

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 13, 1981

Neenah-Menasha Sewerage Commission regular public meeting at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin was called to order by Commission President Haber at 7:00 P.M.

Present: Commissioners Haber, Samu, Siebers, Zelinski, Mulvey; Manager Bues; Secretary Stevenson

Absent: Commissioner Kubicka

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to recess and reconvene at 7:05 P.M. in Executive Session, per Wis. Statute 19.85, to discuss salaries, wages, 1981 labor negotiations and Office Manager position, as stated in the public notice. All present voting aye; Nays, none. Motion carried.

Personnel salaries, 1981 labor negotiations and Office Manager position were discussed.

Commissioner Samu left the meeting.

Executive Session ended at 7:55 P.M.

Regular Open Meeting was reconvened at 8:00 P.M.

Present: Commissioners Haber, Siebers, Zelinski, Mulvey; Manager Bues; Secretary Stevenson; Dominick DeRienzo (Consoer, Townsend); Archie LeCompte

Absent: Commissioners Kubicka and Samu

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of December 23, 1980 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 1/5/81 letter from Marsh & McLennan; re: 1980 insurance claims by Neenah-Menasha Sewerage Commission from the Home Insurance Company
2. Cover letter and Resolution adopted by the Town of Harrison; re: Approval and adoption of ordinance-contract.
3. 1/9/81 letter from City of Neenah confirming the appointment of Archie LeCompte as a member of the Neenah-Menasha Sewerage Commission to succeed Steven Samu, effective February 1, 1981.
4. EPA Construction Costs Index from 1973 to 1980

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to approve the negotiated 1981 Labor Agreement between the Neenah-Menasha Sewerage Commission and Local 1541 AFSCME. Voting aye; Commissioners Haber, Mulvey, Siebers and Zelinski. Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Siebers to approve Resolution 81-1 establishing 1981 salaries and other benefits for certain enumerated salaried Neenah-Menasha Sewerage Commission employees, with a 9% salary increase applied to the December 31, 1980 annual salary rate, effective January 1, 1981 and Section 7.4 to read "retirement" instead of "termination". Voting aye; Commissioners Haber, Mulvey, Siebers and Zelinski. Nays, none. Motion carried.

RESOLUTION 81-1

A RESOLUTION ESTABLISHING 1981 SALARIES AND OTHER BENEFITS FOR CERTAIN ENUMERATED SALARIED EMPLOYEES

BE IT RESOLVED by the Neenah-Menasha Sewerage Commission as follows:

Section 1. SALARIES: The annual salaries of the following Commission positions are hereby established for the calendar year 1981.

	<u>January 1</u>
Manager	\$ 35,773
Superintendent	\$ 24,819
Office Manager	\$ 19,664
Foreman*	\$ 20,863
Chief Chemist	\$ 21,102
Chemist	\$ 18,133
Secretary	\$ 10,911

January 13, 1981 cont...

As used throughout this resolution, the term "salaried employees" shall mean the above designated positions. * Foreman in charge of safety program shall receive a \$120 per year add-on to his base salary.

Section 2. WISCONSIN RETIREMENT AND LIFE INSURANCE: The Commission shall pay the full cost of both the employer and employee contributions to the Wisconsin Retirement Fund and the full cost of the life insurance policy premiums to each of the salaried employees under the present Life Insurance Program, including the 50% face value after age 65 option.

Section 3. HEALTH INSURANCE: The Commission shall pay the full cost of the Health Insurance program premiums for the salaried employees and their dependents.

Section 4. VACATION: All salaried employees, except the Manager, who have completed one (1) year of service shall be entitled to vacation as shown below:

One (1) year of more of service	5 days of paid vacation
Two (2) years or more of service	10 days of paid vacation
Eight (8) years or more of service	15 days of paid vacation
Thirteen (13) years of service	20 days of paid vacation
Sixteen (16) years of service	21 days of paid vacation
Seventeen (17) years of service	22 days of paid vacation
Eighteen (18) years of service	23 days of paid vacation
Nineteen (19) years of service	24 days of paid vacation
Twenty (20) years of more of service	25 days of paid vacation
Thirty (30) years or more of service	30 days of paid vacation

The Manager shall be entitled to three weeks of paid vacation.

All salaried employees shall be paid the equivalent of one (1) week of their salary for each 5 days of vacation to which they are entitled. A salaried employee will become entitled to his first week of vacation upon completing his first twelve (12) months of employment. The first week of vacation to which the salaried employee is entitled shall be following the first anniversary date of hire, and the succeeding December 31st. Thereafter, salaried employees may schedule weeks of vacation for which they are eligible anytime

January 13, 1981 cont...

Section 6. HOLIDAY VACATION: Except for emergency plant operation, salaried employees shall not be required to work on the following holidays: Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving, the day before Christmas, Christmas Day, the day before New Year's Day and New Year's Day. One additional paid holiday, known as a "floating holiday" shall be allowed salaried employees each year. This holiday may be taken at any time during the year, subject to Management approval of scheduling.

If a holiday shall fall within any vacation period, an additional day of paid vacation shall be given.

Section 7. SICK LEAVE:

1) Definition: Paid sick leave shall be granted for personal illness or injury to the employee alone.

2) Eligibility: All regular full-time employees will begin to accumulate sick leave as of the date of hire with the use of sick leave not allowed until completion of the probationary period.

3) Accumulation: Sick leave shall accumulate and be paid at the rate of one day (8 hours of straight time) per month to a maximum of 120 days overall. There shall be no fractional days earned for fractional months of service. Paid sick leave shall be at the rate of 100% of the employee's wage rate as stated in the Wage Rate Schedule included in the Union Agreement.

4) Retirement Pay of Unused Sick Leave: Upon retirement, per Wisconsin Retirement Fund, each salaried employee shall receive cash payment for 50% of their unused sick leave not to exceed 50% of 120 days or 60 days total, at 8 hours per day, based on their straight time hourly rate of pay. Hourly rate of pay shall be determined by dividing the annual salary by 2080 hours. If termination is by death, no death benefit shall be paid to beneficiaries under this clause.

5) Usage: No employee shall be entitled to any paid sick leave benefits when the sickness or injury is the result of employment by anyone other than the Commission.

The Commission may require a Doctor's Certificate to confirm the necessity of an employee's being away from work.

If an employee is absent by reason of an on-duty accident for which he is entitled to receive Workman's Compensation, he shall receive his Workman's Compensation check, plus an amount of sick leave which would bring his total salary to 100% of his normal salary. Such differential payments of sick leave shall be charged against his accumulated sick leave.

Section 8. FUNERAL LEAVE: After one (1) year of continuous service the salaried employee shall be entitled to a maximum of three (3) days absence with pay, due to the death of a member of the salaried employee's immediate family.

Immediate family shall be defined as follows: Spouse, parents, grandparents, children, grandchildren, brother or sister of the employee, or the natural mother or father of the employee's spouse.

Section 9: Foremen shall receive a consideration for successful Wisconsin State Certification as a Wastewater Treatment Plant Operator according to the following supplemental pay schedule:

Grade 1	\$ 5/month
2	\$10/month
3	\$15/month
4	\$25/month

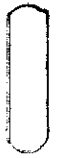
Passed and approved at Menasha, Wisconsin, this 14th day of January, 1981.

NEENAH-MENASHA SEWERAGE COMMISSION

By: Adam J. Haber
President

Philo Guter
Secretary

(cont...)



January 13, 1981 cont...

Dominic DeRienzo (CTA) distributed copies of the Agreement For Engineering Services Pretreatment Program. A discussion followed.

Moved by Commissioner Mulvey, seconded by Commissioner Siebers to authorize the Commission President to execute the Agreement For Engineering Services Pretreatment Program between the Neenah-Menasha Sewerage Commission and Consoer, Townsend, Inc. Voting aye; Commissioners Haber, Mulvey, Siebers and Zelinski. Nays, none. Motion carried.

Election of Officers for 1981

Commissioner Haber nominated Dale Siebers as President of the Neenah-Menasha Sewerage Commission for 1981. Voting aye; Commissioners Haber, Mulvey, and Zelinski. Nays, none.

Commissioner Mulvey nominated Bill Zelinski as Vice-President of the Neenah-Menasha Sewerage Commission for 1981. Voting aye; Commissioners Haber, Mulvey and Siebers. Nays, none.

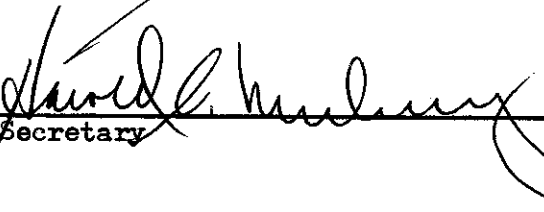
Commissioner Siebers nominated Commissioner Mulvey for Secretary of the Neenah-Menasha Sewerage Commission for 1981. Voting aye; Commissioners Haber, Siebers and Zelinski. Nays, none.

Moved by Commissioner Siebers, seconded by Commissioner Zelinski to adopt the 1981 rate of \$67.50/hr. for professional legal services as proposed by the Commission Attorney. Voting aye; Commissioners Haber, Mulvey, Siebers and Zelinski. Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Siebers to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:25 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 27, 1981

Neenah-Menasha Sewerage Commission regular public meeting at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin was called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, Kubicka, Samu; Manager Bues; A. LeCompte

Absent: None

Moved by Commissioner Zelinski, seconded by Commissioner Haber to accept the minutes of the Regular Meeting and Executive Session of January 13, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

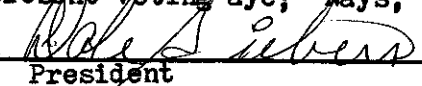
1. 1/26/81 letter to Manager-Engineer from LeNore Hamrick (Bus. Rep for Union) re: Confirmation of Union's ratification of Agreement between Local 1541, AFSCME-AFL-CIO and Neenah-Menasha Sewerage Commission.

