

Regular Meeting
December 15, 1981
cont.

The following communication was discussed:

1. 12/10/81 letter from Manager Windau to James Savinski, DNR, requesting a variance for preserving Sunday BOD samples for 48 hours.

The Commission reviewed a draft schedule of activities which would culminate in completion of a remodeled regionalized treatment plant. The Commission directed Manager Windau to discuss the schedule with Attorney Goggin, and to submit it to the Fox Valley Water Quality Planning Agency as "unofficial".

The Commission reviewed Attorney Goggin's proposed letter to Senator Goyke regarding the Town of Menasha Sanitary District #4 proposal to connect the east side to the west side. They urged Attorney Goggin to send the letter as written.

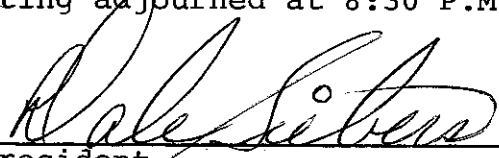
The Commission discussed the invitation to Manager Windau to participate on a radio talk show, and decided it was not in the best interests of the effort to remodel the plan.

A letter from Attorney Gunz, City of Neenah, requested the Commission to forward the interest money paid by the City of Menasha on the 1980 operations under payment. It was the consensus of the Commission that the money would be forwarded upon receipt of a letter of approval from the City of Menasha.

The Commission reviewed a resolution from the City of Neenah which requests the Commission to investigate the feasibility of using solid waste incineration.

The next regular meeting is scheduled for January 12, 1982, at 7:00 P.M.

Moved by Commissioner Haber, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:30 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 12, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, LeCompte, Kubicka; Manager Windau; Superintendent Schuelke; Secretary Stevenson; John Wilke, Engineer and Roger Hopkins, Director of Community Development (City of Neenah).

Absent: Attorney Goggin excused.

Moved by Commissioner Mulvey, seconded by Commissioner Haber to accept the minutes of the Regular Meeting and Executive Session of December 15, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 11/25/81 notice from Winnebago County Planning and Zoning Dept; re: Copy of Winnebago County Solid Waste Management Plan
Manager Windau was authorized to send pertinent information, from plan, to Commission.
2. 12/14/81 letter from DNR to Manager Windau; re: Wis. Fund Point Source Program - Placement of NMSC on "Intent To Apply" list for 1982.
3. 12/17/81 letter to Finance Director (City of Neenah), from Manager Windau; re: Request for 1982 Operating Charge Payments. (Same letter sent to City of Menasha)
4. Official Notice of Town of Neenah Public Meeting - February 1, 1982 - 7:00 P.M.
5. 12/17/81 letter from City of Menasha to Manager Windau; re: Resolution
(cont.)

Regular Meeting
January 12, 1982
cont.

Requesting NMSC To Investigate Solid Waste Incineration.

6. 12/16/81 letter from City of Neenah; re: Resolution In Opposition To The Town Of Menasha Sanitary District No. 4's Proposal To Alter The Regional Sewerage Treatment Service Area.
7. 1/6/82 letter from City of Menasha; re: Resolution In Opposition To Town Of Menasha Sanitary District No. 4's Proposal To Alter The Regional Sewerage Treatment Service Area.

Manager Windau distributed a revised Schedule of Activities for the treatment plant remodeling project.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to authorize Manager Windau to send the revised Schedule of Activities for the treatment plant remodeling project to the Fox Valley Water Quality Planning Agency. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to send \$842.05 (Menasha's 1980 interest payment" to the City of Neenah. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to authorize payment of \$3,416.05, with 10% retainment, to PRC Consoer Townsend for Engineering Services performed on the development of an Industrial Pretreatment Program in Accordance with Agreement For Engineering Services dated January 13, 1981. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to schedule a Closed Session of the NMSC for January 19, 1982, at 4:00 P.M. to discuss labor negotiations with Mr. Ed Williams of Mulcahy & Wherry. Manager Windau was authorized to contact Attorney Goggin to have him prepare a statement announcing the meeting and release it to the press. All present voting aye; Nays, none. Motion carried.

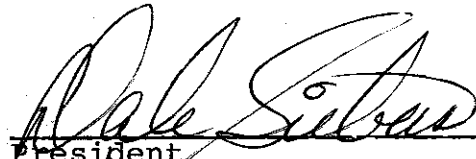
Moved by Commissioner Kubicka, seconded by Commissioner Mulvey to retain the services of Schenck, Derscheid, Kuenzli, Sturtevant & Johnson, S.C., Certified Public Accountants, to prepare our 1981 annual financial audit with the Commission President authorized to sign the necessary agreement. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

John Wilke (Engr. City of Neenah) gave a report on the sewer extension ban in the City of Neenah. After a lengthy discussion, subject was tabled until the next meeting on January 26, 1982.

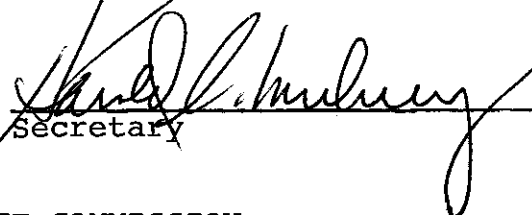
Copies of the draft agreement with PRC Consoer Townsend, for Step 2, are to be distributed on January 19, 1982.

Election of officers of the NMSC will be held at the next regular meeting on January 26, 1982.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Meeting adjourned at 8:50 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Executive Session

January 19, 1982

The Executive Session was scheduled on January 12, 1982 by the Neenah-Menasha Sewerage Commission at an open public meeting as provided under Sec. 19.85 (c) and (e) Wisconsin Statutes, and recorded in the minutes of that meeting for

cont...

Executive Session
January 19, 1982
cont.

the purpose of discussing labor contract negotiations.

The meeting was called to order by Commission President Siebers at 4:20 P.M.

Present: Commissioners Siebers, Zelinski, Haber, Mulvey and Kubicka; Manager Windau; Superintendent Schuelke; Attorney Ed Williams of Mulcahy & Wherry.

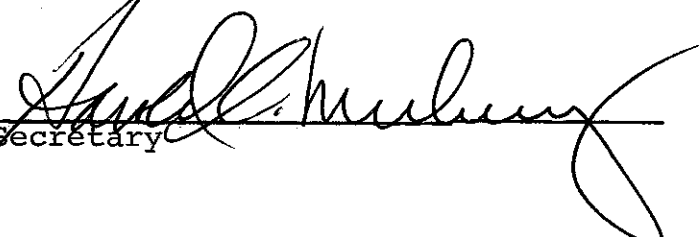
Absent: Commissioner LeCompte

There was a discussion on employee wages and benefits, union demands and the mediation session scheduled for January 28, 1982.

The Executive Session was closed at 5:30 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 26, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, LeCompte, Kubicka; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Ald. Knaack & Carpenter (Neenah); Ray Osness (Clayton Brown); Tom Stoffel (Finance Dir. Menasha)

Absent: None

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to accept the minutes of the Regular Meeting of January 12, 1982 and Executive Session of January 19, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 1/11/82 letter from Marsh & McLennan to Manager Windau; re: New insurance manual along with claims experience for 1981.
2. 1/14/82 letter from Gilbert Paper Company to Commission President Siebers; re: Gilbert Paper Company's support of NMSC and concern for the development and implementation of the proposed project.
Manager Windau was authorized to respond to the letter from Gilbert Paper Company.
3. 1/18/82 letter from Menasha Corp. to Finance Director (Menasha) re: Questions concerning method used to allocate monies to amortize loan for engineering costs of redesigning sewerage plant during Phase II of the reconstruction process.
4. 1/19/82 letter from Wis. Employment Relations Comm. to L. Hamrick (representing Local 1541) and Ed Williams (Mulcahy & Wherry); re: Mediation Session scheduled for January 28, 1982.

Ray Osness, bond counsel (Clayton Brown) discussed the financing of Step 2 with Attorney Goggin and Commission.

He stated that, under Wis. Statute 66.066, according to E. Lowery (Foley & Lardner) it is stated what a 66.30 entity can do regarding financing. The NMSC can, under 66.30, (1) borrow for purchasing assets and (2) borrow for the construction of facilities. The Commission cannot borrow for the purpose of planning or designing (Step 2).

Mr. Osness also stated that the NMSC has the capability of putting the local share on the users of the system. The Commission can ask the two Cities to borrow and lend the money to them or they can incur the expenses from the designers and planners and bill them back to the Cities. This is acceptable under the Contract-Ordinance, Sec. IV Capital Expenses - Eng. Costs.

cont...

January 26, 1982 cont...

A firm commitment on the subject of financing Step 2 is expected from Foley & Lardner when they meet with Clayton Brown & Assoc. next week.

A contract with Clayton Brown & Assoc. (Bond Counsels), will be ready for execution at the next regular meeting on February 9, 1982.

A discussion was held regarding the City of Neenah Sewer Extension Ban. Manager Windau and Superintendent Schuelke were authorized to meet with John Wilke (Eng. City of Neenah) concerning this problem and make a recommendation toward a solution at the next regular meeting on February 9, 1982. The Commission endorsed a policy of not activating the interceptor pumps if sewage would by-pass the secondary system.

A discussion was held regarding the Town of Neenah Step 1 Plan and its relationship to the Contract-Ordinance. Commissioner Mulvey (also the Town Chairman, Town of Neenah) stated that he was most concerned with whether the City of Neenah or NMSC owns the connection points. This is to be discussed and determined at the Town of Neenah Public Meeting on February 1, 1982. After a suitable solution to this issue, Mr. Mulvey stated he would recommend the signing of the Contract-Ordinance.

The 1981 and 1982 operations budget proportionments were discussed. Moved by Commissioner Haber, seconded by Commissioner Mulvey to approve the new budget proportionments for 1982 of 61% - Menasha and 39% - Neenah, with a review to be made in summer, 1982. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

Commissioner Kubicka questioned the legality of the Commissioner-at-Large under the present NMSC regime. Attorney Goggin is to render an opinion.

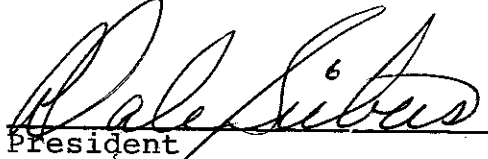
The election of officers of the NMSC, for 1982, was tabled until the next regular meeting on February 9, 1982.

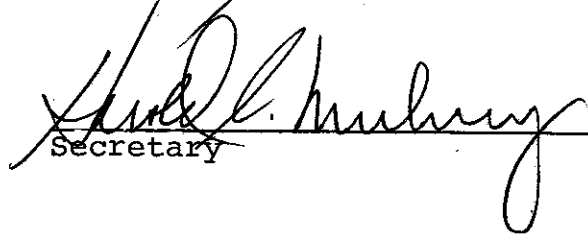
Manager Windau and Superintendent Schuelke were authorized to view the Commission interceptor located near the Wisconsin Tissue Mill in Menasha and request any needed advice from Attorney Goggin.

Tom Stoffel (Finance Dir. Menasha) reported Menasha's interest in the NMSC's capital cost splits. This should be determined by summer, 1982.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve Operating Fund Vouchers #5561 thru #5630 in the amount of \$109,870.00 and Payroll and Closing Vouchers #11658 thru #11750 in the amount of \$60,336.70 for the month of December, 1981. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:40 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONREGULAR MEETINGFebruary 9, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, LeCompte, Kubicka; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Ray Osness (Clayton Brown); Ald. Knaack & Carpenter (Neenah); Roger Hopkins & John Wilke (City of Neenah)

Absent: None

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to amend the minutes of the Regular Meeting of January 26, 1982 to show that President Siebers was authorized to respond to the letter from Gilbert Paper Company and place them on file. All present voting aye; Nays, none. Motion carried.

The following communication was discussed:

1. 2/2/82 letter from President Siebers to Gilbert Paper Company; re: Acknowledgement of receipt of 1/14/82 letter from Gilbert Paper Company.

Discussion was held regarding draft "Engineering Agreement for Step 2" with Consoer Townsend.

Manager Windau was authorized to meet with Paul Guthrie (DNR, Madison) next week to discuss proper procedures for applying for a number of Step 2 and Step 2 grants, rather than just one Step 2 grant and one Step 3 grant.

