

Dec. 30, 1975 cont...

Moved by Commissioner Haber, seconded by Commissioner Steber to approve the October 9, 1975 amendment to the Consoer, Townsend and Associates - Neenah-Menasha Sewerage Commission Step I Contract (Access to Records) as revised. Voting aye; Commissioners Enz, Kubicka, Chrapla, Haber and Steber. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Haber that VanHandel Sand and Gravel Co. be released from their present two year contract which would expire December 31, 1976 as per their request in a letter dated 12/18/75. Said release to be effective January 10, 1976. Voting aye; Commissioners Enz, Kubicka, Haber and Steber. Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve the one year sludge hauling contract with AAA Septic Tank Cleaning Co. Inc. effective 1/10/76 and the Commission President and Secretary be authorized to execute same. Voting aye; Commissioners Enz, Kubicka, Chrapla, Haber and Steber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to approve payment of \$2,788.34 to Consoer, Townsend and Associates for Engineering Services performed in the on-site detailed inspection of construction of the Neenah Relief Intercepting Sewer in accordance with Division "D" of the Engineering Services Agreement between the Neenah-Menasha Sewerage Commission and Consoer, Townsend and Associates dated August 20, 1971. Voting aye; Commissioners Enz, Kubicka, Chrapla, Haber and Steber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to authorize the Commission Counsel to make an in-depth study to determine if the Neenah-Menasha Sewerage Commission can legally provide financial support (\$2,900) of the "Critical Evaluation of QUALL-II Model For The Lower Fox River" to be conducted by the Institute of Paper Chemistry. Voting aye; Commissioners Enz, Haber and Steber. Nays; Commissioners Kubicka and Chrapla. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber to approve Operating Fund Vouchers #1492 thru #1562 in the amount of \$68,898.06 and Payroll and Closing Vouchers #2293 thru #2360 in the amount of \$26,644.34 for the month of November, 1975. Voting aye; Commissioners Enz, Kubicka, Chrapla, Haber and Steber. Nays, none. Motion carried.

Commissioners requested to have the monthly operating report and superintendent's report mailed to each Commission along with their agenda.

Motion by Commissioner Haber, seconded by Commissioner Steber to recess for five minutes and reconvene in an executive session was passed.

Executive Session was held to discuss 1976 personnel salaries.

Regular Meeting was called back to order and there being no further business it was moved by Commissioner Steber, seconded by Commissioner Chrapla to adjourn. All present voting aye; Meeting adjourned at 10:25 P.M.

[Signature]
President
[Signature]
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 13, 1976

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber, Kubicka and Chrapla; Attorney Glese, Manager Bues; Secretary Stevenson. Alderman Meerdink (Menasha) Alderman Raiche (Neenah)

Absent: None

Moved by Commissioner Chrapla, seconded by Commissioner Steber to correct the minutes of the Regular Meeting of December 30, 1975 to read, (Moved by Commissioner Chrapla, seconded by Commissioner Haber to authorize Consoer, Townsend and Associates to compute the proportions of the 1976 Neenah-Menasha Sewerage Commission operating budget to be allocated for flow, BOD, and SS as requested in a letter dated 12/29/75 from the City of Menasha with the City of Menasha to bear the complete expense.) All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber to accept the minutes of the Regular Meeting of December 30, 1975 as corrected. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to approve Contract Supplement #6 with Central Contracting Corporation in the amount of \$874,994.50 (no change in price) for work on the Neenah Relief Interceptor Sewer. Voting aye; Commissioners Enz, Kubicka, Chrapla, Haber and Steber. Nays, none. Motion carried.

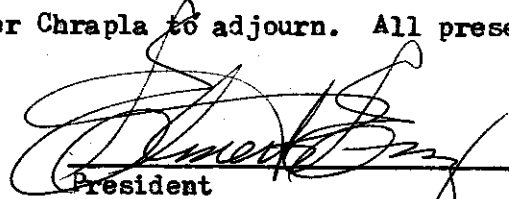
Moved by Commissioner Haber, seconded by Commissioner Steber to authorize partial payment #12

to Central Contracting Corporation in the amount of \$80,365.80 for completed work on the Neenah Relief Interceptor Sewer subject to Central Contracting Corp. executing the Supplement #6. Voting aye; Commissioners Enz, Kubicka, Chrapla, Haber and Steber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to authorize payment of \$2,985.00 to American Consulting Services for work performed as a sub-contractor for Consoer, Townsend and Associates in conjunction with the Step I Facilities Plan - Infiltration/Inflow Analysis Grant Application under PL92-500. Voting aye; Commissioners Enz, Kubicka, Haber and Steber. Nays, Commissioner Chrapla. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber to table the Resolution responding to the request of the Menasha Electric and Water Utility to discharge their sludges to the Neenah-Menasha Sewerage Commission wastewater plant until the next Regular Meeting on January 27, 1976. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to adjourn. All present voting aye; Meeting adjourned at 8:30 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 27, 1976

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber, Kubicka; Attorney Giese; Manager Bues; Secretary Stevenson. Alderman Meerdink(Menasha)

Absent: Commissioner Chrapla; Alderman Raiche(Neenah)

Moved by Commissioner Kubicka, seconded by Commissioner Steber to approve the minutes of the Regular Meeting of January 13, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Steber, seconded by Commissioner Haber to refer to Consoer, Townsend and Associates a letter from the Neenah Foundry Company requesting permission to send about 10,000 gallons of sewage a day to the Wastewater Treatment Plant from its blowdown cooling system. All present voting aye; Nays, none. Motion carried.

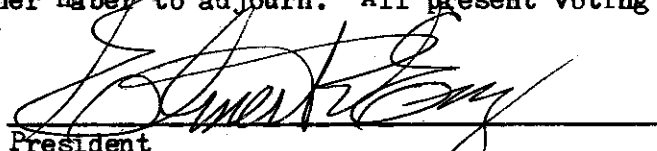
Moved by Commissioner Haber, seconded by Commissioner Steber to authorize the Plant Manager to continue negotiations with the City of Neenah in regard to the elimination of the siphon existing in the existing Commission Interceptor under the bridge on Main Street over the Neenah slough and report back to the Commission. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to authorize payment of \$550.34 to Consoer, Townsend and Associates for Engineering Services performed in the on-site detailed inspection of construction of the Neenah relief intercepting sewer in accordance with Division "D" of the Engineering Services Agreement between the Neenah-Menasha Sewerage Commission and Consoer, Townsend and Associates dated August 20, 1971. Voting aye; Commissioners Enz, Kubicka, Haber and Steber. Nays, none. Motion carried.

Meeting recessed for five minutes and Commissioners reconvened for Executive Session.

Executive Session was held to discuss personnel wages and negotiations.

Regular Meeting called back to order and there being no further business, it was moved by Commissioner Steber, seconded by Commissioner Haber to adjourn. All present voting aye; Meeting adjourned at 9:30 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

February 10, 1976

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber, Chrapla and Kubicka; Attorney Giese; Manager Bues; Secretary Stevenson. Alderman Meerdink (Menasha); Alderman Raiche (Neenah); Bob Biebel (Consoer, Townsend and Associates); Gary Schmitt (Gilbert Paper Company)

Absent: None

Moved by Commissioner Kubicka, seconded by Commissioner Steber to approve the minutes of the Regular Meeting of January 27, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Bob Biebel of Consoer, Townsend and Associates reported on the Environmental Assessment and Cost Effective Analysis required by the Department of Natural Resources to qualify the Neenah Relief Interceptor Sewer for 25% State ORAP grants.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to authorize the Plant Manager to submit the various necessary documents to the DNR as required to qualify the Commission Interceptor Sewer for eligible state ORAP grants. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber to authorize the Plant Manager and Consoer, Townsend and Associates to develop a survey questionnaire for industry, concerning their wastewater discharges to the treatment plant. All present voting aye; Nays, none. Motion carried.