Moved by Commissioner Kubicka, seconded by Commissioner Haber that the Neenah-Menasha Sewerage Commission schedule an Executive Session for Thursday, January 29, 1981, 4:15 P.M. per Wis. Statute 19.85 to discuss personnel matters. All present voting aye; Nays, none. Motion carried.

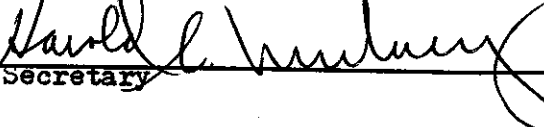
Moved by Commissioner Kubicka, seconded by Commissioner Haber to authorize the Manager-Engineer to take quotes to purchase a new typewriter. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Kubicka to approve Operating Fund Vouchers #4908 thru #4967 in the amount of \$122,598.55 and Payroll and Closing Vouchers #10829 thru #10888 in the amount of \$35,911.10, for the month of December, 1980. Voting aye; Commissioners Siebers, Zelinski, Samu, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONExecutive SessionJanuary 29, 19814:15 P.M.Neenah-Menasha Sewerage Commission OfficesGarfield Avenue, Menasha, Wisconsin


Executive Session scheduled on January 27, 1981 by the Neenah-Menasha Sewerage Commission at an open public meeting as provided under Sec. 1985 Wis. Stats., "Exemption of Open Meeting" law and recorded in the minutes of that meeting for the purpose of discussing personnel changes.

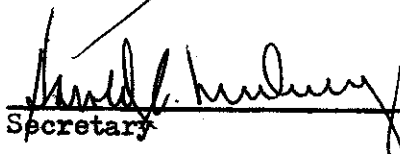
Meeting called to order by Commission President Siebers at 4:25 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Kubicka, Haber; Manager Bues.

A discussion of personnel changes was held.

Meeting adjourned at 5:45 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingFebruary 10, 1981

Neenah-Menasha Sewerage Commission regular public meeting at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin was called to order by Commission President Siebers at 6:30 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Kubicka, LeCompte; Manager Bues; Secretary Stevenson

Absent: Commissioner Haber

Moved by Commissioner Kubicka to recess and reconvene at 6:35 P.M. in Executive Session, per Wis. Statute 19.85 to discuss personnel business. All present voting aye; Nays, none. Motion carried.

Personnel business was discussed; re: recruiting of new Manager-Engineer.

Executive Session ended at 7:00 P.M.

Regular Open Meeting was reconvened at 7:05 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Kubicka, LeCompte; Attorney Goggin; Manager Bues; Secretary Stevenson; Superintendent Schuelke.

Absent: Commissioner Haber.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of January 27, 1981 and Executive Session of January 29, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. DNR Public Hearing on Administrative Rules and Wasteload Allocations of each discharger on Fox River.
2. Wisconsin Solid Waste Recycling Authority; re: Recycle Waste in Region I. (Winnebago, Outagamie and Fond du Lac Counties)
3. 1/30/81 DNR letter to Attorney Goggin; re: Question regarding Exhibit D-ordinance contract and 2/4/81 reply from Attorney Goggin to DNR.

cont...

February 10, 1981 cont...

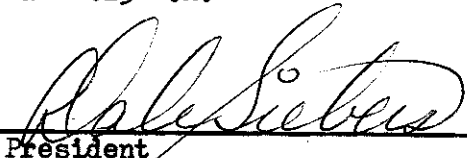
4. 2/5/81 letter from Davey Engineering Co. (Consulting Engineers for Town of Neenah) to Engineering Dept. City of Neenah; re: Questions regarding feasibility of sanitary sewer collection systems to be used in Facility Plan for wastewater treatment alternatives in the Township of Neenah.
5. 2/3/81 letter of resignation from Manager-Engineer, Robert W. Bues.

Moved by Commissioner Kubicka, seconded by Commissioner Mulvey to authorize Consoer, Townsend to recalculate the operating cost proportion for 1980 adjustment between the Cities of Neenah and Menasha. Voting aye; Commissioners Siebers, Mulvey, Kubicka, Zelinski and LeCompte. Nays, none. Motion carried.

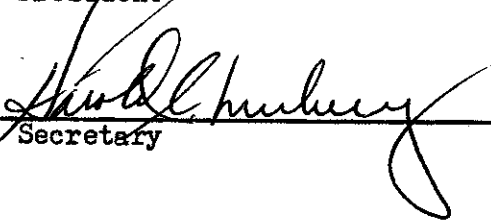
Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to schedule an Executive Session for 7:00 P.M. Thursday, February 12, 1981 and Friday, February 13, 1981 per Wis. Statute 19.85 to discuss personnel business, followed by an Open Public Meeting each night. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Mulvey to accept, with deep regret, the resignation of Manager-Engineer Robert Bues, commending him for the fine job he has done while employed by the Neenah-Menasha Sewerage Commission and wishing him luck in his new employment. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:15 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Executive Session

February 12, 1981

Executive Session scheduled on February 10, 1981 by the Neenah-Menasha Sewerage Commission at an open public meeting as provided under Sec. 19.85 Wis. Stats., "Exemption of Open Meeting" law and recorded in the minutes of that meeting for the purpose of discussing personnel business.

Meeting called to order by Commission Vice President Zelinski at 7:05 P.M.

Present: Commissioners Zelinski, Mulvey, Haber, Kubicka, LeCompte; Manager Bues; James Dickson (Dickson & Assoc. Management Consultants)

Absent: Commissioner Siebers

Mr. Dickson presented an outline of the services his firm could perform for the Neenah-Menasha Sewerage Commission. The Neenah-Menasha Sewerage Commission discussed options and alternatives for recruiting a new Manager-Engineer.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to adjourn the Executive Session.

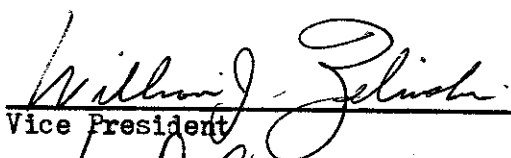
Regular Open Meeting was called to order by Vice President Zelinski.

Present: Commissioners Zelinski, Mulvey, Haber, Kubicka, LeCompte; Manager Bues.

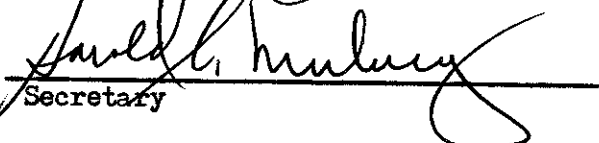
Absent: Commissioner Siebers.

Moved by Commissioner Mulvey, seconded by Commissioner Kubicka to schedule an Executive Session for 7:30 P.M. Tuesday, February 17, 1981 per Wis. Statute 19.85, to discuss personnel business, to be followed by an Open Meeting. All present voting aye; Nays, none. Motion carried.

Meeting was adjourned.



Vice President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONExecutive SessionFebruary 17, 1981

Executive Session, scheduled on February 12, 1981 by the Neenah-Menasha Sewerage Commission at an open public meeting as provided under Section 19.85 Wis. Stats., "Exemption of Open Meeting" law and recorded in the minutes of that meeting for the purpose of discussing personnel business.

Meeting called to order by Commission President Siebers at 7:30 P.M.

Present: Commissioners Siebers, Zelinski, Haber, LeCompte, Kubicka; Manager Bues

Absent: Commissioner Mulvey.

Personnel business was discussed.

Executive Session adjourned at 8:07 P.M.

Commission reconvened into open public session at 8:10 P.M.

Present: Commissioners Siebers, Zelinski, Haber, LeCompte, Kubicka; Manager Bues.

Absent: Commissioner Mulvey.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to accept the proposal of Dickson Associates to recruit individual for employment by the Neenah-Menasha Sewerage Commission as Manager, subject to terms cited in proposal dated February 16, 1981. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to adopt the following Resolution:

RESOLUTION 81-2

RESOLVED, by the Neenah-Menasha Sewerage Commission that the Accountant, Roger Voigt, or his successor be, and he is hereby designated as the Agent of the Neenah-Menasha Sewerage Commission in matters pertaining to the Wisconsin Retirement Fund pursuant to the provisions of Section 41.02 (29)(a) of the Wisconsin Statutes, and be it further

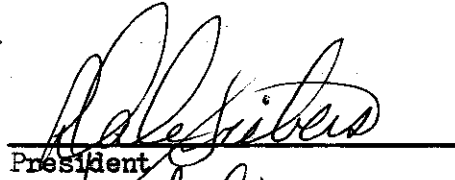
RESOLVED, that in the event of the inability of Roger Voigt to perform the duties of such agent either because of absence, disability, or death, Susan Stevenson is hereby designated as agent and official representative only during such inability of Roger Voigt and prior to the time of the qualification of his successor who shall thereupon be such agent.

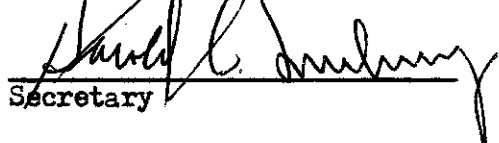
RESOLVED that all powers and duties of previously designated agents are hereby rescinded, and

RESOLVED that all certifications and other acts in relation to the Wisconsin Retirement Fund heretofore completed are hereby ratified and confirmed and be it further

RESOLVED that a certified copy of this resolution be filed with the Board of Trustees of the Wisconsin Retirement Fund forthwith.

Adopted this 17th day of February, 1981.


President


Secretary

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka, to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:30 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingFebruary 24, 1981

Neenah-Menasha Sewerage Commission regular public meeting at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin, was called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, LeCompte, Kubicka; Manager Bues; Secretary Stevenson; Superintendent Schuelke; Bob Stumpf, President and Harry Lopas (Town of Harrison, Waverly Sanitary District)

Absent: None.

