

Minutes of the Regular Meeting of December 26, 1972 continued.

Moved by Commissioner Kubicka, seconded by Commissioner Enz that Commission Attorney Giese be authorized to take whatever actions necessary to start condemnation of Lots 1 & 2, Block 6, Butte des Morts Gardens Subdivisions owned by Grace Huetel and Glenn Lark. Voting aye; Commissioners Haber, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:34 P.M.

Adam J. Haber
President

Gilbert H. Krueger
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting
December 27, 1972

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Chrapla, Kubicka, Enz; Attorney Giese, Manager Bues and Vern Zingsheim.

Discussion was held on the purchase of Lots 1 & 2, Block 6, Butte des Morts Garden Subdivision for use in plant expansion project.

Vern Zingsheim appraised the \$3,600 asking price for the Lot 1 owned by Mr. Lark, as being fair market value. Moved by Commissioner Chrapla, seconded by Commissioner Kubicka that the Commission exercise the option to purchase Lot 1 at the \$3,600 price. Voting aye; Commissioners Haber, Kubicka, Chrapla and Enz. Nays, none. Motion carried.

It was understood that Attorney Fink, representing Mrs. Huettel, owner of Lot 2 would be in touch with William Giese by January 6, 1973 with a counter offer to sell that property to the Commission.

Adam J. Haber
President

Gilbert H. Krueger
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting
December 28, 1972

Special Meeting called by Commission President Adam Haber for the purpose of further action taken on interceptor sewer matter.

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Krueger, Chrapla, Kubicka and Enz; Menasha Mayor Adams; Manager Bues.

Absent: Attorney Giese, not notified.

The meeting was called to discuss the Interceptor Sewer capital and operating cost proportioning that was adopted at the December 26, 1972 meeting.

Prior to meeting, Mayor Adams, of the City of Menasha, addressed the meeting relative to this matter.

Discussion was held on this subject.

Moved by Commissioner Enz, seconded by Commissioner Kubicka that the Commission reconsider their action of the December 26, 1972 meeting which established a proportioning policy between Neenah and Menasha for the Interceptor Sewer System operating and capital costs. Commissioner Chrapla requested motion be laid over until Commission Attorney could be present. Voting aye on the motion; Commissioners Haber, Kubicka and Enz. Nays, Commissioner Krueger; Commissioner Chrapla abstained. Motion carried.

More discussion followed on the subject of proportioning operating and capital costs of the Interceptor System.

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Minutes of the Special Meeting of December 28, 1972 cont...

REVISED
SEE
JAN 8, 1973

Moved by Commissioner Kubicka, seconded by Commissioner Enz, Resolved, that the Cities of Neenah and Menasha individually pay all capital and operating costs associated with the existing and future interceptor sewers, serving their respective present and future corporate limits, to be effective January 1, 1973. Voting aye; Commissioners Haber, Enz, and Kubicka. Nays, none. Commissioners Krueger and Chrapla abstained. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Enz to adjourn the meeting. All present voting aye. Motion carried. Meeting adjourned.

Adam J. Haber
President

Gilbert H. Krueger
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 8, 1973

Following an Executive Session of the Commission, the Regular Meeting was called to order at 7:54 P.M. by Commission President Haber.

Present: Commissioners Haber, Kubicka, Krueger, Enz and Chrapla; Attorney Giese, Manager Bues, Superintendent Schuelke, Office Manager Rippl. Alderman Colburn. Jerry Brask and Peter Laubenheimer of Consoer, Townsend and Associates were also present.

Absent: Alderman LaCount.

Commissioner Chrapla wanted corrected the Minutes of the Regular Meeting of December 26, 1972 as printed in advance. The motion deferring action of Commissioner Krueger's letter to Commission President Haber, under new business, was seconded by Commissioner Kubicka not Commissioner Krueger as stated in the printed minutes. Following the motion by Commissioner Krueger, seconded by Commissioner Chrapla, on cost ratio of new interceptors sewer, Commissioner Chrapla wanted inserted; Commissioner Chrapla asked at this time that the matter be laid over for further study, but no action was taken on this request.

Moved by Commissioner Kubicka, seconded by Commissioner Krueger that the minutes of the Regular Meeting of December 26, 1972 be approved with the correction requested by Commissioner Chrapla noted above. Minutes stand as corrected and ordered placed on file. All present voting aye. Motion carried.

Minutes of the Special Meeting of December 27, 1972 were approved and ordered placed on file.

Commissioner Chrapla and Commissioner Krueger wanted corrected the minutes of the Special Meeting of December 28, 1972 as printed in advance. Commissioner Chrapla requested the following changes: Special Meeting called by Commission President Adam Haber for the purpose of further action taken on interceptor sewer matter. Following the paragraph relative to purpose of the meeting, Commissioner Chrapla wanted inserted: Prior to meeting, Mayor Adams, of the City of Menasha, addressed the meeting relative to this matter. Following discussion was held on this subject; insert: Commissioner Chrapla requested motion be laid over until Commission Attorney could be present. Moved by Commissioner Krueger, seconded by Commissioner Chrapla that the minutes of the Special Meeting of December 28, 1972 be approved with corrections and additions indicated by Commissioner Chrapla. Voting aye; Commissioners Krueger, Chrapla, Kubicka and Enz. Voting nay; Commissioner Haber. Motion carried.