Manager Windau was authorized to invite Consoer Townsend to the next regular Commission meeting on February 23 to discuss the "Engineering Agreement."

Ray Osness discussed the contract with Clayton Brown & Assoc. He reported that it is a "typical" contract. Mr. Osness and Attorney Goggin will meet to modify the contract with the modifications to be presented at the next regular meeting on February 23.

A review of the Contract-Ordinance status was presented by Attorney Goggin. As of now, two separate documents have been signed and amended by each City. Menasha published theirs and Neenah didn't. Therefore, the Cities must adopt and publish identical Contract-Ordinances. Attorney Goggin suggested writing a final form of the Contract-Ordinance including any needed changes.

A discussion was held regarding the Neenah Sewer Extension Ban and use of the Neenah-Menasha Sewerage Commission 60 inch interceptor. Commissioner Siebers suggested a contract be drawn up with the City of Neenah. Commissioner Haber suggested the \$720 bill from Foley & Lardner, Town of Neenah connection points and a legal opinion from Foley & Lardner for the Town of Neenah be included in the Neenah by-pass issue. Moved by Commissioner Kubicka, seconded by Commissioner Haber to defer action on the Neenah Sewer Extension Ban and use of the Neenah-Menasha Sewerage Commission 60 inch interceptor until the next regular meeting, February 23. Voting aye; Commissioners Siebers, LeCompte, Haber, Mulvey and Kubicka. Nays, Commissioner Zelinski; Motion carried. Commissioner LeCompte suggested that Alternative #3 be submitted to the DNR for their comment.

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to ratify the Labor Agreement between the NMSC and Local 1541 for 1982 and 1983. All present voting aye; Nays, none. Motion carried.

A discussion was held regarding the NMSC Interceptor Easement on Wisconsin Tissue property. Moved by Commissioner Haber, seconded by Commissioner Kubicka that the NMSC hire a qualified engineer to evaluate and render an opinion on the easement infringement by Wisconsin Tissue Mills. All present voting aye; Nays, none. Motion carried. Moved by Commissioner Haber, seconded by Commissioner Kubicka to authorize Attorney Goggin to proceed, if necessary, with any legal transactions needed following the opinion of an expert engineer. All present voting aye; Nays, none. Motion carried.

Attorney Goggin reported on the legal status of the Commissioners. All Commissioners are legal.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to nominate Joseph Kubicka as Commissioner-at-Large for a one year term. All present voting aye; Nays, none. Motion carried.

cont...

February 9, 1982
cont...

Moved by Commissioner Kubicka, seconded by Commissioner Haber to nominate Harold Mulvey as Secretary of the NMSC for a one year term. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to nominate Bill Zelinski as Vice President of the NMSC for a one year term. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to nominate Dale Siebers as President of the NMSC for a one year term. All present voting aye; Nays, none. Motion carried.

Commissioner Mulvey reported on the Town of Neenah Facility Plan Public Hearing. Elaine Lowery (Foley & Lardner) is reviewing the legal issue of the connection points after which the subject will be discussed with Davey Engineering.

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to return the sum of \$10,451 of grant money from EPA (capital cost funds for industrial pretreatment) to the Cities of Neenah and Menasha with \$6,265.37 (59.95%) to Menasha and \$4,185.63 (40.05%) to Neenah. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to schedule an Executive Session after the next Regular Meeting on February 23, per Wis. Statutes, Section 19.85 (c) and (e) to discuss non-union salaries. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to approve Operating Fund Vouchers #5631 thru #5660 in the amount of \$56,639.72 and Payroll and Closing Vouchers #11751 thru #11813 in the amount of \$40,087.44 for the month of January, 1982. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner LeCompte to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:24 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

February 23, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, Kubicka; Attorney Goggin; Manager Windau; Secretary Stevenson; Alderman Knaack (Neenah)

Absent: Commissioner LeCompte; Superintendent Schuelke

Moved by Commissioner Haber, seconded by Commissioner Kubicka to accept the minutes of the Regular Meeting of February 9, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 2/18/82 letter from DNR to Manager Windau; re: Pretreatment Program Industrial User Survey completed and okay'd by DNR.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve final payment of \$341.60 to PRC Consoer Townsend for architectural and engineering fees performed on the development of an industrial pretreatment program in accordance with Agreement for Engineering Services dated January 31, 1981. Voting aye; Commissioners Siebers, Zelinski, Haber, Mulvey and Kubicka; Nays, none. Motion carried.

cont. .

Regular Meeting
February 23, 1982 cont.

- 2. 2/19/82 letter from Clayton Brown & Assoc. to Attorney Goggin;
re: Financing of NMSC project.

Manager Windau was authorized to contact the Cities of Neenah and Menasha asking them to inform him of any changes or the status of industries locating in or leaving the area and to do this on a regular basis.

Discussion was held regarding the Neenah Sewer Extension Ban. Notice has been received by the City of Neenah, from the DNR, stating that Alternate 3, to correct the City of Neenah's by-passing problem, is acceptable to the DNR. (More discussion later in mtg.)

Discussion was held regarding the Wisconsin Tissue Mill's construction next to the NMSC interceptor. Manager Windau and Attorney Goggin were authorized to prepare a legal agreement, to be signed by Wisconsin Tissue Mill, acknowledging the closeness of the Wisconsin Tissue Mill's buildings to the interceptor and stating that any extra expense for protection of the buildings during excavation and work on the interceptor would be their responsibility.

Attorney Goggin discussed and summarized each provision proposed in the ordinance-contract dealing with connection points for the Town of Neenah. Exhibit B, showing the wastewater treatment plant and the interceptor sewers and Exhibit C showing the connection points, have not been prepared yet. Manager Windau, Commissioner Mulvey and a representative from Davey Engineering (Engineers for Town of Neenah) were authorized to meet with John Wilke (Engineer City of Neenah) and Roger Hopkins (Director of Community Development) to discuss this subject.

Attorney Goggin discussed the financing of Step 2 in the Service Contract among the NMSC and the Cities of Neenah and Menasha, not the ordinance-contract. He discussed two of the alternative methods of financing engineering and design costs available to the Commission - direct billing and bond anticipation notes. Before authorizing the issuance of bonds for a construction project, the Commission must have reasonable assurance that the construction will take place (ordinance-contract signed). DNR will allow the planning and design (Step II) to proceed without the final agreement of all such municipalities. For the Commission to have reasonable assurance that the proposed project will proceed through construction, it must obtain a statement from DNR which establishes all municipalities which must have signed an ordinance-contract for DNR to approve the construction. All the municipalities must adopt and sign similar ordinance-contracts.

Discussion was held regarding the Fox Valley Water Quality Planning Agency meeting, February 25, 1982, for the purpose of deciding on the Town of Menasha Sanitary District No. 4's proposal to alter the regional sewerage treatment service area. NMSC is to be represented at the meeting with Manager Windau to be the spokesman. A resolution was presented opposing the Town of Menasha Sanitary District No. 4's proposal. Moved by Commissioner Kubicka, seconded by Commissioner Haber to approve the Resolution In Opposition To The Town Of Menasha Sanitary District No. 4's Proposal To Alter The Regional Sewerage Treatment Service Area, omitting the last paragraph, with the Resolution to be presented at the FVWQPA meeting on February 25, 1982. All present voting aye; Nays, none. Motion carried.

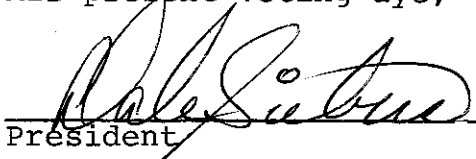
Discussion was held on the meeting between Commissioner Haber, Manager Windau and Paul Guthrie (DNR) on February 17, 1982. A suggested engineering firm selection process was presented by Manager Windau. Moved by Commissioner Zelinski, seconded by Commissioner Haber to proceed with the suggested engineering firm selection process, as presented by Manager Windau. All present voting aye; Nays, none. Motion carried. Manager Windau was authorized to draft a letter to prospective members of a selection team, with letter to be signed by Commission President.

Attorney Goggin was authorized to re-do the Ordinance-Contract including the necessary housekeeping changes and connection points and present it to the necessary Cities and Towns for execution and publication.

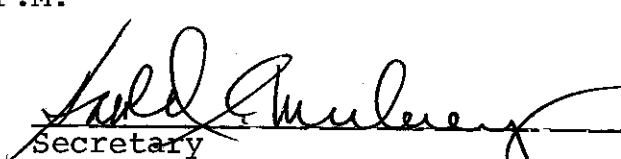
More discussion was held regarding the Neenah Sewer Ban. Attorney Goggin was authorized to draft a contract with the City of Neenah regarding use of the Neenah-Menasha Sewerage Commission's 60 inch interceptor.

A trip has been scheduled for March 4, 1982, to Racine, to observe anaerobic digestion and belt press dewatering. Any interested Commissioners are invited.

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to recess and go into Executive Session to discuss compensation of salaried Commission employees. All present voting aye; Meeting recessed at 9:40 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONExecutive SessionFebruary 23, 1982

The Executive Session was scheduled on February 9, 1982 by the Neenah-Menasha Sewerage Commission at an open public meeting as provided under Sec. 19.85 (c) and (e) Wis. Statutes, and recorded in the minutes of that meeting for the purpose of discussing compensation of salaried Commission employees.


The meeting was called to order by Commission President Siebers at 9:45 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, Kubicka; Manager Windau.

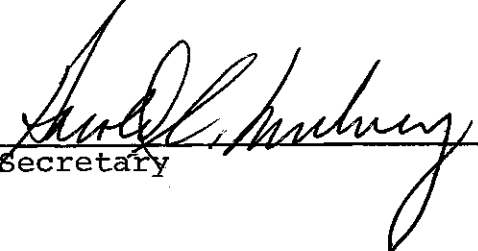
Absent: Commissioner LeCompte

The Neenah -Menasha Sewerage Commission discussed compensation of salaried Commission employees.

Meeting adjourned at 11:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingMarch 9, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Kubicka; Manager Windau; Superintendent Schuelke; Alderman Knaack (Neenah)

Absent: Commissioners Haber, LeCompte; Secretary Stevenson

Moved by Commissioner Mulvey and seconded by Commissioner Kubicka to accept the minutes of the Regular Meeting and the Executive Session of February 23, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 3/1/82 letter from Attorney James Gunz to Manager Windau regarding the City of Neenah's payment of the disputed \$720 bill from Foley & Lardner.
2. 2/25/82 letter from Attorney Goggin to Mr. James Asmuth, Wisconsin Tissue Mills, regarding the easement infringement.

The Commission discussed the proposed agreement with the City of Neenah regarding the use and operation of the 60 inch Interceptor and pumps. Action on approval of the contract was deferred until after the City of Neenah has taken action on the agreement.

Moved by Commissioner Kubicka and seconded by Commissioner Zelinski to accept the contract with Clayton Brown and Associates for assistance in financing programs and have such contract signed by the President and Secretary. All present voting aye; Nays, none. Motion carried.

There was a brief discussion on the February 25 Fox Valley Water Quality Planning Agency meeting. All commissioners present had attended that meeting. President Siebers informed the Commission that Sanitary District #4 Commissioners had requested Bill Elman (Director of FVWQPA) to arrange a meeting and be a mediator between the two commissions. After discussion, the Commission agreed to participate in such a meeting.

Manager gave a report on the status of the engineering firm selection process. A prepared notice had been sent to the Milwaukee Journal and Chicago Tribune for legal notice publication on March 14, 1982. It was suggested that the notice be published in the Engineering News Record. Manager Windau said that all those

cont...

March 9, 1982 cont...

invited to participate on the engineering selection team had responded and agreed to the task. The Commission decided that an invitation to be on the selection team should be sent to the Waverly Beach Sanitary District.

Moved by Commissioner Zelinski and seconded by Commissioner Kubicka to approve the 1982 salaries for non-union Commission employees as agreed to in executive session and as stated on the February 24, 1982 memo from Manager Windau to the Commission, salaries effective January 1, 1982, plus three weeks of vacation for the General Manager. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Mulvey and seconded by Commissioner Zelinski to approve purchase of the Ellis Mitre Band Saw and advertise the old band saw for sale. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka and seconded by Commissioner Zelinski to authorize Manager Windau to take the UW-Extension course "Administering Clean Water Grants and Contracts" at the SW-Fox Valley Center. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski and seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Meeting adjourned at 8:40 P.M.

