


Moved by Commissioner Enz, seconded by Commissioner Kubicka to approve the contract with Badger Laboratories and Engineering Inc. for industrial testing and sampling and further that the proper Commission officials be authorized to execute the contract leaving the beginning date open with the Manager instructed to fill in the date as to commencement. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

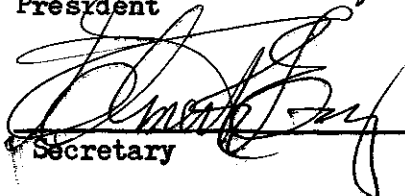
Moved by Commissioner Steber, seconded by Commissioner Enz to approve the Courtney Court Agreement for one more year with the \$39,00 per household per year rate for providing wastewater treatment. It is understood that the City of Neenah will also negotiate an additional charge for their services. Voting aye; Commissioners Haber, Kubicka, Steber and Enz. Voting nay; Commissioner Chrapla, Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to renew the Boiler and Machinery insurance for three years with the Maryland Casualty Co. (James D. Howley Agency) with coverage increased to \$1,000,000 for a total premium of \$6,594. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Enz that operating fund vouchers #1442 thru #1622 for the month of November, 1973 in the amount of \$109,552.34 be approved. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:00 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 7, 1974

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Chrapla, Steber; Attorney Giese, Manager Bues, Superintendent Schuelke, Secretary Miller. Mayor James A. Adams (City of Menasha), Mayor R. V. Hauser (City of Neenah). Bob Biebel and Mark Reeves of Consoer, Townsend and Associates were also present.

Absent: Commissioner Enz. Alderman Troyer (City of Neenah) and Alderman LaCount (City of Menasha)

Moved by Commissioner Steber, seconded by Commissioner Kubicka that the minutes of the Regular Meeting of December 10, 1973 be amended to delete Commissioner Steber's name from the vote on payment to Hesson and Goode as he was not in attendance at the meeting at that time. The minutes were then approved and ordered placed on file. All present voting aye; Nays, none. Motion carried.

Communications were read, approved and ordered placed on file.

Moved by Commissioner Kubicka, seconded by Commissioner Steber that payment of \$21,433.50 be made to Consoer, Townsend and Associates for Engineering Services performed to November 30, 1973 on the preparation of detailed designs, contract drawings, specifications and other contract documents for the relief intercepting sewer to Neenah in compliance with Division "B" of the agreement for engineering services dated August 20, 1971. Voting aye; Commissioners Haber, Chrapla, Kubicka, and Steber. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to authorize the President and Secretary of the Commission to sign the right-of-entry documents from the Bergstrom Paper Company in regard to access by the Interceptor Engineers. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Kubicka that payment in the amount of \$7,300.00 be made to August Winter and Sons, Inc. for emergency repairs to the damaged dryer duct per quote of 9/28/73. Voting aye; Commissioners Haber, Chrapla, Kubicka and Steber. Nays, none. Motion carried.

(continued)

Minutes of the Regular Meeting of January 7, 1974 cont...

Moved by Commissioner Kubicka, seconded by Commissioner Steber that Consoer, Townsend and Associates be authorized to make a preliminary investigation of methods for incinerating greases and oils which accumulate in the wastewater treatment of the proposed plant expansion. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Kubicka that industry be billed for the \$2,240.96 costs incurred in the Industrial Metering and Sampling for 1973. Each metering and sampling station (5) shall pay a pro-rata share of the costs. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Steber that the Commission approve the Hydrite Chlorine Contract from January 1, 1974 to December 31, 1974 and authorize the President and Secretary to execute the contract. Voting aye; Commissioners Haber, Kubicka, and Steber. Nays, none. Commissioner Chrapla abstained.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka that Manager Bues, Attorney Giese, and Commissioner Haber represent that Commission at the DNR-EPA Discharge Permit Hearing on January 15, 1974 at Lawrence University, Appleton in regard to granting a permit. All present voting aye; Nays, none. Motion carried.

Commission President Haber called for an executive session following the Regular Meeting to discuss labor agreement negotiations.

Moved by Commissioner Steber, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:40 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 28, 1974

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Chrapla, Steber; Attorney Giese, Manager Bues, Superintendent Schuelke, Secretary Miller. Mayor R. V. Hauser (City of Neenah), Alderman Troyer (City of Neenah). Bob Biebel and Mark Reeves of Consoer, Townsend and Associates were also present.

Absent: Alderman LaCount (City of Menasha).

Moved by Commissioner Chrapla, seconded by Commissioner Steber that the minutes of the Regular Meeting of January 7, 1974 be amended as follows:

Paragraph 2 to read: Communications were read and ordered placed on file. (word "approved" was removed)

Paragraph 6 to read: Moved by Commissioner Kubicka, seconded by Commissioner Steber that Consoer, Townsend and Associates be authorized to make a preliminary investigation of methods for incinerating greases and oils which accumulate in the wastewater treatment of the proposed plant expansion at no charge.

All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Kubicka that the minutes of the Regular Meeting of January 7, 1974 be approved as amended and ordered placed on file. All present voting aye; Nays, none. Motion carried.

Communications were read and placed on file.

Moved by Commissioner Steber, seconded by Commissioner Kubicka that payment of \$449.89 be made to Hesson & Goode, Industrial Consultants, for professional services in regard to 1974 Labor Negotiations. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Minutes of the Regular Meeting of January 28, 1974

A discussion was held on the 1974 operating cost proportion between the Cities of Neenah and Menasha, as recommended by Consoer, Townsend and Associates. Commissioner Chrapla moved that a recess be called to permit Alderman Troyer (City of Neenah) to speak on the subject of the operating cost proportions. Motion lost for lack of second.

Moved by Commissioner Steber, seconded by Commissioner Chrapla to permit Alderman Troyer (City of Neenah) to speak for 55 minutes. Voting aye; Commissioners Chrapla, Kubicka and Steber. Nays, Commissioners Haber and Enz. The President ruled that the motion was lost because of a lack of a unanimous Commission vote needed to permit non-Commissioner participation in Commission debate or discussion during a regular formal meeting.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to approve the 1974 Operating Cost Proportionment between the Cities of Neenah and Menasha as presented by Consoer, Townsend and Associates with Neenah paying 53.8% and Menasha paying 46.2%, effective January 1, 1974 until the end of March at which time the rate will be reconsidered on the basis of accumulated data and experience with the industrial metering and sampling. Voting aye; Commissioners Haber, Kubicka, Steber and Enz. Nays, none. Commissioner Chrapla abstained.

Moved by Commissioner Kubicka, seconded by Commissioner Enz that Commission President Haber be authorized to contact Wisconsin Tissue Mills as to payment of a bill sent to them in December by the Neenah-Menasha Sewerage Commission for extra labor costs to restore the Neenah-Menasha Wastewater Treatment Plant clarifiers to normal use after the plant had been slugged by the Tissue Mills on November 8, 9, and 10. Voting aye; Commissioners Haber, Kubicka, Steber and Enz. Nays, none. Commissioner Chrapla abstained.

Moved by Commissioner Steber, seconded by Commissioner Enz to table any action on purchasing Fidelity Bonds until the second meeting in February, at which time a definite recommendation would be made. All present voting aye; Nays, none. Motion carried.

Commission President Haber called for an executive session following the Regular Meeting to discuss 1974 Labor Agreement negotiations.

Moved by Commissioner Chrapla, seconded by Commissioner Steber to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:30 P.M.

*Adrian J. Haber*  
\_\_\_\_\_  
President  
*Edward Enz*  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION  
Regular Meeting  
February 11, 1974

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, and Enz; Attorney Giese, Manager Bues, Secretary Miller, Mayor R. V. Hausel (City of Neenah), Alderman Troyer (City of Neenah). Jerry Brask, Bob Biebel and Fred Sanneman of Consoer, Townsend and Associates were also present.

Absent: Commissioners Chrapla and Steber; Superintendent Schuelke, Alderman LaCount (City of Menasha).

Moved by Commissioner Kubicka, seconded by Commissioner Enz that the minutes of the Regular Meeting of January 28, 1974 be approved and placed on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Commission President Haber reported on his meeting with James Asmuth, President, Wisconsin Tissue Mills in regard to payment of a \$481.67 bill sent to them in December, 1973, by the Neenah-Menasha Sewerage Commission for extra labor costs to restore the Neenah-Menasha Wastewater Treatment Plant clarifiers to normal use after the plant had been slugged by the Tissue Mills on November 8, 9, and 10. Mr. Asmuth stated that the Tissue Mills does intend to pay the bill.

Mr. Fred Sanneman of Consoer, Townsend and Associates made a presentation on new methods of solid waste incineration and sludge disposal, as it may affect operation of the proposed plant expansion. Serious concern was expressed over the recent price increases for fossil fuel and incinerator costs, as well as the questionable availability of fuels.

Moved by Commissioner Kubicka, seconded by Commissioner Enz, to table a decision on authorizing a feasibility study by Consoer, Townsend and Associates in regard to reconsideration of use of solid waste fuel for sludge drying and incineration until the next meeting. All present voting aye; Nays, none. Motion carried.

(continued)

Minutes of the Regular Meeting of February 11, 1974  
continued...

Moved by Commissioner Kubicka, seconded by Commissioner Enz to change the regular meeting nights of the Neenah-Menasha Sewerage Commission to the second and fourth Tuesdays of each month commencing February 26, 1974. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Kubicka to postpone the purchasing of Fidelity Bonds until some future date when they may be deemed necessary. All present voting aye; Nays, none. Motion carried.

Annual Election of Officers

Commissioner Kubicka nominated Commissioner Enz for President. Nominations were closed and Commissioner Enz was unanimously elected President.

Commissioner Kubicka nominated Commissioner Steber for Vice-President. Nominations were closed and Commissioner Steber was unanimously elected Vice-President.

Commissioner Enz nominated Commissioner Haber for Secretary. Nominations were closed and Commissioner Haber was unanimously elected Secretary.

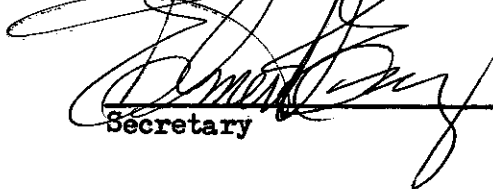
Moved by Commissioner Kubicka, seconded by Commissioner Enz that Operating Fund Vouchers #1623 thru #1815 in the amount of \$121,958.85 for the month of December, 1973 be approved. Voting aye; Commissioners Haber, Kubicka, and Enz. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to accept the negotiated Union Labor Agreement for the year 1974, as presented. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz that the salary schedule for salaried employees be tabled until the next meeting. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 8:50 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

February 26, 1974

Meeting called to order by Commission President Enz.

Present: Commissioners Enz, Steber, Haber, Chrapla, Kubicka; Attorney Glese, Manager Bues, Superintendent Schuelke, Secretary Miller.

Absent: Alderman Troyer (City of Neenah), Alderman LaCount (City of Menasha)

Moved by Commissioner Kubicka, seconded by Commissioner Haber that the minutes of the Regular Meeting of February 11, 1974 be approved and placed on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla that payment in full be made to Soil Testing Services of Wisconsin, Inc. in the amount of \$2,055.78 for soil boring work done in conjunction with the proposed interceptor sewer to Neenah. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka that payment of \$407.73 be made to Torgerson, Hesson and Rammer LTD for professional services in regard to 1974 Labor Negotiations. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to authorize Consoer, Townsend and Associates to proceed with a feasibility study of retaining the combined solid waste refuse and sludge combustion system in the proposed plant expansion with the excess heat or steam being used to generate all or part of the plant electrical energy as per letter of February 26, 1974 with the cost not to exceed \$8,000.00. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays, Commissioner Chrapla. Motion carried.

continued

139 A

A RESOLUTION ESTABLISHING 1974 SALARIES AND OTHER  
BENEFITS FOR CERTAIN ENUMERATED SALARIED EMPLOYEES

BE IT RESOLVED by the Neenah-Menasha Sewerage Commission as follows:

Section 1. SALARIES: The salaries of the following Commission employees positions are hereby established for the calendar year 1974:

Manager	\$ 22,260
Superintendent	15,688
Office Manager	12,576
Assistant Superintendent	12,550
Water Analyst	13,080
Chemist	9,540
Secretary	7,086

As used throughout this resolution, the term "salaried employees" shall mean the above designated positions.

Section 2. WISCONSIN RETIREMENT AND LIFE INSURANCE: The Commission shall pay the full cost of both the employer and employee contributions to the Wisconsin Retirement Fund and the full cost of the life insurance policy premiums as available to each of the salaried employees under the present Life Insurance Program.

Section 3. HEALTH INSURANCE: The Commission shall pay 95% of the premium cost for the salaried employees and their dependents for hospital and surgical coverage, the remaining 5% to be paid by the salaried employee and deducted from each salary check as required.