Communications were read, approved and ordered placed on file.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to send two plant personnel to the Northeastern Wisconsin Operators Meeting at Denmark, Wisconsin January 17, 1973 with expenses paid. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Jerry Brask of Consoer, Townsend and Associates discussed with the Commission the advertising for bids, the financing program and the supplemental financing that will be required before grant payment will be made.

Moved by Commissioner Enz, seconded by Commissioner Chrapla that bids be advertised for the Neenah-Menasha Sewerage Commission Wastewater Treatment Plant Construction, Menasha, Wisconsin commencing January 22, 1973, and bids be returned on March 14, 1973 at 1:30 P.M. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Reconsideration of the proportioning of the Interceptor costs policy previously adopted on December 26 and December 28, 1972 was again discussed by the Commission.

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Minutes of the Regular Meeting of January 8, 1973 cont...

Moved by Commissioner Enz, seconded by Commissioner Kubicka to rescind the action of December 26, 1972 regarding the payment of capital and operating cost apportionment between the two Cities on the existing and future interceptor sewers. Voting aye; Commissioners Haber, Kubicka and Enz. Abstaining, Commissioners Krueger and Chrapla. Motion carried. Prior notice was given to all Commissioners of this action to be taken at this meeting on January 3, 1973.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to rescind the action of December 28, 1972 regarding the payment of Capital and operating cost apportionment between the two Cities on the existing and future interceptor sewers. Voting aye; Commissioners Haber, Kubicka and Enz. Abstaining, Commissioners Krueger and Chrapla. Motion carried. Prior notice was given to all Commissioners of this action to be taken at this meeting on January 3, 1973.

Moved by Commissioner Kubicka, seconded by Commissioner Enz, Resolved, that the Cities of Neenah and Menasha individually pay all capital and operating costs associated with the existing and future interceptor sewers, serving their respective present and future corporate limits, to be effective January 1, 1973. Voting aye; Commissioners Haber, Kubicka and Enz. Voting nay; Commissioners Krueger and Chrapla. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Krueger that all salaried employees be granted a 5% pay increase effective January 1, 1973. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Krueger that Harold Clifford be granted a salary increase of \$500.00 per year commencing January 1, 1973 as a merit increase in addition to the across the board increase for 1973 granted salaried personnel. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Kubicka that payment of \$15,000.00 to Consoer, Townsend and Associates for Engineering Services performed in the preparation of the Engineering Report on the Interceptor Sewer System dated August 20, 1971 be paid and apportioned to the Cities on a 50-50 basis. Voting aye; Commissioners Haber, Krueger, Kubicka and Enz. Abstaining, Commissioner Chrapla. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Enz that Manager Bues be instructed to notify by letter Mr. Franklin Moore, of the Bergstrom Paper Company that his statement in his letter to Manager Bues of January 4, 1973, relative to rent payments, is in error and that payments will become effective with the first bond issue, approximately June, 1973. All present voting aye. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka that the Commission request Consoer, Townsend and Associates for a recommendation on pre-qualification of prospective bidders on the Wastewater Treatment Plant expansion project C-550484. All present voting aye. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Chrapla that payment to the Crichton Corp. for emergency repairs to #2 incinerator and breaching in the amount of \$2,916.00 be approved. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye. Motion carried. Meeting adjourned at 10:10 P.M.

Adam J. Haber
President
Gilbert H. Krueger
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 22, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Krueger, Chrapla and Enz; Attorney Giese, Manager Bues, Superintendent Schuelke, Secretary Miller. Alderman Colburn.

Absent: Alderman LaCount.

Minutes of the Regular Meeting of December 26, 1972 and Special Meeting of December 28, 1972 as corrected and minutes of the Regular Meeting of January 8, 1973 were approved and ordered placed on file.

Communications were read, approved and ordered placed on file.

Moved by Commissioner Krueger, seconded by Commissioner Enz that payment be made to Hesson & Goode, Industrial Consultants in the amount of \$437.04 for professional services in regard to labor negotiations with the employees union. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Kubicka to approve Consoer, Townsend and Associates' plans and specifications for the remodeling of the incinerators, Project #72306. All present voting aye. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka that the Commission authorize Plant Manager Bues to advertise for bids for the incinerator improvement work, Project #72306. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Enz to authorize Commission President Haber to accept and execute the option for purchase of Lot 2, Block 6 of the Butte des Morts Gardens Subdivision (Grace Huettl property) dated January 22, 1973. All present voting aye. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Kubicka to offer the City of Menasha \$2,250 for the purchase of the Easterly 1/2 of the vacated portion of Butte des Morts Street. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Krueger to accept the real estate appraisal communication from Vern Zingsheim and place it on file. All present voting aye. Motion carried.