Robert Siebers

President

David Mulvey

Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

March 23, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, LeCompte, Kubicka; Attorney Goggin; Manager Windau; Secretary Stevenson; Alderman Knaack (Neenah)

Absent: Commissioner Haber

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to accept the minutes of the Regular Meeting of March 9, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 3/10/82 response to Attorney Goggin from Pres. Wisconsin Tissue Mills; re: Acknowledgement of receipt of letter dated 1/25/82 regarding alleged infringement on NMSC's interceptor easement along westerly portion of Wisconsin Tissue Mill's property by newly constructed waste water treatment plant metering station. Letters are to be attached to easement.
2. 3/16/82 letter to Manager Windau from Marsh & McLennan; re: Fellow Employee exclusion on insurance coverage. Manager was authorized to check on this matter further and report back at next regular meeting.
3. 3/16/82 letter to NMSC from Fidelity Appraisal Company; re: Maintenance Service Appraisal. Manager was authorized to respond to the letter of 3/16/82 from Fidelity Appraisal Company stating it is the consensus of the Commission to have a professional appraisal done in 1983 prior to the expansion project with a request for a reminder in 1983.
4. City of Neenah Resolution No. 6190 - Requesting Approval Of Sanitary Sewer Extensions By Formalizing A Clearwater Correction Program.
5. City of Neenah Resolution No. 6191 - Requesting Approval Of Sanitary Sewer Extensions By Modifying The Operation Of The Existing Interceptor Sewer.

(cont.)

March 23, 1982 cont...

Discussion was held regarding City of Neenah's use of NMSC 60 inch interceptor. Moved by Commissioner Zelinski, seconded by Commissioner Kubicka authorizing the President and Secretary of the NMSC to execute the Agreement Regarding Use of the NMSC 60 " Interceptor. All present voting aye; Nays, none. Motion carried.

A discussion on the March 17 meeting with Sanitary District #4 was tabled until the next regular meeting of the NMSC on April 13, 1982 due to lack of minutes.

A report was presented by Manager Windau on the meeting between the City of Neenah and Town of Neenah concerning sewer connection points, sewage transmission agreements and the Ordinance-Contract. Another meeting is scheduled for April 7 to discuss the results of acreage determinations, by Davey Engineering, and the City's calculations of charges. The results of that meeting will be further discussed at the next regular NMSC meeting on April 13, 1982.

A report on the Engineering Firm Selection Process was given by Manager Windau. Ads have been placed in the Chicago Tribune, Milwaukee Journal and various construction publications with March 29, 1982 as the deadline for submitting qualifications. A meeting of the Selection Team was scheduled for Thursday, April 1, 1982 - 8:00 A.M. at the NMSC offices for the purpose of discussing the selection process.

A request was made by Manager Windau to attend the annual Central States Water Pollution Control Association meeting - May 18 - 21, 1982. Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to authorize Manager Windau to attend the annual Central States Water Pollution Control Association meeting May 18 - 21, 1982. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Mulvey and Kubicka; Nays, none. Motion carried.

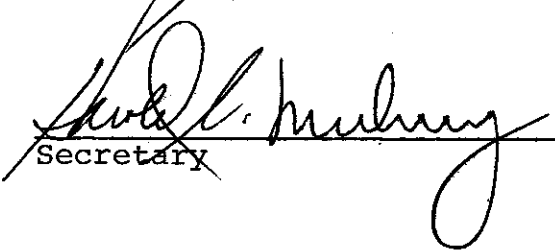
The 1981 Audit, as prepared by Schenck, Derscheid, Kuenzli, Sturtevant & Johnson, S.C. was distributed to the Commission. Discussion of the audit was deferred until the next regular NMSC meeting on April 13, 1982 at which time John Gerdener (SDKSJ) will present and discuss the audit. Accountant Roger Voigt is requested to attend.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to approve Operating Fund Vouchers #5661 thru #5717 in the amount of \$78,127.72 and Payroll and Closing Vouchers #11814 thru #11890 in the amount of \$39,121.11 for the month of February, 1982. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Mulvey and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner LeCompte to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:20 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

April 13, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Mulvey, Haber, Kubicka; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Accountant Voigt; John Gerdener (Schenck, Derscheid, Kuenzli, Sturtevant and Johnson, S.C.) Alderman Knaack (Neenah)

Absent: Commissioners Zelinski, LeCompte

Moved by Commissioner Kubicka, seconded by Commissioner Mulvey to accept the minutes of the Regular Meeting of March 23, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communication was discussed:

- 1. 4/12/82 letter from Manager to Wis. DNR; re: Phosphorus non-compliance for March.

Accountant Voigt discussed preparations made in advance for the 1981 audit and introduced John Gerdener (Schenck, Derscheid, Kuenzli, Sturtevant & Johnson) who presented and discussed the 1981 audit. Moved by Commissioner Kubicka, seconded by Commissioner Mulvey to accept the 1981 Financial Audit, as prepared by Schenck, Derscheid, Kuenzli, Sturtevant & Johnson, with payments due of \$217.29 from the City of Neenah and \$276.52 from the City of Menasha. Voting aye; Commissioners Siebers, Mulvey, Haber and Kubicka. Nays, none. Motion carried. Copies of audit and cover letter are to be sent to each city.

Manager Windau discussed the "Fellow Employee Exclusion" Insurance coverage. Moved by Commissioner Kubicka, seconded by Commissioner Mulvey that the NMSC purchase the added "Fellow Employee Exclusion" Insurance at a premium of \$24/yr. Voting aye; Commissioners Siebers, Mulvey, Haber and Kubicka. Nays, none. Motion carried.

A discussion was held concerning the March 17, 1982 meeting between the NMSC and S.D. #4 at the "208" office. Attorney Goggin stated that the minutes of the March 17 meeting failed to show that: 1) According to previous negotiations with S.D.#4, it was determined that any changes made and agreed to between the NMSC and S.D.#4 would be as a package or no changes would be made. If the package is acceptable to each party, the Ordinance-Contract would be signed by S.D.#4; and 2) Minutes indicate that there was not just a discussion to the changes but agreement to the changes. Attorney Goggin stated that if no agreement was reached the minutes are in error. There was extensive discussion but no agreement. Attorney Goggin recommended that the minutes of the April 14 meeting be sent to the NMSC Bond Counsel before any action is taken, because the subjects of "Special Charges" and "Capital Charges" would be of concern to her. Moved by Commissioner Haber, seconded by Commissioner Kubicka to authorize Attorney Goggin to attend the meeting on April 14, 1982 between the NMSC and S.D.#4. All present voting aye; Nays, none. Motion carried.

Manager Windau reported on the April 1 Selection Team meeting. Eighteen statements of qualifications have been received and they will be reviewed by the NMSC staff. The Selection Team will review and comment on the preliminary screening and the NMSC will follow with final action on the initial selection of engineering firms. Those chosen to be most qualified will be sent a letter and a Statement of Problems. These firms will be invited to the plant to visit and observe the problems and will be asked to respond to the Commission and Selection Team. Two months will be allowed for this procedure. After this the field will be narrowed down to three or four firms to be interviewed by the Selection Team. The final decision on which firm to hire will be made by the NMSC.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve payment of \$3,188.65 to Foley & Lardner for professional services rendered in connection with legal structure, relationship with area governments, proposed financing and grant requests. Voting aye; Commissioners Siebers, Mulvey, Haber and Kubicka. Nays, none. Motion carried.

Discussion was held regarding pending non-compliance with permit concerning industrial pretreatment program. According to DNR, the NMSC is required by its WPDES Permit to develop an approvable local pretreatment program. This must be done in a series of interim steps according to a permit compliance schedule. The Commission has failed to submit several of these interim elements and therefore is in non-compliance with the requirements of the WPDES Permit. Manager Windau

(cont...)

April 13, 1982
cont...

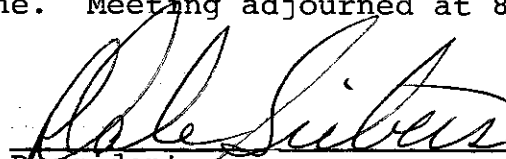
drafted a letter to the DNR detailing the history of the NMSC program development, requesting approval of suggestions for a course of action for completion of the program and asking for a delay of the completion date by a maximum of 11 months. Commission authorized Manager Windau to send the letter to DNR.

Discussion was held regarding a proposed oil recycling station on the NMSC property. The subject was tabled pending more information and literature from the Director of Public Works, City of Menasha.

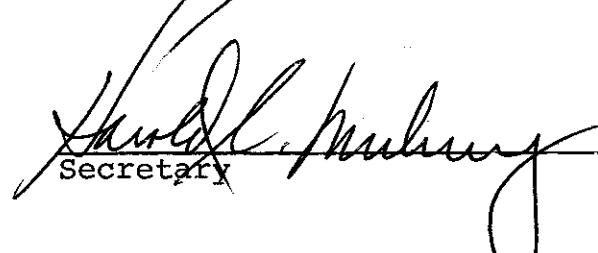
Moved by Commissioner Kubicka, seconded by Commissioner Haber to approve a Leave of Absence status to employee, George Overby, with Mr. Overby to pay his own health insurance premium under the Commission policy. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve Operating Fund Vouchers #5718 thru #5773 in the amount of \$81,381.54 and Payroll and Closing Vouchers #11891 thru #11962 in the amount of \$41,032.29 for the month of March, 1982. Voting aye; Commissioners Siebers, Mulvey, Haber and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:40 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

April 27, 1982

Meeting called to order by Commission Vice-President Zelinski at 7:00 P.M.

Present: Commissioners Zelinski, Haber, LeCompte, Kubicka; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson.

Absent: Commissioners Siebers and Mulvey

Moved by Commissioner Haber, seconded by Commissioner Kubicka to accept the minutes of the Regular Meeting of April 13, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 4/19/82 letter to DNR from Manager Windau; re: Agreement between NMSC and City of Neenah concerning use of NMSC's 60" interceptor for purpose of reducing raw sewage by-passing by the City. Work is now completed in accordance with the agreement.
2. 4/20/82 letter to DNR from Senator Gary Goyke; re: Pending non-compliance with pretreatment program.
3. 4/14/82 letter to NMSC from PRC Consoer Townsend; re: Pretreatment Program concern.
4. Letter from Charles Maney (Public Works Dept., City of Neenah); re: Costs that Town of Neenah will have to pay for sewers already in and future connection points, and scheduled meeting for April 29, 1:30 P.M. at City Hall between the City and Town.

A discussion was held on the April 14 meeting with Sanitary District #4 Commission at the 208 Office. Atrorney Goggin discussed the Memorandum To NMSC From Thomas Windau, Manager-Engineer and Daniel R. Goggin, Commission Counsel, dated

cont.

April 27, 1982
cont...

April 22, 1982, regarding proposed changes to the Ordinance-Contract. Moved by Commissioner Kubicka, seconded by Commissioner Haber to recommend and approve the above memo with copies to be sent to the Cities of Neenah and Menasha. All present voting aye; Nays, none. Motion carried.

Manager Windau presented a memo dated April 23, 1982 with brief descriptions of Section 504. Capital Charges with comments under the original Ordinance-Contract language and under the proposed changes. It was agreed that Elaine Lowery (Foley & Lardner) should review the proposed changes before any position is taken by the NMSC. The NMSC agreed that the memo should be forwarded to the municipalities.

Discussion was held on selection of Engineering Firms, state of problems and draft letter to engineering firms. The Commission approved the following engineering firms for further consideration.

1. Strand Associates, Inc.; Madison
2. Greeley & Hansen Engineers; Chicago
3. Stanley Consultants, Inc.; Muscatine, Iowa
with
Miller, Wagner & Coenen, Architects & Engineers; Neenah
4. PRC Consoer Townsend, Inc.; Chicago
5. Foth & VanDyke & Associates, Inc.; Green Bay
6. Howard Needles Tammen & Bergendoff; Milwaukee
7. Camp Dresser & McKee
8. Robert E. Lee & Associates, Inc.; Green Bay
with
Brown & Caldwell; Eugene, Oregon


These firms will be sent a Statement of Problems and will be asked to respond to same in no more than 30 pages.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to approve payment of \$875.00 to Schenck, Derscheid, Kuenzli, Sturtevant & Johnson, S.C. for professional services in preparation of the 1981 NMSC Audit. Voting aye; Commissioners Zelinski, LeCompte, Haber and Kubicka. Nays, none. Motion carried.