Annual Election of Officers

Commissioner Haber nominated Commissioner Steber for President. Nominations were closed and Commissioner Steber was unanimously elected President.

Commissioner Haber nominated Commissioner Enz for Vice President. Nominations were closed and Commissioner Enz was unanimously elected Vice President.

Commissioner Kubicka nominated Commissioner Haber for Secretary. Nominations were closed and Commissioner Haber was unanimously elected Secretary.

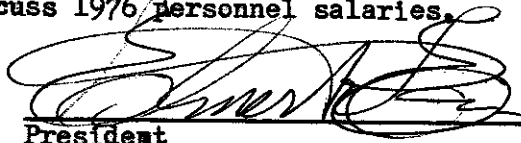
Moved by Commissioner Steber, seconded by Commissioner Haber to grant a Leave of Absence, for 30 days, commencing February 18, for medical reasons, to Norbert Johnson. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to approve payment of \$297.07 to Mulcahy and Wherry, S.C. for personnel legal services rendered. Voting aye; Commissioners Enz, Kubicka, Chrapla, Haber and Steber. Nays, none. Motion carried.

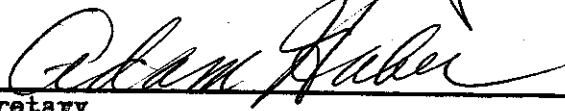
Moved by Commissioner Steber, seconded by Commissioner Haber to accept Operating Fund Vouchers #1563 thru #1660 in the amount of \$86,022.52 and Payroll and Closing Vouchers #2361 thru #2425 in the amount of \$27,166.53 for the month of December, 1975. Voting aye; Commissioners Enz, Kubicka, Chrapla, Haber and Steber. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Meeting adjourned at 8:30 P.M.

Executive Session followed the meeting to discuss 1976 personnel salaries.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingFebruary 24, 1976

Meeting called to order by Commission President Steber at 7:30 P.M.

Present: Commissioners Steber, Enz, Haber, Kubicka and Chrapla; Manager Bues; Attorney Giese; Secretary Stevenson. Alderman Meerdink (Menasha).

Absent: Alderman Raiche (Neenah)

Moved by Commissioner Kubicka, seconded by Commissioner Enz to approve the minutes of the Regular Meeting of February 10, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Haber, seconded by Commissioner Enz to authorize any Commissioner, who so desires, to attend the Department of Natural Resources Public Hearing in Madison on March 12, 1976 at 10:00 A.M. to consider the repeal and recreation of Chapter NB 125, Wisconsin Administrative Code, relative to the administration of the water pollution prevention and abatement construction grant program established pursuant to Section 144.21, Wis. Statutes. Voting aye; Commissioners, Steber, Kubicka, Enz and Haber. Nays, Commissioner Chrapla. Motion carried.

Commissioner Haber commended the staff at the Wastewater Treatment Plant on their preventive maintenance on the machinery at the plant.

Moved by Commissioner Haber, seconded by Commissioner Enz to approve payment of \$392.50 to Mulcahy and Wherry S.C. for personnel legal services rendered. Voting aye; Commissioners Steber, Kubicka, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Haber to approve Operating Fund Vouchers #1661 thru #1698 in the amount of \$38,538.74 and Payroll and Closing Vouchers #2426 thru #2488 in the amount of \$29,184.31 for the month of January, 1976. Voting aye; Commissioners Steber, Kubicka, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Meeting adjourned at 8:20 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingMarch 9, 1976

Meeting called to order by Commission President Steber at 7:00 P.M.

Present: Commissioners Steber, Enz, Haber, Kubicka and Chrapla; Attorney Giese; Manager Bues; Secretary Stevenson. Alderman Meerdink (Menasha); Alderman Raiche (Neenah); Bob Biebel of Consoer, Townsend and Associates; Harland Schuelke, Superintendent.

Absent: None

Moved by Commissioner Chrapla, seconded by Commissioner Haber to suspend the rules and hold an informal meeting with the Finance Committees of the Cities of Neenah and Menasha, in regard to sewer user costs for 1976. All present voting aye; Nays, none. Motion carried.

Representing the City of Neenah were: Mayor Hauser, Alderman Smith, Alderman Spanbauer, Alderman Raiche, Alderman Colburn.

Representing the City of Menasha were: Mayor Wlecki, Alderman Winarski, Alderman Vanevenhoven, Alderman Niesen, Alderman Meerdink, Alderman Anderson.

Representing Gilbert Paper Company - Gary Schmitt

Representing Menasha Corporation - David Genz, Bill Hutchings, Pat Morris, Allan Schenck.

March 9, 1976 continued

Discussion was held, with the city officials and industry representatives expressing concern for the possibility of rising costs for sewage treatment. The Commission assured them the plant would be operated as efficiently and effectively as possible.

Regular Meeting called back to order.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to approve the minutes of the Regular Meeting of February 24, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to confirm the operating cost ratios of 80.8% for wastewater treatment and 19.2% for rubbish burning for 1975 due to the forced closedown of the incinerators. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Haber that the \$6,164.30 in disputed overtime pay incurred in 1974 and paid to employees in 1975 be allocated to the Cities on the 1975 percentages. Voting aye; Commissioners Steber, Enz, Kubicka and Haber. Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz that the minutes of November 25, 1975 be corrected to delete the approval of operating fund vouchers #1353 and #1414 and payroll and closing vouchers #2131 to #2199 and insert the approval of operating fund vouchers #1415 to #1491 and payroll and closing vouchers #2200 to #2292. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz that the minutes of the March 25, 1975 meeting be corrected to include the approval of operating fund vouchers #892 and #893. All present voting aye; Nays, none. Motion carried.


Moved by Commissioner Enz, seconded by Commissioner Haber to open the bids for the Truck Insurance.

A bid was opened from The Mayer Agency, Inc., the only response from eight invitations to bid.


Moved by Commissioner Haber, seconded by Commissioner Kubicka to accept the bid from the Mayer Agency, Inc. - Heritage Insurance Company, for the truck insurance at a premium cost of \$295.30 per year. Voting aye; Commissioners Steber, Kubicka, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to grant a Leave of Absence from March 19, 1976 to April 19, 1976 to Norbert Johnson for medical reasons. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Meeting adjourned at 9:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

March 23, 1976

Executive Session held at 7:30 P.M. to discuss personnel wages and salaries.

Regular Meeting called to order by Commission President Steber at 8:00 P.M.

Present: Commissioners Steber, Enz, Haber, Kubicka, Chrapla; Attorney Cornet; Manager Bues; Secretary Stevenson. Alderman Meerdink (Menasha), Gary Schmitt (Gilbert Paper Company), Jim Austin (Menasha Electric and Water Utility); Bob McMahon (McMahon Associates)

Absent: Alderman Raiche (Neenah)

Moved by Commissioner Chrapla, seconded by Commissioner Enz to suspend the rules and proceed with a discussion on the Menasha Water Utility Sludge Test. All present voting aye; Nays, none. Motion carried.

