had told him to put a request in writing.

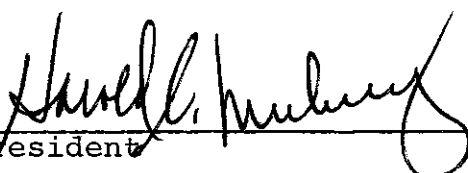
Open House: No plaque will be available, but something will be substituted. The time is 10:00 A.M. - 2:30 P.M., Nov. 7 with ceremony at 1:30 P.M.

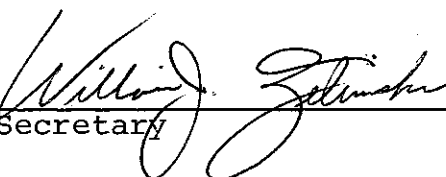
11/3/87 cont...

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson that Jack's Maintenance be authorized to strip and seal the floors at an extra cost of about \$400.00. Motion carried.

Superintendent Schuelke noted that there was a complaint from a neighbor last Sunday regarding the noise of the methane engines. McMahon will get a price on mufflers. Bud will check further on the complaint.

Meeting ended at 5:07 P.M.

  
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President

  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

11/24/87

Meeting called to order by Commission President Mulvey at 4:00 P.M.

Present: Commissioners Mulvey, Finger, Haber, Siebers, Jurgenson, Gross, Zelinski; Manager Windau; Superintendent Schuelke; Accountant Voigt; Bill Book (Town of Neenah); Randy Much (McMahon); Attorney Goggin.

Absent: Commissioner Siebers

Manager Windau reviewed the correspondence.

Attorney Goggin distributed and discussed a memo regarding toxic limits.

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to approve the Indemnity Agreement with Super Excavators and make the payments to Super Excavators. Motion carried unanimously.

Attorney Goggin stated that DNR will reject the NMSC appeal for funding of the generator. No letter has yet been received.

Jeff Kellner (McMahon) discussed change orders.

#8 - Charles O. Green for final adjustments \$2,277.65

#9 - Charles O. Green for liquidated damages (\$3,807 deduct)

#D/14 - Reigel Electric - to modify lighting in Headworks for \$1,249

A/ Proposal for P.G. Miron to rework primary scum well floats to automatically/electronically cut-out scum pumps to reduce chance of pumping air to the Digester.  
Cost = \$2,630. The work has not been done.

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to approve the four change orders as presented by Jeff Kellner. Motion carried on unanimous roll call vote.

Jeff Kellner (McMahon) presented the following Certificates for Payment:

Contract H           \$ 3,469.68

Contract C           \$25,548.63

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve Certificate for Payment for Contract C. Motion carried on unanimous roll call vote.

Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to approve Certificate for Payment for Contract H. Motion carried on unanimous roll call vote.

Moved by Commissioner Jurgenson, seconded by Commissioner Zelinski to approve McMahon Invoice #1922 for \$4,731.23. Motion carried on unanimous roll call vote.

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11/24/87 cont...

Moved by Commissioner Jurgenson, seconded by Commissioner Gross that Financial Statement be placed on file. Motion carried unanimously.

Accountant Voigt reviewed his memo re: Sludge Haul to the County Landfill. Moved by Commissioner Zelinski, seconded by Commissioner Grpss place the memo on file. Motion carried unanimously.

McMahon is working on costs for mufflers.

Accountant Voigt reviewed the insurance quotes. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to accept the Wausau Insurance quote. Motion carried unanimously. Commissioner Jurgenson thought the policies should be reviewed by Attorney Goggin. ✓

Randy Much (McMahon) reviewed his memo regarding his Lab Evaluation. A part-time lab person is recommended. It will be put on the agenda for the next meeting.

Moved by Commissioner Haber to reject the K-C request. Failed for lack of a second.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to approve the K-C request to dispose of a drum of wastewater as long as Superintendent Schuelke approves of the method. Voting aye; Commissioners Jurgenson, Gross, Finger, Zelinski, Mulvey; Nays, Commissioner Haber. Motion carried.

Manager Windau reviewed the American Can and Menasha Corp. request to meet heavy metal limits at a later date. Issue was tabled until the next meeting.

Meeting adjourned at 5:55 P.M.