Section 4. VACATION: All salaried employees who have completed one (1) year of service shall be entitled to vacation as shown below:

One (1) year or more of service	5 days of paid vacation
Two (2) years or more of service	10 days of paid vacation
Eight (8) years or more of service	15 days of paid vacation
Fifteen (15) years of service	20 days of paid vacation
Sixteen (16) years of service	21 days of paid vacation
Seventeen (17) years of service	22 days of paid vacation
Eighteen (18) years of service	23 days of paid vacation
Nineteen (19) years of service	24 days of paid vacation
Twenty (20) years or more of service	25 days of paid vacation

All salaried employees shall be paid the equivalent of one (1) week of their salary for each 5 days of vacation to which they are entitled. A salaried employee will become entitled to his first week of vacation upon completing his first twelve (12) months of employment. The first week of vacation to which the salaried employee is entitled shall be following the first anniversary date of hire, and the succeeding December 31st. Thereafter, salaried employees may schedule weeks of vacation for which they are eligible anytime during the calendar year, subject to Manager approval, except that in any year in which they become eligible for additional weeks of vacation based on the length of service formula outlined above, the anniversary date of hire must expire prior to taking that additional week of vacation in that calendar year. Unused vacation may not be carried over from one calendar year to the next calendar year and any unused vacation rights shall be forfeited, except that any salaried employee off from work due to a job-connected injury or illness who has not used his vacation entitlement may extend his vacation rights into the following year. In individual cases where both the salaried employee involved and the Plant Manager specifically approve of the arrangement as being in the best interest of the salaried employee, salaried employees may be paid vacation pay in lieu of time off for any weeks of vacation beyond the first two for which the salaried employee is eligible in any calendar year.

Section 5. LONGEVITY PAY: The salaried employees shall receive, in addition to their regular salaries, longevity pay based on their length of continuous employment with the Commission in accordance with the following formula:

<u>Years of Continuous Employment</u>	<u>Longevity Pay Per Month</u>
5 years to 10 years	\$ 5.00
10 years to 15 years	10.00
15 years to 20 years	15.00
20 years or more	20.00

Section 6. HOLIDAY VACATION: Except for emergency plant operation, salaried employees shall not be required to work on the following holidays: Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving, the day before Christmas, Christmas Day, the day before New Year's Day and New Year's Day. (Nine days total)

If a holiday shall fall within the period of any vacation period, an additional day of pay or an additional day of paid vacation shall be given.

Section 7. SICK LEAVE: The Commission shall determine the length of the paid sick leave for sickness or injury not covered by the Workmen's Compensation Act of the State of Wisconsin in accordance with the salaried employee's length of service with the Commission.

Section 8. FUNERAL LEAVE: After one (1) year of continuous service the salaried employee shall be entitled to a maximum of three (3) days absence due to the death of a member of the salaried employee's immediate family. The salaried employee shall be compensated for the funeral leave on the basis of a pro-rata share of his regular salary.

Immediate family shall be defined as follows: Spouse, parents, children, brother or sister, natural mother or father of the employee's spouse.

(cont.)

Passed and approved at Menasha, Wisconsin, this 26th day of February, 1974.

~~Neenah-Menasha Sewerage Commission~~

By *[Signature]*  
President

*[Signature]*  
Secretary

Minutes of the Regular Meeting of February 26, 1974 continued...

Moved by Commissioner Haber, seconded by Commissioner Steber that the Office Manager catalog all insurance policies and give the Commission 60 days notice as to the expiration date so they can be let out for bids. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays; Commissioner Chrapla. Motion carried.

Moved by Commissioner Chrapla to recess for 5 minutes.

Moved by Commissioner Steber, seconded by Commissioner Haber to adopt the Resolution establishing 1974 salaries and other benefits for certain enumerated salaried employees. All present voting aye; Nays, none. Motion carried. (See page 139 A)

Moved by Commissioner Steber, seconded by Commissioner Kubicka that invoice vouchers #1-#61 and payroll vouchers #1-#87 in the amount of \$75,588.19 for the month of January, 1974 be approved. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:05 P.M.

*Elmer Enz*  
President

*Adam Haber*  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

March 12, 1974

Meeting called to order by Commission President Enz.

Present: Commissioners Enz, Steber, Haber, Chrapla, Kubicka; Attorney Giese, Manager Bues, Secretary Miller.

Absent: Alderman Troyer (City of Neenah) Alderman LaCount (City of Menasha)

Moved by Commissioner Haber, seconded by Commissioner Steber that the minutes of the Regular Meeting of February 26, 1974 be approved and placed on file. All present voting aye; Nays, none. Motion carried.

Tour was made of the plant.

Moved by Commissioner Haber, seconded by Commissioner Kubicka that the Commission authorize Manager Bues to write letters to the U. S. Environmental Protection Agency, Senators and Congressmen in an effort to get a firm committment as to the total dollar value we will receive in regard to our plant expansion project. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve the amendment to the Courtney Court Sewer Treatment Contract for 1974 which provides for an increase or decrease in the Town rate in event the City of Neenah residential rate decreases or increases during the term of the contract. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to adopt the Winnebago County ordinance concerning reimbursement for meal expenses up to \$12 per day for breakfast, lunch and dinner including tips with \$2.00 for breakfast, \$3.50 for lunch and \$6.50 for dinner. Voting aye; Commissioners Chrapla and Kubicka; Nays; Commissioners Enz, Steber and Haber. Motion denied.

Commissioner Haber introduced two resolutions concerning the construction of the wastewater treatment plant expansion project and move for the adoption of the resolutions. A discussion concerning the resolutions followed. (See page 139 A)

Commissioner Chrapla left the meeting.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to adopt the Resolution Urging Construction of a Wastewater Treatment Plant Expansion Project Directed to the Environmental Protection Agency with a copy to be sent to EPA. All present voting aye; Nays, none. Motion carried.

(continued)

Minutes of the Regular Meeting of March 12, 1974 continued.

Moved by Commissioner Steber, seconded by Commissioner Haber to adopt the Resolution Urging Construction Of A Wastewater Treatment Plant Expansion Project Directed To The Cities of Neenah and Menasha with a copy to be sent to each City. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve invoice vouchers #I-62 thru #I-129 and payroll vouchers #88 thru #170 in the amount of \$122,597.40 for the month of February, 1974. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Motion carried. Meeting adjourned at 10:00 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

March 26, 1974

Meeting called to order at 7:30 P.M. by Commission President Enz.

Present: Commissioners Enz, Steber, Haber, Kubicka, Chrapla; Attorney Giese; Manager Bues; Secretary Miller. Jeff Knezel, of Schenck, Derscheid, Kuenzli, Sturtevant and Johnson S.G., and Bob Biebel of Consoer, Townsend and Associates were also present.

Absent: Alderman Troyer (City of Neenah); Alderman LaCount (City of Menasha)

Moved by Commissioner Steber, seconded by Commissioner Haber that the minutes of the Regular Meeting of March 12, 1974 be approved and placed on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Haber, seconded by Commissioner Steber that the consultant (Consoer, Townsend and Associates), the Commission Attorney, and Plant Manager be authorized and directed to complete preparations of bid documents and proposals to advertise for construction bids on the proposed wastewater treatment plant project. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka that the Neenah-Menasha Sewerage Commission requests a joint meeting at 7:30 P.M., April 4, 1974, at the Treatment Plant, between the Mayors and Finance Committees of the Cities of Neenah and Menasha to discuss the financing of construction of the proposed wastewater treatment plant project. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber that payment of \$55.50 be made to Torgerson, Hesson and Rammer LTD for Professional Services in regard to 1974 Labor Negotiations. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Jeff Knezel of Schenck, Derscheid, Kuenzli, Sturtevant and Johnson S.C., presented the annual Audit Report for 1973 to the Commission.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve the Audit Report for 1973 as presented. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to return excess 1973 operating and encumbered funds to the City of Neenah in the amount of \$56,134.66 with an explanation as to how the figures were derived. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

(continued)



A RESOLUTION URGING CONSTRUCTION OF A  
WASTEWATER TREATMENT PLANT EXPANSION PROJECT

WHEREAS, The U. S. Government, through the National Environmental Protection Act of 1970, has established minimum standards for disposal of air, water, and solid wastes; and

WHEREAS, The State of Wisconsin through the Department of Natural Resources has adopted the said Federal air, water, and solid wastes disposal minimum standards; and

WHEREAS, The Neenah-Menasha Sewerage Commission, and the Cities of Neenah and Menasha have been officially advised that they are in violation of said Federal and State air, water, and solid waste disposal minimum standards, and have received formal Federal and State orders to abate said violations by certain specified dates; and,

WHEREAS, The Neenah-Menasha Sewerage Commission desires to comply with said Federal and State orders to abate existing violations of waste disposal standards; and

WHEREAS, The Neenah-Menasha Sewerage Commission believes it is in the best public interests both economically and ecologically to begin construction of the proposed wastewater treatment plant expansion project as soon as possible, based on existing plans and specifications which have been approved by the appropriate Federal and State agencies; and

WHEREAS, The Neenah-Menasha Sewerage Commission does not have legally constituted authority to obtain funds through normal municipal taxing or bonding powers, but must obtain funds for operational and capital functions by levy against the Cities of Neenah and Menasha; and

WHEREAS, The Neenah-Menasha Sewerage Commission has been compelled to regretfully reject advantageous construction bids received on March 14, 1973, due to the stated inability of the Environmental Protection Agency to make an offer for Federal reimbursement funds equal to the previously assured 55% of the eligible project costs, and the stated position of the Cities of Neenah and Menasha that they were unable to borrow the necessary local funds to finance the required expansion project without a full Federal and State financial commitment;

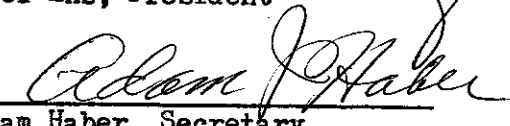
NOW THEREFORE BE IT RESOLVED: That the Neenah-Menasha Sewerage Commission hereby does reaffirm its continued desire and intent to proceed at the earliest possible date with the proposed wastewater treatment plant expansion project, and

BE IT FURTHER RESOLVED, That the Neenah-Menasha Sewerage Commission strongly urges the Environmental Protection Agency to immediately determine the extent of total Federal financial participation by use of reimbursement funds for the proposed wastewater treatment plant expansion project, and to immediately notify the Neenah-Menasha Sewerage Commission of the total extent of federal funds to be made available.

Passed and approved at Menasha, Wisconsin, this 13th day of March, 1974.

Neenah-Menasha Sewerage Commission

By:   
Elmer Enz, President

  
Adam Haber, Secretary

A RESOLUTION URGING CONSTRUCTION OF A  
WASTEWATER TREATMENT PLANT EXPANSION PROJECT

WHEREAS, The U. S. Government, through the National Environmental Protection Act of 1970, has established minimum standards for disposal of air, water, and solid wastes; and

WHEREAS, The State of Wisconsin through the Department of Natural Resources has adopted the said Federal air, water, and solid wastes disposal minimum standards; and

WHEREAS, The Neenah-Menasha Sewerage Commission, and the Cities of Neenah and Menasha have been officially advised that they are in violation of said Federal and State air, water, and solid waste disposal minimum standards, and have received formal Federal and State orders to abate said violations by certain specified dates; and,

WHEREAS, The Neenah-Menasha Sewerage Commission desires to comply with said Federal and State orders to abate existing violations of waste disposal standards; and

WHEREAS, The Neenah-Menasha Sewerage Commission believes it is in the best public interests both economically and ecologically to begin construction of the proposed wastewater treatment plant expansion project as soon as possible, based on existing plans and specifications which have been approved by the appropriate Federal and State agencies; and

WHEREAS, The Neenah-Menasha Sewerage Commission does not have legally constituted authority to obtain funds through normal municipal taxing or bonding powers, but must obtain funds for operational and capital functions by levy against the Cities of Neenah and Menasha; and

(cont.)

WHEREAS, The Neenah-Menasha Sewerage Commission has been compelled to regretfully reject advantageous construction bids received on March 14, 1973, due to the stated inability of the Environmental Protection Agency to make an offer for Federal reimbursement funds equal to the previously assured 55% of the eligible project costs, and the stated position of the Cities of Neenah and Menasha that they were unable to borrow the necessary local funds to finance the required expansion project without a full Federal and State financial commitment;

NOW THEREFORE BE IT RESOLVED: That the Neenah-Menasha Sewerage Commission hereby does reaffirm its continued desire and intent to proceed at the earliest possible date with the proposed wastewater treatment plant expansion project, and

BE IT FURTHER RESOLVED, That the Neenah-Menasha Sewerage Commission strongly urges the Cities of Neenah and Menasha to arrange for bonding of local monies required to permit immediate start of construction of the wastewater treatment plant expansion project to prevent further unnecessary and costly delays of this project.

Passed and approved at Menasha, Wisconsin, this 13th day of March, 1974.