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to accept the minutes of the Regular Meeting of February 10, 1981 and Executive Session and Open Meeting of February 12, 1981 and Executive Session and Open Meeting of February 17, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 2/10/81 letter from DNR to Manager-Engineer - Waive requirements of NR 110.15 (3)- Wis. Administrative Code - separation distance requirement between wastewater treatment plant and occupied residences.
2. 2/21/81 letter to Manager-Engineer from DNR; re: 1982 Project Priority List.
3. Letters from Attorney Goggin, Attorney Steffens, Elaine Lowery; re: Ordinance-Contract
4. DNR Notice of Public Hearing - Changes in state grant assistance to municipalities for wastewater treatment projects under the point source water pollution abatement program (1982 project priority list)
5. 2/23/81 informational notice to Neenah-Menasha Sewerage Commission from Dickson Assoc.; re: Manager recruiting letter.

Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to authorize the purchase of one IBM Selectric II typewriter at the IBM quoted price of \$905 , dated 2/19/81. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

A discussion was held regarding the Censor, Townsend & Assoc. Operating Proportions' Revision for 1980.

Moved by Commissioner Kubicka, seconded by Commissioner Mulvey to accept the revised 1980 budget proportions of 44% - Neenah and 56% Menasha, as prepared by Censor, Townsend & Assoc. and authorize the Neenah-Menasha Sewerage Commission auditor to use same in preparing 1980 Audit. All present voting aye; Nays, none. Motion carried.

A discussion was held regarding the Industrial Pretreatment Program - Phase 2, as prepared by Censor, Townsend and Assoc.

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to authorize the Manager-Engineer to file a Step I Grant Amendment No. 6 Application with the Wisconsin DNR containing the Documents in the Pretreatment Program - Phase 2. All present voting aye; Nays, none. Motion carried.

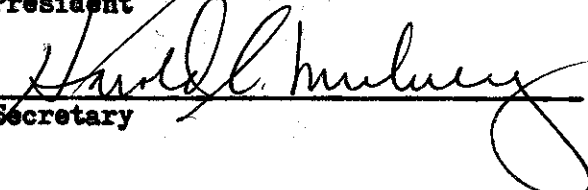
Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to approve Operating Fund Vouchers #4968 thru #5006 in the amount of \$54,663.36 and Payroll and Closing Vouchers #10889 thru #10987 in the amount of \$55,959.30 for the month of January, 1981. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

An Executive Session was scheduled for 7:00 P.M. March 10, 1981 with the Open Regular Meeting scheduled for 7:30 P.M.

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:30 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingMarch 10, 1981

Neenah-Menasha Sewerage Commission regular public meeting at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin was called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, LeCompte, Kubicka; Attorney Goggin; Manager Bues; Secretary Stevenson.

Absent: Commissioner Haber

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to recess and reconvene, at 7:05 P.M., in Executive Session, as stated in the Public Notice and scheduled at the regular meeting held on February 24, 1981, per Wis. Statute 19.85, to discuss personnel business. All present voting aye; Nays, none. Motion carried.

Personnel business was discussed.

Executive Session ended at 7:40 P.M.

Regular Open Meeting was reconvened at 7:45 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, LeCompte, Kubicka; Attorney Goggin; Manager Bues; Secretary Stevenson; Superintendent Schuelke; Bob Stumpf (Town of Harrison)

Absent: Commissioner Haber

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to accept the minutes of the Regular Meeting of February 24, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 2/27/81 letter from Thilmany Paper Company; re: Lower Fox River Dischargers Association
2. Notice of FVWQPA Meeting, March 13, 1981; re: Measurement of flow and temperature. Manager Bues and member of Commission to attend.

The 1980 Financial Audit, as prepared by Schenk, Derscheid, Kuenzli, Sturtevant and Johnson, S.C. was distributed to the Neenah-Menasha Sewerage Commission. John Gardner, Accountant, is to be invited to appear at the next regular Commission meeting on March 24, 1981 at 8:00 P.M. to explain the 1980 Financial Audit.

Memorandum #1 to Neenah-Menasha Sewerage Commission from Manager-Engineer was read and discussed, subject being Revision of 1980 Operating Cost Proportion Between Cities.

Memorandum #2 to Neenah-Menasha Sewerage Commission from Manager-Engineer was read and discussed, subject being Liquid Sludge Hauling and Disposal.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to approve the bid of 2.75 cents per gallon on liquid sludge disposal, as submitted by Gizmo Farms, Inc., to be used in emergency situations, and authorized payment of \$5,255.88 to Gizmo Farms, Inc. for services provided in same manner. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Mulvey and Kubicka. Nays, none. Motion carried.

A copy of the Ordinance-Contract, as amended and adopted by the City of Neenah, was presented to the Neenah-Menasha Sewerage Commission.

Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to refer the Ordinance-Contract, as amended by the City of Neenah, to Elaine Lowery, Foley & Lardner, for review, with a response to be forwarded to the Commission who will forward it on to the City of Neenah. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:05 P.M.

Next Regular Meeting scheduled for Tuesday, March 24, 1981 - 8:00 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingMarch 24, 1981

Neenah-Menasha Sewerage Commission regular public meeting at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin, was called to order by Commission President Siebers at 8:15 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, LeCompte, Haber, Kubicka; Attorney Goggin; Manager Bues; Secretary Stevenson; Superintendent Schuelke; Roger Voigt; John Gerdner (Schenck, Derscheid, Kuenzli, Sturtevant & Johnson)

Absent: None

Moved by Commissioner Haber, seconded by Commissioner Zelinski to approve the minutes of the Regular Meeting and Executive Session of March 10, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. DNR Form Letter; Implementation of Sewer User Charge System
2. 3/19/81 letter from City of Neenah; re: Special Joint Meeting - March 25, 1981 - Ordinance-Contract
3. Cover letter - DNR Administrative Code Changes - NR 212 - Water Quality Standards on Fox River
4. Minutes of Board Meeting of Fox Valley Water Quality Planning Agency.

John Gerdner (Schenck, Derscheid, Kuenzli, Sturtevant & Johnson) presented and discussed the 1980 Neenah-Menasha Sewerage Commission Financial Audit.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to accept the 1980 Financial Audit, as prepared by Schenck, Derscheid, Kuenzli, Sturtevant & Johnson. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to authorize the Manager-Engineer to send copies of the 1980 Neenah-Menasha Sewerage Commission Financial Audit to the Cities of Neenah and Menasha and request that the adjustments for operating expenses be made. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Mulvey to approve Resolution 81-3 retaining Robert W. Bues as a professional consultant for a period from April 1, 1981 through September 30, 1981, under terms stated in the Resolution.

RESOLUTION 81-3

BE IT RESOLVED, that the Neenah-Menasha Sewerage Commission shall retain Robert W. Bues as a professional consultant for the period from April 1, 1981 through September 30, 1981, for a total fee of \$2,100.00- payable in equal monthly installments commencing May 1, 1981 (the first payment representing compensation for the month of April, 1981).

BE IT FURTHER RESOLVED, that Mr. Bues shall be compensated for his travel expenses in connection with such consulting work, commencing at such time as Mr. Bues has removed his residence from the City of Neenah.

Passed this 24th day of March, 1981 by the Neenah-Menasha Sewerage Commission.


President


Secretary

Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

(cont.)

March 24, 1981 cont...

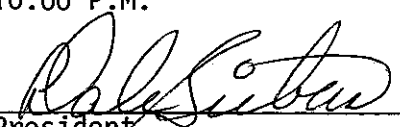
Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to approve payment of \$290.95 to Consoer, Townsend and Associates for Engineering Services dated February 25, 1975 and Letter Authorization of February 19, 1981. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to approve payment of \$3,241.17 to Consoer, Townsend and Associates for Engineering Services performed on the development of an Industrial Pretreatment Program in accordance with Agreement for Engineering Services dated January 13, 1981. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

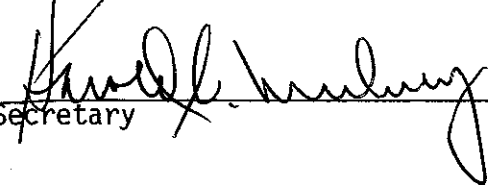
Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to approve Operating Fund Vouchers #5007 thru #5051 in the amount of \$50,155.42 and Payroll and Closing Vouchers #10988 thru #11068 in the amount of \$42,574.62 for the month of February, 1981. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Mulvey conveying best wishes and luck to Robert Bues on his new job and informing him that he will be greatly missed by the Commission. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 10:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION
SPECIAL PUBLIC MEETING PLUS EXECUTIVE SESSION
April 8, 1981

Meeting called to order by Commission President Siebers at 6:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, Kubicka; Consultant Bues; James Dickson (Dickson Associates)

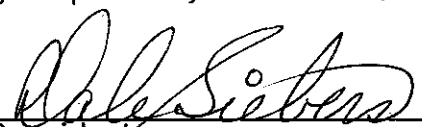
Absent: Commissioner LeCompte

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to recess and reconvene at 6:05 P.M., in Executive Session per Wis. Statute 19.85, to discuss candidates for Manager-Engineer position. All present voting aye; Nays, none. Motion carried.

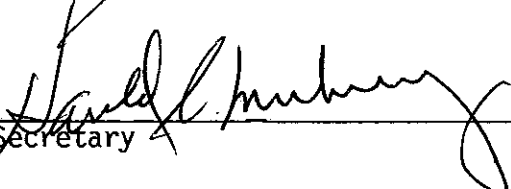
Discussion was held on applications for Manager-Engineer.

Executive Session ended at 9:15 P.M.