Jim Austin, Manager of the Menasha Water Utility and Robert McMahon Associates stated their request to discharge sludge for the water treatment plant settling basin to the Neenah-Menasha Sewerage Commission wastewater plant for treatment. The subject was tabled until the next meeting on April 13, 1976.

March 23, 1976 continued

Moved by Commissioner Haber, seconded by Commissioner Chrapla to proceed with the Regular Meeting. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to approve the minutes of the Regular Meeting of March 9, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Haber, seconded by Commissioner Enz to accept the City of Menasha Resolution R-17-76 Establishing The Sewer Maintenance and Repair Charges and Resblution T-18-76 amendment and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to approve operating fund vouchers #1699 thru #1756 in the amount of \$58,721.72 and payroll and closing vouchers #2489 thru #2549 in the amount of \$25,590.22 for the month of February, 1976. Voting aye; Commissioners Steber, Kubicka, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:45 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

April 13, 1976

Meeting called to order by Commission President Steber at 7:30 P.M.

Present: Commissioners Steber, Haber, Kubicka, Chrapla; Attorney Giese; Manager Bues; Secretary Stevenson; Superintendent Schuelke; Alderman Meerdink (Menasha); Alderman Raiche (Neenah); Bob Biebel (Consoer, Townsend and Associates); James Austin (Mgr. Menasha Electric and Water Utility); Gary Schmitt (Gilberts)

Absent: Commissioner Enz.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to approve the minutes of the Regular Meeting of March 23, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to accept the change in price for chlorine from \$12.55 to \$12.30/awt by the Hydrite Chemical Company as stated in their letter of 4/9/76. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka, to accept the resignation of William S. Arnold effective 4/11/76. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Haber to refer the letter of 4/9/76 from the Neenah Foundry Company, in regard to their request for permission to discharge cooling tower blow down water, to Consoer, Townsend and Associates for their comments and action at the next Regular Meeting on April 27, 1976. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to approve the request of the Menasha Electric and Water Utility, to discharge their water treatment sludges to the Neenah-Menasha Sewerage Commission from May 1, 1976 to September 30, 1976 as outlined in their letter of 4/13/76, on a temporary basis, contingent upon the right of the Commission to unilaterally terminate, at any time, the acceptance of their processed waste sludge. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to approve, subject to the Commission Attorney's review, the plans and specifications for the Interceptor Lift Station as prepared by Consoer, Townsend and Associates; authorize advertising for construction bids; and submit the plans and specifications to the Department of Natural Resources for approval. All present voting aye; Nays, none. Motion carried.

Annual Audit for 1975 was presented. Action was tabled until the next Regular Meeting on April 27, 1976, with Mr. John Gerdener, C.P.A. to be invited to attend the meeting.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to discontinue sending the Neenah-Menasha Sewerage Commission influent sample outside the lab for testing with all future testing to be done at the Neenah-Menasha Sewerage Commission Wastewater Treatment Plant. All present voting aye; Nays, none. Motion carried.


Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve payment of \$495.42 to Mulcahy & Wherry, S.C. for Legal Services rendered from 2/15/76 to 3/15/76. Voting aye; Commissioners Steber, Kubicka, Chrapla, and Haber. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Haber to accept the final Wisconsin Department of Natural Resources' Grant Check for \$11,068.00 for the Chlorination Project and reimburse the Cities \$5,534.00 (50-50% basis). All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to accept the Operating Fund Vouchers #1757, thru #1826 in the amount of \$98,037.03 for the month of March, 1976, with #1774 being sent back to AAA Septic Tank Cleaning Co., Inc. for correction. Voting aye; Commissioners Steber, Kubicka, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to approve Payroll and Closing Vouchers #2550 thru #2610 in the amount of \$24,579.20 for the month of March, 1976. Voting aye; Commissioners Steber, Kubicka, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Meeting adjourned at 8:50 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

April 27, 1976

Meeting called to order by Commission President Steber at 7:30 P.M.

Present: Commissioners Steber, Enz, Haber, Kubicka and Chrapla; Attorney Giese; Manager Bues; Secretary Stevenson. Alderman Meerdink (Menasha); Gary Schmitt (Gilberts); John Gerdener (C.P.A. - Schenck, Derscheid, Kuenzli, Sturtevant & Johnson, S.C.)

Absent: Alderman Raiche (Neenah)

Moved by Commissioner Kubicka, seconded by Commissioner Haber to approve the minutes of the Regular Meeting of April 13, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

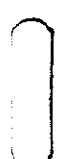
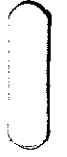
Communications were read and ordered placed on file.

Moved by Commissioner Haber, seconded by Commissioner Enz to accept the 1975 Audit of Financial Statements Together With Auditor's Report prepared by Schenck, Derscheid, Kuenzli, Sturtevant and Johnson S.C. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to reimburse surplus 1975 operating funds of \$11,044.00 to the City of Neenah and \$12,664.00 to the City of Menasha as recommended in the 1975 Audit. Voting aye; Commissioners Steber, Kubicka, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Haber to reject, by letter, the request of A & H Sewer, Septic and Refuse Service, Ltd. to dump in the Neenah-Menasha Sewerage Commission disposal plant, with copies of the letter sent to each City. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz that the Plant Manager, Commission Attorney and any Commissioner, who so desires, to attend the Public Hearing in Madison at 10:00 A.M. on May 17, 1976 for the purpose of receiving comments on revisions of Chapter NR 125 of the Wisconsin Administrative Code. Voting aye; Commissioners Steber, Kubicka, Enz and Haber. Nays, none. Commissioner Chrapla abstained.



April 27, 1976

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla to adopt the following resolution:

RESOLUTION

WHEREAS, Clarence Hackbert, chemist in the Neenah-Menasha Sewerage Commission laboratory, is retiring after having served the Commission and the Cities of Neenah & Menasha faithfully and dependably since 1963, and

WHEREAS, the citizens of Neenah & Menasha have benefited fruitfully from Clarence Hackbert's 43 years of training, knowledge, and professional skills that he has brought to his work;

NOW THEREFORE BE IT RESOLVED, that the Neenah-Menasha Sewerage Commission hereby expresses its sincere and warmest appreciation to Clarence Hackbert for services rendered, and wishes him good fortune and health in his retirement.

Adopted this 27 day of April 1976

Don Steber
President

Adam J. Haber
Secretary.

All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to authorize the Plant Manager to obtain a quote on health insurance from Wisconsin Physicians Service and report back to the Commission. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla to hold an Executive Session after the next regular meeting on May 11, 1976 to discuss salaries for non-union personnel. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to adjourn the meeting. All present voting aye; Meeting adjourned at 9:15 P.M.

Don Steber
President

Adam J. Haber
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 11, 1976

Meeting called to order by Commission President Steber at 7:30 P.M.

Present: Commissioners Steber, Enz, Haber, Kubicka and Chrapla; Attorney Giese; Manager Bues; Secretary Stevenson.

Absent: Alderman Raiche (Neenah); Alderman Meerdink (Menasha)

Moved by Commissioner Kubicka, seconded by Commissioner Haber to approve the minutes of the Regular Meeting of April 27, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Haber, seconded by Commissioner Enz to accept the revised Neenah Foundry Discharge Request of April 9, 1976 and forward notice of our approval to Consoer, Townsend and Associates, City of Neenah, and Department of Natural Resources. All present voting aye; Nays, none. Motion carried.