Neenah-Menasha Sewerage Commission

By:   
Elmer Enz, President

By:   
Adam Haber, Secretary

Moved by Commissioner Haber, seconded by Commissioner Kubicka to return excess 1973 operating and encumbered funds to the City of Menasha in the amount of \$37,611.33 with an explanation as to how the figures were derived. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

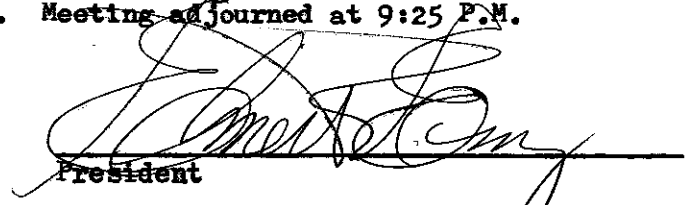
Moved by Commissioner Steber, seconded by Commissioner Haber that the Plant Manager be authorized to advertise for bids to construct the Commission-owned portion of the Neenah Interceptor Sewer. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

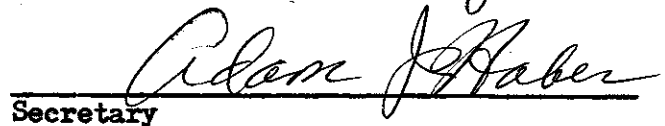
Moved by Commissioner Kubicka, seconded by Commissioner Haber to adopt the Resolution Petitioning the Department of Natural Resources For Modification of Order #1A-73-71-08A Relating To Air Emissions. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber, and Haber. Nays, none. Motion carried. (See page 141 A)

Moved by Commissioner Chrapla, seconded by Commissioner Steber that the Plant Manager be authorized to reply to City Attorney Steffens, of the City of Menasha, informing him that the Commission reaffirms its wish to vacate Butte des Morts Street as provided by State Statutes with each one-half of the right-of-way reverting to the abutting property owners without financial consideration. All present voting aye; Nays, none. Motion carried.

Commission President Enz called for an executive session following the adjournment of the regular meeting to discuss salaries for the proposed Foremen positions.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Nays, none. Motion carried. Meeting adjourned at 9:25 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

April 9, 1974

Meeting called to order at 7:30 P.M. by Commission President Enz.

Present: Commissioners Enz, Steber, Haber, Chrapla, Kubicka; Attorney Giese; Manager Bues; Superintendent Schuelke; Secretary Miller. Jerry Brask and Carl Bowen of Consoer, Townsend and Associates were also present.

Absent: Alderman Troyer (City of Neenah) and Alderman LaCount (City of Menasha)

Moved by Commissioner Steber, seconded by Commissioner Kubicka that the minutes of the Regular Meeting of March 26, 1974 be approved and placed on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Haber, seconded by Commissioner Steber that any Commissioner, representing the Commission in attendance at special meetings, be reimbursed for expenses at the rate of \$50 for a full day and \$25 for a half day or any part thereafter. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays; Commissioner Chrapla. Motion carried.

Moved by Commissioner Haber that The Mayer Agency, Inc. be awarded the Comprehensive Insurance Policy on the 1965 1/2 ton Chevrolet Truck and the 1973 3/4 ton Chevrolet Truck. Motion failed due to lack of a second.

Moved by Commissioner Kubicka, seconded by Commissioner Steber that The Hanson-Rickard Agency

Minutes of the Regular Meeting of April 9, 1974 cont...

Moved by Commissioner Haber, seconded by Commissioner Steber that the Commission President and Secretary execute the Incinerator Feasibility Study Agreement with Consoer, Townsend and Associates, not to exceed \$8,000.00 with the agreement revisions recommended by the Commission Attorney. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays; Commissioner Chrapla. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber that Commission President Enz be authorized to attend the Department of Natural Resources' Hearing in Oshkosh on April 23, 1974, in regard to the National Pollutant Discharge Elimination System Permit. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber that the Commissioners be telephoned and polled as to their attendance when any special meetings arise. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Haber that payment of \$1,134.00 be made to Consoer, Townsend and Associates for Engineering Services rendered during construction of the modifications to the existing incinerators in accordance with their contract dated July 20, 1971 for division "C". Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Steber that payroll vouchers #171 thru #292 in the amount of \$36,383.14 and Operating Vouchers #I-130 thru #I-202 in the amount of \$162,503.27 for the month of March, 1974 be approved. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Commission President Enz called for an executive session following the regular meeting to discuss a personnel matter.

Moved by Commissioner Haber, seconded by Commissioner Steber to adjourn the meeting. All present voting aye; Nays, none. Motion carried. Meeting adjourned at 9:10 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

April 24, 1974

Meeting called to order at 7:30 P.M. by Commission President Enz.

Present: Commissioners Enz, Steber, Haber, Chrapla and Kubicka; Attorney Giese; Manager Bues; Superintendent Schuelke; Secretary Miller.

Absent: None

Moved by Commissioner Kubicka, seconded by Commissioner Haber that the minutes of the Regular Meeting of April 9, 1974 be approved and placed on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Steber, seconded by Commissioner Haber that the Plant Manager report to the Commission whether matters referred to in letters of September 24, 1973 and November 12, 1973 from Consoer, Townsend and Associates, in regard to the metering and sampling stations, have been complied with. All present voting aye; Nays, none. Motion carried.

Commission requested that the Plant Manager and Commission Attorney draft a brief memorandum concerning the acceptance of the metering stations by the Commission as provided in the Industrial User Agreements.

Moved by Commissioner Steber, seconded by Commissioner Haber that the letter from the Town of Neenah concerning the 1974 Courtney Place Sewer Service Contract be placed on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla to table indefinitely the revision of the existing 1970 policy concerning the appearance of the Neenah-Menasha Sewerage Commission or individual Commissioners at public meetings. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber. Nays; Commissioner Haber. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber to adjourn the meeting. All present voting aye; Nays, none. Motion carried. Meeting adjourned at 9:00 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

A RESOLUTION PETITIONING THE DEPARTMENT OF NATURAL RESOURCES  
FOR MODIFICATION OF ORDER #1A-73-71-08A RELATING TO AIR EMISSIONS

WHEREAS, the State of Wisconsin Department of Natural Resources has issued an amended Order #1A-73-71-08A on October 30, 1973,

WHEREAS, the aforesaid order was issued to the Neenah-Menasha Sewerage Commission,

WHEREAS, said order provided that the existing two incinerators owned and operated by the Neenah-Menasha Sewerage Commission meet certain air emission standards by February 1, 1975,

WHEREAS, said incinerators are used at the present time for both solid waste disposal and to dry sludge generated from the treatment of sanitary wastewater at the Neenah-Menasha Sewerage Commission Wastewater Treatment Plant located at the site of the incinerators,

WHEREAS, an addition to the Neenah-Menasha Wastewater Treatment Plant is contemplated which would also include a solution to the air pollution problem generated from the particulate emissions from the incinerators,

WHEREAS, said Neenah-Menasha Sewerage Commission was prepared to award contracts for the construction of additional facilities at the Wastewater Treatment Plant on March 14, 1973, but were compelled to reject all bids received therefore due to the failure of the Environmental Protection Agency to make an offer for federal reimbursement funds,

WHEREAS, the Neenah-Menasha Sewerage Commission, with the approval of the Department of Natural Resources, has completed modification of the incinerator air flow controls in the approximate sum of \$48,640.00 between May and December of 1973,

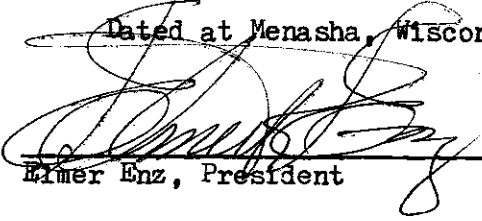
WHEREAS, it now appears the Wastewater Treatment Plant addition and consequently the compliance with the aforesaid order will not be completed until approximately February 1, 1977, due to the delay of necessary federal funding,


NOW THEREFORE, BE IT RESOLVED by the Neenah-Menasha Sewerage Commission as follows:

That the State of Wisconsin Department of Natural Resources is hereby petitioned to modify Order #1A-73-71-08A to provide that the date in Paragraph 5 of said order be amended to read February 1, 1977.

That the action of Robert Bues, Plant Manager and William R. Giese, legal counsel, at the Department of Natural Resources Hearing at Green Bay, Wisconsin, on March 18, 1974, requesting the said order be modified as provided in the preceding paragraph is hereby ratified and approved.

Dated at Menasha, Wisconsin, this 26th day of March, 1974.

  
Eimer Enz, President

  
Adam Haber, Secretary



NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

May 7, 1974

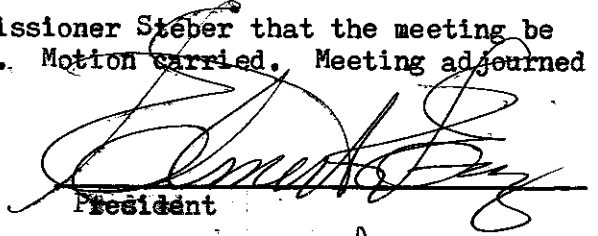
Meeting called to order at 4:30 P.M. by Commission President Enz.

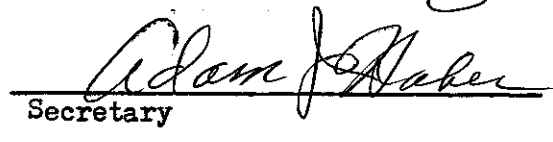
Present: Commissioners Enz, Steber, Haber, Kubicka; Attorney Giese; Superintendent Schuelke.

Absent: Commissioner Chrapla

Moved by Commissioner Haber, seconded by Commissioner Steber that the Commission advertise for bids for the construction and installation of the Neenah-Menasha Wastewater Treatment Plant Project immediately and that the bids be returnable no later than 1:30 P.M. on July 16, 1974 and to be opened at 2:00 P.M. on said date at the Elisha D. Smith Public Library Menasha, Wisconsin on the aforesaid date. All present voting aye. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Steber that the meeting be adjourned. All present voting aye. Nays, none. Motion carried. Meeting adjourned at 4:45 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 14, 1974

Meeting called to order By Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber, Kubicka, Chrapla; Attorney Giese; Manager Bues, Superintendent Schuelke, Secretary Miller. Alderman Heinz (City of Menasha) Bob Biebel of Consoer, Townsend and Associates was also present.

Absent: None

Moved by Commissioner Haber, seconded by Commissioner Steber that the minutes of the Regular Meeting of April 24, 1974 and Special Meeting of May 7, 1974 be approved and placed on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to table the revision of the Operating Cost Proportionment for Neenah and Menasha prepared by Consoer, Townsend and Associates based on January, February and March, 1974 metering and sampling data to be reviewed however at 6, 9, and 12 month intervals. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka that the Plant Manager use his discretion in the matter of preparing addendums along with Consoer, Townsend and Associates and the Commission Attorney in regard to deductible units in bids for the Neenah-Menasha Wastewater Treatment Plant Expansion Project G550484. Voting aye; Commissioners Enz, Kubicka, Steber and Haber, Nays; Commissioner Chrapla. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber that the Office Secretary be granted compensatory time-off for overtime hours worked in excess of 8 hours per day or 40 hours per week at the rate of one and one-half hours off for each overtime hour worked. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Kubicka to renew the Wisconsin Physicians Service health insurance policy for one year effective July 1, 1974. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber to authorize payment of \$1,325.00 to Schenck, Derscheid, Kuenzli, Sturtevant and Johnson S.C. for professional services in the 1973 audit of financial records, preparation of 1973 audit report and all conferences to date requesting them to send an itemization for same. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

(continued)

Minutes of the Regular Meeting of May 14, 1974 continued...

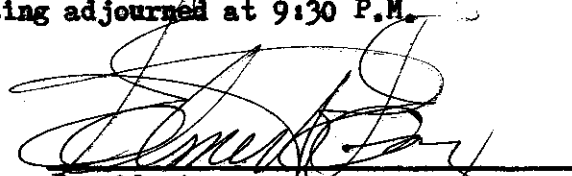
Moved by Commissioner Haber, seconded by Commissioner Steber to authorize payment of \$1,134.00 as partial reimbursement to Consoer, Townsend and Associates for engineering services rendered during construction of the modifications to the existing incinerators in accordance with our contract dated July 20, 1971 for division "C". Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

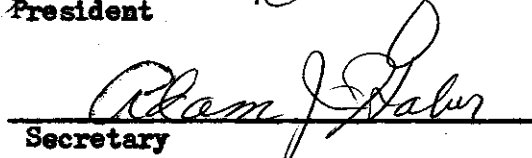
Moved by Commissioner Haber, seconded by Commissioner Steber that the plans and specifications for plant expansion project C550484 as recently prepared by Consoer, Townsend and Associates and received by the Commission on May 8, 1974 for the Wastewater Treatment Plant Expansion Project for General Construction Heating and Ventilating, Plumbing and Electrical work be approved. Voting aye; Commissioners Enz, Kubicka, Steber and Haber, Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber that the Personnel matter regarding health and welfare be discussed in Executive Session at the next regular Commission Meeting. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber to approve Operating Fund Vouchers #1203-276 in the amount of \$146,984.73 and Payroll Vouchers #293-378 in the amount of \$32,616.65. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Nays, none. Motion carried. Meeting adjourned at 9:30 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

May 28, 1974

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber, Kubicka, Chrapla; Attorney Giese; Mangger Bues; Superintendent Schuelke, Secretary Miller.