*Harold C. Mulvey*  
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President

*William J. Zelinski*  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSION  
Special Meeting of the  
Committee-of-the-Whole  
12/1/87

President Mulvey called to meeting to order at 4:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Gross, Haber, Finger, Jurgenson; Superintendent Schuelke; Accountant Voigt; Randy Much (McMahon)

President Mulvey read a letter from DNR asking for the name of the person responsible for Industrial Pretreatment and a schedule to meet compliance of the program. Randy Much (McMahon) presented a list of areas needing work to meet regulations. Discussion followed on methods of getting information together to show DNR our program to comply with regulations. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to authorize McMahon, namely Randy Much, to notify DNR of NMSC response to their letter and to prepare a schedule to get the program in operation. Motion carried unanimously.

Superintendent Schuelke updated the Commission on the latest plant problems. On complaint of engine noises, Commission instructed McMahon to expedite information and cost on muffler system.

Accountant Voigt was authorized to inform American National Can and Menasha Corp. that NMSC will inform them, soon, as to their plans on Pretreatment Work.

Discussion was held on assignment of duties of present employees until new Superintendent of Operations is hired.

Moved by Commissioner Jurgenson, seconded by Commissioner Finger to officially name Harland Schuelke as Acting Superintendent of Operations assuming responsibilities of Manager.

Meeting adjourned at 5:10 P.M.

*Harold C. Mulvey*  
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President

*William J. Zelinski*  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting12/8/87

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Haber, Gross, Jurgenson, Finger; Attorney Goggin; Superintendent Schuelke; Accountant Voigt; Secretary Stevenson; Randy Much and Dennis Lamers (McMahon); Bill Book (Town of Neenah)

Absent: None

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of November 24, 1987 and place them on file. Motion carried unanimously.

Moved by Commissioner Gross, seconded by Commissioner Siebers to accept the minutes of the Committee-of-the-Whole Meeting of December 1, 1987 and place them on file. Motion carried unanimously.

The following communications were discussed:

1. 11/25/86 letter to President Mulvey from DNR; re: Non-compliance of WPDES Permit WI-0026085-3.

11/16/87 letter to DNR from Manager Windau; re: Response to Pretreatment Compliance Inspection.

2. 11/30/87 letter to participating municipalities, etc. from Attorney Goggin. re: New DNR Toxic Discharge Regulations.
3. 11/18/87 memo to Municipalities and Consulting Engineers from Attorney Goggin; re: New DNR Toxic Discharge Regulations.
4. 11/23/87 letter to Superintendent Schuelke from Wallace & Tiernan regarding leak detectors not functioning.

12/1/87 letter to P.G. Miron from Tom Kispert (McMahon); re: Responsibility of subcontractors to package and ship detectors back to the manufacturer for repair or replacement.

Engineering

Randy Much discussed 12/3/87 letter to P.G. Miron from Tom Kispert (McMahon) regarding punchlist items. All items are to be complete within 10 days or McMahon will get someone to finish the job.

Discussion was held on pay request reducing P.G. Miron's retainage to \$151,584.17. Moved by Commissioner Siebers, seconded by Commissioner Haber to authorize payment of \$151,584.17 to P.G. Miron at the end of the month providing the punchlist is completed. Voting aye; Commissioners Siebers, Finger, Gross, Jurgenson, Haber, Mulvey; Nays, Commissioner Zelinski. Motion carried.

Change Order for modifying controller on primary scum pumps for P.G. Miron was approved in the amount of \$2,630.00 and ordered executed by President Mulvey.

Decibel report on the blower engines was discussed. Subject will be discussed further when a written proposal for mufflers is presented.

Discussion was held on the M-D Pneumatic pumps. McMahon recommends replacing all with Tuthill pumps. Moved by Commissioner Zelinski, seconded by Commissioner Gross to authorize McMahon to notify Miron and Ahern that the Commission rejected the M-D Pneumatic Pumps and will replace them with Tuthill pumps. Motion carried on unanimous roll call vote.

Randy Much presented and discussed the Pretreatment Program and Environmental Contract Operations, Inc. ECO is a company created to assist NMSC plant personnel with operations and maintenance work.

Mr. Much discussed actions required from the May 29, 1987 Pretreatment Compliance Inspection Report. The following actions are required by the NMSC:

1. NMSC must complete the inventory of industrial process wastewater dischargers in the Town of Menasha Sanitary District #4 East and

December 8, 1987  
cont.

determine the need for permits.