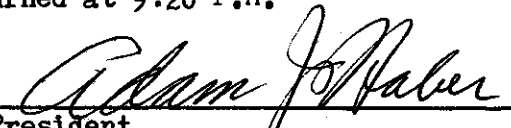
Moved by Commissioner Enz, seconded by Commissioner Kubicka to authorize payment of \$175.00 to Zingsheim Realty-Realtors for services rendered in obtaining options on property for plant expansion. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

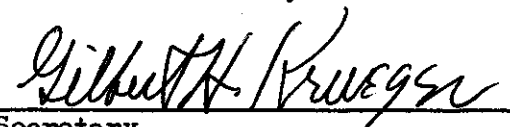
Moved by Commissioner Kubicka, seconded by Commissioner Krueger to accept Attorney Giese's letter and place it on record as a proposal for providing legal counsel and services for the Commission. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to go on record commending Attorney Giese for the time and effort he has put forth as Commission Attorney. All present voting aye. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Krueger that Manager Bues have the authority to disburse funds from the administration account #520 within the amount provided in the annual budget, without obtaining specific individual Commission prior approvals. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:20 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

February 12, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Krueger, Chrapla and Enz; Attorney Giese, Manager Bues, Superintendent Schuelke, Secretary Miller. Alderman Colburn. Peter Laubenheimer of Consoer, Townsend and Associates was also present.

Absent: Alderman LaCount.

Minutes of the Regular Meeting of January 22, 1973 were approved and ordered placed on file.

Communications were read, approved and ordered placed on file.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka that the Neenah-Menasha Sewerage Commission authorize Consoer, Townsend and Associates to proceed with preparation of detailed construction plans and specifications for Neenah's 60" interceptor pursuant to instructions given by the Common Council of the City of Neenah. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Enz that payment of \$91,035.00 be made to Consoer, Townsend and Associates for Engineering Services performed in the preparation of detailed designs, contract drawings, specifications and other contract documents for Wastewater Treatment Facilities and that the amount be collected from the Cities proportionately. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Krueger that the Commission accept the check for \$30,800 from the Wisconsin Department of Natural Resources as a partial State grant payment for chlorination facilities at the Neenah-Menasha Wastewater Treatment Plant and that the Cities be reimbursed these monies on a 50-50 basis. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Commissioner Kubicka nominated Commissioner Haber for Commission President. Commissioner Krueger nominated Commissioner Enz for Commission President. Nominations were closed and Commissioner Haber was elected President by a vote of 3-2.

Commissioner Chrapla nominated Commissioner Kubicka for Commission Vice President. Nominations were closed and Commissioner Kubicka was unanimously elected Vice President.

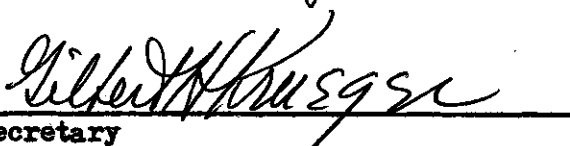
Commissioner Krueger nominated Commissioner Chrapla for Commission Secretary. Commissioner Enz nominated Commissioner Krueger for Commission Secretary. Commissioner Krueger asked that his name be withdrawn. Commissioner Haber nominated Commissioner Enz for Commission Secretary. Nominations were closed. Commissioner Enz was elected Secretary by a vote of 4-1.

Moved by Commissioner Chrapla, seconded by Commissioner Enz that payment be made to Hesson and Goode, Industrial Consultants in the amount of \$454.52 for professional services in regard to labor negotiations with the employees union. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Enz that operating fund vouchers #1644 thru #1816 for the month of December, 1972 in the amount of \$110,336.97 be approved. Voting aye; Commissioners Haber, Krueger, Kubicka and Enz. Nays, none. Commissioner Chrapla abstained.

Moved by Commissioner Krueger, seconded by Commissioner Chrapla to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:30 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting
February 26, 1973

Meeting called to order by Commission President Haber at 7:30 P.M.

Present: Commissioners Haber, Kubicka, Enz, Chrapla, and Krueger; Attorney Giese, Manager Bues, Superintendent Schuelke, Secretary Miller.

Absent: Alderman Colburn and Alderman LaCount.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka to approve the minutes of February 12, 1973 and place them on file. All present voting aye; Nays, none. Motion carried.


Commission President Haber was authorized to check with the cities of Neenah and Menasha as to their intentions for disbursing of bond issue funds to the Commission for the Wastewater Treatment Plant Expansion project.

Moved by Commissioner Kubicka, seconded by Commissioner Krueger to authorize the Commission to accept and sign the contract for the 1973 chlorine supply with the Hydrite Chlorine Corporation. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Krueger that the Manager should ask August Winter & Son, Inc. for an extension of 30 days on their bid proposal for incinerator improvements. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Krueger to adjourn the meeting. All present voting aye. Motion carried. Meeting adjourned at 9:20 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting
March 12, 1973

Meeting called to order by Commission President Haber at 7:30 P.M.

Present: Commissioners Haber, Kubicka, Enz, Krueger and Chrapla; Attorney Giese; Manager Bues, Secretary Miller. Alderman Colburn and Alderman LaCount. Peter Laubenheimer of Consoer, Townsend and Associates was also present.

Absent: Superintendent Schuelke.

Moved by Commissioner Krueger, seconded by Commissioner Chrapla to approve the minutes of February 26, 1973 and place them on file. All present voting aye; Nays, none. Motion carried.

A presentation was made by a Burns Detective Agency representative to provide site security during the proposed plans expansion.

Communications were read, approved and ordered placed on file.