May 11, 1976

Moved by Commissioner Haber, seconded by Commissioner Enz to approve Operating Fund Vouchers #1827 thru #1896 in the amount of \$90,044.84 for the month of April, 1976 and place them on file. Voting aye; Commissioners Steber, Kubicka, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to approve Payroll and Closing Vouchers #2611 thru #2698 in the amount of \$37,012.30 for the month of April, 1976, and place them on file. Voting aye; Commissioners Steber, Kubicka, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to adjourn the meeting. All present voting aye; Meeting adjourned at 8:10 P.M.

In accordance with the official published notice of the meeting, an Executive Session was held, after a five minute recess, to discuss employees salaries and fringe benefits.

Alm Steber
President

Adam J. Haber
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

May 19, 1976

Meeting called to order by Vice President Enz at 7:30 P.M.

The purpose of the special meeting was to consider ratification of the negotiated 1976-77 labor bargaining terms.

Present: Commissioners Enz, Haber and Chrapla; Attorney Giese; Manager Bues.

Absent: Commissioners Steber and Kubicka.

At 7:40 P.M. Commissioner Chrapla left the meeting. For lack of a quorum, no action was taken and the meeting was adjourned at 7:45 P.M.

President Steber was contacted, by telephone, and the meeting was rescheduled for 9:00 A.M. Thursday, May 20, 1976 to consider approving the negotiated 1976-77 labor terms.

Alm Steber
Vice President

Adam J. Haber
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

May 20, 1976

Meeting called to order by Commission President Steber at 9:00 A.M.

Present: Commissioners Steber, Enz, Haber; Attorney Giese, Manager Bues, Secretary Stevenson.

Absent: Commissioners Chrapla and Kubicka.

All Commissioners, Commission Attorney and the Press were notified by 9:00 P.M. on May 19, 1976 of the meeting.

(continued)

May 20, 1976

Discussion was held in regard to ratification of the negotiated 1976-77 labor bargaining terms.

Moved by Commissioner Enz, seconded by Commissioner Haber to ratify the negotiated 1976-77 labor bargaining terms. Voting aye; Commissioners Steber, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:15 A.M.

Elm Steber
President

Adam J. Haber
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 25, 1976

Meeting called to order by Commission President Steber at 7:30 P.M.

Present: Commissioners Steber, Enz, Haber, Kubicka; Attorney Giese; Manager Bues; Secretary Stevenson. Alderman Raiche (Neenah); Bob Biebel, (Consoer, Townsend and Associates); Gary Schmitt (Gilbert Paper Company)

Absent: Commissioner Chrapla; Alderman Meerdink (Menasha)

Moved by Commissioner Enz, seconded by Commissioner Haber to approve the minutes of the Regular Meeting of May 11, 1976 and Special Meetings of May 19 and 20, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to accept the 1976-77 Labor Agreement with Neenah-Menasha Sewerage Commission Employees' Union Local 1541. Voting aye; Commissioners Steber, Kubicka, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to schedule the Regular Meeting of the Neenah-Menasha Sewerage Commission for the fourth Tuesday of each month during the months of June, July and August, the next meeting to be June 22, 1976. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to authorize the Plant Manager to sign the Wisconsin Physicians Service health insurance policy extension from June 1, 1976 to January 1, 1977. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Haber to accept the State Grant 25% offer of \$249,250.00 for the construction of a 60 inch sanitary sewer to collect wastewater from the termination of the City of Neenah's slough sanitary sewer and transport it to the Neenah-Menasha treatment facility. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to authorize the Plant Manager to advertise, or contact verbally, for quotes on providing Worker's Compensation Insurance as of July 1, 1976. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve final payment of \$391,50 to Mulcahy & Wherry, S.C. for Legal Services rendered from April 16 through May 15, 1976. Voting aye; Commissioners Steber, Kubicka, Enz and Haber. Nays, none. Motion carried.

Bids were opened at 8:00 P.M. for the Interceptor Lift Station.

Bid Tabulation

1. J.O. Johnson	\$ 31,900.00
2. Gray-Robinson Construction	\$ 30,200.00
3. Central Contracting	\$ 24,650.00

Moved by Commissioner Kubicka, seconded by Commissioner Enz to award the Interceptor Lift Station Contract to Central Contracting Corporation, the lowest apparent bidder, and authorize work to proceed subject to approval of the bid and contract by the Commission Attorney, Engineer and Plant Manager. Voting aye; Commissioners Steber, Kubicka, Enz and Haber. Nays, none. Motion carried.

May 25, 1976

An Executive Session was held, as announced, in the official public notice, to discuss personnel wages and salaries.

The Regular Meeting was called back to order.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to adopt the following resolution:

A RESOLUTION ESTABLISHING 1976 SALARIES AND OTHER BENEFITS FOR CERTAIN ENUMERATED SALARIED EMPLOYEES

BE IT RESOLVED by the Neenah-Menasha Sewerage Commission as follows:

Section 1. SALARIES: The salaries of the following Commission employees positions are hereby established for the calendar year 1976.

Manager	\$ 24,397
Superintendent	\$ 17,304
Office Manager	\$ 13,944
Foreman	\$ 14,360
Water Analyst	\$ 14,484
Chemist	\$ 12,248
Secretary	\$ 7,656

As used throughout this resolution, the term "salaried employees" shall mean the above designated positions.

Section 2. WISCONSIN RETIREMENT AND LIFE INSURANCE: The Commission shall pay the full cost of both the employer and employee contributions to the Wisconsin Retirement Fund and the full cost of the life insurance policy premiums, as available, to each of the salaried employees under the present Life Insurance Program.

Section 3. HEALTH INSURANCE: The Commission shall pay the full cost of the Health Insurance program premiums for the salaried employees and their dependents.

Section 4. VACATION: All salaried employees, except the Manager, who have completed one (1) year of service shall be entitled to vacation as shown below:

One (1) year or more of service	5 days of paid vacation
Two (2) years or more of service	10 days of paid vacation
Eight (8) years or more of service	15 days of paid vacation
Fifteen (15) years of service	20 days of paid vacation
Sixteen (16) years of service	21 days of paid vacation
Seventeen (17) years of service	22 days of paid vacation
Eighteen (18) years of service	23 days of paid vacation
Nineteen (19) years of service	24 days of paid vacation
Twenty (20) years or more of service	25 days of paid vacation

The Manager shall be entitled to three (3) weeks of paid vacation.

All salaried employees shall be paid the equivalent of one (1) week of their salary for each 5 days of vacation to which they are entitled. A salaried employee will become entitled to his first week of vacation upon completing his first twelve (12) months of employment. The first week of vacation to which the salaried employee is entitled shall be following the first anniversary date of hire, and the succeeding December 31st. Thereafter, salaried employees may schedule weeks of vacation, for which they are eligible, anytime during the calendar year, subject to Manager approval, except that in any year in which they become eligible for additional weeks of vacation based on the length of service formula outlined above, the anniversary date of hire must expire prior to taking that additional week of vacation in that calendar year. Unused vacation may not be carried over from one calendar year to the next calendar year and any unused vacation rights shall be forfeited, except that any salaried employee off from work due to a job-connected injury or illness who has not used his vacation entitlement may extend his vacation rights into the following year. In individual cases where both the salaried employee involved and the Plant Manager specifically approve of the arrangement as being in the best interest of the salaried employee, salaried employees may be paid vacation pay in lieu of time off for any weeks of vacation beyond the first two for which the salaried employee is eligible in any calendar year.