Next Regular Neenah-Menasha Sewerage Commission Meeting - April 21, 1981 - 7:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingApril 21, 1981

Neenah-Menasha Sewerage Commission regular public meeting at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin, was called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, LeCompte, Kubicka; Manager Bues; Superintendent Schuelke; Secretary Stevenson; William H. Haag; Mary Haag

Absent: Attorney Goggin excused.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of March 24, 1981 and Special Public Meeting plus Executive Session of April 8, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 4/1/81 request from Neenah Common Council to NMSC Supt.; re: Additional copies of Audit and list of legal fees paid by NMSC over past three years.
4/7/81 letter from NMSC Accountant to City of Neenah; re: List of legal fees.
2. 4/7/81 letter from Supt. to DNR; re: Official notice of by-passing on 4/4/81.
3. 4/7/81 Notice from Hydrite Chemical Company; re: Chemicals supplied by Hydrite included in new tax fund.

Manager Bues was authorized to contact Attorney Goggin regarding housekeeping changes in the Ordinance-Contract per Attorney's letter of 4/15/81.

Moved by Commissioner Kubicka, seconded by Commissioner Haber that the Neenah-Menasha Sewerage Commission confer with the DNR and Whiting Paper Company concerning the discharge of industrial waste into the Neenah-Menasha Sewerage Commission Wastewater Treatment Plant, with concentration on the wasteload allocation assignment. All present voting aye; Nays, none. Motion carried.

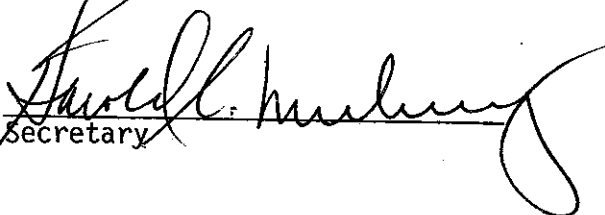
Moved by Commissioner Kubicka, seconded by Commissioner Haber to authorize the Commission Attorney to modify the existing sewer easement on Lot 28, Maplewood Subdivision of Lot 25, Darling's Addition, 2nd Ward, City of Menasha, Winnebago County, Wisconsin, with the modified easement to be presented to the Commission for final approval prior to execution. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Mulvey to approve Operating Fund Vouchers #5052 thru #5104 in the amount of \$72,561.25 and Payroll and Closing Vouchers #11069 thru #11129 in the amount of \$35,251.34 for the month of March, 1981. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey, Kubicka. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:10 P.M.

NEXT REGULAR PUBLIC MEETING SCHEDULED FOR TUESDAY, MAY 12, 1981 - 7:00 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONSPECIAL PUBLIC MEETING PLUS EXECUTIVE SESSIONApril 29, 1981

Meeting called to order by Commission President Siebers at 7:06 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, LeCompte, Kubicka; Manager Bues; Superintendent Schuelke.

Absent: None

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to recess and reconvene, in Executive Session, to discuss candidates for Manager-Engineer position per Wisconsin Statute 19.85. All present voting aye; Nays, none. Motion carried.

(cont...)

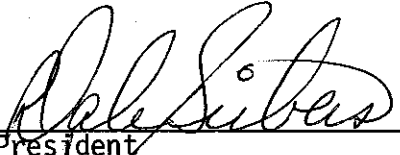
April 29, 1981 cont.

Discussion held on selection of one of the candidates for position of Manager-Engineer.

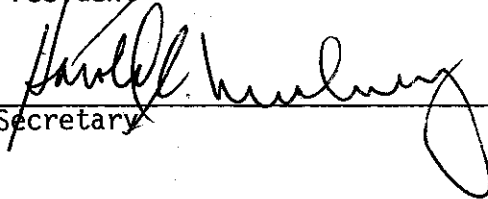
Public Meeting called back to order.

No final decision was made concerning candidates for Manager-Engineer position.

Meeting adjourned at 8:15 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 12, 1981

Neenah-Menasha Sewerage Commission regular public meeting at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin, was called to order by Commission Vice-President Zelinski at 7:00 P.M.

Present: Commissioners Zelinski; Mulvey; Haber, Kubicka; Attorney Goggin; Superintendent Schuelke; Secretary Stevenson.

Absent: Commissioners Siebers and LeCompte

Moved by Commissioner Kubicka, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of April 21, 1981, as corrected to read:

(Page 1, last paragraph)...Moved by Commissioner Kubicka, seconded by Commissioner Haber to authorize the Commission Attorney to modify the existing sewer easement on Lot 28, Maplewood Subdivision of Lot 25, Darling's Addition, 2nd Ward City of Menasha, County of Winnebago, Wisconsin, with the modified easement to be presented to the Commission for final approval prior to execution...

and Special Meeting of April 29, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 4/21/81 DNR letter to Attorneys in Service Area; re: Indefinite postponement by Town of Neenah in matter of Resolution To Create The Greater Neenah-Menasha Metropolitan Sewerage District.
2. 4/30/81 certified letter from DNR to NMSC; re: Notification of Violation WPDES Permit WI-0026085.
3. 5/1/81 letter from DNR to NMSC; re: Request for information on certain industrial dischargers to Neenah-Menasha Sewerage System.
4. 4/29/81 letter of information from Plant Superintendent; re: Whiting Paper Company
5. 4/24/81 letter from Blunt Ellis & Loewi; re: Interest in financing wastewater treatment project.
6. Neenah Council Proceedings of 4/14/81.
7. Neenah Public Works Committee Meeting Minutes of 4/28/81.
8. City of Neenah letter of 5/7/81 requesting answers to questions concerning recent billing.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to submit the six questions, posed by the City of Neenah in their letter of May 7, 1981, to Consoer, Townsend, Inc. for answers. All present voting aye; Nays, none. Motion carried.

9. 5/6/81 letter from Akrosil; re: Additions to Sanitary Sewer Loading.

Moved by Commissioner Mulvey, seconded by Commissioner Haber to send copies of the 5/6/81 letter from Akrosil to Consoer, Townsend, Inc. and the City of Menasha. All present voting aye; Nays, none. Motion carried.

May 12, 1981 cont...

Discussion was held on modified sewer easement on Lot Twenty-eight (28) in Maplewood Subdivision of Lot Twenty-five (25) in Darling's Addition, in the Second Ward, City of Menasha. All necessary papers are being processed.

Changes concerning NMSC Ordinance-Contract by Sanitary District #4 and other housekeeping changes were tabled for discussion at the next Regular Meeting on May 26, 1981.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to authorize payment of \$1,424.56 to Foley & Lardner for professional services rendered. Voting aye; Commissioners Zelinski, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to authorize payment of \$4,988.26 to Consoer, Townsend for Engineering Services performed on the development of an Industrial Pretreatment Program in accordance with our Agreement For Engineering Services dated January 13, 1981. Voting aye; Commissioners Zelinski, Haber, Mulvey, and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka, to approve Operating Fund Vouchers #5105 thru #5154 and #5156 thru #5159 in the amount of \$67,499.22 and Payroll and Closing Vouchers #11130 thru #11188 in the amount of \$35,523.45 for the month of April, 1981. Voting aye; Commissioners Zelinski, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Mulvey to recess at 8:00 P.M. and reconvene in Executive Session at 8:05 P.M. to discuss candidates for Manager-Engineer position per Wis. Statutes 19.85.

Candidates for Manager-Engineer position were discussed.

Executive Session ended at 9:00 P.M.

Regular Meeting called to order by Commission Vice-President Zelinski at 9:05 P.M.

Present: Commissioners Zelinski, Mulvey, Haber and Kubicka; Superintendent Schuelke; Secretary Stevenson.

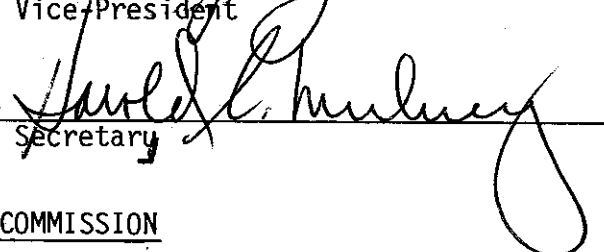
Absent: Commissioners Siebers, LeCompte. Attorney Goggin excused.

Moved by Commissioner Mulvey, seconded by Commissioner Kubicka that Commission President Siebers be named temporary representative of the NMSC to the Wisconsin Department of Natural Resources Grants Department. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Mulvey seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:15 P.M.

NEXT REGULAR MEETING SCHEDULED FOR TUESDAY, MAY 26, 1981 - 7:00 P.M.


Vice President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 26, 1981

Neenah-Menasha Sewerage Commission regular public meeting, at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin was called to order by Commission President Siebers at 7:16 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Kubicka; Attorney Goggin; Consultant Bues; Superintendent Schuelke; Secretary Stevenson; Tom Windau; Alderman Richard Knaack (Neenah).

Absent: Commissioners Haber, LeCompte.

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to accept the minutes of the Regular Meeting of May 12, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

(cont.)

May 26, 1981
(cont.)

The following communications were discussed:

1. 5/15/81 Memo from John Wilke - City of Neenah; re: Disposal of cleaning material at Overly, Inc. - Neenah
2. 5/18/81 letter from Superintendent to Mayor Wiecki (Menasha); re: Flow from Akrosil
3. 5/19/81 letter from Manager Bues to DNR; re: Information on certain industrial dischargers to Neenah-Menasha Sewerage System.

Commission authorized forwarding of Consoer, Townsend & Assoc. letter of May 20, 1981 regarding answers to concerns of Finance Committee, to the City of Neenah, with a cover letter, for information.


Attorney Goggin distributed his Comments To The Neenah-Menasha Sewerage Commission Re Ordinance-Contract Proposed Changes.

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to authorize the Commission Counsel to inform the necessary City Officials and Attorneys of the Commission's desire not to accept the I & I proposal of the Town of Menasha Sanitary District #4. All present voting aye; Nays, none. Motion carried.