2. NMSC must develop a program for identifying new industrial users or the change in status of existing users.
3. NMSC must perform industrial inspections for all permitted industries including evaluations residual management, chemical/solvent management programs, spill control programs and RCRA activities.
4. NMSC must evaluate compliance and permit status for all permitted industries including Mid-America Tag and Label and Menasha Electric.
5. NMSC must inspect and evaluate industrial monitoring systems and modify as required for personnel safety. NMSC must prepare as-built plans and QC sampling procedures.
6. NMSC must develop specifications for compliance monitoring program, receive bids from commercial laboratories, evaluate qualifications and award contract for sampling and testing.
7. NMSC must review existing hauled wastewater program.
8. NMSC must submit all required quarterly and annual reports.
9. NMSC must modify records system to include reminder letters to industries one month prior to report submission dates, program check sheets to insure compliance to all program elements and develop industry summary reports including permit requirements, sampling system set-up, manufacturing activities and facility schematics, spill program, RCRA activities, compliance status, etc.
10. NMSC must review compliance monitoring data, determine need for demand monitoring and initiate any required enforcement actions when adequate data becomes available.

A lengthy discussion followed. Randy Much will be the Pretreatment Program Coordinator and will be assisted by Roger Voigt.

Discussion was held on 11/4/87 letter to NMSC from American Can regarding their schedule for achieving compliance, by December, 1989. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to send a letter to American Can asking them to examine their compliance schedule and to shorten up the time frame. Motion carried on unanimous roll call vote.

Discussion was held on compliance of Mid-America Tag and Label. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to authorize Randy Much to do a follow-up check on the monitoring done at Mid-America Tag and Label. Motion carried unanimously.

Randy Much presented and discussed the 10/15/87 letter from Robert E. Lee & Assoc. regarding analysis of wastewater samples of priority pollutants.

Randy Much was authorized to notify the press of the impending industry visits regarding the Pretreatment Program.

Mr. Much stated that Mid-America Tag and Label will be reviewed before December 25, 1987.

Discussion was held on 10/20/87 letter from Menasha Corp. regarding their schedule for achieving compliance by September 1, 1988. Moved by Commissioner Haber, seconded by Commissioner Siebers to authorize Randy Much to do an in-plant inspection, before Christmas, and make it known that the Commission cannot live with their present limits. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Haber that samples be taken from Neenah, Menasha and Ninth Street on 12/9/87, sent to Badger Lab with results sent to the Commissioners. Motion carried unanimously.

Discussion was held on terms and conditions of contract with Environmental Contract Operations, Inc. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson that the contract with Environmental Contract Operations, Inc. be referred to Attorney Goggin for review. Motion carried on unanimous roll call vote.

Randy Much and Dennis Lamers reported on the Preventive Maintenance Program. Subject was tabled at the present time.

Randy Much presented and discussed the Administrative Rules on Toxicants, as discussed at the public hearing on 12/1/87. McMahon was authorized to prepare an Executive Summary of the hearing and send it to all who received notices from Attorney Goggin.

Discussion was held on 12/8/87 letter to Nan Jameson, DNR, from President Mulvey stating actions which will be completed by the NMSC regarding the Pretreatment

cont.

December 8, 1987 cont...

Program. Moved by Commissioner Zelinski, seconded by Commissioner Jurgenson to authorize President Mulvey to execute the letter to the DNR and send same. Motion carried unanimously.

Budget, Finance and Personnel

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to schedule an Executive Session of the NMSC for December 10, 1987 - 3:00 P.M. at the NMSC offices for the purpose of contract management. The meeting will be conducted as a closed session pursuant to Wis. Stats., Sec. 19.85 (e)(g). Motion carried on unanimous roll call vote.

Discussion was held on memo regarding beepers for maintenance personnel. Moved by Commissioner Jurgenson, seconded by Commissioner Haber to refer the matter to Ed Williams (Mulcahy & Wherry) for review and comments. Motion carried unanimously.

Discussion was held regarding hiring a part-time person for the lab. Commission requested an ad for a part-time lab technician be put on the Post Crescent.

Old Business

Sludge Hauling was discussed. Moved by Commissioner Haber, seconded by Commissioner Jurgenson to authorize Randy Much to review Potratz's situation regarding sludge hauling. Motion carried unanimously.