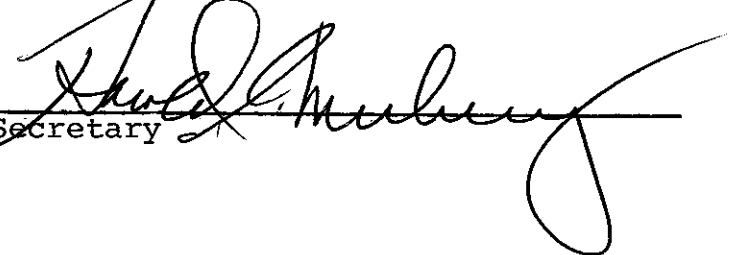
Moved by Commissioner Kubicka, seconded by Commissioner Haber to withhold payment of \$1,710.00 to Schenck, Derscheid, Kuenzli, Sturtevant & Johnson, S.C. for professional services during March, 1982 in completion of the 1981 NMSC Audit until final letter of billing details is received. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner LeCompte to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:16 P.M.

NEXT REGULAR MEETING SCHEDULED FOR TUESDAY, MAY 11, 1982 - 7:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingMay 11, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, LeCompte, Kubicka; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Mayor Thomas Ciske (Menasha); Alderman Richard Knaack (Neenah); Stanley Labunski and Tony Sterba (Consoer Townsend)

Absent: None

Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of April 27, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communication was discussed:

1. 5/6/82 letter to NMSC Engineer Selection Team from URS Engineers/McMahon Assoc., Inc.; re: Request of NMSC to reconsider URS/McMahon team. No further action was taken.

Manager Windau discussed his memo of 5/6/82 regarding the Industrial Pretreatment Program, with the Commission. He stated that, according to a letter from DNR (dated 4/26/82) it was suggested that we should proceed with the industrial pretreatment program immediately, which means that it will not be grant eligible. He stated that the NMSC may wish to decide to sign an agreement with Consoer Townsend and move ahead on the pretreatment program; or, continue to wait until the Ordinance-Contract is signed and try for grant sharing.

Stan Labunski (Consoer Townsend) stated that there are two Phases to the Industrial Pretreatment Program. Phase I is the industrial user survey which has been approved and accepted by the DNR. Phase II will develop programs for monitoring industries and requirements for self-monitoring, staffing needs, cost recovery, sewer use ordinances, and other programs. Mr. Labunski stated that the minority business enterprise clause in the Industrial Pretreatment Agreement with Consoer Townsend would be absorbed by Consoer Townsend and that the program could possibly be completed in less than nine months.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to execute the Industrial Pretreatment Program Agreement with Consoer Townsend at a cost of \$46,230, and proceed with the Pretreatment Program. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

The Ordinance-Contract meeting scheduled for May 12, 1982 between representatives of the NMSC, Cities of Neenah and Menasha, Town of Neenah, Town of Menasha Sanitary District #4 and Waverly Sanitary District was discussed.

Moved by Commissioner Haber, seconded by Commissioner Mulvey to defer payment of an audit bill to Schenck, Derscheid, Kuenzli, Sturtevant & Johnson, S.C. until such bill is clarified. All present voting aye; Nays, none. Motion carried.

Manager Windau gave a report on the April 29 meeting between the City of Neenah and Town of Neenah regarding connection points. Davy Engineering (Town of Neenah Eng. Firm) sent a description of acreage to the City of Neenah asking them to evaluate the acreage and determine the charge to the Town of Neenah for sewer service connection. The City of Neenah quoted them an approximate charge of \$500,000. The Town of Neenah requested the City of Neenah to inform them as to how the figure was determined. No future meeting was set.

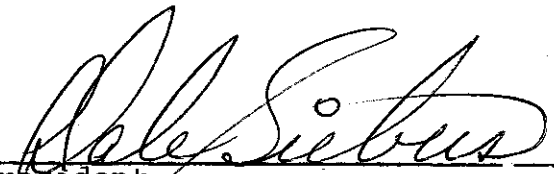
Rules for communication between Engineering Firms and Commission members were discussed. It was decided that the NMSC would act as a unit not as individuals in communicating with Engineering Firms.

Moved by Commissioner Haber, seconded by Commissioner Mulvey to approve Operating Fund Vouchers #5774 thru #5842 in the amount of \$90,491.86 and Payroll Vouchers #11963 thru #12023 in the amount of \$40,998.51 for the month of April, 1982. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

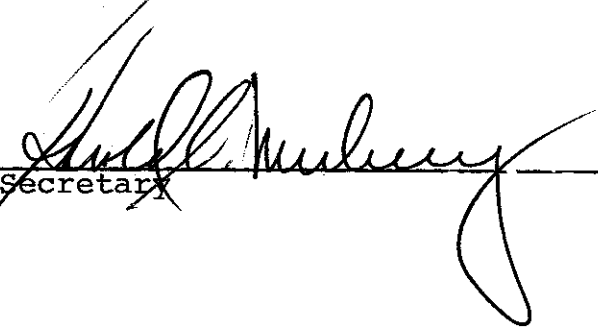
cont...

May 11, 1982 cont...

Moved by Commissioner Haber, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:05 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION
Regular Meeting
May 25, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Haber, LeCompte, Kubicka; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Alderman Knaack (Neenah)

Absent: Commissioner Mulvey. Attorney Goggin.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of May 11, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

A revised Amendment to the Agreement For Engineering Services-Pretreatment Program between PRC Consoer Townsend, Inc., and the Neenah-Menasha Sewerage Commission was presented to the Commission. Moved by Commissioner Haber, seconded by Commissioner Zelinski to authorize the President of the NMSC to execute the Amendment to the Agreement For Engineering Services-Pretreatment Program at a cost of \$46,230.00. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber and Kubicka. Nays, none. Motion carried.

Discussion was held on the Capital Cost Split for the Industrial Pretreatment Program. Moved by Commissioner Haber, seconded by Commissioner LeCompte that the Capital Cost Split for the Industrial Pretreatment Program be based on the number of industries in each of the service areas of Neenah and Menasha. All present voting aye; Nays, none. Motion carried.

The audit bill from Schenck, Derscheid, Kuenzli, Sturtevant & Johnson, S.C. was tabled until a final billing is received.

Discussion was held on the Ordinance-Contract. The attorneys from the Cities of Neenah and Menasha, Town of Menasha S.D.#4, Town of Neenah and the NMSC met on May 21, 1982 and discussed issues in the Ordinance-Contract. Another meeting is scheduled for June 3 at which time they hope to have finished making any changes. A meeting is scheduled for June 7, 1982 between representatives of the NMSC, Cities of Neenah and Menasha, Town of Neenah, Town of Menasha S.D.#4 and Waverly Sanitary District at the "208" office when the final draft of the proposed Ordinance-Contract will be presented.

Discussion was held on a proposed oil recycling center to be located on the grounds of the wastewater treatment plant. It was the consensus of the Commission not to establish an oil recycling center on the grounds of the wastewater treatment plant due to inconveniences which could occur.

Discussion was held on a May 12 letter from the FVWQPA regarding wasteload allocation for the Town of Menasha S.D.#4 East facility. It was suggested, by the FVWQPA, that a portion of the wasteload allocation would be taken from the NMSC and given to S.D.#4 East until the regional NMSC plant was ready to accept S.D.#4 East flows. Manager Windau was authorized to draft a response to the May 12 letter from the FVWQPA stating that the NMSC disagrees with any split in the wasteload allocation until the Ordinance-Contract is signed by all parties.

(cont.)

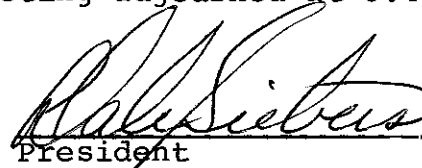
May 25, 1982

Discussion was held on two requests from Menasha Corporation regarding disposal of digested sludge and sanitary waste to the Neenah-Menasha wastewater treatment plant.

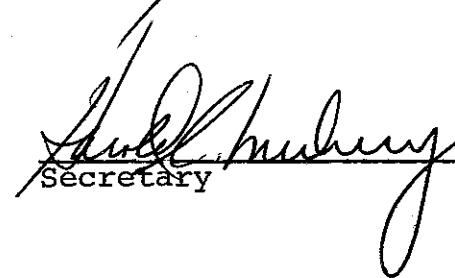
- A. The request for the disposal of digested sludge to the NMSC wastewater treatment plant would be for an indefinite period or until the Menasha Corporation facility, located in the Town of Neenah, is connected to the City sewer system. Manager Windau was authorized to respond to Menasha Corp.'s request of May 10, 1982 stating that:
1. The NMSC will accept the digester sludge from Menasha Corp. as long as it doesn't adversely affect the treatment at the plant.
 2. A rate will be determined.
 3. The rate will be adjusted after conditioning costs are determined.
- B. The request for the disposal of sanitary waste to the NMSC wastewater treatment plant would be for ten days during a shut-down for repainting and other maintenance. Manager Windau was authorized to respond to Menasha Corp.'s request of May 17, 1982 stating that they should dump their waste at the meter at Menasha Paperboard. Manager Windau is to be notified when the dumpings will take place so he can observe whenever possible.

A summer meeting schedule was discussed. Moved by Commissioner Zelinski, seconded by Commissioner Haber to schedule the Regular Meetings of the NMSC on the fourth Tuesday of each month during June, July and August, with Special Meetings to be called if the need arises. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner LeCompte to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:45 P.M.



 President



 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

June 29, 1982

Due to the lack of a quorum at the Regular Meeting scheduled for June 22, 1982, a Special Meeting was held on June 29, 1982.

Meeting called to order by Commission President Siebers at 9:00 A.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, LeCompte; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Bill Book (Supervisor, Town of Neenah)

Absent: Commissioner Kubicka.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of May 25, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 5/27/82 letter from DNR to Bill Elman (FVWQPA); re: Neenah-Menasha Compliance Schedule Amendment to the Fox Valley Water Quality Management Plan.
2. 6/4/82 letter to Thomas J. Ray (Menasha Corp) from Manager Windau; re: Response to Menasha Corp's two requests regarding disposal of digested sludge and sanitary waste to the Neenah-Menasha wastewater treatment plant.

June 29, 1982 cont...

- 3. 6/2/82 letter to NMSC from PRC Consoer Townsend; re: Executed copies of Amendment To Agreement For Engineering Services covering Phase II of the Industrial Pretreatment Program.
- 4. 6/9/82 letter to DNR from Manager Windau; re: Notification of executed Agreement For Engineering Services with PRC Consoer Townsend.
- 5. 6/8/82 letter to Manager Windau from DNR; re: Copy of letter to City of Neenah from DNR regarding the correction program that has been initiated for wet and dry weather by-passing within the City's sewerage system.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to authorize payment of \$1,823 to Schenck, Derscheid, Kuenzli, Sturtevant & Johnson, S.C. for work performed on the NMSC 1981 Audit. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber and Mulvey. Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to authorize the response to the FVWQPA from Commission President Siebers regarding the temporary transfer of a portion of the NMSC wasteload allocation to the Town of Menasha S.D.#4 East treatment plant. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to authorize Manager Windau to write a letter to the Cities of Neenah and Menasha informing them of the Capital Cost Split for Phase II of the Industrial Pretreatment Program. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to contract with Otis Elevator Company to rebuild the NMSC elevator at a cost of \$6,955.00 per their proposal of June 10, 1982. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber and Mulvey. Nays, none. Motion carried.