Moved by Commissioner Chrapla, seconded by Commissioner Krueger that the Commission Attorney study the letter from the Bergstrom Paper Company to the Commission and Cities regarding the Industrial Wastewater Treatment Service Agreement, and report back to the Commission at the next meeting. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka that payment be made to Hesson and Goode, Industrial Consultants, in the amount of \$165.27 for professional services in regard to labor negotiations with the employees union. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

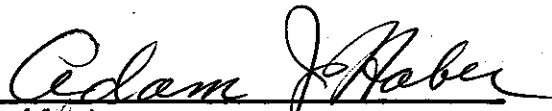
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Minutes of the Regular Meeting of March 12, 1973 cont...

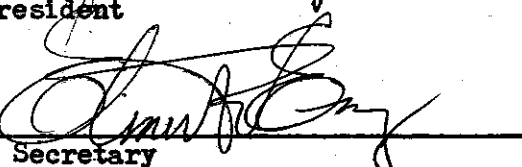
Moved by Commissioner Chrapla, seconded by Commissioner Krueger that the Commission Attorney review the Contractor's responsibility for site protection as specified by Consoer, Townsend and Associates in Section 2B, p. 100-8, paragraph III, sub-paragraph 13-14, of the Plant Expansion Project specifications and report back to the Commission at the next meeting. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Enz that the Commission advertise for public bids on the removal or razing of the structures on Lots 1 and 2, Block 6, Butte des Morts Gardens Subdivision. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Chrapla to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:20 P.M.



 President



 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

March 14, 1973

Meeting called to order by Commission President Haber at 1:50 P.M. at the Menasha Library.

Present: Commissioners Haber, Kubicka, Enz, Krueger and Chrapla; Attorney Giese, Manager Bues, Superintendent Schuelke; Peter Laubenheimer and Jerry Brask of Consoer, Townsend and Associates.

Purpose: To receive and open bids for the Neenah-Menasha Sewerage Commission Plant Expansion Project C550484.

The official advertisement was read by Attorney Giese.

Moved by Commissioner Krueger, seconded by Commissioner Chrapla to close the receipt of the bids. All present voting aye; nays, none. Motion carried.

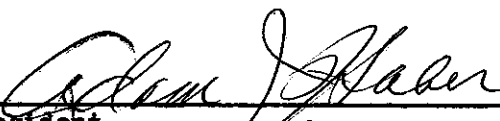
Moved by Commissioner Krueger, seconded by Commissioner Chrapla to proceed with the opening of the bids. All present voting aye; nays, none. Motion carried.

Apparent Low Base Bids

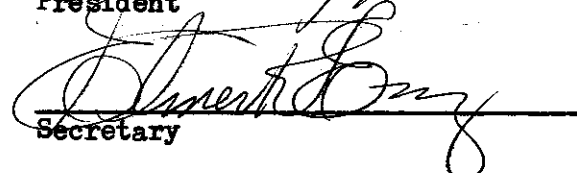
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|--|---------------------|
| Section I - General (14 bids) U.S. Enviro-Con | \$16,369,000 |
| Section II - Electrical (9 bids) Household Utilities | 1,185,300 |
| Section III - Plumbing (8 bids) Rohde Bros. | 399,780 |
| Section IV - Heating & Vent. (9 bids) Aug. Winters | 675,000 |
| Apparent Low Base Bid Totals | <u>\$18,629,080</u> |

Bids were referred to Consoer, Townsend and Associates and Plant Manager for review.

The meeting was adjourned at 3:15 P.M.



 President



 Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

March 26, 1973

Meeting called to order by Commission President Haber at 7:30 P.M.

Present: Commissioners Haber, Kubicka, Enz, Krueger and Chrapla; Attorney Giese; Manager Bues, Superintendent Schuelke, Office Manager Rippl, Secretary Miller, Jerry Brask, Peter Laubenheimer, Mark Reeves, and Bob Biebel of Consoer, Townsend and Associates were also present.

Absent: Alderman Colburn and Alderman LaCount.

Moved by Commissioner Enz, seconded by Commissioner Krueger to approve the minutes of the Regular Meeting of March 12, 1973 and place them on file. All present voting aye. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to amend the minutes of the Special Meeting of March 14, 1973 by spelling out the motions and incorporating the bid tabulation into the minutes. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka to approve the minutes of the Special Meeting of March 14, 1973 as amended and place them on file. All present voting aye; Nays, none. Motion carried.

Jeff Knezel of Schenck, Derscheid, Kuenzli, Sturtevant and Co. made a presentation of the 1972 financial audit. Approval of (1) the financial audit, (2) the letter of recommendations, and (3) the reimbursement of surplus 1972 funds to the Cities will be on the agenda for the next regular meeting.

Communications were read, approved and ordered placed on file.

Jerry Brask of Consoer, Townsend and Associates reported on the Project C550484 bids. The final tabulation and recommendations for selection of contractors, supplies and equipment are to be completed for the Special Meeting of the Commission called for April 2, 1973 at 7:30 P.M.