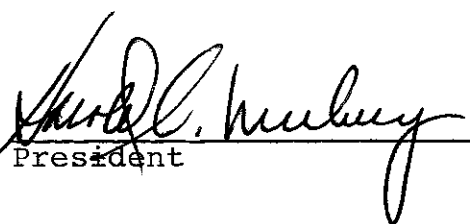
Discussion was held on the PCB Oil Transformers Report. Moved by Commissioner Gross, seconded by Commissioner Siebers to have the transformers reflashed by National Electric at a cost of \$7,980. Motion carried on unanimous roll call vote.

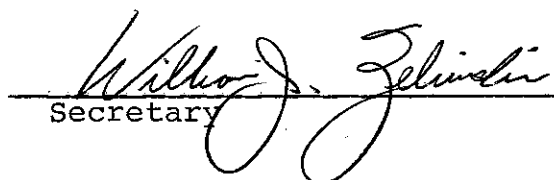
Discussion was held as to what to include in the cornerstone. Commissioner Zelinski and the staff were authorized to make the decision.

The User Fee Structure, prepared by McMahon, regarding the Town of Neenah was referred to the Finance Committee. (hand-out 11/24/87)

Moved by Commissioner Siebers, seconded by Commissioner Haber to approve Operating Fund Vouchers #10231 thru #10301 in the amount of \$95,998.25 and Payroll Vouchers #16809 thru #16842 in the amount of \$17,434.69 for the month of November, 1987. Motion carried on unanimous roll call vote.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:30 P.M.

  
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President

  
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Secretary



NEENAH-MENASHA SEWERAGE COMMISSION

Executive Session

12/10/87

Meeting called to order by President Mulvey at 3:12 P.M.

Present: Commissioners Mulvey, Zelinski, Gross, Jurgenson, Finger, Haber, Siebers; Attorney Ed Williams (Mulcahy & Wherry); Attorney Daniel R. Goggin; Dennis Lamers and Randy Much (ECO); Attorney Charles Hartzheim

Motion by Siebers, seconded by Jurgenson to convene in Executive Session to discuss contract management. Motion carried unanimously.

Representatives from ECO made a presentation on Management Program.

Remarks from Ed Williams, Labor Negotiator.

Discussion on pros and cons on subject matter.

ECO to present new proposal on 12/17.

Meeting recessed at 5:05 P.M. until 12/17/87 - 4:00 P.M.

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President

*William J. Zinsko*  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Executive Session

12/17/87

Executive Session recessed on 12/10/87 at 5:05 P.M. called back to order on 12/17/87 at 4:00 P.M. to further discuss contract management.

Present: Commissioners Mulvey, Zelinski, Gross, Jurgenson, Finger, Haber, Siebers; Attorney Goggin; Dennis Lamers and Randy Much (ECO); Attorney Charles Hartzheim

Lamers and Much presented a new proposal.

Lamers, Much and Hartzheim left the meeting.

Attorney Goggin recommended contacting Ed Williams re: Union problems under proposal.

Commission agreed to pursue contract negotiations further.

Lamers, Much and Hartzheim rejoined the meeting.

Commission questioned ECO for clarification of some issues.

Meeting adjourned at 5:45 P.M.

*Harold C. Mulvey*  
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President

*William J. Zinsko*  
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Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular Meeting12/22/87

Meeting called to order by Commission President Mulvey at 4:00 P.M.

Present: Commissioners Mulvey, Siebers, Zelinski, Haber, Gross, Jurgenson, Finger; Superintendent Schuelke; Pretreatment Coordinator Much; Accountant Voigt; Secretary Stevenson; LeRoy Goldbeck (Town of Neenah)

Absent: None

Moved by Commissioner Zelinski, seconded by Commissioner Gross to accept the minutes of the Regular Meeting of 12/8/87 and place them on file. Motion carried unanimously.

The following communications were discussed:

1. 11/10/87 letter to DNR from Superintendent Schuelke;  
re: Withdrawal of permits for sludge sites in Town of Menasha.
2. 12/7/87 letter to NMSC from Appleton Community Hospice;  
re: Thank you for donation in memory of Frank Bemke.
3. 12/9/87 letter to American Can from Harold C. Mulvey;  
re: request for new compliance schedule.  
  