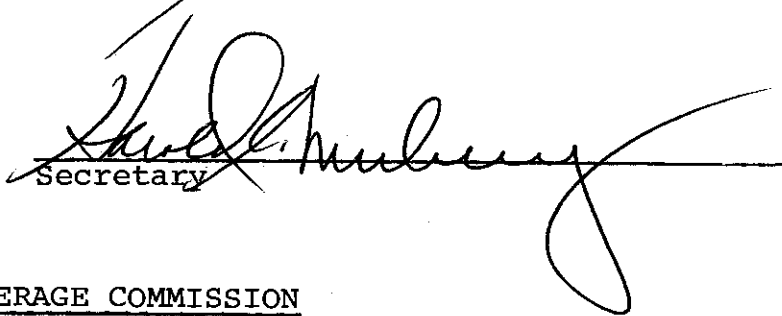
Moved by Commissioner Haber, seconded by Commissioner Zelinski to authorize payment of \$95.04 to Foley & Lardner for professional services rendered in connection with legal structure, relationship with all governments, proposed financing and grant requests. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber and Mulvey. Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to approve Operating Fund Vouchers #5843 thru #5895 in the amount of \$76,566.91 and Payroll and Closing Vouchers #12024 thru #12083 in the amount of \$38,730.80 for the month of May, 1982. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber and Mulvey. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:30 A.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

July 27, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, LeCompte, Haber and Kubicka; Manager Windau, Secretary Stevenson; Mayor Ciske (Menasha); Alderman Knaack (Neenah)

Absent: Superintendent Schuelke; Attorney Goggin

Moved by Commissioner Haber, seconded by Commissioner Zelinski to accept the minutes of the Special Meeting of June 29, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

(cont.)

July 27, 1982 cont...

The following communication was discussed:

1. Order of Dismissal Before The State Of Wisconsin Division of Natural Resource Hearings In The Matter of the Resolution of the Town of Neenah, Winnebago County, Wisconsin to create the Greater Neenah-Menasha Metropolitan Sewerage District.

Discussion was held on the Ordinance-Contract. Final changes have been made to the satisfaction of all the participating attorneys and final copies of the changes have been sent to representatives of the Neenah-Menasha Sewerage Commission, Cities of Neenah and Menasha, Town of Menasha Sanitary District #4, Town of Neenah Sanitary Districts #1, 1-1, 2, and Waverly Sanitary District for approval. A meeting may be scheduled at the "208" office to discuss the final changes.

Discussion was held on the Capital Cost Split for the Industrial Pretreatment Program. Subject was tabled until next month pending completion of a survey form by Menasha Electric and Water Utilities.

Discussion was held and action taken on the Engineering Firm Selection and Interview Location. Interview meetings have been set for the mornings and afternoons of August 2 & 3, 1982, at the Neenah Council Chambers, between the Engineering Firm Selection Team and the four firms selected for the interviews. Following the interviews, on August 3, a meeting will be held by the Selection Team to discuss the interviews. A date will then be set for the final decision on the Engineering Firm by the Commission.

Moved by Commissioner Kubicka, seconded by Commissioner Mulvey that the engineering firms of Stanley, Camp Dresser & McKee, Strand, and McMahon/URS, as chosen by the Engineering Firm Selection Team on July 17, 1982 to be interviewed, be confirmed by the Neenah-Menasha Sewerage Commission. All present voting aye; Nays, none. Motion carried.


Manager Windau was authorized to invite a representative of the Fox Valley Dischargers' Association and FVWQPA to the Regular Meeting of the Neenah-Menasha Sewerage Commission on September 14, 1982 to discuss the pros and cons of joining the Fox Valley Dischargers' Association.

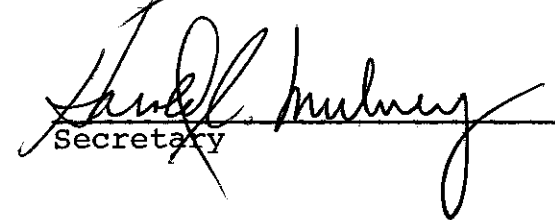
Manager Windau was authorized to proceed with the repair of the damaged Neenah-Menasha Sewerage Commission fence upon receipt of quotes, with the matter turned over to Commission Attorney Goggin for collection.

Discussion was held on the Mid-Year 1982 Budget Apportionment. Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to revise the allocations for the Neenah-Menasha Sewerage Commission O&M costs for 1982 to Neenah-36% and Menasha-64%. All present voting aye; Nays, none. Motion carried. Manager Windau stated that this change was due to Gilbert Paper Company and Menasha Paperboard coming in with higher BOD and the City of Neenah having lower water usage than anticipated.

Moved by Commissioner Mulvey, seconded by Commissioner Haber to approve Operating Fund Vouchers #5896 thru #5943 in the amount of \$79,933.74 and Payroll and Closing Vouchers #12084 thru #12146 in the amount of \$40,815.45 for the month of June, 1982. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Kubicka and Mulvey. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:20 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Executive Session

August 24, 1982

The Executive Session was scheduled on August 19, 1982 by the Neenah-Menasha Sewerage Commission for the purpose of discussing engineering firms who are under consideration for selection to prepare treatment plant rehabilitation plans and specifications. The meeting was conducted as a closed session pursuant to Wis. Stats., Sec. 19.85 (1)(e).


The meeting was called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Kubicka; Manager Windau; Superintendent Schuelke.

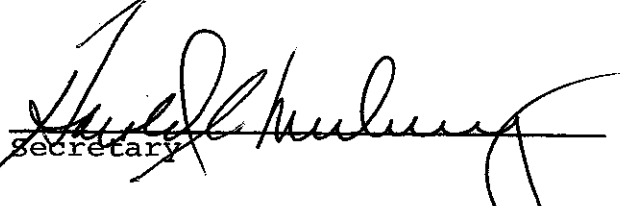
Absent: Commissioners LeCompte; Haber

The Neenah-Menasha Sewerage Commission discussed the positive and negative aspects of each of the four engineering firms being considered for selection to do the Step 2 designs and specifications.

Meeting adjourned at 8:40 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

August 24, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Kubicka; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Mayor Ciske (Menasha); Alderman Knaack (Neenah); Bill Book (Supervisor, Town of Neenah); Ken Schroeder (Container Waste Hauling)

Absent: Commissioners Haber and LeCompte

Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to recess and reconvene in closed session pursuant to Wis. Stats. Sec. 19.85(1)(e) to discuss the engineering firms which are under consideration for selection to prepare treatment plant rehabilitation plans and specifications. All present voting aye; Nays, none. Motion carried.

Meeting called back to order at 8:40 P.M.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of July 27, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 7/27/82 letter from John Wilke (Eng. City of Neenah) to Manager Windau; re: Semi-annual progress report sent to DNR regarding improvements to I/I problem.
2. 7/26/82 letter to Manager Windau from DNR; re: Lower Fox River Discharger's Association. Subject will be discussed at next meeting September 14, 1982.
3. 8/5/82 letter from DNR to Bill Elman (FVWQPA); re: Interim Baseline Loads for the Neenah/Menasha Regional Wastewater Facility and the Town of Menasha Sanitary District #4 Wastewater Treatment Facility.

(cont.)

August 24, 1982 cont...

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to table the discussion of Engineering Firms until a later date.

Manager Windau reported on Ordinance-Contract issues stating that the Ordinance-Contract has been finalized and will be distributed to the necessary parties for execution.

Manager Windau reported on the Capital Cost Split for the Industrial Pretreatment Program. The Menasha Electric Utility survey has been completed and sent to Stan Labunski (PRC Consoer Townsend). They will probably be listed in the "non-applicable" category. The final tabulation of industries shows Neenah with 18, Menasha with 17 and the Town of Neenah with 1.

Manager Windau discussed the 8/6/82 letter from DNR regarding the Notice of Violation of WPDES Permit No. WI 0026085 due to the NMSC not having the Pretreatment Program completed. Manager Windau replied to the 8/6/82 letter enclosing a copy of the contract between the NMSC and PRC Consoer Townsend and explaining the jobs to be completed.

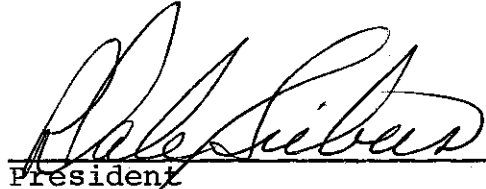
The rough draft 1983 NMSC Budget was presented to the Commission. Moved by Commissioner Mulvey, seconded by Commissioner Kubicka to schedule a public Budget Hearing for 7:00 P.M. on September 28, 1982 at the NMSC offices with a preliminary discussion at the regular meeting on September 14, 1982. All present voting aye; Nays, none. Motion carried.

Bids for 1983 sludge hauling were discussed. Ken Schroeder (Container Waste Hauling) presented his bid and answered questions from the Commission. Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to table the sludge hauling bids until the next regular NMSC meeting on September 14, 1982. All present voting aye; Nays, none. Motion carried.

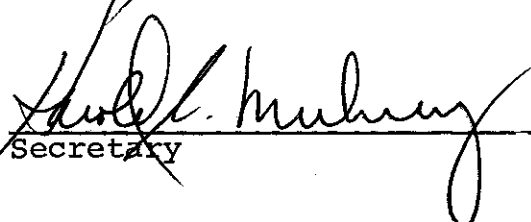
Manager Windau presented a Life Insurance-Spouse & Dependent Plan, as proposed by the State of Wisconsin Department of Employee Trust Funds. Moved by Commissioner Mulvey, seconded by Commissioner Kubicka to table the subject of the Life Insurance-Spouse & Dependent Plan until the next regular meeting on September 14, 1982, with the Manager authorized to contact the union regarding such plan. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to approve Operating Vouchers #5944 thru #5993 in the amount of \$77,093.74 and Payroll and Closing Vouchers #12147 thru #12242 in the amount of \$62,758.47 for the month of July, 1982. Voting aye; Commissioners Siebers, Zelinski, Mulvey and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:15 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

September 14, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Alderman Knaack (Neenah); Hal Martin (Vice-President LFRDA); Bill Book (Town of Neenah); Dr. Thomas Burrows (Waverly Sanitary District); George Potratz (Gizmo Farms); Mr. & Mrs. Ken Schroeder (Container Waste Hauling)

Absent: Commissioners LeCompte and Kubicka

Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of August 24, 1982 and Executive Session of August 24, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. Letter from U.S. EPA to Manager Windau; re: Account for Step 1 closed.
2. Post Crescent news article of 8/30/82 "Judge upholds right to work until age 7-".

Discussion was held on State of Wisconsin DNR Public Notice of Intent to Modify the NMSC Pollutant Discharge Elimination System (WPDES) Permit. Hal Martin, Vice-President of the Lower Fox River Dischargers Association presented information on the LFRDA stating that there are 13 point source dischargers along the Fox River, 11 of which have joined the LFRDA. A fee of \$1,000 is charged to each member to cover the costs of creating LFRDA and for the installation of monitoring equipment. Mr. Martin guessed that annual operation and maintenance charges to each member may be about \$500 to \$1,000 per year.

Manager Windau stated that the NMSC should decide soon whether or not they want to join the LFRDA to have available the variable wasteload allocations. The selected engineering firm should know at the outset whether the plant will have the most stringent WLA or a variable WLA. The issue may also be important for contract negotiations with the two major industries. Subject is to be put on agenda for NMSC meeting of October 12, 1982.

The annual meeting of the LFRDA will be held at the Thilmany Paper Co. on September 15, 1982 at 1:30 P.M. Manager Windau was authorized to attend.

Manager Windau was authorized to respond to the letter from the DNR WPDES Permit Section regarding the Intent to Modify WPDES Permit No. WI-0026085-3 NMSC Wastewater Treatment Facility stating that the Commission is committed to provide the best treatment possible.

Attorney Goggin discussed the status of the Ordinance-Contract. He stated that passage of the Ordinance-Contract is proceeding on schedule.

Moved by Commissioner Haber, seconded by Commissioner Mulvey to adopt the Resolution of Revocation (of previous sewer service agreements) by the NMSC. All present voting aye; Nays, none. Motion carried.

The subject of sludge hauling was briefly discussed. Moved by Commissioner Haber, seconded by Commissioner Mulvey to table the sludge hauling proposals until the next Regular Meeting on September 28, 1982. All present voting aye; Nays, none. Motion carried.

The subject of the "Spouse & Dependent Life Insurance Plan" was discussed. Moved by Commissioner Zelinski, seconded by Commissioner Haber that the NMSC execute the Resolution provided by the State of Wisconsin Department of Employee Trust Funds providing life insurance for the spouse and dependents of eligible employees of the NMSC at no cost to the Commission. All present voting aye; Nays, none. Motion carried.

(cont.)