Section 5. LONGEVITY PAY: The salaried employees shall receive, in addition to their regular salaries, longevity pay based on their length of continuous employment with the Commission in accordance with the following formula:

<u>Years of Continuous Employment</u>	<u>Longevity Pay Per Month</u>
5 years to 10 years	\$ 5.00
10 years to 15 years	10.00
15 years to 20 years	15.00
20 years or more	20.00

Section 6: HOLIDAY VACATION: Except for emergency plant operation, salaried employees shall not be required to work on the following holidays; Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving, the day before Christmas, Christmas Day, the day before New Year's Day and New Year's Day. (Nine days total)

If a holiday shall fall within any vacation period, an additional day of paid vacation shall be given.

Section 7: SICK LEAVE: The Commission shall determine the length of the paid sick leave for sickness or injury not covered by the Workman's Compensation Act of the State of Wisconsin in accordance with the salaried employee's length of service with the Commission.

Section 8. FUNERAL LEAVE: After one (1) year of continuous service the salaried employee shall be entitled to a maximum of three (3) days absence, with pay, due to the death of a member of the salaried employee's immediate family.

Immediate family shall be defined as follows: Spouse, parents, children, brother or sister, natural mother or father of the employee's spouse.

Passed and approved at Menasha, Wisconsin, this 25 day of May, 1976.

NEENAH-MENASHA SEWERAGE COMMISSION

By: Don Steber
President

Adam J. Haber
Secretary

Voting aye; Commissioners Steber, Kubicka, Enz and Haber. Nays, none. Motion carried.

Corrected
6-22-76

Moved by Commissioner Enz, seconded by Commissioner Haber to approve an increase in the Commission Attorney's fee of \$40 per month retroactive to January 1, 1976 and \$45 per month as of January 1, 1977. Voting aye; Commissioners Steber, Kubicka, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:20 P.M.

Don Steber
President

Adam J. Haber
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

June 22, 1976

Meeting called to order by Commission President Steber at 7:30 P.M.

Present: Commissioners Steber, Enz, Haber and Chrapla; Attorney Giese; Manager Bues; Secretary Stevenson. Alderman Raiche (Neenah); Gary Schmitt (Gilbert Paper Company)

Absent: Commissioner Kubicka; Alderman Meerdink (Menasha)

Moved by Commissioner Enz, seconded by Commissioner Haber to approve the minutes of the regular meeting of May 25, 1976, as corrected, changing paragraph 16 to read "...\$40 per hour retroactive to January 1, 1976 and \$45 per hour..." Voting aye; Commissioners Steber, Enz and Haber. Commissioner Chrapla voting present. Nays, none. Motion carried.

Bids were opened for the Workman's Compensation Insurance.

Bid Tabulation

- | | |
|----------------------|-------------|
| 1. The Mayer Agency | \$ 4,318.00 |
| 2. The Howley Agency | \$ 4,675.00 |

Moved by Commissioner Haber, seconded by Commissioner Enz to award the Workman's Compensation Insurance to the Mayer Agency at a premium of \$4,318/hr. Voting aye; Commissioners Steber, Enz and Haber. Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to approve partial payment #1 of \$1,479.00

June 22, 1976...

to Consoer, Townsend and Associates for Engineering Services performed on the preparation of detailed designs, contract drawings, specifications and other contract documents for the Neenah Relief Interceptor Sewer - Interim Pumping Facilities in accordance with Division "B" of the Agreement for Engineering Services dated August 20, 1971 and Letter of Authorization dated November 13, 1975. Voting aye; Commissioners Steber, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to approve operating fund vouchers #1897 thru #1961 in the amount of \$56,820.27 and payroll and closing vouchers #2699 thru #2789 in the amount of \$32,812.56 for the month of May, 1976. Voting aye; Commissioners Steber, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:20 P.M.

Executive Session followed the Regular Meeting to discuss a Union Grievance.

Don Steber
President
Adam J. Haber
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

July 7, 1976

Meeting called to order by Commission President Steber at 7:30 P.M.

Present: Commissioners Steber, Enz, Haber, Chrapla; Attorney Giese; Manager Bues; Secretary Stevenson; Superintendent Schuelke; Gary Schmitt and F. Jim Becker (Gilbert Paper Company); Jerry Brask, Bob Biebel, Don DeRienzo and Arl Altman (Consoer, Townsend and Associates)

Absent: Commissioner Kubicka; Alderman Meerdink (Menasha); Alderman Raiche (Neenah)

LeNore Hamrick, Art Selbach and Gary LeBlanc, representing Neenah-Menasha Sewerage Commission Employee's Union Local 1541 AFSCME, presented the LeBlanc Step II grievance to the Commission.

Ms. Hamrick, Mr. Selbach and Mr. LeBlanc left the meeting.

Bob Biebel of Consoer, Townsend and Associates presented the I/I study portion of the Step I - Facilities Plan (PL 92-500) to the Commission, to be sent to EPA for approval. Discussion was held and final draft will be distributed at the Regular Meeting on July 27, 1976.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to recess for five minutes and go into Executive Session to discuss personnel subjects.

Executive Session held.

Moved by Commissioner Chrapla, seconded by Commissioner Haber to reconvene in Regular Session. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Haber to deny the LeBlanc grievance. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:20 P.M.

Don Steber
President
Adam J. Haber
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingJuly 27, 1976

Present: Commissioners Steber, Chrapla; Attorney Giese; Manager Bues; Secretary Stevenson; Alderman Meerdink (Menasha); Alderman Raiche (Neenah); Arl Altman and Dominic DeRienzo (Consoer, Townsend and Associates); Gary Schmitt (Gilbert Paper Company)

Absent: Commissioners Enz, Haber, Kubicka.

Meeting postponed for lack of quorum and rescheduled for Tuesday, August 3, 1976 at 7:30 P.M.

Informal presentation on I/I Study was given by Consoer, Townsend and Associates representatives.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingAugust 3, 1976

Meeting called to order by Commission President Steber at 7:30 P.M.

Present: Commissioners Steber, Enz, Haber and Chrapla; Attorney Giese; Manager Bues; Secretary Stevenson. Alderman Raiche (Neenah). Dominic DeRienzo (Consoer, Townsend and Associates)

Absent: Commissioner Kubicka; Alderman Meerdink (Menasha)

Moved by Commissioner Chrapla, seconded by Commissioner Enz to approve the minutes of the Regular Meeting of June 22, 1976 and the Special Meeting of July 7, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

The Regular Meeting scheduled for July 27, 1976 was postponed at that time for lack of a quorum and rescheduled for Tuesday, August 3, 1976 at 7:30 P.M.

Communications were read and ordered placed on file.