Absent: Alderman Heinz (City of Menasha)

Moved by Commissioner Steber, seconded by Commissioner Haber that the minutes of the Regular Meeting of May 14, 1974 be approved and placed on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Haber, seconded by Commissioner Steber that the Plant Manager be authorized to write a letter to Mayor Wiecki, City of Menasha, informing him that the minutes of the Neenah-Menasha Sewerage Commission meetings will be submitted to the City of Menasha after approval by the Commission. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve the Resolution Accepting



A NEENAH-MENASHA SEWERAGE COMMISSION

RESOLUTION ACCEPTING INDUSTRIAL METERING AND SAMPLING STATIONS

WHEREAS, the Neenah-Menasha Sewerage Commission, the Cities of Neenah and Menasha, Kimberly-Clark Corporation, Gilbert Paper Company, John Strange Paperboard Division of Menasha Corporation, and Wisconsin Tissue Mills have expressed their desire to expedite the design, financing, and construction of an improvement and expansion to the existing Neenah-Menasha Sewerage Treatment Plant at the earliest possible date;

WHEREAS, the aforesaid municipal and industrial corporations have mutually executed a document entitled "INDUSTRIAL WASTEWATER TREATMENT SERVICE AGREEMENT" dated October 17, 1972;

WHEREAS, said Agreement provides for metering and sampling stations to be constructed and operating at each of the Industrial Corporation's wastewater connection to the sanitary sewer system;

WHEREAS, the industrial users share of the operating and capital costs associated with the expenses of building and operating the sanitary sewer system, including treatment of wastewaters to meet or exceed federal and state discharge standards, is determined from data collected from said metering and sampling stations located on the premises of the aforesaid named industrial corporations;

WHEREAS, each of the aforesaid industries has constructed the required metering and sampling stations in accordance with Exhibit I of said Service Agreement, and the Agreement at Article IV requires the Neenah-Menasha Sewerage Commission to maintain repair and calibrate the equipment in said metering and sampling stations with reasonable limits of accuracy;

NOW THEREFORE BE IT RESOLVED, that the Neenah-Menasha Sewerage Commission does hereby officially accept those metering and sampling stations constructed by the Kimberly-Clark Neenah Mill; Kimberly-Clark Badger-Globe Mill; Gilbert Paper Company; John Strange Paperboard Division of Menasha Corporation; and Wisconsin Tissue Mills as of the date of May 28, 1974.

BE IT FURTHER RESOLVED, that the Neenah-Menasha Sewerage Commission directs its staff to keep accounts of the costs associated with maintaining, repairing and calibrating said stations, as well as the costs of collecting, tabulating and laboratory testing of industrial wastewater data and charge the aforesaid industries for said costs as specified in said Service Agreement;

That all metering and sampling stations shall be enclosed and sealed continuously and except in the case of extreme emergencies such as fire, or imminent risk to property or personnel, shall not be entered except by authorized Neenah-Menasha Sewerage Commission personnel and that any violation of this rule be immediately reported by the Sewerage Plant manager to the Commission with the Industrial user's reason for said violation;

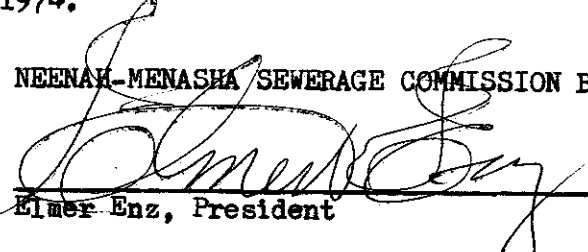
That no revisions, adjustments, maintenance, repairs, or calibration of said metering or sampling equipment shall be attempted or completed by industry personnel unless prior permission has been obtained from duly designated Commission personnel;

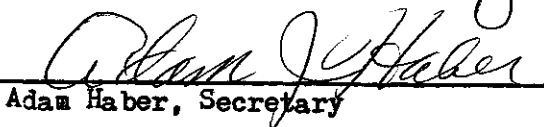
That, the aforesaid Industries be required to cooperate fully on any repairs covered by warranty of the manufacturer of said metering equipment.

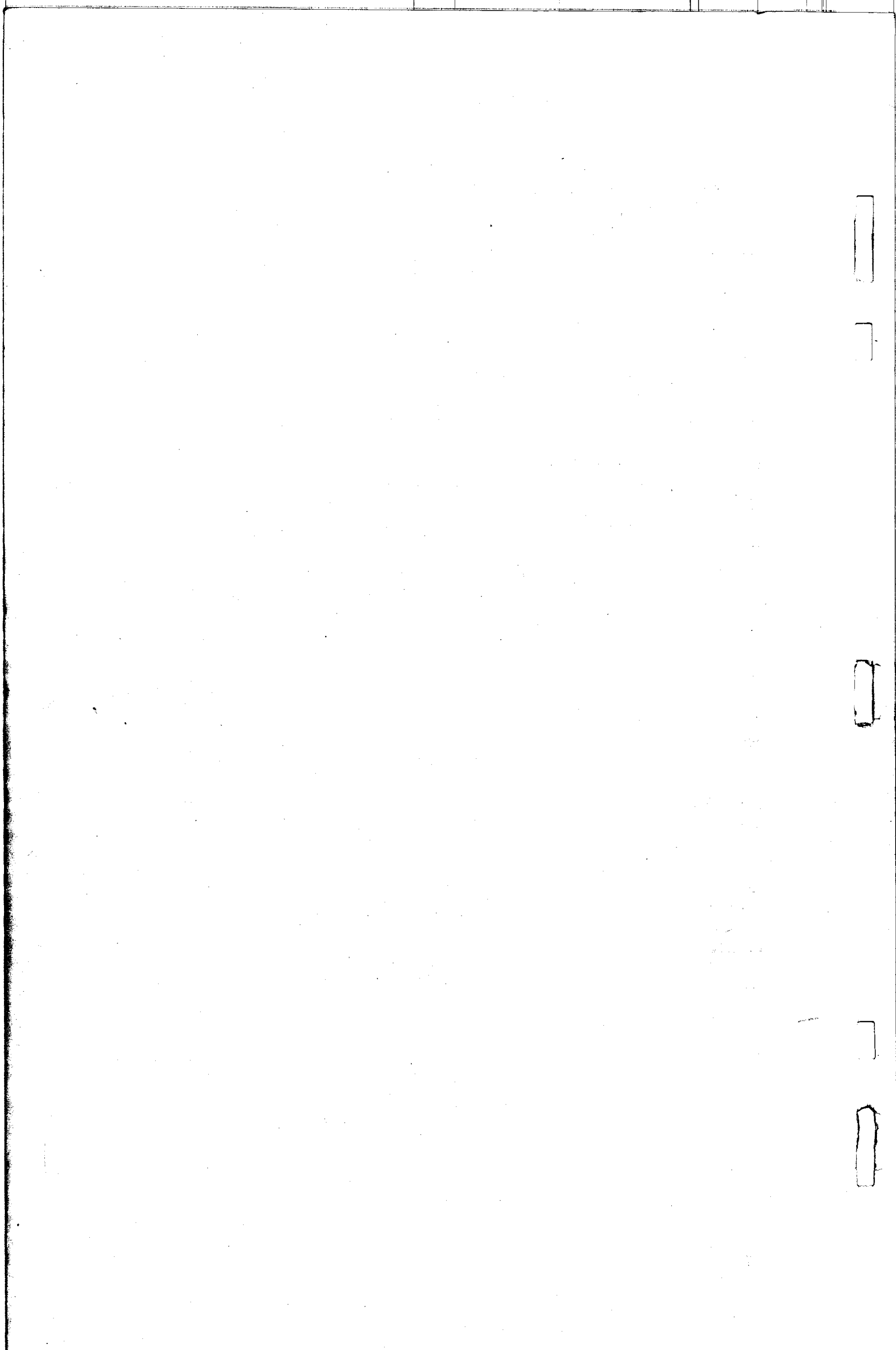
Dated at Menasha, Wisconsin this 28th day of May, 1974.

Passed and approved  
May 28, 1974

NEENAH-MENASHA SEWERAGE COMMISSION By:

  
Elmer Enz, President

  
Adam Haber, Secretary



Minutes of the Regular Meeting of May 28, 1974 cont...

Meeting was recessed to allow Donald Hassler, financial consultant for the Town of Neenah, to present his data on the 1974 proposed sewer user fee for the Courtney Place Sanitary District. Action on the above was tabled until the next regular commission meeting June 11, 1974.

Moved by Commissioner Chrapla, seconded by Commissioner Haber that a meeting be held with the Plant Manager, Commission Attorney, and the Cities of Neenah and Menasha in regard to the letter from Menasha Corporation, John Strange Paperboard Division, requesting a raise in their allotted shares of BOD. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to accept the Resolution Regarding the Attendance of the Plant Manager At Specified Meetings. A

WHEREAS, the public interest is best served by meetings open to the public and the press;

WHEREAS, representative government is dependent upon an informed electorate through open public meetings;

WHEREAS, the plant manager in the past has been requested by certain City officials to be present at meetings with industry for the purpose of obtaining technical information;

BE IT THEREFORE RESOLVED by the Neenah-Menasha Sewerage Commission as follows:

That the plant manager be required to obtain the advance approval of the President of the Commission or in his absence the Secretary of the Commission, for attendance at any meeting with City officials of the cities of Neenah and Menasha or with Industry representatives, Department of Natural Resources or Environmental Protection Agency.

That, whenever possible, these meetings shall be open to the public and the press and be held in the office of the plant manager at the Neenah-Menasha Sewage Plant.

Passed and approved this 28th day of May, 1974.

NEENAH-MENASHA SEWERAGE COMMISSION By:

*[Signature]*  
Elmer Enz, President

*[Signature]*  
Adam Haber, Secretary

All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to accept the May 14, 1974 letter from the State of Wisconsin Department of Industry, Labor and Human Relations concerning the Wage Rate List No. M-177-74-7002 and place it on file in the Manager's Office. All present voting aye; Nays; none. Motion carried.

President Enz called for an executive session following the regular meeting to discuss personnel matters.

Moved by Commissioner Steber, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Meeting adjourned at 9:45 P.M.

*[Signature]*  
President

*[Signature]*  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

June 11, 1974

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber, Chrapla; Attorney Giese; Manager Bues; Secretary Miller. Mayor Hamser (City of Neenah); Alderman Grace Heinz (City of Menasha); Donald Hassler and Harold Mulvey representing the Town of Neenah. Bob Biebel and Fred Sanneman of Consoer, Townsend and Associates were also present.

Absent: Commissioner Kubicka.

Moved by Commissioner Steber, seconded by Commissioner Haber to approve the minutes of the Regular Meeting of May 28, 1974 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Chrapla, seconded by Commissioner Haber that the Plant Manager and Commission Attorney meet with the City Attorneys regarding the letters from Gilbert Paper Company and John Strange Paperboard Division of Menasha Corporation requesting changes in their allotted shares and report back to the Commission. All present voting aye; Nays, none. Motion carried.

Commission recessed to allow Mayor Hauser to speak on the Courtney Court Town of Neenah sewer user rates for 1974. Donald Hassler also spoke on the subject.

Commission reconvened.

Moved by Commissioner Haber, seconded by Commissioner Steber to approve the Courtney Court Contract for the Town of Neenah establishing their rate at \$39.00 a year per residence for 1974. Voting aye; Commissioners Enz, Chrapla, Steber and Haber. Nays, none. Motion carried.

(corrected at June 25, 1974 meeting)

Moved by Commissioner Haber, seconded by Commissioner Chrapla that the minutes of the Regular Meeting of June 11, 1974 be corrected to show Commission approval of the Courtney Court, Town of Neenah Contract of December 10, 1973 and Amendment of March 12, 1974. All present voting aye; Nays, none. Motion carried.

Fred Sanneman of Consoer, Townsend and Associates made a presentation on the Incinerator Feasibility Study.

Moved by Commissioner Haber, seconded by Commissioner Chrapla that Consoer, Townsend and Associates be authorized to exclude the multiple hearth furnace as an alternate bid proposal on the Wastewater Treatment Plant Expansion Project bids. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber to rescind the action of May 14, 1974 authorizing deductible units in bids for the Neenah-Menasha Wastewater Treatment Plant Expansion Project C550484. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber that the salary of Karl Weinke, Chemist, be increased at the rate of \$1,000.00 per annum effective at his six month anniversary date. Voting aye; Commissioners Enz, Chrapla, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber that Consoer, Townsend and Associates be reimbursed \$126.00 as final payment for Engineering Services rendered during construction of the modifications to the existing incinerators in accordance with our contract dated July 20, 1971 for Division "C". Voting aye; Commissioners Enz, Chrapla, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber to approve change order #2 to August Winter and Sons, Inc. for an addition of \$2,110 to the incinerator modification contract. The revised contract total is \$45,710.00. Voting aye; Commissioners Enz, Chrapla, Steber, and Haber. Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber to approve final payment of \$15,605.00 to August Winter and Sons, Inc. for incinerator modifications. Voting aye; Commissioners Enz, Chrapla, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber that the Wisconsin Department of Natural Resources be petitioned to hold a public hearing in either Neenah or Menasha as soon as possible on the request of Bergstrom Paper Company, dated May 10, 1974, to amend the provisions of its WPDES Permit No. WI-0001121 and that the Attorney for the Commission notify immediately the Department of Natural Resources of this petition. All present voting aye; Nays, none. Motion carried.

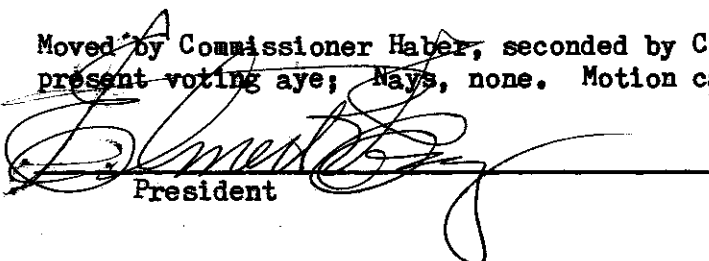
Moved by Commissioner Haber, seconded by Commissioner Steber that the Commission President be authorized to attend such public hearing. All present voting aye; Nays, none. Motion carried.