✓ Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to pay The McCrone Agency \$493.28 for Comprehensive General Liability insurance from 2/11/73 to 11/11/73. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka that the Commission endorse the action of the Manager in attempting to comply with E.P.A. requests for a revised project cost estimate outlined in the Manager's letter of March 20, 1973, without acknowledging any formal award of contracts. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to defer the letter from Consoer, Townsend and Associates in regard to the revised wastewater treatment capital cost ratio between the Cities of Neenah and Menasha until the Special Meeting on April 2, 1973. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Enz that operating fund vouchers #1 thru #124 for the month of January, 1973 in the amount of \$67,347.32 be approved. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka that operating fund vouchers #125 thru #260 for the month of February in the amount of \$89,433.16 be approved. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Commission President Haber called for an executive session following the adjournment of the regular meeting to discuss the Union Contract and confer with the Attorney on legal duties.

Moved by Commissioner Krueger, seconded by Commissioner Chrapla to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:10 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

April 2, 1973

7:30 P.M.

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Krueger and Chrapla; Attorney Giese, Manager Bues, Superintendent Schuelke, Secretary Miller. Peter Laubenheimer, Jerry Brask and Bob Biebel of Consoer, Townsend and Associates. Mayor Hauser, City of Neenah, Mayor Adams, City of Menasha and Alderman Colburn.

Absent: Alderman LaCount.

Moved by Commissioner Chrapla, seconded by Commissioner Krueger that the requirement of sub-contractors lists in the bid documents be waived for the low bidders in Sections I, II, III, and IV subject to being submitted immediately and prior to any final contract awards. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka that the informalities in Household Utilities' bid for Section II, failure to submit an Affidavit of Organization and a write-in for Item 1 (b) bid item, be waived subject to compliance immediately and prior to any contract award. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Krueger that the informalities in Rohde Bros. Inc. bid for Section III, failure to submit statements of Non-discrimination in Employment and Statement of Experience, be waived subject to compliance immediately and prior to any contract award. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka that the Section III Plumbing bid of Rohde Bros. Inc. be corrected to increase the bid by \$11,684 due to omitted copper water pipe materials in their original bid. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz that a conditional award for Section I, General Construction, be awarded to U.S. Envis-Con, Inc., the lowest responsible bidder in the total amount of \$16,173,000, including the equipment selections listed below as recommended by Consoer, Townsend and Associates.

REVISED
SEE
APRIL 10

| Section No. | Item No. | Description | Recommended Manufacturer or Supplier | Changes from Total Base Bid |
|-------------|--------------------------------|----------------------------------|--|-----------------------------|
| 5-C | <u>Buildings</u> | | | |
| | 1 | Laboratory Furniture | Hamilton | \$ 0 |
| | 2 | Trolleys & Hoists | Louden | 0 |
| | 3 | Elevator | Dover | 0 |
| | 4 | Office Furniture | Inter Royal | 0 |
| 7-C-A | <u>Major Process Equipment</u> | | | |
| | 1 | Mechanically Cleaned Bar Screens | Rex Chainbelt | 0 |
| | 2 | Sludge Filters | Einco Cloth Type | -100,000 |
| | 3 | Conveyors | Columbus | 0 |
| | 4 | Chemical Handling Equip. | BIF | -6,000 |
| | 5 | Lime Handling Equip. | BIF | 0 |
| | 6 | Sludge Incinerators | MSI Industries | -50,000 |
| | 7 | Ash Handling System | Beaumont Birch | -30,000 |
| | 8 | Primary Tank Equip. | Rex Chainbelt | 0 |
| | 9 | Air Diffusion Equip. | Chicago Pump with Sanitaire Diffusers | +25,000 |
| | 10 | Blowers, Drives, Acc. | Roots-Connersville | 0 |
| | 11 | Final Clarifier Equip. | Rex Chainbelt | 0 |
| | 12 | Sludge Thickening Equip. | Kowlins-Sanderson | 0 - REVISED |
| | 13A | Pumps & Drives | Worthington | 0 SEE |
| thru 13H | | | | APRIL 10 |
| 13I | | Pumps & Drives | Robbins & Meyers with Louis-Allis Controla | -28,000 |
| thru 13Q | | | | |
| 13R | | Pumps & Drives | Aurora | -77,000 |
| 14 | | Mixed Media Filters | Neptune Microfloc | 0 |
| 15 | | Microstrainer | Crane-Glenfield | 0 |
| 16 | | Air Compressors | Worthington | 0 |
| 17 | | Ammonia Feed Equip. | Fischer & Porter | 0 |
| 18 | | Ammonia Storage Tank | Anco | 0 |
| 19 | | Waste Samplers | Chicago Pump | 0 |
| 20 | | Meters & Instrumentation | Fischer & Porter | 0 |

continued

Page 2
Minutes of the Special Meeting of April 2, 1973

| Section No. | Item No. | Description | Recommended Manufacturer or Supplies | Changes from Total Base Bid |
|-------------|------------------------------|------------------------|--------------------------------------|-----------------------------|
| 7-C-B | <u>Inside Process Piping</u> | | | |
| | 1 | Sluice Gates | Rodney Hunt | \$ 0 |
| | 2 | Major Gate Valves | Ludlow | 0 |
| | 3 | Major Butterfly Valves | Henry Pratt | 0 |

Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Enz that a conditional award for Section II, Electrical be awarded to Household Utilities, Inc., the lowest responsible bidder in the total amount of \$1,155,587, including the equipment selections listed below as recommended by Consoer, Townsend and Associates.