12/18/87 reply to NMSC from American National Can;  
re: request for a meeting in January to discuss problems to be faced.
4. Press Release - Industrial Wastewater Testing - Pretreatment Program.
5. 12/8/87 letter to President Mulvey from Len Montie (DNR);  
re: Approval of change orders.
6. 11/27/87 memo from Stan Kleinert (DNR); re: Proposed  
modifications to Pretreatment Program.
7. 11/30/87 memo from Stan Kleinert (DNR); re: 1988 Municipality  
Pretreatment Program Reviews - Schedules and Responsibilities.  
EPA Audit in March, 1988.
8. Notice of DNR Public Hearings pertaining to surface water quality  
criteria for toxic and organoleptic substances.
9. Monthly Inspection Report from Len Montie (DNR).
10. 12/14/87 letter to Randy Much from DNR; re: DNR has reviewed the  
certifications of project performance standards for the Menasha  
Regional Interceptor Sewer and the Rehabilitated Lakeshore Sanitary  
Sewer Interceptor. Need for information on slopes.
11. 12/14/87 letter to Arthur G. Dietrich Co., Inc. from McMahon Associates;  
re: Emergency Generator must be full operational by 12/26/87. Moved  
by Commissioner Haber, seconded by Commissioner Zelinski to authorize  
McMahon Assoc. to finish the work on the emergency generator if it is  
not fully operational by 12/26/87 with costs charged back to Dietrich.  
Motion carried unanimously.
12. 12/15/87 letter to P.G. Miron from McMahon Assoc.; re: M-D Pneumatic  
pumps to be replaced by Tuthill pumps.
13. 12/15/87 letter to Reigel Electric from Tom Kispert (McMahon); re:  
outstanding work needed to be completed at Neenah-Menasha wastewater  
treatment plant. This will be completed by 1988.
14. 12/14/87 letter to NMSC from Mulcahy & Wherry, S.C.; re: Beepers for  
maintenance employees.
15. 12/18/87 letter from Attorney Goggin to municipalities, etc.;  
re: New DNR Toxic Discharge Regulations.
16. 12/16/87 letter to NMSC from Waste Management of North America, Inc.;  
re: Managing and Operating Wastewater Treatment Facility. Moved by  
Commissioner Zelinski, seconded by Commissioner Siebers to refer the  
letter to the Personnel Committee. Motion carried unanimously.
17. 12/17/87 letter to NMSC from DNR; re: request for adjudicatory hearing  
regarding the generator change order has been denied. Referred to  
Kispert (McMahon).

Regular Meeting  
12/22/87  
cont.

Moved by Commissioner Jurgenson, seconded by Commissioner Gross to eliminate the reading of correspondence at the Commission meetings in the future unless Commission action is required. Motion carried unanimously.

Engineering

Randy Much presented a progress report.

Miron will have the punch list items that can be finished now done by 1/1/88. There are some things that can't be done with the cold weather.

August Winter is cleaning-up small items. The booster pump will be wired next week.

VanAsten has operator training to do yet.

Reigel Electric will finish the graphic display panel and UPS sludge wells by February.

Randy Much presented the following change orders:

- A. Discussion was held on subject of mufflers for the blower engines at a cost of \$7,623.00 for two. Moved by Commissioner Jurgenson, seconded by Commissioner Finger to table the purchase of the mufflers. Motion carried unanimously.
- B. Discussion was held on the installation of two Bernhart 5300 Sonorgages on the Thickened Sludge Wet Well at a cost of \$4,303.00 each. Moved by Commissioner Gross, seconded by Commissioner Jurgenson to approve the change order by Reigel Electric Corp. for the installation of two Bernhart 5300 Sonorgages at a cost of \$8,606.00 providing they are grant eligible. Voting aye; Commissioners Gross, Jurgenson, Zelinski, Finger, Siebers, Mulvey. Nays, Commissioner Haber.

Randy Much presented a report to the NMSC on the power quality at the Neenah-Menasha Wastewater Treatment Facility. He stated that all equipment is protected.

Randy Much reported on the Preventive Maintenance Program. Moved by Commissioner Gross, seconded by Commissioner Siebers to approve the contract with Environmental Contract Operations, Inc. for the NMSC Computerized Preventive Maintenance Program Implementation ECO No. 550-87440 and execute same, at a cost of \$13,500.00 with work starting immediately. Motion carried on unanimous roll call vote. Discussion of program will be put on agenda for 2/9/88.

Randy Much discussed what is being done regarding the Pretreatment Program and presented a draft letter to each of the 17 industries regarding inspections. Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve the draft letter and ordered it sent to all 17 permitted industries. Motion carried unanimously.

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to approve the 12/22/87 letter to Mid America Tag and Label regarding their status with the NMSC pretreatment program and authorized President Mulvey to execute same. Motion carried unanimously.