Moved by Commissioner Haber, seconded by Commissioner Enz to comply with the request by the Department of Natural Resources for Consoer, Townsend and Associates to expand the Facilities Planning as stated in the DNR letter of June 15, 1976. Voting aye; Commissioners Steber, Enz and Haber. Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Haber to accept the Department of Natural Resources' check for \$224,000 as partial payment No. 1 on the State grant offer for the Neenah project and authorize reimbursement of the full amount to the City of Neenah. Voting aye; Commissioners Steber, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Haber to accept Vol. I and II of the Engineering Report, titled, Infiltration/Inflow Analysis of Sewer Systems Tributary to the Neenah-Menasha Waste Water Treatment Plant, prepared by Consoer, Townsend and Associates and forward copies to the Environmental Protection Agency and Department of Natural Resources. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber to refer the Sick Leave Policy matter to Mulcahy & Wherry, S.C., for their study and preparation of a recommended policy for the Commission. Voting aye; Commissioners Steber, Chrapla and Haber. Nays, none. Commissioner Enz abstained. Motion carried.

August 3, 1976
(cont.)

Moved by Commissioner Haber, seconded by Commissioner Enz to approve payment of \$49.00 to Mulcahy & Wherry S.C. for Legal Services rendered. Voting aye; Commissioners Steber, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to accept the quotation of \$1,400.00 from Flygt Corporation of New Berlin, Wisconsin for the purchase of a flygt pump. Voting aye; Commissioners Steber, Enz and Haber. Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to approve operating fund vouchers #1962 thru #2022 in the amount of \$74,167.47 and payroll and closing vouchers #2790 thru #2851 in the amount of \$26,604.55 for the month of June, 1976. Voting aye; Commissioners Steber, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Enz to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:30 P.M.

Don Steber
President

Adam J. Haber
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

September 14, 1976

Meeting called to order by Commission President Steber at 7:30 P.M.

Present: Commissioners Steber, Enz, Haber, Chrapla and Kubicka; Attorney Giese; Manager Bues; Secretary Stevenson; Alderman Meerdink (Menasha); Gary Schmitt (Gilbert Paper Company); Superintendent Schuelke.

Absent: Alderman Raiche (Neenah)

Moved by Commissioner Enz, seconded by Commissioner Haber to approve the minutes of the Regular Meeting of August 3, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Haber, seconded by Commissioner Kubicka, to approve payment #1 of \$6,694.54 to Consoer, Townsend and Associates for Engineering Services performed on preparation of Facilities Planning Work in accordance with Division "B" of Agreement For Engineering Services dated February 25, 1975. Voting aye; Commissioners Steber, Kubicka, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve payment #1 of \$19,775.21 to Consoer, Townsend and Associates for Engineering Services performed on preparation of Infiltration/Inflow Analysis in accordance with Division "C" of Agreement for Engineering Services dated February 25, 1975. Voting aye; Commissioners Steber, Kubicka, Chrapla, Enz and Haber. Nays, none. Motion carried.

The Manager's Report regarding an added optional premium for employees' life insurance after retirement was held over until the next meeting September 28, 1976. A similar report on costs for chiropractic coverage on the Health Insurance for employees was also held over until the next meeting September 28, 1976.

Moved by Commissioner Haber, seconded by Commissioner Enz to authorize Attorney Giese to research the request of the City of Neenah to take over that part of the Neenah-Menasha Sewerage Commission Interceptor Sewer from Van Street West to Manhole 1A at the Lakeview Mill Kimberly-Clark Plant. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to approve Operating Fund Vouchers #2023 thru #2078 in the amount of \$65,986.70 and Payroll and Closing Vouchers #2853 thru #2917 ^{#2852 void} in the amount of \$27,742.52 for the month of July, 1976. Voting aye; Commissioners Steber, Kubicka, Chrapla, Enz and Haber. Nays, none. Motion carried.

(cont...)

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to approve Operating Fund Vouchers #2079 thru #2136 in the amount of \$55,151.22 and Payroll and Closing Vouchers #2918 thru #2982 in the amount of \$27,190.64 for the month of August, 1976. Voting aye; Commissioners Steber, Kubicka, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla to adjourn. All present voting aye; Meeting adjourned at 8:45 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

September 28, 1976

Meeting called to order by Commission President Steber at 7:30 P.M.

Present: Commissioners Steber, Enz, Haber, Kubicka, Chrapla; Superintendent Schuelke, Secretary Stevenson.

Absent: Attorney Giese; Manager Bues; Alderman Raiche (Neenah); Alderman Meerdink (Menasha)

Moved by Commissioner Kubicka, seconded by Commissioner Haber to approve the minutes of the Regular Meeting of September 14, 1976 and place them on file.

Moved by Commissioner Haber, seconded by Commissioner Enz to authorize the Plant Manager to secure, sealed bids for the Boiler Insurance through newspaper advertising and verbal contract. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 7:45 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

October 12, 1976

Meeting called to order by Commission President Steber at 7:30 P.M.

Present: Commissioners Steber, Enz, Haber and Chrapla; Attorney Giese; Manager Bues; Secretary Stevenson. Alderman Meerdink (Menasha)

Absent: Commissioner Kubicka; Alderman Raiche (Neenah)

Moved by Commissioner Chrapla, seconded by Commissioner Enz to approve the minutes of the Regular Meeting of September 28, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Chrapla, seconded by Commissioner Enz to continue to accept the sludge of the Menasha Water and Light Commission indefinitely, subject to the unilateral termination of this service by the Commission if the sludges should subsequently prove to be detrimental to the operation of the wastewater treatment plant. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Haber to accept Grant Payment #2 from the U.S. Environmental Protection Agency in the amount of \$11,357.00, claimed by the Town of Menasha Sanitary District #4, for I/I work and forward it to the Town of Menasha. This payment is a

(cont.)

October 12, 1976

federal grant under PL 92-500, grant application C550861-01, submitted April 15, 1975. Voting aye; Commissioners Steber, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to authorize payment of \$205.80 to Mulcahy and Wherry, S.C. for legal services rendered. Voting aye; Commissioners Steber, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Enz to schedule a Special Budgetary Meeting on November 3, 1976 at 7:30 P.M. at the Commission Office with the Plant Manager to give 24 hour notice. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to approve Operating Fund Vouchers #2137 thru #2192 in the amount of \$77,166.27 for the month of September, 1976. Voting aye; Commissioners Steber, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to approve Payroll and Closing Vouchers #2983 thru #3069 in the amount of \$38,491.82 for the month of September, 1976. Voting aye; Commissioners Steber, Chrapla, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Haber that the Neenah-Menasha Sewerage Commission commend and thank Commissioner Steber for his valiant service to the Commission and the Plant Manager be instructed to write a letter notifying Commissioner Steber of this action. All present voting aye; Nays, none. Commissioner Steber abstained. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Meeting adjourned at 8:30 P.M.

Don Steber
President

Adam J. Haber
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

October 27, 1976

Meeting called to order by Commission Vice-President Enz at 7:30 P.M.

Present: Commissioners Enz, Haber, Kubicka, Casper; Attorney Giese; Manager Bues; Secretary Stevenson; Alderman Meerink (Menasha); Gary Schmitt (Gilbert Paper Company) Don Colburn.

Absent: Commissioner Chrapla; Alderman Raiche (Neenah)

Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve the minutes of the Regular Meeting of October 12, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to accept the quote of \$1,600.00 from American Consulting Services for cleaning the Commissioner Interceptor along Broad Street in Menasha Between Manitowoc Street and Racine Street. Voting aye; Commissioners Enz, Kubicka, Casper and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to elect Commissioner Enz President of the Commission to fill the unexpired term of Don Steber, due to his resignation from the Commission. All present voting aye; Nays, none. Commissioner Enz abstained. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Enz to elect Commissioner Kubicka Vice-President of the Commission to fill the unexpired term of Commissioner Enz due to his being elected President. All present voting aye; Nays, none. Commissioner Kubicka abstained. Motion carried.