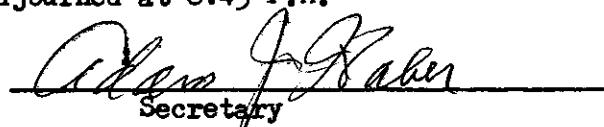
Moved by Commissioner Chrapla, seconded by Commissioner Steber to authorize the Plant Manager and Commission Attorney to attend the Environmental Protection Agency meeting on June 18, 1974 for the purpose of representing Commission interest. Voting aye; Commissioners Enz, Chrapla, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber to renew the Workman's Compensation Insurance Policy with Sentry Insurance for one year at a yearly premium of \$3,743.00. Voting aye; Commissioners Enz, Chrapla, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber to approve operating fund vouchers #277 thru #344 in the amount of \$51,409.29 and Payroll Vouchers #379 thru #516 in the amount of \$48,265.50 for the month of May, 1974. Voting aye; Commissioners Enz, Chrapla, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to adjourn the meeting. All present voting aye; Nays, none. Motion carried. Meeting adjourned at 8:45 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

June 25, 1974

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Haber and Chrapla; Attorney Giese; Manager Bues; Secretary Miller. Bob Biebel of Consoer, Townsend and Associates. Mr. Joe Alexander and Mr. Arthur Svoboda of Hydrite Chemical Company.

Absent: Commissioners Steber and Kubicka. Alderman Grace Heinz (City of Menasha)

Moved by Commissioner Haber, seconded by Commissioner Chrapla that the minutes of the Regular Meeting of June 11, 1974 be accepted as shown.

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingJuly 9, 1974

Meeting called to order at 7:30 P.M. by Commission President Enz.

Present: Commissioners Enz, Steber, Haber and Chrapla; Attorney Giese; Manager Bues; Superintendent Schuelke; Secretary Miller. Alderman Grace Heinz (City of Menasha); Bob Biebel of Consoer, Townsend and Associates; Arthur Svoboda and Joe Alexander of Hydrite Chemical Company.

Absent: Commissioner Kubicka;

Moved by Commissioner Chrapla, seconded by Commissioner Haber to approve the minutes of the Regular Meeting of June 25, 1974 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Manager Bues was directed to report at the next Regular Meeting on July 23, 1974, on chemical and material price increases at the plant since January 1, 1974.

Moved by Commissioner Chrapla, seconded by Commissioner Steber to authorize the Plant Manager to authorize the Plant Manager, Commission Attorney and Commission President to represent the Commission's position and interest at the State of Wisconsin Department of Natural Resources Prehearing Conference in regard to the WEDES Permit No. WI-0001121 issued to Bergstrom Paper Company to be held July 11, 1974 at the Outagamie County Courthouse. Voting aye; Commissioners Enz, Chrapla, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber to approve Addendum No. 2 to Volumes I and III of Contract Documents for the Neenah-Menasha Wastewater Treatment Plant Expansion Project C550484 as prepared by Consoer, Townsend and Associates. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Chrapla to table the proposed sick leave policy until the next Regular Meeting, July 23, 1974. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to reject any price changes in the 1974 Chlorine Contract as requested by Hydrite Chemical Company. Voting aye; Commissioners Enz, Chrapla, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber to reject the Call Time Grievance as presented to the Commission by Neenah-Menasha Sewerage Commission Employee's Union Local 1541. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber that the Interceptor Sewer Construction be advertised and bids be taken. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Haber that a Special Meeting be called for July 16, 1974 at 2:00 P.M. at the Menasha Library for the purpose of opening bids for the Neenah-Menasha Wastewater Treatment Plant Expansion Project C550484. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Chrapla that Foremen be paid for overtime at straight time pay when covering another Foreman's job with this to be reviewed at budget time. Voting aye; Commissioners Enz, Chrapla, and Steber. Nays, Commissioner Haber. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to adopt the Resolution Declaring An Emergency and Authorizing Public Construction Without the Letting of Bids.

WHEREAS, the breeching area of the incinerators #1 and #2 of the Neenah-Menasha Sewerage Disposal Plant are presently in need of immediate repair in order to continue to operate,

WHEREAS, the refractory walls in Incinerator #1 are in need of immediate repair,

WHEREAS, said want of repair of the Incinerators threatens further damage if not repaired immediately and thereby creates an emergency,

WHEREAS, the public health and welfare requires that the incinerators be made operative as soon as possible for the disposal of the solid wastes, of the Cities of Neenah-Menasha,

BE IT THEREFORE RESOLVED AS FOLLOWS:

That the repairs necessary to the breeching area of Incinerators #1 and #2 and the refractory walls of Incinerator #1 be commenced immediately as said want of repair threatens further damage and constitutes an emergency whereby the public health and welfare of the people of the Cities of Neenah-Menasha is endangered,

(continued)

Regular Meeting of July 9, 1974

That unless the aforesaid repairs are made immediately the Incinerators may become inoperative causing a serious crisis in the disposal of solid wastes and the sludge drying of sanitary wastes of the Cities of Neenah-Menasha,

That because of the aforesaid emergency existing that the contract for said repairs be made as authorized by the Commission without the letting of bids as required by Wisconsin Statute 62.15,

That this resolution is adopted pursuant to Wisconsin Statute 62.15 (1b).

Dated at Menasha, Wisconsin this 9th day of July, 1974.

Neenah-Menasha Sewerage Commission

*Elmer Enz*  
Elmer Enz, President

*Adam J. Haber*  
Adam Haber, Secretary

Voting aye; Commissioners Enz, Chrapla, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to authorize the necessary incinerator repairs with the work to be done by the lowest bidder. Voting aye; Commissioners Enz, Steber, and Haber. Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:10 P.M.

*Elmer Enz*  
President

*Adam J. Haber*  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

July 16, 1974

Meeting called to order by Commission President Enz at 2:00 P.M. at the Menasha Library.

Present: Commissioners Enz, Steber, Haber and Chrapla; Attorney Giese; Manager Bues, Bob Biebel and Jerry Brask of Consoer, Townsend and Associates.

Purpose: To receive and open bids for the Neenah-Menasha Sewerage Commission Plant Expansion Project C550484.

The official advertisement was read by Attorney Giese.

Moved by Commissioner Chrapla, seconded by Commissioner Steber to close the receipt of the bids. All present voting aye; Nays, none. Motion carried.

Apparent Low Bids

	<u>Base</u>	<u>Deductible</u>
Section I - General (3 bids) Klug & Smith	\$ 25,900,000	\$ 6,300,000
Section II - Electrical (5 bids) Superior Electric	1,788,000	141,000
Section III - Plumbing (4 bids) Rohde Bros.	604,831	34,000
Section IV - Heating & Vent. (5 bids) Hietpas	904,400	43,500
Apparent Low Base Bid Totals.....	\$ 29,197,231	\$ 6,590,100

Moved by Commissioner Chrapla, seconded by Commissioner Steber to refer the bids to Consoer, Townsend and Plant Manager for review.

The meeting was adjourned at 2:30 P.M.

*Elmer Enz*  
President

*Adam J. Haber*  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONRegular MeetingJuly 23, 1974

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber; Attorney Giese; Manager Bues; Secretary Milner. Alderman Grace Heinz (City of Menasha); Bob Biebel of Consoer, Townsend and Associates.

Absent: Commissioners Chrapla and Kubicka.

Moved by Commissioner Haber, seconded by Commissioner Steber to approve the minutes of the Regular Meeting of July 9, 1974 and Special Meeting of July 16, 1974 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Steber, seconded by Commissioner Enz to authorize Commissioner Haber to represent the Commission as a witness at the State of Wisconsin Department of Natural Resources Adjudicatory Hearing to Review WPDES Permit No. WI-0001121 Issued to Bergstrom Paper Company. Voting aye: Commissioners Enz, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber that expenses for Commission representatives and witnesses to the Department of Natural Resources Adjudicatory Hearing on July 24, 1974 be paid per diem. Voting aye; Commissioners Enz, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to tentatively select the bid combinations which will omit the incinerators from the existing plans and specifications on Wastewater Treatment Plant Expansion Project C550484, conditionally based on receiving DNR and EPA approval. All present voting aye; Nays, none. Motion carried.


Moved by Commissioner Steber, seconded by Commissioner Haber to table the Sick Leave Policy until the next meeting. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber that Attorney Giese be appointed as the Commission member of the Arbitration Board regarding the call time pay grievance. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to approve Operating Fund Vouchers #I-345 thru #I-413 in the amount of \$77,420.89 and Payroll Vouchers #517 thru #614 in the amount of \$36,796.34 for the month of June, 1974. Voting aye; Commissioners Enz, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:30 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSIONSpecial MeetingAugust 8, 1974

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber and Charpla; Attorney Giese; Manager Bues. Bob Biebel of Consoer, Townsend and Associates. George Asztalos of Klug and Smith.

Absent: Commissioner Kubicka.

Purpose: To consider approval of the apparent low bidders on treatment plant expansion project C550484.

Proposed resolution was read by Commission Attorney Giese.

A RESOLUTION DESIGNATING THE APPARENT LOW RESPONSIBLE BIDDERS ON THE 1974 WASTEWATER TREATMENT PLANT EXPANSION PROJECT NO. C550484

WHEREAS, as to meet certain legal requirements it is necessary for the Neenah-Menasha Sewerage Commission to designate the apparent lowest responsible bidders in Sections I, II, III, and



Special Meeting of August 8, 1974 cont...

IV of the bids received on July 16, 1974 by the said commission.

BE IT THEREFORE RESOLVED AS FOLLOWS:

That the apparent lowest responsible bidders on the Wastewater Treatment Plant Expansion project no. C550484 are as follows:

With the Incinerators in the Project

<u>Section</u>	<u>Contractor</u>	<u>Contract Price</u>
I - General	Klug & Smith Co.	\$ 25,900,000
II - Electrical	Superior Electric Co.	1,798,000
III - Plumbing	Azco, Inc.	699,000
IV - Heating and Ventilation	Hietpas, Inc.	904,400
		<hr/>
		\$ 29,301,400

With the Incinerators Deleted from the Project

<u>Section</u>	<u>Contractor</u>	<u>Contract Price</u>
I - General	Klug & Smith Co.	\$ 19,600,000
II - Electrical	Superior Electric Co.	1,657,000
III - Plumbing	Azco, Inc.	645,000
IV - Heating and Ventilation	Grunau, Inc.	784,300
		<hr/>
		\$ 22,686,300


That the adoption of this Resolution is not intended to authorize the formal award of any contracts or the execution thereof.

That Robert Bues, manager of the Neenah-Menasha Sewerage Commission Wastewater Treatment Plant be authorized to forward a copy of this Resolution to any parties necessary to meet any legal requirements imposed upon the Commission regarding the information herein.

Dated at Menasha, Wisconsin, this 8th day of August, 1974.

Neenah-Menasha Sewerage Commission

  
Elmer Enz, President

  
Adam Haber, Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

August 13, 1974

Meeting called to order by Commission President Enz, at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber and Chrapla; Attorney Giese; Manager Bues; Superintendent Schuelke; Secretary Miller. Bob Biebel of Consoer, Townsend and Associates. Mayor R. V. Hauser (City of Neenah). Harold Mulvey, Town of Neenah Chairman; Carl Johnson, President, Specialty Machine Co. Alderman Grace Heinz (City of Menasha; Gary Schmitt, (Gilbert Paper Company); Allan Schenck (Menasha Corporation.)

Absent: Commissioner Kubicka.

Moved by Commissioner Steber, seconded by Commissioner Haber to approve the minutes of the Regular Meeting of July 23, 1974 and Special Meeting of August 8, 1974 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber to recess to allow the Chairman of the Town of Neenah, Harold Mulvey and Carl Johnson, President of Specialty Machines to speak in regard to Specialty Machines' request to attach to the Courtney Place Sanitary District.

The meeting was called back to order.

(cont.)

Regular Meeting of August 13, 1974 cont...

Moved by Commissioner Haber, seconded by Commissioner Steber that the Neenah-Menasha Sewerage Commission approve the request of Specialty Machines to attach to the Courtney Place Sanitary District with contract terms to be negotiated at a later date. All present voting aye; Nays, none. Motion carried.

Bob Biebel of Consoer, Townsend and Associates presented a report on Preliminary Calculations for Financing of Wastewater Treatment Plant, based on recently received construction bids.

Moved by Commissioner Chrapla, seconded by Commissioner Steber to table the proposed Sick Leave Policy until the Regular Meeting of August 27, 1974 with the Commission's Legal Counsel instructed to prepare a Workmen's Compensation clause. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to schedule a Special Meeting on August 20, 1974 at 8:00 P.M. at the Commission Office for the purpose of opening the Interceptor Sewer Construction Bids. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber that the Soo Line Railroad Company Pipe Line Crossing Permits #20604 and #20605 for Interceptor Sewer, as prepared and submitted by the Railroad, be approved. Voting aye; Commissioners Enz, Chrapla, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber to accept the Agreement for Dedication of Easement For Sanitary Sewers from the City of Neenah, dated July 9, 1974. This easement is for the interceptor sewer construction through City-owned land, deeded to the City by the State of Wisconsin as river-bottom property, also presently leased by the Bergstrom Paper Company. Voting aye; Commissioners Enz, Chrapla, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to recess the meeting to allow industry representatives to speak.