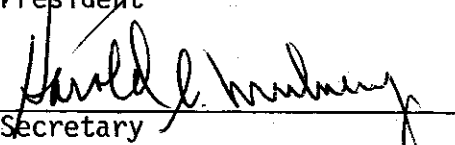
Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to approve final payment of \$920.00 to Dickson Associates for professional services - recruitment of General Manager. Voting aye; Commissioners Siebers, Zelinski, Mulvey and Kubicka. Nays, none. Motion carried.

A summer meeting schedule was established for the months of June, July, August and September with the Neenah-Menasha Sewerage Commission Regular Meetings to be held on the fourth Tuesday of each month with Special Meetings to be called if the need arises. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:15 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

June 23, 1981

Neenah-Menasha Sewerage Commission regular public meeting, at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin, was called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, LeCompte, Kubicka; Manager Windau; Superintendent Schuelke; Consultant Bues; Secretary Stevenson; Roger Voigt, (NMSC Accountant); Dominick DeRienzo and Stan Labunski (CTA); Alderman Knaack (Neenah)

Absent: Commissioner Haber. Attorney Goggin excused.

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to accept the minutes of the Regular Meeting of May 26, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 5/22/81 letter from DNR to NMSC; re: Confirmation of receipt of letter naming Dale Siebers as temporary authorized representative of the NMSC in DNR matters.
2. 6/8/81 letter from NMSC Supt. to DNR and 6/12/81 letter from DNR to Comm; re: Ordinances from Cities repealing and recreating the NMSC.
3. 5/27/81 letter from Attorney Goggin to Service Area Attorneys, NMSC and Elaine Lowery (Foley & Lardner); re: NMSC Ordinance-Contract.
4. 6/4/81 letter from City of Menasha to NMSC; re: City of Menasha's unanimous approval of the Amendatory Ordinance 0-25-81 on the NMSC.

June 23, 1981 cont...

5. 6/2/81 Notice from DNR to Consulting Engineers, Municipal Officials and Other Interested Parties; re: Major revisions to NR 110 of Wisconsin Administrative Code.
6. 6/5/81 letter from Illinois Institute of Technology to NMSC; re: Questionnaire - Evaluation of High Performance Phosphorus Control POTW's in the Great Lakes Basin.
7. 5/28/81 letter from The Home Insurance Company to NMSC; re: Inspection of premises and review of employee injuries.
8. 5/6/81 copy of City of Neenah Council proceedings.
9. 6/15/81 letter from DNR to NMSC; re: Complimentary letter from DNR following participation in National Pollutant Discharge Elimination System (NPDES) Quality Assurance (QA) Program.

Commission President Siebers authorized the writing of a letter to Mr. John Hario (DNR) naming Thomas D. Windau as the authorized NMSC representative to the DNR Grants Department, replacing Dale Siebers, temporary representative.

Dominick DeRienzo and Stan Labunski (CTA) gave an informational report on the Pretreatment Program. Discussion was held with no formal action taken.

Discussion was held regarding the weekend testing of BOD's. Commission instructed the Plant General Manager and Superintendent to discuss this subject and come up with a solution by the next regular NMSC meeting on July 28, 1981. Samples may be tested at Badger Laboratories in the interim.


Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to approve the necessary funds needed to hire a temporary employee in the absence of an employee on extended sick leave. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Mulvey and Kubicka. Nays, none. Motion carried.

Commission authorized the General Manager and Accountant to discuss and obtain a new copy machine.

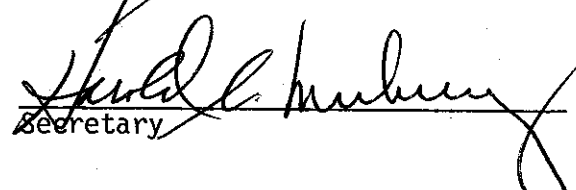
An invoice from Foley & Lardner, in the amount of \$390.93, for professional services, was tabled until further information is available.

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to approve Operating Fund Vouchers #5155 and #5160 thru # 5221 in the amount of \$94,787.73 and Payroll and Closing Vouchers #11189 thru #11244 in the amount of \$33,350.36, for the month of May, 1981. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Mulvey and Kubicka. Nays, none. Motion carried.
Meeting adjourned at 9:15 P.M.

Next Regular Meeting - Tuesday, July 28, 1981.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

July 28, 1981

Neenah-Menasha Sewerage Commission regular public meeting, at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin, was called to order by Commission President Siebers at 8:00 P.M.

Present: Commissioners Siebers, Zelinski, Haber, Kubicka; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Consultant Bues; Accountant Voigt; Alderman Knaack (Neenah)

Absent: Commissioners Mulvey and LeCompte

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to accept the minutes of the Regular Meeting of June 23, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 7/3/81 Memo regarding telephone call from E. Lowery (Foley & Lardner) to Thomas Windau; re: Request from City of Neenah to Borge & Pitt as to whether NMSC can legally issue tax exempt bonds.

(cont.)

July 28, 1981 cont...

2. 7/17/81 letter to NMSC from Attorney Goggin; re: Same subject as above.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to confirm Attorney Goggin's instructions to Elaine Lowery (Foley & Lardner) regarding her contact with Borge & Pitt concerning the opinion written by Borge & Pitt for the City of Neenah. All present voting aye; Nays, none. Motion carried.

3. 7/1/81 letter from Manager Windau to Jim Savinski (DNR); re: Response to DNR Compliance Sampling Investigation - request for variance.

- 4 & 5 Graphs showing Effluent Flowrate vs Detention Time in Outfall Sewer from Sampling Station

6. Outfall Retention Time With The Use Of Dye

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to approve payment of \$390.93 to Foley & Lardner for professional services. Voting aye; Commissioners Siebers, Zelinski, Haber and Kubicka; Nays, none. Motion carried.

Commissioner Mulvey entered the meeting.

Manager Windau presented a memo regarding a meeting held with representatives of Whiting Paper Company and DNR to discuss the issue of Whiting Paper using the NMSTP for part of their wastewater (about 70%) most of the year and all of their wastewater part of the time.

Moved by Commissioner Kubicka, seconded by Commissioner Haber authorizing the Plant Manager to notify Frank Whiting, of the Whiting Paper Company, of the Commission's decision that Whiting send 100% of their wastewater to the NMSTP all of the time. All present voting aye; Nays, none. Motion carried.

A discussion was held regarding the 1980 Budget Apportionment for Neenah and Menasha.

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey authorizing Manager Windau and Consultant Bues to continue working on the 1980 Budget Proportions for Neenah and Menasha and also review the first six months' figures for 1981 for any discrepancies. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to accept the revised Amendment to the Agreement For Engineering Services - Pretreatment Program, Phase II, dated July 20, 1981 and forward it to the DNR for approval. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka authorizing purchase of the Minolta EP-310 copier, under the proper warranty, for a price of \$2,995.00. Voting aye; Commissioners Siebers, Zelinski, Haber, Mulvey and Kubicka; Nays, none. Motion carried.

Discussion was held concerning employee off due to illness.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to extend the sick leave for employee, George Overby, for 30 calendar days from August 19, 1981 (vacation time used up) with the matter to be reconsidered at the next regular meeting on August 25, 1981. Voting aye; Commissioners Siebers, Zelinski, Haber, Mulvey and Kubicka; Nays, none. Motion carried.

Discussion was held regarding flow metering in the interceptors entering the plant. No action was taken.

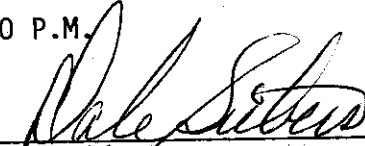
Report was given on laboratory air conditioner situation. Plant Manager is to continue search for air conditioner.

Report was given on sludge disposal farm tour taken by Plant Manager.

Moved by Commissioner Kubicka, seconded by Commissioner Mulvey to approve Operating Fund Vouchers #5200 and #5222 thru #5263 in the amount of \$65,417.89 and Payroll and Closing Vouchers #11245 thru #11303 in the amount of \$34,297.34 for the month of June, 1981. Voting aye; Commissioners Siebers, Zelinski, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 10:00 P.M.

NEXT REGULAR MEETING SCHEDULED FOR TUESDAY, AUGUST 25, 1981 - 7:00 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingAugust 25, 1981

Neenah-Menasha Sewerage Commission regular public meeting at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin, was called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Le Compte, Haber, Mulvey, Kubicka; Attorney Goggin; Manager Windau; Consultant Bues; Secretary Stevenson; Mike Pierner (Green Bay Metro)

Absent: None

Minutes of the Regular Meeting of July 28, 1981 were unanimously accepted and placed on file.

The following communications were discussed:

1. 7/29/81 letter from Mgr. Windau to Frank Whiting (Whiting Paper Co.); re: Commission's decision to invite Whiting Paper to join the NMSC plant on a 100% basis.
2. 7/30/81 letter from Mgr. Windau to DNR; re: Whiting Paper Wasteload Allocation.
3. 8/13/81 letter from DNR to Mgr. Windau; re: Transfer of Whiting Paper Company's wastepad allocation to NMSC wastewater treatment plant.
4. 8/5/81 letter to Mgr. Windau from DNR; re: Receipt of request for Amendment to EPA Grant C550861-01 Step 1.
5. 8/14/81 letter from DNR to Robert Bues; re: Ongoing Step 1, 2, or 3 EPA Grant Project and lack of grant money for any grant amendment requests made after June 1, 1981.
6. DNR reminder of industrial pretreatment report due for discharge permit.

1980 Budget Proportionment was discussed.

Moved by Commissioner LeCompte, seconded by Commissioner Haber to calculate the 1980 budget proportionment, between the Cities of Neenah and Menasha, using non-settleable BOD figures which results in an operational budget proportionment of Neenah-32%, Menasha 68%. All present voting aye; Nays, none. Motion carried.