A reminder was made of the Special Budgetary Meeting to be held on November 3, 1976 at 7:30 P.M. at the Commission Office.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:00 P.M.

Elmer R. Enz
President

Adam J. Haber
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONSpecial MeetingNovember 3, 1976

Meeting called to order by Commission President Enz at 7:30 P.M.

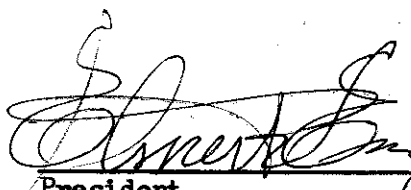
Present: Commissioners Enz, Kubicka, Haber and Chrapla; Attorney Giese; Manager Bues.

Absent: Commissioner Casper.


The 1977 Budget was presented by Manager-Engineer Bues as indicated in the public notice of the meeting.

Discussions were held on various items. Commissioners indicated that the approval of the 1977 budget was to be placed on the agenda for consideration at the Regular Meeting scheduled for November 9, 1976.

Meeting adjourned at 9:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingNovember 9, 1976

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Kubicka, Haber, Chrapla, Casper; Attorney Giese; Manager Bues; Secretary Stevenson; Arl Altman and Dominic DeRienzo (Consoer, Townsend and Associates)

Absent: Alderman Raiche (Neenah); Alderman Meerdink (Menasha)

Moved by Commissioner Kubicka, seconded by Commissioner Haber to approve the minutes of the Regular Meeting of October 26, 1976 and Special Meeting of November 3, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

Bids were opened for the Boiler Insurance.

James D. Howley Agency	\$ 3,001.00/yr
The Mayer Agency, Inc.	\$ 4,437.00/yr

Moved by Commissioner Haber, seconded by Commissioner Kubicka to authorize the Plant Manager, Commission Attorney and Alderman Raiche (Neenah) to study the insurance bids to determine if they are responsive and report back to the Commission at the next Regular Meeting on November 23, 1976. Voting aye; Commissioners Enz, Kubicka, Casper and Haber. Nays, none. Commissioner Chrapla abstained.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to authorize the Plant Manager to prepare an amended grant application for the Step I - Facility Plan PL92-500 to include an estimated \$14,000 cost for engineering services required to complete a study of an expanded study area as required by the Wisconsin Department of Natural Resources. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka that the resolution entitled "A Resolution Declaring The Intent Of The Neenah-Menasha Sewerage Commission To Act On A Request Of The City Of Neenah Regarding The Abandonment Of An Interceptor Sewer" be introduced at this time and scheduled for action by the Commission at its regular meeting on January 11, 1977, and that the Cities of Neenah and Menasha be sent a copy of this resolution for the purpose of presenting any comments thereto by said date. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to adopt the 1977 Neenah-Menasha Sewerage Commission Operating Budget of \$981,811.00 with copies to be forwarded to the Cities of Neenah and Menasha. Voting aye; Commissioners Enz, Kubicka, Chrapla, Casper and Haber. Nays, none. Motion carried.

Amended
11-23-76

November 9, 1976

Moved by Commissioner Haber, seconded by Commissioner Kubicka to adopt the proportions of 3.56% for Rubbish Burning and 96.44% for Wastewater Treatment. All present voting aye; Nays, none. Motion carried.

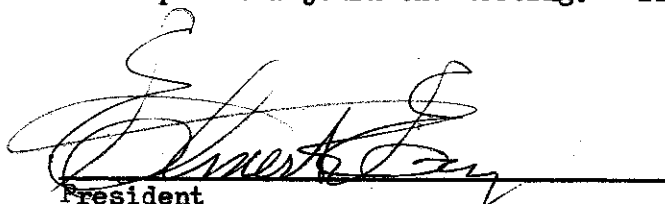
Moved by Commissioner Haber, seconded by Commissioner Kubicka to adopt the 1977 proportions for the operating budget at 36.95% for Neenah and 63.05% for Menasha. Voting aye; Commissioners Enz, Kubicka, Casper and Haber. Nays; Commissioner Chrapla. Motion carried.

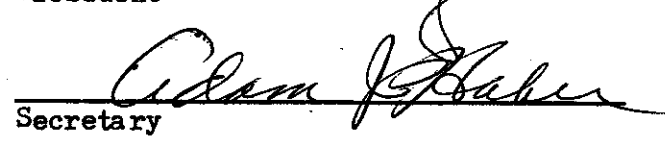
Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve Operating Fund Vouchers #2193 - #2249 in the amount of \$58,731.91 for the month of October, 1976. Voting aye; Commissioners Enz, Kubicka, Chrapla, Casper and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve Payroll and Closing Vouchers #3070 - #3130 in the amount of \$27,362.14 for the month of October, 1976. Voting aye; Commissioners Enz, Kubicka, Chrapla, Casper and Haber. Nays, none. Motion carried.

An Executive Session was scheduled for 7:00 P.M. November 23, 1976 before the next Regular Meeting to review modifications to the Sick Leave Policy.

Moved by Commissioner Haber, seconded by Commissioner Casper to adjourn the meeting. All present voting aye; Meeting adjourned at 9:15 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Executive Session
November 23, 1976

Meeting called to order by Commission President Enz at 7:00 P.M., as scheduled in the prior

Present: Commissioners Enz, Kubicka, Chrapla, Haber; Attorney Giese; Manager Bues; Dennis Radder (Mulcahy & Wherry S.C.)

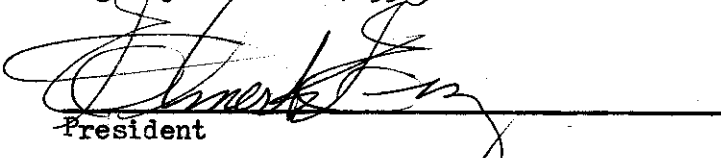
Absent: Commissioner Casper


Re: Sick Leave

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to go into closed session to discuss labor negotiations. All present voting aye; Nays, none. Motion carried.

Dennis Radder of Mulcahy and Wherry, S.C. explained the intent and meaning of the June 11, 1976 WERC arbitrator's ruling on the subject of a sick leave policy.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to adjourn and hold a regular session in five minutes. All present voting aye. Meeting adjourned at 7:53 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting
November 23, 1976

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Haber, Kubicka, Chrapla; Attorney Giese; Manager Bues; Secretary Stevenson; Alderman Meerdink (Menasha); Gary Schmitt (Gilbert Paper Company); Ronald Nuernberg and Wayne Westenberger (Neenah-Menasha Sewerage Commission Employees' Union Local 1541)

Absent: Commissioner Casper

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to amend the minutes of the Regular Meeting of November 9, 1976 to read:

November 23, 1976

"Bids were opened for the Boiler Insurance:

James D. Howley Agency	\$ 3,001.00/yr.
The Mayer Agency	
Hartford Steam Boiler Inspection & Insurance Co.	\$ 2,802.00/yr.
Continental Insurance Co.	\$ 4,437.00/yr.
American Motorists Insurance Co.	\$ 2,319.00/yr.