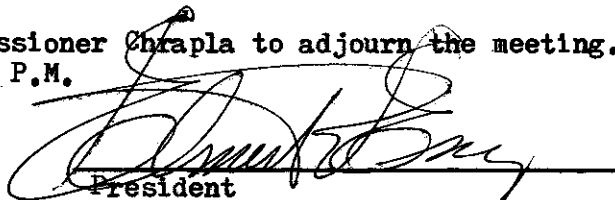
Gary Schmitt, Gilbert Paper Company, and Allan Schenck, Menasha Corp. (John Strange Division) spoke in regard to the request by Gilbert Paper Company (Div. of Mead Corp.), Kimberly-Clark Corporation, Menasha Corporation (John Strange Div.) and Wisconsin Tissue Mills for an extension of time on Article II C, Industrial Wastewater Treatment Service Agreement to September 8, 1974.

Meeting called back to order.

Moved by Commissioner Haber, seconded by Commissioner Steber that the request dated August 13, 1974 of Gilbert Paper Company (Div. of Mead Corp.), Kimberly Clark Corporation, Menasha Corporation (John Strange Div.) and Wisconsin Tissue Mills for an extension of time on Article II C, Industrial Wastewater Treatment Service Agreement to September 8, 1974 be granted provided said extension also applies to the Commission and Cities of Neenah and Menasha. Voting aye; Commissioners Enz, Chrapla, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to approve Operating Fund Vouchers #414 thru #476 in the amount of \$57,588.57 and Payroll Vouchers #615 thru #275 in the amount of \$38,410.78 for the month of July, 1974 be approved. Voting aye; Commissioners Enz, Chrapla, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to adjourn the meeting. All present voting aye; Meeting adjourned at 9:30 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

August 20, 1974

Meeting called to order by Commission President Enz at 8:00 P.M. for the purpose of opening bids for the Interceptor Sewer.

Present: Commissioners Enz, Steber, Haber, Chrapla; Attorney Glese; Manager Bues, Bob Biebel and John Morris of Consoer, Townsend and Associates. Mayor R. V. Hauser, City of Neenah.

Moved by Commissioner Haber, seconded by Commissioner Steber to close the receipt of the bids. All present voting aye; Nays, none. Motion carried.

cont...

Special Meeting August 20, 1974 cont...

Moved by Commissioner Chrapla, seconded by Commissioner Steber to proceed with the opening of the bids. All present voting aye; Nays, none. Motion carried.

NEENAH-MENASHA SEWERAGE COMMISSION

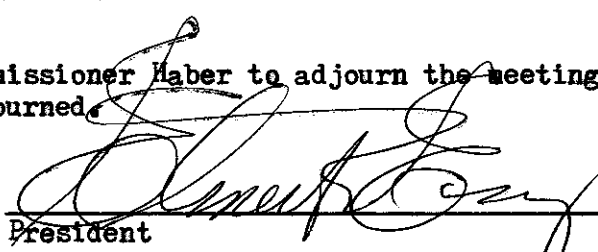
Bid Tabulation


Interceptor Sewer to Neenah

Central Contracting Corp.	\$ 892,691.00
W. J. Lazynski, Inc.	974,853.50
Joski Construction Co. Inc.	979,795.50
Michels Pipeline Construction Co.	1,010,611.50
Johnson Bros. Highway & Heavy Const.	1,041,172.00

Moved by Commissioner Chrapla, seconded by Commissioner Steber to refer the bids to Consoer, Townsend and Associates for review, tabulation and opinion. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

August 27, 1974

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Haber, Kubicka; Attorney Giese; Manager Bues; Superintendent Schuelke; Secretary Miller. Mayor R. V. Hauser (Neenah) Alderman Grace Heinz (Menasha). Harold Mulvey, Town Chairman, Town of Neenah; Gary Schmitt, Gilbert Paper Co.; Allan Schenck, Menasha Corp. (John Strange Paperboard Div.); Bob Biebel and Jerry Brask of Consoer, Townsend and Associates.

Absent: Commissioners Chrapla and Steber.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to approve the minutes of the Regular Meeting of August 13, 1974 and Special Meeting of August 20, 1974 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to request the City of Neenah to provide the Commission with certification that funds have been provided for the Interceptor Sewer and to award the contract to Central Contracting Corp., Oshkosh, Wisconsin, when such certification is received. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to adopt the Resolution Establishing Sick Leave Policy for employees of the Neenah-Menasha Sewerage Commission with the changes proposed by Commissioner Kubicka.

A RESOLUTION ESTABLISHING SICK LEAVE POLICY

WHEREAS, the Neenah-Menasha Sewerage Commission has the authority by law to establish sick leave policy for its employees,

WHEREAS, the Neenah-Menasha Sewerage Commission desires to formalize its sick leave policy in writing,

BE IT THEREFORE RESOLVED AS FOLLOWS:

To be eligible for paid sick leave, an employee of the Commission must have satisfactorily completed his probationary period, and must be a regular employee. After a regular employee completes one year of continuous service, including probationary period, the employees shall accumulate paid sick leave benefits at the rate of one full day per each completed full month of service up to a total maximum accumulation of 120 days paid sick leave. No fractional days shall be earned for fractional months of service. Paid sick leave shall be at the rate of 100% of the employees wage rate as stated in the wage rate schedule included in the Union Agreement.

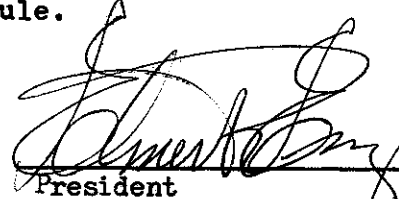
(cont...)

The accumulation of sick leave shall be retroactive for 5 years prior to December 31, 1973. Each employee's accumulation of paid sick leave to December 31, 1973 shall be computed by subtracting the number of sick leave days taken off in 1973, 1972, 1971, 1970, and 1969 from 60 sick leave days. The 60 sick leave days are computed by multiplying 12 days per year by 5 years retroactivity. All sick leave accumulated or used after January 1, 1974 shall be computed as described by this policy i.e. 1 full day accumulated for each full calendar month of service, minus sick leave days taken as of the effective date of this policy.

No employee shall be entitled to any paid sick leave benefits when the sickness or injury is the result of employment by anyone other than the Commission. In cases where an employee is absent from work three (3) consecutive days or more because of illness, the Neenah-Menasha Sewerage Commission Manager may require a physician's certificate explaining the nature of the illness, and the necessity of the employee's being absent from work. In cases of absence of more than two (2) continuous weeks a physician's certificate shall be filed with the Neenah-Menasha Sewerage Commission before a payment is made against sick leave allowance.

If an employee is absent by reason of on-duty accident for which he is entitled to receive workmens compensation, he shall receive only sick leave payments equal to the difference between his salary and the workmens compensation payments. Such differential payments shall be charged against his sick leave. The Commission may deny payment of sick leave benefits if the absence is the result of failure to observe a safety rule.

Effective this 1st of September, 1974.

  
President

  
Secretary

All preset voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to recess the meeting to allow Harold Mulvey, Chairman, Town of Neenah, to speak in regard to the Courtney Place Treatment Contract for 1974.

Meeting called back to order.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to accept the letter presented by the Courtney Place Sanitary Commission and hold it on file, for consideration at the next Commission meeting. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to schedule a Special Meeting of the Commission for Wednesday, August 28, 1974 at 7:30 P.M. in the Commission office to discuss the plant expansion project C550484 and the report on Preliminary Calculations for Financing of Wastewater Treatment Plant prepared by Consoer, Townsend and Associates. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to schedule a Special Meeting on Thursday, August 29, 1974 at 7:30 P.M. at the Menasha Library with the Mayors, Common Councils, Bonding Counsels and Industry Representatives to discuss the plant expansion project C550484 and the report on Preliminary Calculations for Financing of Wastewater Treatment Plant prepared by Consoer, Townsend and Associates. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to award a repair service order to Central Contracting Corp., Oshkosh, Wisconsin for repair of manhole #117 in the Fox River in the amount of \$950. Voting aye; Commissioners Enz, Kubicka, and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:05 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

August 28, 1974

Meeting called to order by Commission President Enz at 7:30 P.M.

Purpose: To discuss plant expansion project, user fee rates, financing.

Present: Commissioners Enz, Steber, Haber, Chrapla, Kubicka; Attorney Giese; Manager Bues; Alderman Grace Heinz (Menasha)

Absent: None

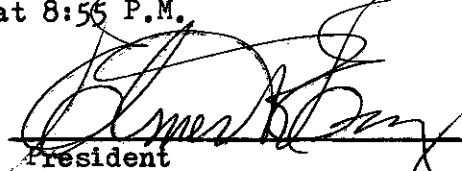
(cont...)

Special Meeting August 28, 1974 cont...

The Commission engaged in extensive discussion on the treatment plant expansion project.

Moved by Commissioner Haber, seconded by Commissioner Kubicka that the Commission recommend to the City Councils of Neenah and Menasha that the plant expansion project, as bid on July 16, 1974, w/o incinerators be constructed and requests both Cities to provide necessary financing to permit start of construction as soon as possible. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 8:55 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Joint Meeting

August 29, 1974

Meeting called to order at 7:30 P.M. by Commission President Enz.

Present: Commissioners Enz, Steber, Haber, Chrapla; Attorney Giese; Manager Bues. Industry Representatives; Councilmen, Consoer, Townsend and Associates

Absent: Commissioner Kubicka.

Commission President Enz introduced the individuals present and asked for comments from industry representatives.

David Dimling, President, Gilbert Paper Company presented his company's position stating that the plant is considerably over-designed and questioned possible alternatives.

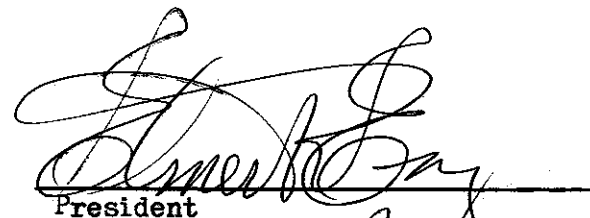
Allan Schenck, Vice-President, Menasha Corp. (John Strange Paperboard Division) was concerned about the excess capacity.

James Asmuth, President, Wisconsin Tissue Mills, concurred with Mr. Schenck and Mr. Dimling that the plant cost figure was too high and that the plant was over-designed.

David Martin, Kimberly-Clark Govt. Relations, had questions on some of the numbers contained in the Consoer, Townsend and Associates' Report.

A general discussion followed.

The meeting was adjourned at 10:00 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

September 5, 1974

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber, Chrapla, Kubicka; Attorney Giese, Manager Bues, Superintendent Schuelke. Cory Smith of Crichton Corp. was also present.

Absent: None

Discussion was held on incinerator repairs.

Moved by Commissioner Haber, seconded by Commissioner Steber to adopt the Resolution Declaring An Emergency and Authorizing Public Construction Without The Letting of Bids.

WHEREAS, the overhead arch in Incinerator #1 at the Neenah-Menasha Sewage Disposal Plant has collapsed and is presently in need of immediate repair in order to operate,

WHEREAS, the safety arch in Incinerator #1 is also in need of immediate repair,

WHEREAS, the continued operation of Incinerator #1 is necessary for the disposal of

(cont.)

the solid wastes of the Cities of Neenah and Menasha,

WHEREAS, the failure of Incinerator #1 to be operative for want of said repairs creates an emergency as the public health and welfare is thereby threatened,

BE IT THEREFORE RESOLVED BY THE NEENAH-MENASHA SEWERAGE COMMISSION AS FOLLOWS:

That the want of repair of the overhead and safety arches threatens further damage and constitutes an emergency whereby the public health and welfare of the people of the Cities of Neenah-Menasha is endangered,

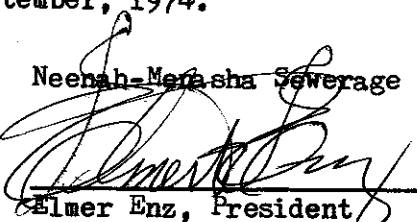
That unless the aforesaid repairs are made immediately the Incinerator will remain inoperative causing a serious crisis in the disposal of solid wastes and the sludge drying of sanitary wastes of the Cities of Neenah-Menasha,

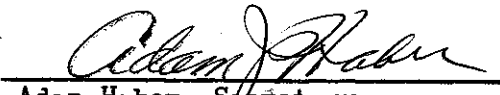
That because of the aforesaid emergency existing that the contract for said repairs be made as authorized by the Commission without the letting of bids as required by Wisconsin Statute 62.15,

That this resolution is adopted pursuant to Wisconsin Statute 62.15 (1b).

Dated at Menasha, Wisconsin, this 5th day of September, 1974.

Neenah-Menasha Sewerage Commission

  
Elmer Enz, President

  
Adam Haber, Secretary

Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays; Commissioner Chrapla. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to authorize the Crichton Corporation to increase previously authorized repairs in the breeching for an additional estimated \$2,000. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays; Commissioner Chrapla. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to adjourn the meeting. All present voting aye; Nays, none. Motion carried.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

September 10, 1974

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber, Chrapla, Kubicka; Attorney Giese; Manager Bues; Secretary Miller. Alderman Grace Heinz (Menasha); Gary Schmitt (Gilbert Paper Company); Allan Schenck (Menasha Corp.)