| Section No. | Item No. | Description | Recommended Manufacturer or Supplier | Changes from Total Base Bid |
|-------------|----------|-----------------------|--------------------------------------|-----------------------------|
| 7-C-C | 1 | Switchgear | Square D & Central | \$ -29,713 |
| | 2 | Motor Control Centers | Square D | 0 |

Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka that a conditional award for Section III, Plumbing, be awarded to Rohde Bros. Inc., the lowest responsible bidder in the total amount of \$411,464, including the equipment selections listed below as recommended by Consoer, Townsend and Associates and including the adjustment for error.

| Section No. | Item No. | Description | Recommended Manufacturer or Supplier | Changes from Total Base Bid |
|-------------|----------|--------------------------------------|--------------------------------------|-----------------------------|
| 7-C-D | 1 | Protected Water Pumping System | Chicago Pump | \$ 0 |
| | | Total Base Bid | \$399,780.00 | |
| | | Change due to Major Equip. Selection | 0 | |
| | | Adjustment for Error | +11,684.00 | |
| | | Contract Amount for Section III | \$411,464.00 | |

Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka that a conditional award for Section IV, Heating and Ventilation be awarded to August Winter and Sons, Inc., the lowest responsible bidder, in the total amount of \$675,000 including the equipment selections listed below as recommended by Consoer, Townsend and Associates.

| Section No. | Item No. | Description | Recommended Manufacturer or Supplier | Changes from Total Base Bid |
|-------------|----------|------------------------------|--------------------------------------|-----------------------------|
| 7-C-E | 1 | Air Compressors | Worthington | \$ 0 |
| | 2 | Air Handling Units | Trane | 0 |
| | 3 | Make-up Air Units | Buffalo Forgr | 0 |
| | 4 | Power Roof Ventilators | Penn | 0 |
| | 5 | Centrifugal Fans | New York Blower | 0 |
| | 6 | Power Roof Exhausters | Penn | 0 |
| | 7 | Water-Cooled Condensing Unit | Carrier | 0 |
| | 8 | Boilers | Bryan | 0 |

Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Enz that the capital cost distribution for the Wastewater Treatment Plant expansion project between the Cities of Neenah and Menasha be 63.7% for Neenah and 36.3% for Menasha effective July 1, 1973. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz that Consoer, Townsend and Associates be authorized and directed to provide resident inspection to the extent required during construction of the Wastewater Treatment Plant expansion project No. C550484 in accordance with Division "D" of the existing Agreement dated April 21, 1969. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubieks, seconded by Commissioner Chrapla to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 11:25 P.M.

Adam J. Haber
President

Blaine Enz
Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

April 10, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Krueger, Chrapla; Attorney Giese, Manager Bues, Superintendent Schuelke, Office Manager Rippl, Secretary Miller. Alderman LaCount, City of Menasha.

Absent: Alderman Colburn, City of Neenah

Moved by Commissioner Kubicka, seconded by Commissioner Krueger to revise the first paragraph on page 2 of the minutes of the Regular Meeting of March 26, 1973 to read: "Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to defer the letter from Conseer, Townsend and Associates in regard to the revised wastewater treatment capital cost ratio between the Cities of Neenah and Menasha until the Special Meeting on April 2, 1973." All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Enz to approve the minutes of the Special Meeting of March 14, 1973 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka to approve the minutes of the Regular Meeting of March 26, 1973 as revised. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka to approve the minutes of the Special Meeting of April 2, 1973 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka that payment be made to Hesson and Goode, Industrial Consultants, in the amount of \$160.00 for professional services in regard to 1973 labor agreement negotiations with the employees' union. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to return excess 1972 operating and encumbered funds to the City of Neenah in the amount of \$62,568.94 with an explanation as to how the figures were derived. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Chrapla to return excess 1972 operating and encumbered funds to the City of Menasha in the amount of \$39,001.70 with an explanation as to how the figures were derived. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to invite a representative from the Lukes-Broc, Company of Milwaukee to our next meeting to discuss our Insurance Program. All present voting aye; Nays, none. Motion carried.


Moved by Commissioner Krueger, seconded by Commissioner Kubicka to formally accept and approve the Neenah-Menasha Sewerage Commission Annual Audit for 1972 as prepared by Schenck, Derscheid, Kuenzli, Sturtevant and Johnson, Certified Public Accountants of Appleton, Wisconsin. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Kubicka to rescind the Commission action of April 2, 1973 to select Koline -Sanderson for Item 7CA-12, Flotation Unit, of Section I, at a cost of \$150,000 in Expansion Project C550484. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz that the selection of equipment for the Flotation Unit, Item 7CA-12 in Section I of the Expansion Project C550484 be Rex Chainbelt in the amount of \$134,000. Voting aye; Commissioners Haber, Krueger, Kubicka, and Enz. Nays, none. Commissioner Chrapla abstained. Motion carried.

Commission President Haber called for an Executive Session following the regular meeting.

Moved by Commissioner Krueger, seconded by Commissioner Chrapla to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:15 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

April 16, 1973

Meeting called to order by Commission President Haber for purpose of discussing action on the Wisconsin Department of Natural Resources' Order 1A-73-71-08 dated April 9, 1973, which specifies certain actions to be taken by the Commission regarding air pollution by our incinerators.