September 4, 1982
continued

The Capital Cost Split for the Industrial Pretreatment Program was discussed. Moved by Commissioner Haber, seconded by Commissioner Zelinski to approve the capital cost split for the Industrial Pretreatment Program of 47.2% for Menasha, 50% for Neenah and 2.8% for the Town of Neenah. All present voting aye; Nays, none. Motion carried. Manager Windau was authorized to send a letter of explanation to the interested parties.

A Public Hearing on the 1983 Budget for the NMSC is scheduled for September 28, 1982 at 7:00 P.M. at the NMSC offices. Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to distribute copies of the 1983 Budget to the locations mentioned in the printed Public Notice of September 10, 1982. All present voting aye; Nays, none. Motion carried.

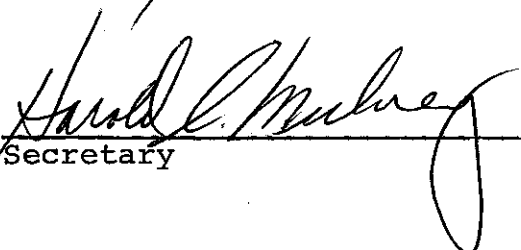
Repairs are needed on the roofs of the Blower Building and Flotation Building. Moved by Commissioner Mulvey, seconded by Commissioner Haber to authorize the General Manager and Superintendent to obtain bids for the repair of both roofs with payment to be included in the budget of 1982. Voting aye; Commissioners Siebers, Zelinski, Haber and Mulvey. Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to approve Operating Fund Vouchers #5994 thru #6042 in the amount of \$76,496.00 and Payroll and Closing Vouchers #12243 thru #12306 in the amount of \$42,825.28 for the month of August, 1982. Voting aye; Commissioners Siebers, Zelinski, Haber and Mulvey. Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:15 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION
Public Hearing & Regular Meeting
September 28, 1982

A Public Hearing was held, at 7:00 P.M., on the proposed 1983 budget of the Neenah-Menasha Sewerage Commission.

The Regular Meeting of the Neenah-Menasha Sewerage Commission was called to order by Commission President Siebers at 7:10 P.M.

Present: Commissioners Siebers, Zelinski, Haber, Mulvey & Kubicka; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Alderman Knaack (Neenah); Bill Book (Town of Neenah); Frank Bemke (Waverly Sanitary District); Mr. & Mrs. Ken Schroeder (Container Waste Hauling); George Potratz (Gizmo Farms).

Absent: Commissioner LeCompte

Moved by Commissioner Mulvey, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of September 14, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 9/15/82 letter to DNR from Manager Windau; re: proper adjustments to discharge permit.
2. 9/21/82 letter to Manager Windau from DNR; re: compliance dates to meet Commission's request are being considered. Permit will be re-issued in early October. The Commission can either accept the re-issued permit or reject it by requesting an adjudicatory hearing.

cont...

Public Hearing & Regular Meeting
September 28, 1982
cont...


Moved by Commissioner Haber, seconded by Commissioner Kubicka to advertise for sealed bids for sludge hauling for 1983 with bids to be opened at the next regular meeting of the Neenah-Menasha Sewerage Commission on October 12, 1982. All present voting aye; Nays, none. Motion carried.

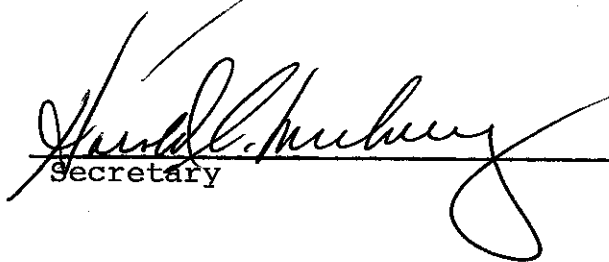
Attorney Goggin reported that the Ordinance-Contract has been signed by all parties and will be published in the Twin City News Record on September 30, 1982 and The Hilbert Favorite on October 7, 1982. The new Commission will take effect on October 8, 1982.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to table the selection of the Engineering Firm for a period of no more than three weeks with the subject to be a high priority of the new Commission. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to approve the 1983 budget of the Neenah-Menasha Sewerage Commission, as prepared by Roger Voigt, Accountant and Thomas Windau, General Manager. Voting aye; Commissioners Siebers, Zelinski, Haber, Mulvey and Kubicka; Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 7:30 P.M.



President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION
Special Meeting
October 5, 1982

Meeting called to order by Commission President Siebers at 4:00 P.M.

Present: Commissioners Siebers, Zelinski, Haber and Mulvey; Attorney Goggin; Secretary Stevenson; Bob Gross (S.D.#4)

Absent: Commissioners LeCompte and Kubicka; Manager Windau

Moved by Commissioner Mulvey, seconded by Commissioner Haber that the Commissioners of the new NMSC, under the Ordinance-Contract, be remunerated, effective October 8, 1982. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Zelinski that remuneration to the NMSC Commissioners be made on regular meeting attendance, effective October 8, 1982. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Haber that remuneration of \$35 per meeting be made to each NMSC Commissioner, under the Ordinance-Contract, effective October 8, 1982 with a review to be made in three years. Voting aye; Commissioners Siebers, Haber and Mulvey. Nays, Commissioner Zelinski. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Mulvey that the remuneration to each NMSC Commissioner, under the Ordinance-Contract, for Special Officially-Called Meetings be at the same rate (\$35) as the Regular Meetings, effective October 8, 1982. Voting aye; Commissioners Siebers, Haber and Mulvey; Nays, Commissioner Zelinski. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to amend the Special Meeting motion to add "remuneration to be reviewed in three years from the annual date of October 8, 1982." All present voting aye; Nays, none. Motion carried.

cont...

Special Meeting
October 5, 1982
cont...

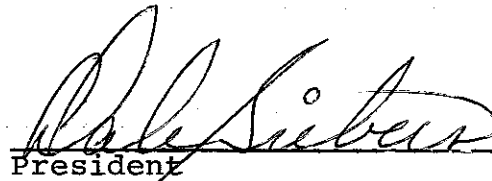
Moved by Commissioner Mulvey, seconded by Commissioner Haber to approve remuneration to the NMSC Commissioners, under the Ordinance-Contract, for trips of \$35/half day and \$50/day effective October 8, 1982. Voting aye; Commissioners Siebers, Zelinski, Haber and Mulvey; Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Haber to amend the motion on remuneration for trips to include that meals and hotels will be furnished when required trips are made. Voting aye; Commissioners Siebers, Zelinski, Haber and Mulvey; Nays, none. Motion carried.

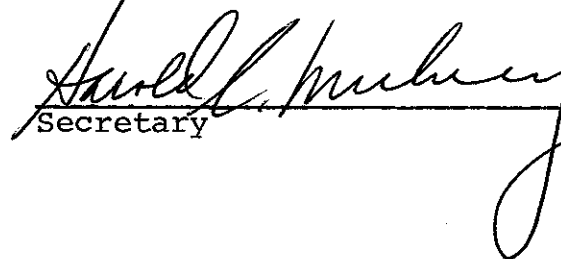
Moved by Commissioner Haber, seconded by Commissioner Mulvey that the mileage rate be set at 22¢/mile effective October 8, 1982, excluding travel to and from meetings. Voting aye; Commissioners Siebers, Zelinski, Haber and Mulvey. Nays, none. Motion carried.

Meeting times for the Neenah-Menasha Sewerage Commission will be discussed at the Regular Meeting on October 12, 1982.

Moved by Commissioner Mulvey, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 4:45 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

October 12, 1982

Meeting called to order by Dale Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, LeCompte, Gross, Bemke; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Mr. & Mrs. Ken Schroeder (Container Waste Hauling); George Potratz (Gizmo Farms, Inc.); Judy Denor and Tom Probst (McMahon Associates)

Absent: None

Attorney Goggin administered the oath of office to the Commissioners.

Election of officers was held. Moved by Commissioner Haber, seconded by Commissioner Zelinski to retain the present slate of officers of the Neenah-Menasha Sewerage Commission until the next regular elections scheduled in 1983. All present voting aye; Nays, none. Motion carried.

President	Dale Siebers
Vice-President	Bill Zelinski
Secretary	Harold Mulvey

Moved by Commissioner Bemke, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of September 28, 1982 and Special Meeting of October 5, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

(cont...)

Regular Meeting
October 12, 1982

The following communications were discussed:

1. 10/5/82 letter from Town of Neenah to Manager Windau; re: Confirmation of Sanitary District appointment of Harold Mulvey as their representative on the Sewerage Commission.
2. 10/6/82 letter from City of Menasha to Manager Windau; re: Confirmation of Menasha Common Council appointments of Adam Haber (term ending 1/84) and Dale Siebers (term ending 1/85) to the Neenah-Menasha Sewerage Commission.
3. Copy of Public Notice from Appleton Post Crescent; re: Sludge Hauling Bids

Discussion was held on the selection of an Engineering Firm. Moved by Commissioner Haber, seconded by Commissioner Zelinski to award the Engineering Design contract to McMahon/URS. More discussion was held comparing McMahon with Strand Associates. A vote was taken by a show of hands with Commissioners Haber, Bemke and Gross voting aye; and Commissioners Zelinski, LeCompte and Mulvey voting nay. Commission President Siebers broke the tie with an aye vote. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to cast a unanimous ballot for McMahon/URS. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Haber to select Strand Associates as the second choice. By a show of hands the vote was unanimous.

Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to select Stanley Consultants, Inc. as the third choice. All present voting aye; Nays, none. Motion carried.

Sludge Hauling Bids for 1983 were opened. The following shows the bidg submitted by three companies.

L.D. Inc.
Plymouth, Wisconsin
(1/83 - 12/83)

Solids	\$4.74/yd.
Liquids	.0237/gal.
End Loader	\$27/hr.

(1/83 - 12/85)

Solids	\$4.44/yd.
Liquids	.0222/gal.
End Loader	\$27/hr.

Container Waste Hauling
Neenah, Wisconsin
(1/83 - 12/83)

Solids	\$4.23/yd.
Liquids	.02/gal.
End Loader	\$30/hr.

Gizmo Farms, Inc.
Oshkosh, Wisconsin
(1/83 - 12/83)

Solids	\$4.90/yd.
Liquids	.025/gal.
End Loader	\$31.05/hr.

Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to award the sludge hauling contract for 1983 to Container Waste Hauling. Voting aye; Commissioners Zelinski, Gross, LeCompte, Bemke, Haber, Mulvey and Siebers. Nays, none. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Haber to table the subject of the Lower Fox River Dischargers Association until the next Regular Meeting on October 26, 1982. All present voting aye; Nays, none. Motion carried.

Manager Windau discussed his draft letter to Ms. Margie Devereaux (DNR) concerning the Ordinance-Contract, Step 2 Application, draft engineering firm contract, priority score computation, etc. Manager Windau was authorized to meet with Ms. Devereaux, in Madison, to discuss priority changes.

Manager Windau and Accountant Voigt were authorized to contact different auditors regarding work on the 1982 Neenah-Menasha Sewerage Commission Audit and report back to the Commission at the November 9, 1982 Regular Meeting.

Accountant Voigt was authorized to attend the Computer Solutions Expo '82 in Milwaukee, for one day.

cont...

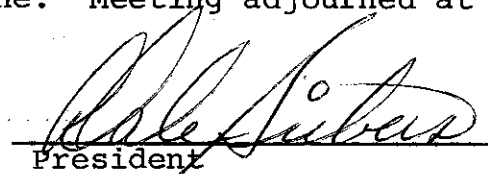
Regular Meeting
October 12, 1982

Manager Windau was authorized to participate in WHBY's "Cross-Talk" program discussing the Ordinance-Contract.