Absent: None

Moved by Commissioner Haber, seconded by Commissioner Steber to approve the minutes of the Regular Meeting of August 27, 1974 and Special Meetings of August 29, 1974 and September 5, 1974 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Steber, seconded by Commissioner Kubicka to approve the request of Gilbert Paper Company in their letter of June 7, 1974 decreasing their allotted share for flow in the Industrial User Agreement from 2,200,000 gallons per day to 1,700,000 gallons per day and their allotted share for suspended solids from 13,000 pounds per day to 11,000 pounds per day. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to approve the request of Menasha Corporation (John Strange Paperboard Division) in their letter of May 17, 1974 increasing their share for BOD from 2,500 to 4,800 pounds per day to be effective on the date set by the City of Menasha. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays; none. Commissioner Chrapla abstained.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka that the Courtney Place Contract be amended as to the date and \$41.67 rate as outlined in the August 27, 1974 letter from the

(cont.)

Sept. 10, 1974 cont...

Town of Neenah Sanitary Commission and subsequently approved by the Menasha Council. Voting aye; Commissioners Enz, Chrapla, and Kubicka. Nays; Commissioners Steber and Haber. Motion carried.

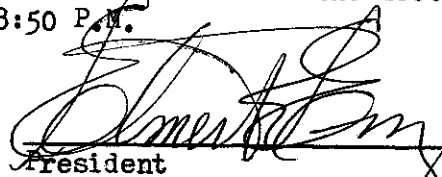
Moved by Commissioner Steber, seconded by Commissioner Haber to recommend to the City of Neenah that the Courtney Place treatment costs be included in their flow cost contract. All present voting aye; Nays; none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to authorize the advertising for bids for necessary Interceptor Sewer Repairs. All present voting aye; Nays; none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka that the Industrial Wastewater Treatment Service Agreements executed in 1972 by the Cities of Neenah and Menasha, the Commission and Gilbert Paper Company, Kimberly Clark Corp., Menasha Corp (John Strange Paperboard Division) and Wisconsin Tissue Mills, be amended to provide that all rights of termination, as presently provided therein, be waived, except as to Article II E. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays; none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to table the Menasha Corporation letter of September 6, 1974 requesting a second adjustment in their allotted shares of BOD and suspended solids until the Cities have had a chance to review the request. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber that the meeting be adjourned. All present voting aye; Meeting adjourned at 8:50 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

September 24, 1974

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber, Kubicka and Chrapla; Attorney Giese; Manager Bues; Secretary Miller.. Alderman Grace Heinz (Menasha). Bob Biebel of Consoer, Townsend and Associates was also present.

Absent: None

Moved by Commissioner Kubicka, seconded by Commissioner Haber to approve the minutes of the Regular Meeting of September 10, 1974 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Haber, seconded by Commissioner Steber to award the Interceptor Sewer Contract to the lowest responsible bidder, Central Contracting Corporation, for \$892,691.00. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none.

Moved by Commissioner Kubicka, seconded by Commissioner Steber that Consoer, Townsend and Associates be authorized to compile a detailed statement of Engineering Costs, to date, on the plant expansion project, with the apportionment to Industry as provided in the Industrial User Service Agreement. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber to authorize the entire Commission to attend the meeting with the Department of Natural Resources on September 30, 1974 in Madison. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber that the customary expenses of \$50.00 be allowed each Commissioner attending the September 30, 1974 meeting in Madison with the Department of Natural Resources. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Kubicka to table the Menasha Corporation request for allotted shares change. All present voting aye; Nays, none. Motion carried.

(continued)

September 24, 1974 cont...

Moved by Commissioner Haber, seconded by Commissioner Kubicka to retain Mulcahy and Wherry, S.C. as the Commission's labor consultants in the field of the Wage Hour Act and 1975 Labor Negotiations. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays; Commissioner Chrapla. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to table the Environmental Protection Agency request for assurance of incinerator construction. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka that a leave of absence, up to 60 days, be granted to Donald Wilkinson, for medical reasons, effective September 1, 1974, with a review of the case made after 60 days. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to authorize payment of \$950.00 to Central Contracting Corporation for repair of Manhole #117 in the canal behind American Can Company, River Street Plant, to be charged to the City of Menasha. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to authorize final 10% withholding payment of \$2,364.00 to American Consulting Services for work performed under contract between the Neenah-Menasha Sewerage Commission and American Pipe Services dated 8/5/71 for "Interceptor Sewer Sealing." Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber to authorize Consoer, Townsend and Associates to provide a full-time resident inspector during the construction of the Interceptor Sewer as provided in Division "D" of the contract dated August 20, 1971. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Steber to appoint Commissioner Haber as the Commission representative on the City Councils' Ad Hoc Committee formed to study the plant expansion project. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays, none. Commissioner Chrapla abstained.

Moved by Commissioner Haber, seconded by Commissioner Steber that Operating Fund Vouchers #477 thru #544 in the amount of \$53,870.77 and Payroll Vouchers #726 thru #827 in the amount of \$35,823.10 for the month of August, 1974 be approved. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to schedule a Special Meeting for October 1, 1974 at 7:30 P.M. in the Commission office to review the 1975 Budget. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Chrapla to adjourn the meeting. All present voting aye. Meeting adjourned at 9:10 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

October 1, 1974

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber, Chrapla, Kubicka; Attorney Giese; Manager Bues.

Absent: None

Purpose of the meeting was to review the proposed 1975 Operating and Capital Budgets.

The Budget was presented to the Commission. Discussion followed.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to adopt the Operating Budget of \$1,186,600, subject to re-evaluation of proportioning ratios between the Cities of Neenah and Menasha. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to adopt the Capital Budget of \$1,190,000 as presented. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Meeting was adjourned.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary



NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

October 8, 1974

An executive session was held at 7:00 P.M. to discuss two grievances filed by the Union Representatives.

Meeting was called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber, Chrapla and Kubicka; Attorney Giese; Manager Bues; Superintendent Schuelke; Secretary Miller. Bob Biebel of Consoer, Townsend and Associates. Alderman Grace Heinz (Menasha).

Absent: None.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to approve the minutes of the Regular Meeting of September 24, 1974 and Special Meeting of October 1, 1974. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to table the cost ratio apportionment of the operating budget pending an updated report by Consoer, Townsend and Associates.

Regular Meeting  
October 8, 1974 cont..

Bids were opened for repairs to the interceptor sewer system.

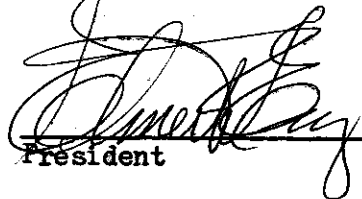
Bid Tabulation

Central Contracting Corporation	\$ 18,080.00
Charles O. Green	\$ 22,150.00

Moved by Commissioner Haber, seconded by Commissioner Kubicka to award a contract in the amount of \$18,080.00 to Central Contracting Corporation, Oshkosh, Wisconsin as the lowest responsible bidder for repairs to the interceptor sewer system. Voting aye; Commissioners Enz, Chrapla, Kubicka, Steber and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to authorize the Commission Attorney to continue the opposition to the Bergstrom Discharge Permit change. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Meeting adjourned at 8:45 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MEMASHA SEWERAGE COMMISSION

Special Meeting

October 11, 1974

Purpose: To consider action regarding the expansion project C550484.

Meeting called to order by Commission President Enz.

Present: Commissioners Enz, Steber, Haber, Kubicka, Chrapla; Attorney Giese; Manager Bues; Bob Biebel of Consoer, Townsend and Associates.

Discussion of bid extension possibilities took place.

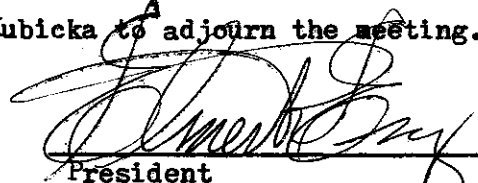
Moved by Commissioner Haber, seconded by Commissioner Steber to authorize the Plant Manager to request the four low bidders on expansion project C550484 to extend their bids for 30 days to November 13, 1974, to permit completion of financial arrangements. All present voting aye; Nays, none. Motion carried.


Discussion on cost-effective study by Consoer, Townsend and Associates took place.

Moved by Commissioner Haber, seconded by Commissioner Steber to accept Consoer, Townsend and Associates' cost-effective report for submittal to the Environmental Protection Agency and Department of Natural Resources for review and proper necessary action. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays, none. Commissioner Chrapla abstained. Motion carried.

Attorney Giese reviewed the status of the Bergstrom adjudicatory hearing.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Meeting adjourned.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

October 22, 1974

Meeting called to order by Vice-President Steber at 7:30 P.M.

Present: Commissioners Steber, Chrapla, Kubicka; Attorney Giese; Superintendent Schuelke; Secretary Miller.

Absent: Commissioners Enz, Haber. Alderman Grace Heinz (Menasha)

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla to approve the minutes of the Regular Meeting of October 8, 1974 and Special Meeting of October 11, 1974 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla that a leave of absence up to 30 days be granted to Donald Wilkinson for medical reasons, effective November 1, 1974, with a review of the case made after 30 days. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla that Operating Fund Vouchers #548 thru #618 in the amount of \$56,932.43 and Payroll Vouchers #828 thru #925 in the amount of \$37,193.21 for the month of September, 1974 be approved. Voting aye; Commissioners Steber, Chrapla, and Kubicka. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye. Meeting adjourned at 8:00 P.M.

\_\_\_\_\_  
Vice-President

*Eden J. Haber*  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

November 12, 1974

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Chrapla and Kubicka. Attorney Giese; Manager Bues; Superintendent Schuelke; Secretary Miller. Bob Biebel of Consoer, Townsend and Associates was also present.

Absent: Commissioner Haber. Alderman Grace Heinz (Menasha)

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to approve the minutes of the Regular Meeting of October 22, 1974 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka that the Kimberly Clark Corporation letter of October 10, 1974 be referred to the City of Neenah with a notation stating that the 3,076,900 reading for September 24, 1974 was the highest reading ever recorded by the Kimberly-Clark Neenah Mill. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to accept the November 1, 1974 letter and legal opinion from Mulcahy & Wherry, S.C. in regard to the Sick Leave Policy grievance and instruct the Plant Manager to so advise the Union. All present voting aye; Nays, none. Motion carried.

Mr. James Miller, staff representative of the Wisconsin Council of County and Municipal Employees, representing the Neenah-Menasha Sewerage Commission Local 1541, presented the Union's grievance (dated June 18, 1974) in regard to the pay adjustments due to schedule and job changes. The matter was held over pending further written information from the Union. This appearance by the Union is step #3 of the Grievance Procedure provided in the Labor Agreement.

(cont.)

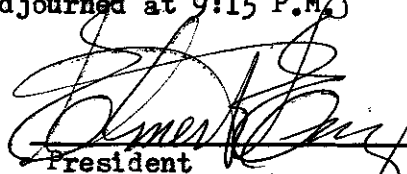
Regular Meeting of November 12, 1974 cont...

Mr. Bob Biebel of Consoer, Townsend and Associates presented a copy of the Consoer, Townsend and Associates' summary of project C550484 engineering costs and a Consoer, Townsend and Associates' recomputation of the wastewater treatment operating cost split between the Cities. Action tabled until a future meeting.

Moved by Commissioner Steber, seconded by Commissioner Kubicka to notify Central Contracting Corporation to proceed with construction of the Commission interceptor sewer project as of November 12, 1974. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Chrapla to approve Operating Fund Vouchers #619 thru #691 in the amount of \$72,533.61 and Payroll and Closing Vouchers #926 thru #1062 in the amount of \$54,563.76 for the month of October, 1974. Voting aye; Commissioners Enz, Steber, Kubicka and Chrapla. Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Chrapla to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:15 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

December 10, 1974

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber, Chrapla and Kubicka; Attorney Giese; Manager Bues; Superintendent Schuelke; Secretary Miller. Bob Biebel of Consoer, Townsend and Associates. Gary Schmitt (Gilbert Paper Company).

Absent: Alderman Grace Heinz (Menasha)

Moved by Commissioner Steber, seconded by Commissioner Kubicka to approve the minutes of the Regular Meeting of November 12, 1974 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read and ordered placed on file.

Bob Biebel of Consoer, Townsend and Associates presented a revised summary of the construction and technical services costs encountered to date on the Commission Wastewater Treatment Plant project C550484. Subject was tabled until the next meeting.

Moved by Commissioner Steber, seconded by Commissioner Kubicka to adopt the Resolution Rejecting Bids For Construction of Additions To The Neenah-Menasha Sewerage Commission Wastewater Treatment Plant C550484.