Randy Much stated that Menasha Electric and Water would be contacted in late December or early January.

Moved by Commissioner Zelinski, seconded by Commissioner Siebers to approve the 12/22/87 letter to Menasha Corporation-Container Plant regarding their status with the NMSC pretreatment program and authorized President Mulvey to execute same. Motion carried unanimously.

Discussion was held on the proposed Ordinance No. 87-1 concerning Septage and Holding Tank hauled wastewater program. Such Ordinance is at DNR for review. Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to amend Ordinance 87-1 to totally prohibit wastes other than septage and domestic holding tank wastes. Motion carried unanimously. Attorney Goggin was to be contacted regarding the need for a Public Hearing to change the Ordinance.

Randy Much stated that he is finding difficulties with some of the local limits on heavy metals. Subject will be discussed with the DNR on 1/6/87.

cont.

12/22/87 cont...

Moved by Commissioner Jurgenson, seconded by Commissioner Siebers to approve and execute the contract with Environmental Contract Operations, Inc. for the NMSC Industrial Pretreatment Program ECO No. 550-87439 at a cost in the range of \$31,400 to \$36,200. Motion carried on unanimous roll call vote.

Discussion was held on the DNR status report on proposed Rule NR 105 and NR 106. Report to be sent to municipalities and industries.

Budget, Finance and Personnel

Moved by Commissioner Siebers, seconded by Commissioner Jurgenson to approve the Financial Statements for November, 1987 as prepared by Accountant Voigt. Motion carried on unanimous roll call vote.

Moved by Commissioner Siebers, seconded by Commissioner Haber to schedule an Executive Session of the NMSC for January 5, 1988 at 4:00 P.M. in the NMSC offices for the purpose of contract management. The meeting will be conducted as a closed session pursuant to Wis. Stats., Sec. 19.85 (e)(g). Motion carried on unanimous roll call vote.

Accountant Voigt discussed the 1987 Budget status.

Superintendent Schuelke was authorized to hire a part-time lab technician.

Old Business

Accountant Voigt presented an insurance report. He stated that Attorney Goggin has reviewed the limits of our insurance and Wausau Insurance will check-out personal injury and professional liability. Goggin said the limits seem reasonable.

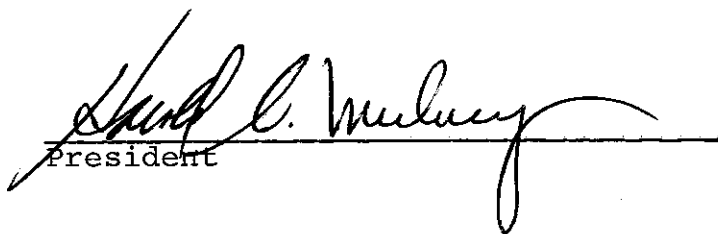
Discussion was held on the Town of Neenah User Charge, Capital Costs. Accountant Voigt is working on this.

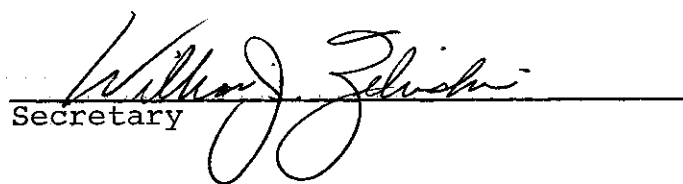
New Business

Next Regular Meeting scheduled for January 12, 1988, 7:00 P.M.

Moved by Commissioner Finger, seconded by Commissioner Jurgenson to schedule all future meetings for 4:00 P.M. After a discussion, Commissioner Jurgenson withdrew his second.

Moved by Commissioner Gross, seconded by Commissioner Jurgenson to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 6:10 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

1/12/88

Meeting called to order by Commission President Mulvey at 7:00 P.M.

Present: Commissioners Mulvey, Zelinski, Gross, Haber, Jurgenson, Finger; Superintendent Schuelke; Pretreatment Coordinator Much; Accountant Voigt; Secretary Stevenson; LeRoy Goldbeck (Town of Neenah); Randy Andrews (P.G. Miron)

Absent: Commissioner Siebers

Moved by Commissioner Gross, seconded by Commissioner Zelinski to accept the minutes of the Executive Sessions of 12/10/87 and 12/17/87 and place them on file. Motion carried unanimously.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of 12/22/87 and place them on file. Motion carried unanimously.

cont...