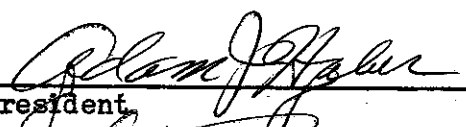
Present: Commissioners Haber, Enz, Krueger, Chrapla, Manager Bues, Alderman Colburn (Neenah).

Absent: Commissioner Kubicka, Alderman LaCount (Menasha) Attorney Giese.

The order and cover letter were read and discussed.

Moved by Commissioner Krueger, seconded by Commissioner Enz that the February 22, 1973 bid of August Winters & Sons, Inc. to perform certain incinerator modifications for the lump sum bid of \$56,000 be accepted and the contract executed between the Commission and said contractor, and that said contractor be authorized and directed to complete the work as specified. Voting aye; Commissioners Haber, Krueger and Enz; Nays, Commissioner Chrapla. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Krueger to adjourn the meeting. Meeting adjourned at 9:00 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

April 23, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Krueger, Chrapla; Attorney Giese, Manager Bues, Superintendent Schuelke, Secretary Miller; Alderman Troyer (City of Neenah)

Absent: Alderman LaCount (City of Menasha)

Moved by Commissioner Chrapla, seconded by Commissioner Enz to approve the minutes of the regular meeting of April 10, 1973 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Krueger to approve the minutes of the special meeting of April 16, 1973 and place them on file. All present voting aye; Nays, none. Motion carried.

Mr. Stanley C. Brock, a representative of the Lukes-Brock Co., Milwaukee discussed insurance management programs.

Mr. John Kassner, real estate developer of Green Bay, Wisconsin, discussed interceptor easements on a lot in the City of Menasha, on the site of the old Wooden Pulley Works, Lot 3 of Lot 24, Darlings Addition, 2nd Watd.

Moved by Commissioner Chrapla, seconded by Commissioner Krueger that the interceptor easement be referred to the Commission Attorney for study and the plant manager for recommendation to the Commission. All present voting aye; Nays, none. Motion carried.


Communications were read, approved and ordered placed on file.

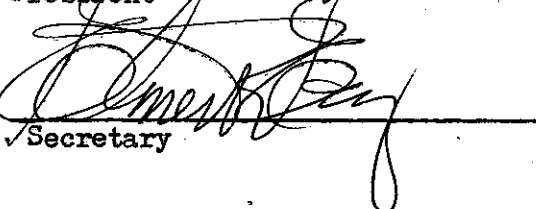
Moved by Commissioner Kubicka, seconded by Commissioner Enz to invite Herb Kruse of the First National Bank of Neenah to the next meeting to discuss the investment of excess plant expansion project funds. All present voting aye; Nays, none. Motion carried.

(continued)

Moved by Commissioner Krueger, seconded by Commissioner Enz that the Plant Manager place a telephone call, followed by a letter, to the Department of Natural Resources for the purpose of establishing a meeting with them to determine the DNR official position on the shutting down of our incinerators vs. the total "wet-hauling" of our sewage sludge. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Enz to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:20 P.M.



President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION
Regular Meeting
May 14, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Krueger and Chrapla; Attorney Giese, Manager Bues, Superintendent Schuelke, Secretary Miller. Alderman Troyer, Neenah. Bob Bisbel of Consoer, Townsend and Associates was also present.

Absent: Alderman LaCount, Menasha.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka to approve the minutes of the regular meeting of April 23, 1973 and place them on file. All present voting aye; Nays, none. Motion carried.

Mr. Herbert Kruse and Mr. Herbert Theraansen of the First National Bank of Neenah discussed the investing of any excess plant expansion project funds.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka that payment of \$3,780.00 be made to Consoer, Townsend and Associates for Engineering Services rendered in preparation of plans and specifications for modifications to the existing incinerators in accordance with Division "B" of our contract dated July 20, 1971. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka that payment of \$259.96 be made to Hesson and Goode, Industrial Consultants, for professional services in regard to 1973 labor agreement negotiations with the employees union. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz that the Manager check references on the services offered by the Lukes-Brock Company from some of their clients in our immediate area. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to authorize and direct Consoer, Townsend and Associates to proceed with the design of the raw water by-pass elimination as required by the Environmental Protection Agency and as proposed in Consoer, Townsend and Associates' May 4, 1973 letter. A copy of the letter and proposed plans is to be sent to the EPA. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Krueger that the bidders on the Wastewater Treatment Plant Expansion Project be requested to extend the time for non-withdrawal of bids an additional 60 days (to August 11, 1973) beyond the time provided in the original bid documents. All present voting aye; Nays, none. Motion carried.

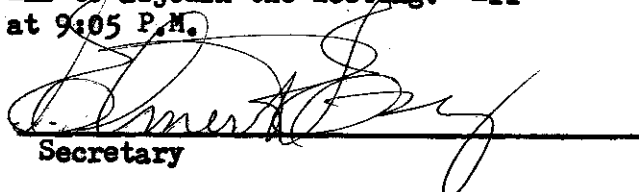
Moved by Commissioner Krueger, seconded by Commissioner Chrapla that operating fund vouchers #394 thru #532 for the month of April, 1973 in the amount of \$81,945.89 be approved. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Commission President Haber called for an executive session following the adjournment of the regular meeting.