A RESOLUTION REJECTING BIDS FOR CONSTRUCTION OF  
ADDITIONS TO THE NEENAH-MENASHA SEWERAGE COMMISSION  
WASTEWATER TREATMENT PLANT

WHEREAS, The Neenah-Menasha Sewerage Commission engaged Consoer, Townsend and Associates on the 21st day of April, 1969, for the furnishing of engineering services for the design and construction of improvements and additions to its wastewater treatment plant,

WHEREAS, the Commission has moved as expeditiously as possible since the aforesaid date to meet federal and State of Wisconsin compliance schedules as to design and construction of said plant expansion project,

WHEREAS, the Commission received bids for said wastewater treatment plant expansion project on the 14th day of March, 1973, which had to be rejected because of the lack of firm commitment on the federal funding,

WHEREAS, said Commission readvertised for bids on said wastewater treatment expansion project a second time with bids returnable on the 16th day of July, 1974,

WHEREAS, since the receipt of the aforesaid bids the Commission has met numerous obstacles to proceeding with said project such as Bergstrom Paper Company and Kimberly Clark Corporation, deciding at this late date to construct its own wastewater treatment facilities,

WHEREAS, the United States Environmental Protection Agency has notified the Commission by a letter dated December 5, 1974, that the 40 MGD capacity facility as designed and bid is not cost effective and are therefore reducing the scope of Project C550484,

Regular Meeting of December 10, 1974 cont...

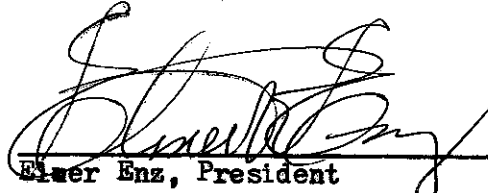
BE IT THEREFORE RESOLVED BY THE NEENAH - MENASHA SEWERAGE COMMISSION AS FOLLOWS:

That the Commission hereby rejects any and all bids received on July 16, 1974 for the construction and installation of Neenah-Menasha Wastewater Treatment Plant, SECTIONS I, II, III and IV,

That all bidders be notified of this action and their bid security returned to them.

Dated at Menasha, Wisconsin, this 10th day of December, 1974.

Neenah-Menasha Sewerage Commission

  
Elmer Enz, President

  
Adam Haber, Secretary

Voting aye; Commissioners Enz, Kubicka, Steber, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber that the Commission submit formal application for Federal 92-500 and State of Wisconsin Steps 1 & 2 grants for financing a wastewater treatment plant expansion project and the Manager be directed to file the necessary applications with the Environmental Protection Agency and the Department of Natural Resources. Voting aye; Commissioners Enz, Kubicka, Steber, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to adopt change order #1 (estimated cost \$7,200) in regard to the laying of the interceptor sewer. Voting aye; Commissioners Enz, Kubicka, Steber and Haber. Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Steber to extend the Leave of Absence of Donald Wilkinson, for medical reasons, from November 30, 1974 to December 31, 1974. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber that the Regular Meeting of the Neenah-Menasha Sewerage Commission, scheduled for December 24, 1974 be moved to December 19, 1974 at 7:30 P.M. in the Commission office. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to reimburse Consoer, Townsend and Associates \$4,541.60 partial payment for Engineering Services performed to November 30, 1973 on the preparation of detailed designs, contract drawings, specifications and other contract documents for a relief intercepting sewer in compliance with Division "B" of the Agreement for Engineering Services dated August 20, 1971 and bill the City of Neenah. Voting aye; Commissioners Enz, Kubicka, Steber, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to reimburse Consoer, Townsend and Associates \$10,523.20, total and final payment for providing prints of contract drawings, specifications and other contract documents for bidding purposes on wastewater treatment facilities (project C550484) in accordance with Division "B" of Agreement for Engineering between the Neenah-Menasha Sewerage Commission and Consoer, Townsend and Associates dated April 21, 1969. Voting aye; Commissioners Enz, Kubicka, Steber, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber to accept the Van Handel Sand and Gravel Ash Hauling Contract for two years. Voting aye; Commissioners Enz, Kubicka, Steber, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber to accept the contract with Badger Laboratories and Engineering Co. Inc. for testing industrial wastewater samples for one year. Voting aye; Commissioners Enz, Kubicka, Steber, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to request Consoer, Townsend and Associates to submit a proposal for performing engineering work on a new proposed plant expansion project under PL92-500 funding. All present voting aye; Nays, none. Motion carried.

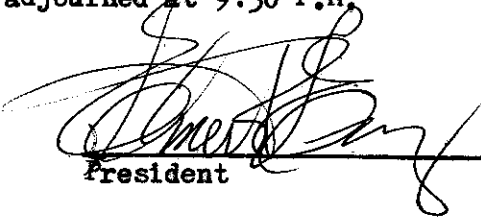
Moved by Commissioner Kubicka, seconded by Commissioner Haber to reimburse Central Contracting Corp. \$13,716.00 as partial payment #1 for interceptor repairs and bill the City of Menasha. Voting aye; Commissioners Enz, Kubicka, Steber, Chrapla and Haber. Nays, none. Motion carried.

(cont.)

Regular Meeting of December 10, 1974 cont...

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla that commencing January 6, 1975, the work schedule for all hourly paid shift workers be changed from a 15 day on - 5 off schedule to a 6 day on - 2 day off schedule. Voting aye; Commissioners Enz, Kubicka, Steber, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:30 P.M.

  
President

  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

December 19, 1974

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber, Kubicka, Chrapla; Attorney Giese; Manager Bues; Superintendent Schuelke; Secretary Miller. Bob Biebel and Jerry Brask of Consoer, Townsend and Associates. Representing Gilbert Paper Company were Gary Schmitt, Dave Dailing, John Erich and Ron McSweeney.

Absent: Alderman Grace Heinz (Menasha)

Moved by Commissioner Kubicka, seconded by Commissioner Steber to approve the minutes of the Regular Meeting of December 10, 1974 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka to reimburse Consoer, Townsend and Associates in the amount of \$142,185.00 as final payment for Engineering Costs for Division "B" of the April, 1969 contract for project C550484. Voting aye; Commissioners Enz, Steber, Kubicka, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla that the William Tracy grievance be denied. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Haber to approve the 1975 contract with Hydrite Chlorine Co. in accordance with their letter of December 2, 1974. Voting aye; Commissioners Enz, Steber, Kubicka, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber to recess for 10 minutes to allow Attorney John Erich to speak for the Gilbert Paper Company in regard to the "Contract User Cost Allocation." All present voting aye; Nays, none. Motion carried.

Meeting called back to order by Commission President Enz.

Moved by Commissioner Haber, seconded by Commissioner Kubicka that Plant Manager Bues, Attorney Giese, and Consoer, Townsend and Associates meet to prepare a detailed report on the Gilbert situation with recommendations to be made to the Commission at their next Regular Meeting on January 14, 1975. All present voting aye; Nays, none. Motion carried.


Moved by Commissioner Haber, that the Plant Manager be authorized to meet with Consoer, Townsend and Associates in regard to billing the participating industries for Engineering Costs with payment being made to the Cities. Commissioner Haber withdrew the motion as the matter was to be brought up again at the next meeting.

Moved by Commissioner Chrapla, seconded by Commissioner Haber that the request by Northwestern Insulation, in their letter of December 12, 1974, in regard to their refund for plans and specs for Project C550484, be limited to \$150.00 as stated in the contract and the Plant Manager be instructed to refund same. Voting aye; Commissioners Enz, Steber, Kubicka, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to reimburse Consoer, Townsend and Associates in the amount of \$1,856.73 for Engineering Services performed in conjunction with preparation of a report evaluating the use of combined solid waste and sludge combustion system in accordance with Amendment No. 1 to the Agreement for Engineering Services dated July 20, 1971. Voting aye; Commissioners Enz, Steber, Kubicka, Chrapla and Haber.

Moved by Commissioner Haber, seconded by Commissioner Chrapla that Operating Fund vouchers #692-753 in the amount of \$37,414.58 and Payroll and Closing vouchers #1063-1155 in the amount of \$35,495.04 for the month of November, 1974 be approved. Voting aye; Commissioners Enz, Steber, Kubicka, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to adjourn the meeting. All present voting aye; Meeting adjourned at 9:15 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

December 30, 1974

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Haber, Steber, Kubicka; Attorney Giese; Manager Bues; Bob Biebel of Consoer, Townsend and Associates was also present.

Absent: Commissioner Chrapla.

Discussion of billing costs for engineering fees accrued on project C550484 was held.

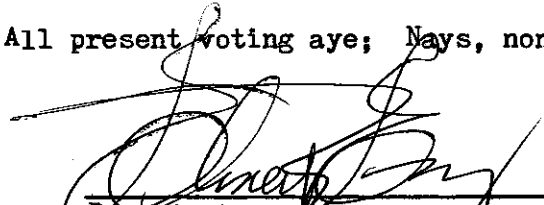
Moved by Commissioner Haber, seconded by Commissioner Steber that Industrial participants be billed according to the Consoer, Townsend and Associates' report of December 30, 1974. Voting aye; Commissioners Enz, Steber, Kubicka and Haber. Nays, none. Motion carried.

The Department of Natural Resources' letter of December 18, 1974 ordering incineration shut-down or modification by July 31, 1975 was read.

Moved by Commissioner Steber, seconded by Commissioner Haber that the Commission Attorney and Plant Manager meet with the Mayors and Director of Public Works of Neenah and Menasha to discuss options to comply with the DNR letter of December 18, 1974. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Haber that the Manager request the Department of Natural Resources to hold a public hearing as provided in the DNR December 18, 1974 letter and Order No. 1A-73-71-088. All present voting aye; Nays, none. Motion carried.

Motion was made to adjourn to Executive Session. All present voting aye; Nays, none. Meeting adjourned.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 14, 1975

Meeting called to order by Commission President Enz at 7:30 P.M.

Present: Commissioners Enz, Steber, Haber, Kubicka, Chrapla; Attorney Giese; Manager Bues; Secretary Miller. Bob Biebel of Consoer, Townsend and Associates. Alderman Grace Heinz (Menasha).

Absent: None.

Moved by Commissioner Steber, seconded by Commissioner Haber to approve the minutes of the Regular Meeting of December 19, 1974 and Special Meeting of December 30, 1974 and place them on file. All present voting aye; Nays, none. Motion carried.

(cont.)

Regular Meeting of January 14, 1975  
(cont.)

Communications were read and ordered placed on file.

Moved by Commissioner Haber, seconded by Commissioner Steber to authorize the Commission Attorney to write an opinion as to the legality of excluding any industrial user from the Plant. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Kubicka that the Commission adopt the Project Time Schedule prepared by Consoer, Townsend and Associates for the re-designed plant expansion with the Step 1 Application commencing March 1, 1975 and that this schedule be submitted to the Environmental Protection Agency and Department of Natural Resources. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Haber that the Consoer, Townsend and Associates' contract for professional services be referred to the Commission Legal Counsel for review, with recommendations to be made at the next Regular Meeting, January 28, 1975. All present voting aye; Nays, none. Motion carried.

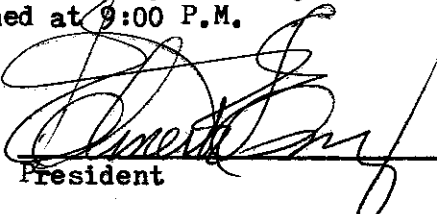
Moved by Commissioner Haber, seconded by Commissioner Steber to approve Partial Payment #1 in the amount of \$71,431.02 to Central Contracting Corp. for completed work done on the Commission Interceptor. Voting aye; Commissioners Enz, Kubicka, Steber, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Kubicka to ratify the 1975 Labor Agreement with the Neenah-Menasha Sewerage Commission Employees' Union, Local 1541, AFSCME. Voting aye; Commissioners Enz, Kubicka, Steber, Chrapla and Haber. Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Steber to approve a change order on the interceptor sewer project, presently under construction by Central Contracting Corp. of Oshkosh providing for the ammission of the 12" connection stub for future use by Bergstrom Corp. on manhole 29 + 25. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Chrapla to table the Wage-Scale Resolution for Salaried Personnal until the next Regular Meeting on January 28, 1975 with discussion to be held in Executive Session. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Haber, seconded by Commissioner Chrapla to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:00 P.M.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 28, 1975

Regular Meeting was preceded by an Executive Session to discuss salaried employees 1975 pay adjustments.

Regular Meeting called to order by Commission President Enz.

Present: Commissioners Enz, Steber, Haber, Chrapla; Attorney Giese; Manager Bues; Superintendent Schuelke; Secretary Miller; Bob Biebel and Jerry Brask of Consoer, Townsend and Associates; Alderman Grace Heinz (Menasha); Harold Clifford, M.E. Iddings, and Frans Vaurio (Town of Menasha Sanitary District #4); Gary Schmitt and Dan Raltzen (Gilbert Paper Company); W. Allan Schenck (Menasha Corporation); Stanley Martensen, Director of Public Works (Menasha); James Penfold (East Central Wisconsin Regional Planning Commission.)

Absent: Commissioner Kubicka.

Moved by Commissioner Steber, seconded by Commissioner Chrapla to approve the minutes of the Regular Meeting of January 14, 1975 and place them on file.

A discussion was held with the Sanitary District #4, Town of Menasha Commissioners to establish the boundaries for the Step I PL92-500 facilities plan study area.

Moved by Commissioner Haber, seconded by Commissioner Chrapla that the Commission establish a study area for the facilities plan required in Step I, PL 92-500 grants to include the Town of Neenah (excluding Sanitary District #3), the portion of the Town of Menasha, lying East of the Fox River, the West portion of the Town of Harrison and all of the Cities of Neenah and Menasha. All present voting aye; Nays, none. Motion carried.

(continued)