1981 Budget Proportionment was discussed. The Cities had been billed at 50%/50% split for January-August, 1981. A review of January-June, 1981 data indicated that the true proportionment should have been 43%-Neenah, 57%-Menasha.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to bill the Cities of Neenah and Menasha, for the months of September thru December, using 29% for Neenah and 71% for Menasha. All present voting aye; Nays, none. Motion carried.

Manager Windau was authorized to proceed with a sampling program for the filtrate line to analyze the strength of the loads returning to the head of the plant.

The Capital Cost Proportionment was discussed.


Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to authorize the Manager to set-up the capital cost proportionment at the same percentages for the Cities of Neenah and Menasha.

August 25, 1981 cont...

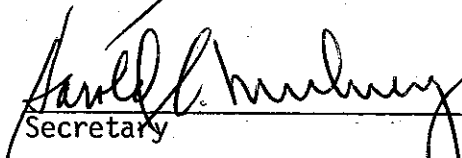
Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to approve Operating Fund Vouchers #5264 thru #5328 in the amount of \$71,535.17 and Payroll and Closing Vouchers #11304 thru #11404 in the amount of \$60,007.54 for the month of July, 1981. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:30 P.M.

NEXT REGULAR MEETING SCHEDULED FOR TUESDAY, SEPTEMBER 22, 1981.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

September 22, 1981

Neenah-Menasha Sewerage Commission regular public meeting, at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin, was called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Haber, LeCompte; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Alderman Knaack.

Excused: Commissioner Kubicka

Absent: Commissioner Mulvey; Consultant Bues

Moved by Commissioner Haber, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of August 25, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

Commissioner Mulvey entered the meeting.

Discussion was held on sick leave for employees. Manager Windau was authorized to check with various insurance carriers on disability insurance and report back to the Commission.

Discussion was held regarding the Sludge Hauling Agreement, for 1982, with Gizmo Farms, Inc. Manager Windau was authorized to obtain a written bid, from Gizmo Farms, Inc., for 1982.

Copies of the Industrial Pretreatment Program, as prepared by Consoer, Townsend, were distributed to the Neenah-Menasha Sewerage Commission.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to authorize payment of \$5,704.52 to PRC Consoer Townsend, Inc., for Engineering Services performed on the development of an Industrial Pretreatment Program in accordance with our Agreement For Engineering Services dated January 13, 1981. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber and Mulvey. Nays, none. Motion carried.

Discussion was held regarding the status of the Whiting Paper Company connection to the Neenah-Menasha Sewerage Commission Wastewater Treatment Plant. The draft service agreement, between the Neenah-Menasha Sewerage Commission, the George A. Whiting Paper Company and the City of Menasha is satisfactory to all concerned.

Moved by Commissioner Mulvey, seconded by Commissioner Haber to authorize the President of the Neenah-Menasha Sewerage Commission to execute the Service Agreement between the Neenah-Menasha Sewerage Commission, the George A. Whiting Paper Company and the City of Menasha and send it to same for execution. All present voting aye; Nays, none. Motion carried.

Manager Windau gave a report on the meeting he attended, with City Officials from Neenah and Menasha, regarding Budget Proportionments for 1980 and 1981.

(cont...)

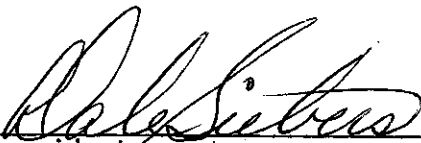
September 22, 1981 cont...

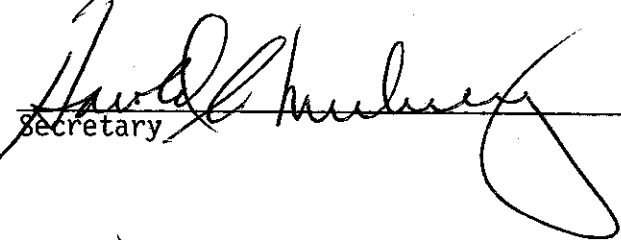
Manager Windau reported on correspondence received from the Business Representative for Local 1541 of the Union's intent to open the current labor agreement between the Neenah-Menasha Sewerage Commission and the Neenah-Menasha Sewerage Commission Employees Local 1541, AFSCME, AFL-CIO for negotiations for a successor agreement for 1982.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to authorize the Manager to schedule bargaining sessions with Local 1541 with the firm of Mulcahy & Wherry, S.C. to be retained to represent the Commission. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber and Mulvey. Nays, none. Motion carried.

It was the unanimous decision of the Commission to schedule future Neenah-Menasha Sewerage Commission regular meetings on the second and fourth Tuesdays of each month, at 7:00 P.M. The next regular meeting is scheduled for October 13, 1981.

Moved by Commissioner Mulvey, seconded by Commissioner Haber to approve Operating Fund Vouchers #5329 thru #5371 and #5373 thru #5374 in the amount of \$71,985.29 and Payroll and Closing Vouchers #11405 thru #11464 in the amount of \$39,299.13 for the month of August, 1981. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber and Mulvey. Nays, none. Motion carried.
 Moved by Commissioner Mulvey, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:00 P.M.


 President


 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

October 13, 1981

Neenah-Menasha Sewerage Commission regular public meeting at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin, was called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, LeCompte, Kubicka; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Alderman Knaack (Neenah)

Absent: Attorney Goggin excused.

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to accept the minutes of the Regular Meeting of September 22, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 9/23/81 letter from Manager to Gizmo Farms, Inc.; re: Request for a written bid for sludge loading, hauling and disposal and for equipment rental for the loader for 1982.
 Written bid received from Gizmo Farms, Inc.
 Manager Windau authorized to complete contract with Gizmo Farms, Inc. and submit to Attorney Goggin for review.
2. 9/23/81 letter from Manager to Mulcahy & Wherry; re: Authorization of Mulcahy and Wherry to represent the Commission at labor negotiations.
3. 10/6/81 letter from Senator Gary Goyke to Commission President Siebers; re: 11/9/81 joint meeting with DNR and representatives from Cities of Neenah and Menasha, Towns of Neenah and Menasha and NMSC to discuss Neenah-Menasha Sewerage Commission wastewater treatment plant.
 Subject is to be included on agenda for NMSC regular meeting on October 27, 1981.
4. 10/7/81 letter from City Clerk (Menasha); re: Menasha Common Council approval, on 10/6/81, of contract with Whiting Paper Company., payment of 1980 bill of \$49,410 and request for study of metering.
 Manager Windau was authorized to contact Consoer Townsend as to the cost of a feasibility study of metering of municipal wastewater to the Neenah-Menasha Sewerage Commission wastewater treatment plant using alternate methods.

October 13, 1981 cont...

5. 10/9/81 letter from Pres. Lower Fox River Dischargers Assoc. to Manager; re: Meeting of Lower Fox River Dischargers Association October 28, 1981.

Manager Windau was authorized to attend.

Discussion was held regarding DNR compliance monitoring survey and compliance plan.

Manager Windau was authorized to advertise for bids to provide emergency power, at the Neenah-Menasha Sewerage Commission wastewater treatment plant, to provide primary settling and disinfection as minimum treatment. Subject will be discussed at regular meeting on October 27, 1981.

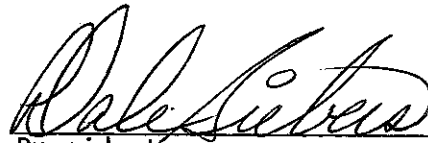
Moved by Commissioner Haber, seconded by Commissioner Kubicka to authorize the purchase of four chemical pumps, from Crane Engineering, for a total cost of \$5,844.00. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka; Nays, none. Motion carried.

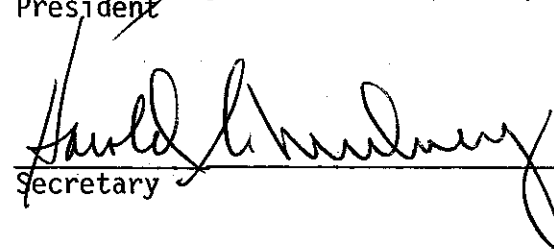
Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to schedule a regular NMSC meeting for October 27, 1981 at 7:00 P.M., with an Executive Session scheduled at 8:15 P.M., per Wis. Statute 19.85, (c) and (e) to discuss Union negotiation positions. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to forward a bill from Foley & Lardner for a legal opinion requested by the City of Neenah, regarding tax exempt status on bonds issued by the NMSC, to the City of Neenah for payment. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Zelinski to approve Operating Fund #5372 and #5375 thru #5420 in the amount of \$55,046.92 and Payroll and Closing Vouchers #1470 thru #1532 in the amount of \$38,957.41 for the month of September, 1981. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Mulvey to adjourn the meeting. All present Voting aye; Nays, none. Meeting adjourned at 8:30 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

REGULAR MEETING

October 27, 1981

Neenah-Menasha Sewerage Commission regular public meeting, at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin, was called to order by Commission President Siebers at 4:30 P.M.

Present: Commissioners Siebers, Zelinski, Haber; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Dominick DeRienzo (CTA)

Absent: Commissioners Kubicka, LeCompte, Mulvey

Attorney Goggin presented a status report on the ordinance/contract, after distributing two memos and a letter to the Commission. After a lengthy discussion, it was determined that, since the DNR stated that it has no objection to a provision in the ordinance/contract relating to arbitration of I & I, the only other major issue between the Neenah-Menasha Sewerage Commission and Town of Menasha Sanitary District #4 would seem to be the commitment of industry as to their use of the new wastewater treatment plant. Manager Windau was authorized to write to Sanitary District #4 as to their intent on the issue of the commitment of industry as to their use of the wastewater treatment plant, and to send copies of Attorney Goggin's memos and letter to the Mayors, Councilmen, and Attorneys of the Cities of Neenah and Menasha and Commissioners and Attorney for Sanitary District #4.

cont...

October 27, 1981 cont...