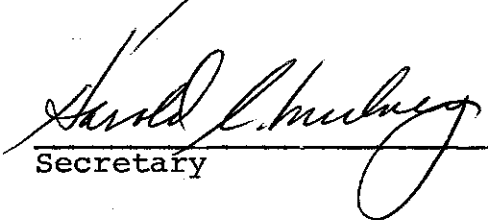
Moved by Commissioner Zelinski, seconded by Commissioner Haber to schedule an Executive Session, at 7:00 P.M., before the Regular Meeting on November 9, 1982, for the purpose of discussing a 1983 contract with the salaried employees of the Neenah-Menasha Sewerage Commission. Voting aye; Commissioners Zelinski, Gross, LeCompte, Bemke, Haber, Mulvey and Siebers. Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Haber to approve Operating Fund Vouchers #6043 thru #6083 in the amount of \$78,197.20 and Payroll and Closing Vouchers #12307 thru #12367 in the amount of \$41,479.58 for the month of September, 1982. Voting aye; Commissioners Zelinski, Gross, LeCompte, Bemke, Haber, Mulvey and Siebers. Nays, none. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:20 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

October 26, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, LeCompte, Gross, Bemke; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Alderman Knaack (Neenah); Tom Probst and Dave Wagner (McMahon Associates); Bill Book (Town of Neenah)

Absent: None

Moved by Commissioner Haber, seconded by Commissioner Gross to accept the minutes of the Regular Meeting of October 26, 1982 as corrected to read:

(Page 1, last paragraph)...Discussion was held on the selection of an Engineering Firm. Moved by Commissioner Haber, seconded by Commissioner Gross to award the Engineering Design contract to McMahon/URS...

(Page 2, last paragraph)...Moved by Commissioner Bemke, seconded by Commissioner Haber to table the subject of the Fox River Dischargers Association indefinitely...

Moved by Commissioner Haber, seconded by Commissioner Zelinski to table the issue of the Lower Fox River Dischargers Association until the President has it placed on the agenda for discussion. Voting aye; Commissioners Siebers, Zelinski, Gross, Bemke, LeCompte, Haber. Voting aye; Commissioner Mulvey. Motion carried.

The first item of old business was the Lower Fox River Dischargers Association. President Siebers asked Manager Windau if he had any comments. Manager Windau stated that if or when the NMSC decided to take action on the Lower Fox River Dischargers Association that they may wish to review the memo on the subject from Manager Windau to the NMSC.

cont...

Regular Meeting
October 26, 1982
cont...

Discussion was held on progress of the Industrial Pretreatment Program. A letter from the DNR was received by Manager Windau stating that the six-month deadline for completion of Phase is approaching and they received no work on the progress of the study. Manager Windau stated that he will send a letter to DNR promising them the Technical Evaluation Report within two weeks. President Siebers recommended the Commission table action on the invoice from PRC Consoer Townsend, in the amount of \$15,151.18, until the Evaluation of Technical Information report is received, with Manager Windau authorized to notify PRC Consoer Townsend of such action.

Manager Windau reported on the October 22, 1982 meeting with DNR, in Madison. The Ordinance-Contract was submitted to DNR and a discussion was held on preparing a new Step 2 application for the remodeling of the present facility. A contract must be drafted between the NMSC and McMahon Associates. This contract must be approved by DNR and it could be the early part of 1983 before they get to it because they are busy with Cities submitting Step 3 applications. There is a possibility of the Commission signing a limited contract with McMahon so preliminary work could be done immediately, prior to DNR approval. This work would involve no grants but 100% local money. The Priority Score subject was discussed. Manager Windau submitted calculations as to how the Priority Score was reached but the DNR had no comment on the calculations. They will be reviewing this and send a formal reply in the near future.

Commissioner Mulvey commented on the "Notice of Intent to Apply" (for grant money) which was sent to the DNR, stating that it should be noted, under #11, that there are some exceptions to the yes answer, namely that parts of the Town of Neenah Sanitary Districts and Town of Harrison Waverly Sanitary Districts do not have sanitary sewers. Manager Windau was authorized to contact DNR with this information.

Tom Probst (McMahon Assoc.) presented the proposed Engineering Design Contract between McMahon Associates and the NMSC. After discussion, a Special Meeting was scheduled for November 2, 1982 - 7:00 P.M. to review the contract and make any necessary corrections or suggestions to McMahon to prepare for a final copy to be considered at the November 9, 1982 NMSC meeting.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to approve payment of \$5,564.82 to Foley & Lardner for professional services (60.7 hours) rendered in connection with legal structure, relationship with area governments, proposed financing and grant requests. Voting aye; Commissioners Siebers, Zelinski, Gross, Bemke, LeCompte, Haber and Mulvey. Nays, none. Motion carried.

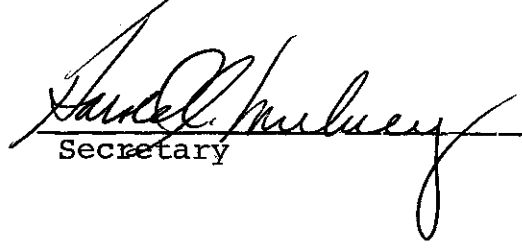
Moved by Commissioner Haber, seconded by Commissioner Mulvey to authorize McMahon Associates to contact DNR with a description of their Accounting Procedures. All present voting aye; Nays, none. Motion carried.

The 1983 Sludge Hauling Contract, between the NMSC and Container Waste Hauling, was presented as executed by Kenneth Schroeder (Container Waste Hauling). Moved by Commissioner Zelinski, seconded by Commissioner LeCompte that the NMSC execute the 1983 Sludge Hauling Contract between the NMSC and Container Waste Hauling. Voting aye; Commissioners Siebers, Zelinski, Gross, Bemke, LeCompte, Haber and Mulvey. Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Bemke to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:11 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONSpecial MeetingNovember 2, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Gross, Bemke, Haber, Mulvey;
Attorney Goggin; Manager Windau; Tom Probst and Dave Wagner
(McMahon Associated); Bill Book (Town of Neenah).


Absent: Commissioner LeCompte, Superintendent Schuelke, Secretary Stevenson.

The purpose of the special meeting was to discuss the proposed contract for engineering services between the Neenah-Menasha Sewerage Commission and McMahon Associates. Attorney Goggin discussed all the changes that had been made as a result of comments made at the previous Neenah-Menasha Sewerage Commission meeting. Wording for the changes had been developed by Goggin, Probst and Windau. In addition to the changes that had been made, Commissioner Haber stated a need to modify language in Section 3.9 to make it clear that the Commission retained full authority of the project. Section 3.9 was modified to the satisfaction of the Commission.

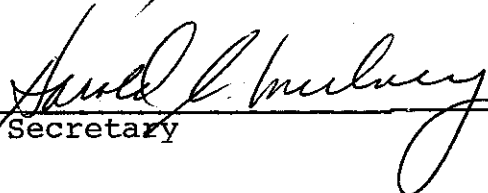
Tom Probst then discussed the addition of the "Cost or Price Summary Format for Subagreements Under Wisconsin Fund Grants."

Moved by Commissioner Haber, seconded by Commissioner Mulvey to accept and approve the proposed contract for design services between the Neenah-Menasha Sewerage Commission and McMahon Associates, Inc. subject to Department of Natural Resources approval of the contract, with signing of the contract by the Commission to await such Department of Natural Resources approval. Voting aye; Commissioners Zelinski, Gross, Bemke, Haber, Mulvey and Siebers. Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:05 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONExecutive SessionNovember 9, 1982

The Executive Session was scheduled on October 12, 1982 by the Neenah-Menasha Sewerage Commission for the purpose of discussing compensation for salaried Commission employees for the ensuing year. The meeting was conducted as a closed session pursuant to Wis. Stats., Section 17.95 (1)(c).

The meeting was called to order by Commission President Siebers at 7:05 P.M.

Present: Commissioners Siebers, Zelinski, Gross, Bemke, Haber, Mulvey;
Manager Windau

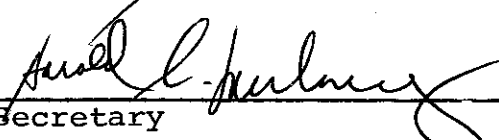
Absent: Commissioner LeCompte

The Neenah-Menasha Sewerage Commission discussed compensation for the ten salaried Commission employees for 1983.

Meeting adjourned at 8:25 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

November 9, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Gross, Haber, Bemke;
Manager Windau; Secretary Stevenson

Absent: Commissioner LeCompte

Meeting was recessed at 7:05 P.M. and reconvened in Executive Session to discuss 1983 compensation of the salaried employees of the Neenah-Menasha Sewerage Commission pursuant to Wis. Stats., Sec. 19.85 (1)(c). Meeting recessed at 8:25 P.M.

Regular Open Meeting called to order by Commission President Siebers at 8:30 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Gross, Haber, Bemke;
Manager Windau; Superintendent Schuelke; Secretary Stevenson;
Alderman Knaack (Neenah); Tom Probst (McMahon Assoc.); Bill Book
(Town of Neenah)

Absent: Commissioner LeCompte; Attorney Goggin excused.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of October 26, 1982 as corrected to read:

...Discussion was held regarding an architect for the Engineering Contract. Commissioner Mulvey stated that McMahon should consider hiring a local architect...

All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Bemke, seconded by Commissioner Mulvey to accept the minutes of the Special Meeting of November 2, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

Manager Windau discussed the progress of Step 2. The Notice of Intent To Apply form, sent by the NMSC was received by the DNR. Prior approval for parallel construction cost estimates is granted and will allow the consideration of state grant participation in these costs. Manager Windau submitted a letter to Mr. Paul Guthrie (DNR) discussing the Commission's Step 2 activities, and the pending re-evaluation of the Commission's priority score and placement on the state priority list.

Manager Windau reported that the Step 2 application and cover letter were sent to Margie Devereaux of the DNR.

Manager Windau reviewed the status of the Industrial Pretreatment Program. The draft Evaluation of Technical Information report, prepared by PRC Consoer Townsend, was submitted to the Commission for review, with a copy forwarded to the DNR.

Moved by Commissioner Zelinski, seconded by Commissioner Gross to authorize payment of \$15,151.18 to PRC Consoer Townsend for work on the pretreatment program, with a retainer of 10%. Voting aye; Commissioners Siebers, Zelinski, Gross, Bemke, Haber and Mulvey. Nays, none. Motion carried.

Manager Windau reported on the accounting firm search. Interviews are being held.

Commissioner Haber stated that the Neenah-Menasha Sewerage Commission should begin a study of solid waste incineration in conjunction with the Step 2 treatment plant design. Manager Windau was authorized to check on the status of the County and State Solid Waste Boards.

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to table action on 1983 salaries and benefits for salaried employees until the next Regular Meeting on November 23, 1982. All present voting aye; Nays, none. Motion carried.

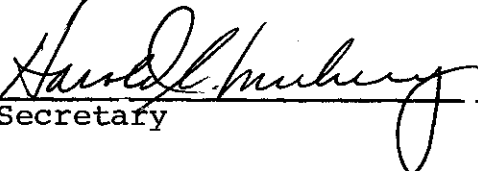
Moved by Commissioner Mulvey, seconded by Commissioner Bemke to approve Operating Fund Vouchers #6084 thru #6139 in the amount of \$57,685.31 and Payroll and Closing Vouchers #12368 thru #12427 in the amount of \$40,935.01 for the month of October, 1982. Voting aye; Commissioners Siebers, Zelinski, Gross, Bemke, Haber and Mulvey. Nays, none. Motion carried.

cont...

Moved by Commissioner Haber, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:10 P.M.



 President



 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

November 30, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Gross, LeCompte, Bemke, Haber, Mulvey; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Tom Probst (McMahon Assoc.); John Gerdener (Schenck, Derscheid, Kuenzli, Sturtevant & Johnson, S.C.).

Absent: None

Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to accept the minutes of the Executive Session held on November 9, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of November 9, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

Discussion was held on the selection of an accounting firm for the NMSC audits. Two proposals were presented - one from Schenck, Derscheid, Kuenzli, Sturtevant & Johnson, S.C. and the other from Clifton Gunderson and Company. Both are capable, reputable firms and are aware of the needs of the Commission. Mr. Gerdener (Schenck, Derscheid, Kuenzli, Sturtevant & Johnson) stated that any additional fees, by his company, for work other than the audit, can be negotiated ahead of time. Moved by Commissioner Zelinski, seconded by Commissioner LeCompte to accept the proposal from Schenck, Derscheid, Kuenzli, Sturtevant & Johnson, for a three year period, with them to draw up a contract to be reviewed by the Commission Attorney. Voting aye; Commissioners Siebers, Zelinski, Gross, LeCompte, Bemke, Haber and Mulvey. Nays, none. Motion carried.

1983 compensation for the salaried employees was discussed. Moved by Commissioner Haber, seconded by Commissioner Gross to table the subject of 1983 compensation for the salaried employees and discuss it at an Executive Session to be held following the next regular Commission meeting. All present voting aye; Nays, none. Motion carried.