All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Haber that the minutes of the Regular Meeting of November 9, 1976 be approved as amended, and ordered placed on file. All present voting aye; Nays, none. Motion carried.

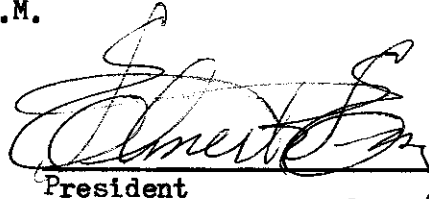
Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to award the Boiler Insurance to the Howley Agency - Maryland Casualty Co., at the premium rate of \$3,001.00/yr., this being the best and only responsive bid. Voting aye; Commissioners Enz, Kubicka, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to table a decision on the Sick Leave Policy until a meeting is held with employees represented by Local 1541. All present voting aye; Nays, none. Motion carried.


Moved by Commissioner Haber, seconded by Commissioner Kubicka to extend the annual contract for chlorine to Hydriqe Chemical Company at \$13.25/cwt, from January 1, 1977 to December 31, 1977. Voting aye; Commissioners Enz, Kubicka, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to authorize the Plant Manager to write a letter to Alderman Don Raiche of Neenah, thanking him for the time and effort spent in the Commission insurance matter. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to adjourn the meeting. All present voting aye; Meeting adjourned at 8:35 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

December 14, 1976

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Kubicka, Chrapla; Attorney Giese; Manager Bues; Gary Schmitt (Gilbert Paper Company); Alderman Meerdink (Menasha); John Vircks (AAA Septic Tank Cleaning Co.); Art Selbach (Local 1541 AFSCME)

Absent: Commissioners Haber and Casper; Alderman Raiche (Neenah)

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla to approve the minutes of the Regular Meeting of November 30, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla that the Neenah-Menasha Sewerage Commission agree to permit a 28' overburden to be placed over the Commission interceptor sewer and easement as requested by the City of Neenah, subject to the assumption of all responsibility and expenses associated with the placing of fill, sealing of a manhole and future damages to the interceptor by the City of Neenah. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla to adopt the Sick Leave Policy as presented, with Attorney Giese to incorporate this policy into the Labor Agreement. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to schedule a Special Meeting of the Neenah-Menasha Sewerage Commission for December 17, 1976 at the Commission Office with an Executive Session at 7:30 P.M. followed by an Open Session to consider 1977 salaries. All present voting aye; Nays, none. Motion carried.

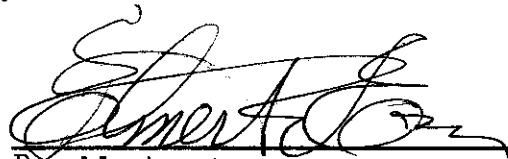
Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to dispense with the December 28, 1976 regular meeting. All present voting aye; Nays, none. Motion carried.

December 14, 1977

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla to accept the sludge haul contract with AAA Septic Tank Cleaning Co. Inc. for 1977 w/terms identical to the 1976 agreement. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla to approve Operating Fund Vouchers #2250 thru #2303 in the amount of \$49,266.87 and Payroll and Closing Vouchers # 3131 thru #3191 in the amount of \$26,380.93. Voting aye; Commissioners Enz, Kubicka, and Chrapla. Nays, none. Motion carried. for the month of November, 1976.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Meeting adjourned at 8:30 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

December 17, 1976

Executive Session

Present: Commissioners Enz, Kubicka, Casper and Chrapla; Manager Bues.

Absent: Commissioner Haber

Discussed salary matters for office and supervisory employees from 7:30 to 9:00 P.M.

Adjourned and went into open session at 9:01 P.M.

Special Meeting

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Kubicka, Chrapla and Casper; Manager Bues.

Absent: Commissioner Haber


An executive session was held to discuss 1977 salaries for office, technical and supervisory personnel.

Executive session adjourned at 9:00 P.M. There was a five minute recess before commencing the public meeting at 9:05 P.M.

The Commission voted unanimously to grant the following 1977 salary adjustments.

Secretary	3.5%
Chemist	5.5%
Office Manager	3.5%
Foremen	5.5%
Chief Chemist	5.5%
Superintendent	5.0%
Manager-Engineer	6.0%

Meeting adjourned at 9:07 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingJanuary 11, 1977

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Kubicka, Haber, Chrapla, Casper; Attorney Schaller; Manager Bues; Secretary Stevenson; Superintendent Schaelke; Dominic DeRienzo (Consoer, Townsend and Associates)

Absent: Alderman Raiche (Neenah); Alderman Meerdink (Menasha)

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla to approve the minutes of the Regular Meeting of December 14, 1976 and Special Meeting of December 17, 1976 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to adopt the Consoer, Townsend and Associates Supplement #1 for the Neenah Relief Interceptor Sewer Interim Lift Pump, extending the completion date to January 31, 1977. Voting aye; Commissioners Enz, Kubicka, Chrapla, Casper and Haber. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to approve the amendment to the Agreement dated February 25, 1975 for Engineering Services with Consoer, Townsend and Associates in the amount of \$14,000.00. Voting aye; Commissioners Enz, Kubicka, Chrapla, Casper and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Casper to adopt the following Resolution:

A RESOLUTION DECLARING THE INTENT OF THE NEENAH-MENASHA SEWERAGE COMMISSION TO ACT ON A REQUEST OF THE CITY OF NEENAH REGARDING THE ABANDONMENT OF AN INTERCEPTOR SEWER

WHEREAS, The Neenah-Menasha Sewerage Commission has received a request from the City of Neenah Public Works Committee for abandonment of the present Commission interceptor sewer from Van Street to its termination point south of the Lakeview Mill, by letter from Charles E. Maney, Director of Public Works, dated August 10, 1976,

WHEREAS, the City of Neenah by said letter has indicated its intent to construct and relocate a new interceptor sewer to service the area presently being served by the existing Commission interceptor, in the year 1977,

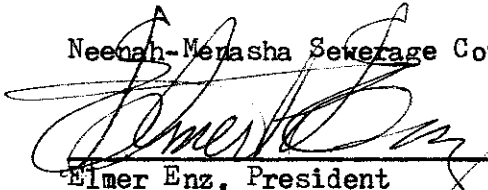
WHEREAS, the City of Neenah agrees to construct, maintain and be responsible at its sole expense for the new interceptor sewer,

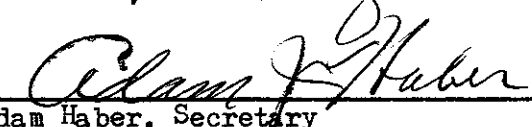
BE IT THEREFORE RESOLVED BY THE NEENAH-MENASHA SEWERAGE COMMISSION AS FOLLOWS:

That the present Commission interceptor sewer lying between Van Street in the City of Neenah to a point south of Lakeview Mill where it terminates be abandoned upon the condition and at such time that the City of Neenah constructs, maintains and assumes future responsibility for a new interceptor sewer to service the area.

Dated at Menasha, Wisconsin this 11 day of January, 1977.

Neenah-Menasha Sewerage Commission


Elmer Enz, President


Adam Haber, Secretary

All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve Partial Payment #1 to Central Contracting Corporation in the amount of \$19,958.40 for work on the Neenah Relief Interceptor Interim Lift Pump Facilities. Voting aye; Commissioners Enz, Kubicka, Chrapla, Casper and Haber. Nays, none. Motion carried.

(cont...)