A discussion was held regarding questions to be asked at the November 9, 1981 meeting with Senator Goyke, on issues impacting the proposed treatment plant project. Manager Windau was authorized to send the questions, in his memo of October 23, 1981, to the DNR to give them an opportunity to prepare for the meeting on November 9.

The meeting recessed at 5:30 P.M.

Neenah-Menasha Sewerage Commission regular public meeting, at the office of the Neenah-Menasha Sewerage Commission, Garfield Avenue, Menasha, Wisconsin was reconvened at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Haber and Kubicka; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Dominick DeRienzo (CTA)

Absent: Commissioners Mulvey, LeCompte
Attorney Goggin excused.

Moved by Commissioner Zelinski, seconded by Commissioner Kubicka to accept the minutes of the Regular Meeting of October 13, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communication was discussed:

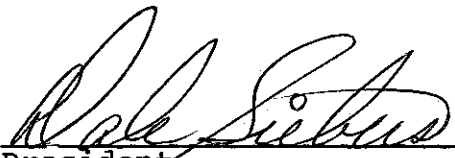
- 1. 10/16/81 letter to CTA from DNR; re: Additional information needed for pretreatment program.

No action was taken regarding emergency power for chlorination. Manager Windau authorized to obtain two more proposals.

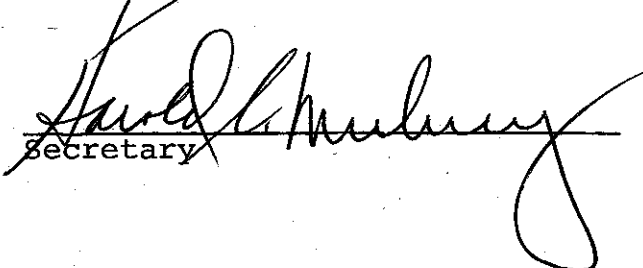
Dominick DeRienzo (CTA) presented a scope of work for tasks related to preparation of cost estimates for alternative projects which would permit metering and sampling of wastewater flows from each community. A discussion followed. Moved by Commissioner Haber, seconded by Commissioner Kubicka authorizing CTA to proceed with the studies of three alternative projects as discussed, at a cost not to exceed \$10,000.00. Voting aye; Commissioners Siebers, Zelinski, Haber and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to recess the Regular Meeting and reconvene in Executive Session to discuss labor negotiations pursuant to Wis. Statutes, Section 19.85 (c) and (e). All present voting aye; Nays, none. Meeting recessed at 8:15 P.M.

NEXT REGULAR MEETING SCHEDULED FOR TUESDAY, NOVEMBER 10, 1981 - 7:00 P.M.



 President



 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION
EXECUTIVE SESSION
October 27, 1981

The Executive Session was scheduled on October 13, 1981 by the Neenah-Menasha Sewerage Commission at an open public meeting as provided under Sec. 19.85 (c) and (e) Wisconsin Statutes, and recorded in the minutes of that meeting for the purpose of discussing labor contract negotiations.


The meeting was called to order by Commission President Siebers at 8:15 P.M.

Present: Commissioners Siebers, Zelinski, Haber and Kubicka; Manager Windau; Superintendent Schuelke; Edward Williams (Mulcahy & Wherry).

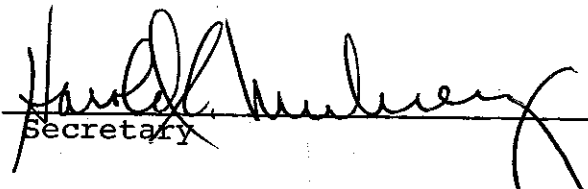
Absent: Commissioners Mulvey, LeCompte.

The Commissioners, staff and Mr. Williams discussed certain employee benefit issues.

The Executive Session was closed at 8:55 P.M.



 President



 Secretary

November 10, 1981 cont...

After a discussion it was decided that there would be no 1980 audit change by the accountant. Any adjustments will be made in the 1981 audit.

The proposed contract with Schenck, Derscheid, Kuenzli, Sturtevant and Johnson, S.C., for preparation of the 1981 NMSC audit was tabled.


A special meeting was scheduled for Tuesday, December 1, 1981 at 7:00 P.M. with CTA for the purpose of reviewing and discussing the Facility Plan.

Copies of the NMSC Employees Union Local 1541, AFSCME's requests for revisions to the current labor agreement were presented to the Commission. No discussion or action was taken.

Moved by Commissioner Zelinski, seconded by Commissioner Mulvey to approve Operating Fund Vouchers #5421 thru #5488 in the amount of \$83,944.30 and Payroll and Closing Vouchers #11533 thru #11594 in the amount of \$37,972.30 for the month of October, 1981. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber and Mulvey. Nays, none. Motion carried.

Moved by Commissioner Mulvey, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:00 P.M.

THERE WILL BE NO MEETING NOVEMBER 24, 1981.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

SPECIAL MEETING

December 1, 1981

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, LeCompte, Kubicka; Attorney Goggin; Manager Windau; Superintendent Schuelke; Secretary Stevenson; Jerry Brask and Dominick DeRienzo (CTA).

Absent: None

Moved by Commissioner Haber, seconded by Commissioner Zelinski to accept the minutes of the Regular Meeting of November 10, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 11/12/81 letter to Senator Gary Goyke from Paul Guthrie (DNR); re: Written answers to 11 questions posed by NMSC regarding NMSC ordinance-contract and status of wastewater treatment grant program.
2. 11/16/81 letter to Manager from Attorney Gunz (Neenah); re: Ad Hoc Committee for sewage treatment plant construction. (Minutes)
3. 11/24/81 letter to Gloria McCutcheon (DNR) from Manager; re: Intent to apply for a Wisconsin Fund Water Pollution Abatement Grant for Step 2.
4. Meeting notice - FVWOPA - December 4, 1981, 3:00 P.M. re: Compliance schedule for Neenah-Menasha Wastewater Treatment Plant.
5. Notice of Commencement of Bargaining, December 7, 1981, 4:00 P.M. to discuss collective bargaining proposals between Neenah-Menasha Sewerage Commission and Local 1541.

Manager Windau discussed resubmittal of the Step 2 application for EPA or Wisconsin Fund money using Step 1 modifications as part of the Step 2 cost. He reported that there may be federal money already set aside from when the 1979 application was submitted (\$1,760,910) of which we may be eligible to receive 75% but no more than that. If the NMSC would be eligible for Wisconsin Fund money rather than federal funds, they would be eligible to receive 75% of whatever the new cost of Step 2 project would be. Under the Wisconsin Fund program, the NMSC must be prepared

December 1, 1981
cont...

to pay the total Step 2 cost with later reimbursement.

Attorney Goggin stated that although federal money is said to be available, we have no formal statement as to that fact. Manager Windau is to attempt to get a formal statement of availability of federal funds for the NMSC's Step 2 work.

Jerry Brask (CTA) stated that Step 2 would include provision for reviewing and modifying the Step 1 facility plan. The consultant would review the design parameters and prepare a "memorandum of design." The NMSC would review and approve the proposed design before being submitted to the DNR. The consultant will revise the Step 2 cost estimate but it will be based on the existing (1977) facility plan. This cost estimate will be submitted to Manager Windau as soon as possible for inclusion in the Step 2 application. Manager Windau will endeavor to complete the Step 2 application by the end of January, 1982.

Attorney Goggin reported that the ordinance-contract has been signed by the Cities of Neenah and Menasha. The urgency of signing will be made known to the Towns of Harrison and Neenah. Attorney Goggin will meet with Attorney Snyder (Town of Neenah) before the year's end.

Alderman Knaack (Neenah) and Alderman Carpenter (Neenah) entered the meeting.

Dominick DeRienzo and Jerry Brask (CTA) presented their "Influent Facilities Study" using three alternatives to construct metering/sampling stations and headwork.

Alternate 1: Sewage flow from each of the two cities flows to the inlet manhole east of the treatment plant prior to entering the plant. Sewerage from Neenah is conveyed by a 36" sewer and from Menasha by a 42" pipe to the treatment plant inlet manhole. Under this alternative, it is proposed to install flumes to measure flows in the 36" line from Neenah and the 42" line from Menasha.

The installation of the flume on the 42" line will require construction of a chamber between the junction manhole and the treatment plant inlet manhole. A sampler, sample pump and suction line will be installed and flows from the City of Menasha will be measured and recorded inside the existing operations building.

The installation of the flume on the Neenah line will require construction of a flume chamber also. It is recommended that the 36" Neenah line be disconnected from the inlet manhole and reconnected downstream. This will require construction of two manholes, one at the point of redirection of the flow and the second at the point of reintroduction to the treatment plant sewer. A sampler, sample pump and suction line will also be installed. Estimated project costs - \$101,000.

Alternate 2: This alternative would include the same modifications described in Alternate 1. In addition, an expanded interim lift station will be constructed at the present termination point of the 60" Neenah interceptor. The 36" Neenah interceptor will be cross-connected to the 60" line and sewage flow will be pumped into a new manhole. The lift station would consist of four submersible pumps. Estimated project costs - \$430,000.

Alternate 3: This alternative considers construction of the influent and pretreatment facilities as recommended in the December, 1977 report. The recommendation included construction of a new raw wastewater pump station, individual metering and sampling facilities on influent lines from each of the two cities, bar screens and grit tanks. Estimated project costs - \$1,952,000.

The first alternative could be designed, constructed and operational with a period of 6 months. It would not be grant eligible.

The second alternative would require an estimated period of 9 to 12 months to be designed and constructed. It would not be grant eligible.

The third alternative would require an estimated 1-1/2 to 2 years minimum for design, bidding and construction. There is a possibility this could be done faster. Parts of this would be grant eligible.