Discussion was held on the draft contract for engineering services between the NMSC and McMahon Assoc. Manager Windau received a letter from John Hario (DNR) stating that the engineering subagreement appears acceptable, may be executed and the work proceed without jeopardizing grants for costs incurred after issuance of the Step 2 Advance Commitment. Moved by Commissioner Gross, seconded by Commissioner Haber authorizing the Commission to accept and execute the contract with McMahon Assoc. for engineering services, and contract directly with another party for Value Engineering. Voting aye; Commissioners Siebers, Zelinski, Gross, LeCompte, Bemke, Haber and Mulvey; Nays, none. Motion carried. Tom Probst (McMahon Assoc.) stated that a ceiling of \$20,000 will be put on work prior to the Advance Commitment and he was authorized to prep-re a list of tasks to be done and present them to the Commission for approval.

Discussion was held on solid waste incineration and November 26, 1982 memo to NMSC from Manager Windau. Attorney Goggin stated that he contacted Elaine Lowery, Bond Counsel from Foley & Lardner, as to whether or not the NMSC had the legal authority to incinerate. She responded with two questions: 1. Do Sanitary

cont...

November 30, 1982
cont...

Districts have the authority to incinerate themselves? If no, are the Cities empowered to incinerate if the Sanitary Districts are not? 2. Can the Commission, under 66.30, delegate authority not held by all but some of the joint creators? Moved by Commissioner Gross, seconded by Commissioner Haber to drop the subject of incineration at the present time. All present voting aye; Nays, none. Motion carried.

Discussion was held on the industrial pretreatment program. PRC Conoer Townsend submitted an Evaluation of Legal Authority for maintaining a pretreatment program to be completed by Commission Attorney Goggin. Attorney Goggin has scheduled a meeting for December 15, 1982 with the Attorneys from the City of Neenah, City of Menasha, Town of Neenah, Sanitary District #4 and Manager Windau to discuss changes that must be made to the sewer ordinance annexed to the Ordinance-Contract as Exhibit D.

Moved by Commissioner Haber, seconded by Commissioner Mulvey to approve payment of Invoice #38272 to PRC Consoer Townsend, in the amount of \$7,618.70 for Engineering Services performed on Phase II of an Industrial Pretreatment Program in accordance with our Agreement for Engineering Services dated June 2, 1982, with a 10% retention. Voting aye; Commissioners Siebers, Zelinski, Gross, LeCompte, Bemke, Haber and Mulvey. Nays, none. Motion carried.


Discussion was held on the modification of WPDES Permit No. WI-0026085-3. Manager Windau received a letter from the DNR stating that they have accepted the request of the NMSC to modify the completion dates for submitting progress reports. Moved by Commissioner Zelinski, seconded by Commissioner Gross to accept the modification of WPDES Permit No. WI-0026085-3. All present voting aye; Nays, none. Motion carried.

Discussion was held on insurance for 1983. Proposals were received from Marsh & McLennan, Inc., Appleton and The Mayer Agency of Menasha. Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to award the NMSC insurance policies, for 1983, to Marsh & McLennan, Inc. Voting aye; Commissioners Siebers, Zelinski, Gross, LeCompte, Bemke, Haber and Mulvey. Nays, none. Motion carried. ✓

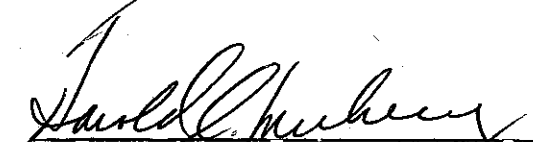
The next regular meeting of the NMSC is scheduled for December 7, 1982 at 7:00 P.M. with a meeting scheduled for December 21, 1982, if needed.

Moved by Commissioner Gross, seconded by Commissioner Mulvey to schedule an Executive Session of the NMSC following the meeting on December 7, 1982, for the purpose of discussing 1983 compensation for salaried employees under State Statute 19.85(1)(e). All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:22 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingDecember 7, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Gross, Bemke, Haber, Mulvey; Attorney Goggin; Manager Windau; Secretary Stevenson; Accountant Voigt; Tom Probst (McMahon Assoc. Inc.), Garry Rice and Debora Appleyard (URS Engineers)

Absent: Commissioner LeCompte

Moved by Commissioner Zelinski, seconded by Commissioner Bemke to accept the minutes of the Regular Meeting of November 30, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. Notice of Closed Session to be held following December 7, 1982 meeting.
2. 12/2/82 letter from Manager Windau to John Hario (DNR); re: Transmittal of signed agreement between the NMSC and McMahon Assoc. Inc.

Discussion was held on draft letter from NMSC to Tom Probst (McMahon Assoc. Inc.) authorizing them to proceed with preliminary design work. Attorney Goggin reviewed the letter and subagreements and found them to be in order. Moved by Commissioner Haber, seconded by Commissioner Gross to execute and send the letter to Tom Probst (McMahon Assoc. Inc.) authorizing them to proceed with preliminary design work. All present voting aye; Nays, none. Motion carried.

A discussion was held on Value Engineering. Tom Probst reported that the Engineering Firm doing the Value Engineering must be different from McMahon. He suggested a meeting between Mark Williams (DNR, Manager Windau, NMSC and McMahon Assoc. to determine whether or not DNR will accept URS Co. He also stated that Value Engineering is optional.

Moved by Commissioner Mulvey, seconded by Commissioner Gross to accept the sub-agreement between McMahon Assoc., Inc. and URS Co. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Mulvey to accept the sub-agreement between McMahon Assoc. Inc. and Miller Wagner Coenen, Inc. All present voting aye; Nays, none. Motion carried.

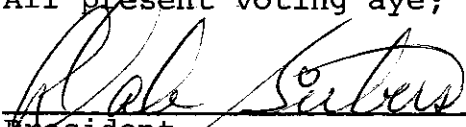
Moved by Commissioner Gross, seconded by Commissioner Haber that the NMSC execute the three year contract with Schenck & Associates for work on the NMSC audits. All present voting aye; Nays, none. Motion carried.

Discussion was held on health insurance for 1983 for NMSC employees. Moved by Commissioner Mulvey, seconded by Commissioner Haber to pay the health insurance premium, to WPS, for the month of January, 1983 with Accountant Voigt to gather information from other companies, to be presented at the Regular NMSC Meeting on January 11, 1982. Voting aye; Commissioners Siebers, Zelinski, Gross, Bemke, Haber and Mulvey. Nays, none. Motion carried.

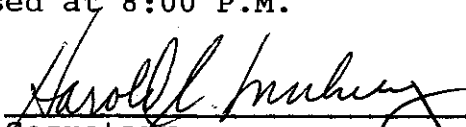
A letter from the Town of Neenah, regarding assistance for sanitary sewer collection systems, was distributed to the NMSC asking them for support on this subject.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to approve Operating Fund Vouchers #6140 thru #6209 in the amount of \$87,350.43 and Payroll and Closing Vouchers #12428 thru #12484 in the amount of \$39,201.54 for the month of November, 1982. Voting aye; Commissioners Siebers, Mulvey, Haber, Bemke, Gross and Zelinski. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to recess the Regular Meeting for five minutes and reconvene in closed session to discuss 1983 salaries and benefits for the salaried employees of the NMSC. The closed session is held pursuant to Wis. Stats., Sec. 19.85 (1) (c) and was scheduled on November 30, 1982. All present voting aye; Nays, none. Meeting recessed at 8:00 P.M.



President



Secretary

NOTE: The next regular meeting of the NMSC is scheduled for December 21, 1982 at 5:00 P.M. with a holiday social and dinner to begin at 6:30 P.M. at the Valley Inn. Wives are invited.

NEENAH-MENASHA SEWERAGE COMMISSION

EXECUTIVE SESSION

December 7, 1982

The Executive Session was scheduled on November 30, 1982 by the Neenah-Menasha Sewerage Commission for the purpose of discussing compensation for salaried Commission employees for the ensuing year. The meeting was conducted as a closed session pursuant to Wis. Stats., Section 19.85 (1)(c).

The meeting was called to order by Commission President Siebers at 8:05 P.M.

Present: Commissioners Siebers, Zelinski, Gross, Bemke, Haber and Mulvey.
Manager Windau


Absent: Commissioner LeCompte

The Neenah-Menasha Sewerage Commission discussed compensation for the ten salaried Commission employees for 1983. The consensus was to establish the following salaries:

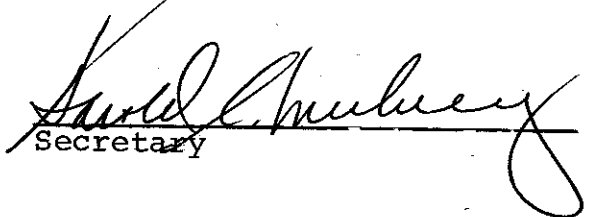
General Manager	\$35,500
Superintendent	\$28,000
Chief Chemist	\$24,000
Chemist	\$21,000
Accountant	\$15,750
Secretary	\$12,750
Foreman	\$24,000

These salaries are to begin on January 1, 1983 and are subject to review in 18 months.

Meeting adjourned at 9:30 P.M.



 President



 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

December 21, 1982

Meeting called to order by Commission President Siebers at 5:00 P.M.

Present: Commissioners Siebers, Zelinski, Gross, LeCompte, Bemke, Haber, Mulvey;
Manager Windau; Superintendent Schuelke; Bill Book (Town of Neenah)

Absent: Secretary Stevenson

Moved by Commissioner Mulvey, seconded by Commissioner Bemke to accept the minutes of the Regular Meeting and Executive Session, both held on December 7, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Gross to table the issue of 1983 compensation for salaried employees for further discussion at an Executive Session to be held immediately after the next Regular Commission Meeting scheduled for January 11, 1983. All present voting aye; Nays, none. Motion carried.

Manager Windau discussed a meeting held on December 15, 1982 with Attorneys Goggin, Gunz, Steffens, Green, Snyder and Bill Book. The need to strengthen municipal sewer use ordinances and develop Commission rules and regulations for the industrial pretreatment program was discussed. Manager Windau was asked by the attorneys to develop appropriate rules and regulations from a model ordinance, with assistance from Neenah and Menasha's Department of Public Works. After the development of

cont.

December 21, 1982 cont...

mutually acceptable rules and regulations, the attorneys will reconvene to further study the issue. Commissioner Mulvey stated that when Manager Windau meets with engineers from the two cities, representatives from the other municipalities should be invited.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to pay the invoice of \$6,085.82 to Visu-Sewer Clean & Seal, Inc. with a retainage of 10%. Voting aye; Commissioners Siebers, Zelinski, Gross, LeCompte, Bemke, Haber and Mulvey. Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Gross to adjourn the meeting. All present voting aye; Nays, none. Motion carried. Meeting adjourned at 5:30 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 11, 1983

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, Gross, Bemke, LeCompte; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Accountant Voigt; Mayor Ciske (Menasha); Alderman Knaack (Neenah); Tom Probst (McMahon Associates); Bill Book (Town of Neenah)

Absent: None

Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of December 21, 1982 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 12/22/82 letter from Manager Windau to Stanton Kleinert (DNR); re: Update on progress toward the completion of the Industrial Pretreatment Program.
2. 12/27/82 letter to Lawrence J. Weix (DNR) from Stan Labunski (PRC Consoer Townsend); re: Neenah-Menasha Pretreatment Program - Evaluation of Legal Authority-update and progress of Pretreatment Program.
3. Notice of Closed Session of NMSC for the purpose of discussing compensation of salaried Commission employees for the unsuing year.
4. 1/5/83 letter to Manager Windau from Paul Guthrie (DNR) re: Priority Value Recalculation.

Accountant Voigt discussed the Health Insurance for 1983. He received two quotes - one from Wisconsin Physicians Service and one from Blue Cross-Blue Shield. Moved by Commissioner Mulvey, seconded by Commissioner LeCompte that the NMSC purchase the Blue Cross-Blue Shield Hospital Insurance Plan, with a \$500 deductible, in conjunction with National Benefit Consultants, Inc., in Green Bay, on a monthly basis for 1983. Voting aye; Commissioners Siebers, Mulvey, Haber, Bemke, LeCompte, Gross and Zelinski. Nays, none. Motion carried. It was also decided, by the Commission, that retired employees may benefit from the group rate but must pay their own deductible.

(cont...)