Manager Windau was authorized to question DNR regarding the possibility of proceeding with the third alternative on a parallel fast-track with grants, as opposed to following the typical Step 2/Step 3 grant program. It was suggested that an emergency health hazard due to Neenah's dry weather by-passing could be a rationale for rapidly proceeding with this part of the plant remodeling. It was also suggested by Superintendent Schuelke that alternatives 1 and 2 could produce wet weather flows at the treatment plant which the existing pumps could not handle, necessitating closure of the headworks gate. This problem would not occur in alternative 3 since new pumps could be sized to handle worst case flow volumes.


December 1, 1981
cont...

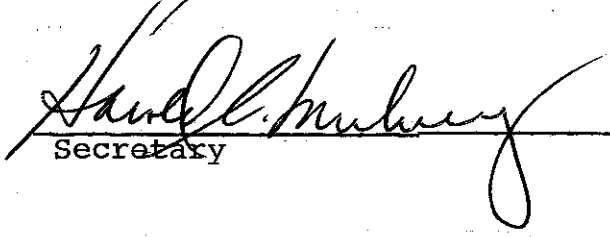
The Capital Projects Budget for 1982 was tabled for discussion at the Budget Meeting scheduled for December 8, 1981.

Manager Windau was authorized to contact Ray Osness (bond counsel, Clayton-Brown) regarding bonding for capital projects.

A budget meeting for the NMSC was scheduled for Tuesday, December 8, 1981 at 6:30 P.M. at the NMSC Offices.

Moved by Commissioner Haber, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:12 P.M.



President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

December 8, 1981

Meeting called to order by Commission President Siebers at 6:30 P.M.

Present: Commissioners Siebers, Zelinski, Haber, LeCompte, Kubicka; Manager Windau Superintendent Schuelke; Secretary Stevenson; Harry Lopas (Town of Harrison)

Absent: Commissioner Mulvey
Attorney Goggin excused.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to accept the minutes of the Special Meeting of December 1, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications was discussed:

- 1. 12/2/81 letter from Attorney Goggin to Attorney Snyder (Town of Neenah) re: Meeting to discuss ordinance-contract

Manager Windau and Commission reviewed the proposed 1982 NMSC Budget. After discussion, it was moved by Commissioner Kubicka, seconded by Commissioner Zelinski to adopt the 1982 NMSC Budget, as corrected during the discussion, with copies to be sent to the Cities of Neenah and Menasha. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to schedule an Executive Session for 6:30 P.M., before the Regular Meeting, on December 15, 1981, to discuss labor negotiation positions. Regular Meeting to begin at 7:30 P.M. All present voting aye; Nays, none. Motion carried.

Manager Windau was authorized to contact Attorney Goggin regarding notification of Executive Session.

Manager Windau gave a review of the 208/Compliance Schedule meeting of December 4, 1981. A timetable will be prepared for consideration at the December 15, 1981 meeting of the NMSC. The timetable will establish completion dates for all interim activities and completion of the remodeled plant.

Manager Windau reviewed his Memo concerning CTA study on metering, sampling, 60" interceptor, etc. Manager Windau was authorized to send copies of memo and cover letter to the Mayors of the Cities of Neenah and Menasha.

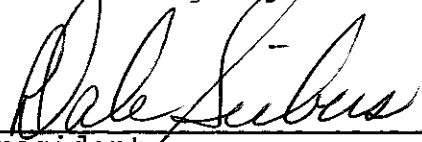
Ray Osness (bond counsel, Clayton-Brown) to be put on the agenda for the December 15, 1981 Regular Meeting.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to approve Operating Fund Vouchers #5489 thru #5560 in the amount of \$166,181.45 and Payroll and Closing Vouchers #11595 thru #11657 in the amount of \$37,352.43 for the month of November, 1981. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber and Kubicka. Nays, none. Motion carried.

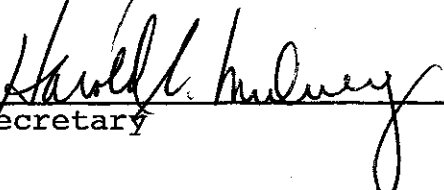
(cont.)

December 15, 1981
cont.

Moved by Commissioner Kubicka, seconded by Commissioner Zelinski to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Executive Session

December 15, 1981 - 6:30 P.M.

NMSC Offices, Garfield Avenue, Menasha, Wisconsin


The Executive Session was scheduled on December 8, 1981 by the Neenah-Menasha Sewerage Commission at an open public meeting as provided under Sec. 19.85 (c) and (e) Wisconsin Statutes, and recorded in the minutes of that meeting for the purpose of discussing labor contract negotiations.

The meeting was called to order by Commission President Siebers at 6:30 P.M.

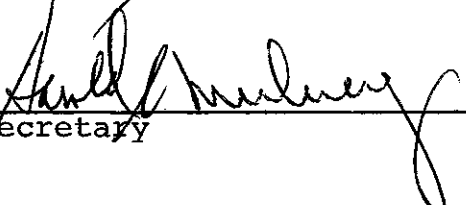
Present: Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka.
Manager Windau; Superintendent Schuelke.

The Commissioners and staff discussed certain employee wages and benefits issues and the labor negotiation meeting held on December 7, 1982.

The Executive Session was closed at 7:30 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

December 15, 1981

Meeting called to order by Commission President Siebers at 6:30 P.M.

Present: Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey, Kubicka;
Manager Windau; Superintendent Schuelke

Absent: Attorney Goggin; Secretary Stevenson

Moved by Commissioner Haber, seconded by Commissioner Mulvey to recess the meeting and reconvene in Executive Session to discuss 1982 Labor Negotiations per Wis. Statutes 19.85. Meeting recesses at 6:31 P.M.

Regular Open Meeting called to order by Commission President Siebers at 7:30 P.M.

Present: Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey, Kubicka;
Manager Windau; Superintendent Schuelke

Absent: Attorney Goggin; Secretary Stevenson

Moved by Commissioner Kubicka, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of December 8, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

(cont.)

Regular Meeting
December 15, 1981
cont.

The following communication was discussed:

1. 12/10/81 letter from Manager Windau to James Savinski, DNR, requesting a variance for preserving Sunday BOD samples for 48 hours.

The Commission reviewed a draft schedule of activities which would culminate in completion of a remodeled regionalized treatment plant. The Commission directed Manager Windau to discuss the schedule with Attorney Goggin, and to submit it to the Fox Valley Water Quality Planning Agency as "unofficial".

The Commission reviewed Attorney Goggin's proposed letter to Senator Goyke regarding the Town of Menasha Sanitary District #4 proposal to connect the east side to the west side. They urged Attorney Goggin to send the letter as written.

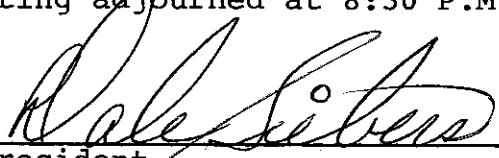
The Commission discussed the invitation to Manager Windau to participate on a radio talk show, and decided it was not in the best interests of the effort to remodel the plan.

A letter from Attorney Gunz, City of Neenah, requested the Commission to forward the interest money paid by the City of Menasha on the 1980 operations under payment. It was the consensus of the Commission that the money would be forwarded upon receipt of a letter of approval from the City of Menasha.

The Commission reviewed a resolution from the City of Neenah which requests the Commission to investigate the feasibility of using solid waste incineration.

The next regular meeting is scheduled for January 12, 1982, at 7:00 P.M.

Moved by Commissioner Haber, seconded by Commissioner Mulvey to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:30 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting
January 12, 1982

Meeting called to order by Commission President Siebers at 7:00 P.M.

Present: Commissioners Siebers, Zelinski, Mulvey, Haber, LeCompte, Kubicka; Manager Windau; Superintendent Schuelke; Secretary Stevenson; John Wilke, Engineer and Roger Hopkins, Director of Community Development (City of Neenah).

Absent: Attorney Goggin excused.

Moved by Commissioner Mulvey, seconded by Commissioner Haber to accept the minutes of the Regular Meeting and Executive Session of December 15, 1981 and place them on file. All present voting aye; Nays, none. Motion carried.

The following communications were discussed:

1. 11/25/81 notice from Winnebago County Planning and Zoning Dept; re: Copy of Winnebago County Solid Waste Management Plan
Manager Windau was authorized to send pertinent information, from plan, to Commission.
2. 12/14/81 letter from DNR to Manager Windau; re: Wis. Fund Point Source Program - Placement of NMSC on "Intent To Apply" list for 1982.
3. 12/17/81 letter to Finance Director (City of Neenah), from Manager Windau; re: Request for 1982 Operating Charge Payments. (Same letter sent to City of Menasha)
4. Official Notice of Town of Neenah Public Meeting - February 1, 1982 - 7:00 P.M.
5. 12/17/81 letter from City of Menasha to Manager Windau; re: Resolution
(cont.)

Regular Meeting
January 12, 1982
cont.

Requesting NMSC To Investigate Solid Waste Incineration.

6. 12/16/81 letter from City of Neenah; re: Resolution In Opposition To The Town Of Menasha Sanitary District No. 4's Proposal To Alter The Regional Sewerage Treatment Service Area.
7. 1/6/82 letter from City of Menasha; re: Resolution In Opposition To Town Of Menasha Sanitary District No. 4's Proposal To Alter The Regional Sewerage Treatment Service Area.

Manager Windau distributed a revised Schedule of Activities for the treatment plant remodeling project.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to authorize Manager Windau to send the revised Schedule of Activities for the treatment plant remodeling project to the Fox Valley Water Quality Planning Agency. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Zelinski, seconded by Commissioner Haber to send \$842.05 (Menasha's 1980 interest payment" to the City of Neenah. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to authorize payment of \$3,416.05, with 10% retainment, to PRC Consoer Townsend for Engineering Services performed on the development of an Industrial Pretreatment Program in Accordance with Agreement For Engineering Services dated January 13, 1981. Voting aye; Commissioners Siebers, Zelinski, LeCompte, Haber, Mulvey and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Zelinski to schedule a