Moved by Commissioner Chrapla, seconded by Commissioner Enz to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:05 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting
May 29, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Krueger, Chrapla; Attorney Giese; Manager Bues, Secretary Miller; Alderman Troyer (City of Neenah)

Absent: Superintendent Schuelke; Alderman LaCount (City of Menasha)

Moved by Commissioner Krueger, seconded by Commissioner Enz to approve the minutes of the Regular Meeting of May 14, 1973 and place them on file. All present voting aye; Nays, none. Motion carried.

Communications were read, approved and ordered placed on file.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to begin negotiations with Employees Union 1541 on the 1974 Labor Agreement on November 1, 1973 instead of June, 1973 as suggested by the Union. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka, that payment of \$19,811.25 be made to Consoer, Townsend and Associates for providing prints of contract drawings, specifications and other contract documents for bidding purposes on wastewater treatment facilities in accordance with Division "B" of Agreement for Engineering between the Neenah-Menasha Sewerage Commission and Consoer, Townsend and Associates dated April 21, 1969. Voting aye; Commissioners Krueger, Chrapla, Kubicka, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Kubicka to approve the Resolution Establishing Salaries and Other Benefits For Certain Enumerated Salaried Employees. Voting aye; Commissioners Krueger, Chrapla, Kubicka, Enz and Haber. Nays, none. Motion carried.


Moved by Commissioner Krueger, seconded by Commissioner Chrapla that the Union Agreement for 1973 be approved as presented and the benefits be extended to all hourly paid employees. Voting aye; Commissioners Krueger, Chrapla, Kubicka, Enz and Haber. Nays, none. Motion carried.

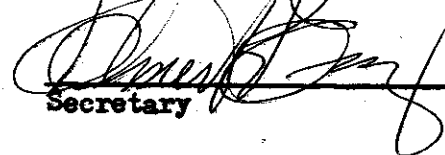
Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to adopt the Wisconsin Physicians Service - Blue Shield as the Health and Hospital Insurance for 1973, effective June 1, 1973. Voting aye; Commissioners Krueger, Chrapla, Kubicka, Enz and Haber. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to authorize the Manager to advertise for bids to clean the Commission owned Interceptor on Water Street from MH 93 to MH 84 and televiser the Commission owned Interceptor on Lake Street from MH 1A to MH 4 and to authorize sealing of joints in Section MH 1A to MH 4. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Kubicka to reject all bids on the removal or razing of the structures on Lots 1 & 2, Block 6, Butte des Morts Gardens Subdivision. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Enz to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:15 P.M.



President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting
June 18, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Enz, Chrapla; Attorney Giese, Manager Bues, Secretary Miller; Alderman Troyer (City of Neenah)

Absent: Commissioners Kubicka and Krueger; Superintendent Schuelke; Alderman LaCount (City of Menasha)

Moved by Commissioner Chrapla, seconded by Commissioner Enz to approve the minutes of the Regular Meeting of May 29, 1973 and place them on file. All present voting aye; Nays, none. Motion carried.

A RESOLUTION ESTABLISHING SALARIES AND OTHER BENEFITS FOR CERTAIN ENUMERATED SALARIED EMPLOYEES

BE IT RESOLVED by the Neenah-Menasha Sewerage Commission, as follows:

Section 1. SALARIES: The salaries of the following Commission employee positions are hereby established for the calendar year 1973:

| | |
|--------------------------|-------------|
| Manager | \$21,000.00 |
| Superintendent | 14,800.00 |
| Office Manager | 12,210.00 |
| Assistant Superintendent | 11,840.00 |
| Water Analyst | 12,340.00 |
| Secretary | 6,880.00 |

As used throughout this resolution, the term "salaried employees" shall mean the above designated positions.

Section 2. WISCONSIN RETIREMENT AND LIFE INSURANCE: The Commission shall pay the full cost of both the employer and employee contributions to the Wisconsin Retirement Fund and the full cost of the life insurance policy premiums as available to each of the salaried employees under the present Life Insurance Program.

Section 3. HEALTH INSURANCE: The Commission shall pay 95% of the premium cost for the salaried employees and their dependents for hospital and surgical coverage, the remaining 5%

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RESOLUTION 79-9
EMPLOYER RESOLUTION TO PROVIDE
ADDITIONAL LIFE INSURANCE COVERAGE FOR ELIGIBLE EMPLOYEES

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RESOLVED, by the Neenah-Menasha Sewerage Commission, a municipal corporation organized under Section 66.30 of the Wisconsin Statutes, that pursuant to the provisions of section 40.13(2)(c) of the Wisconsin Statutes such Commission hereby determines that the maximum reduction in the amount of insurance provided by section 40.13 of the Wisconsin Statutes for any insured employe who attains age 65 on or after the date this resolution becomes effective shall be 50%.

BE IT FURTHER RESOLVED, that this resolution shall be effective on the first day of the year following its enactment.

BE IT FURTHER RESOLVED, that the proper officers are herewith authorized and directed to submit such payments as are required by the Group Insurance Board of the State of Wisconsin to provide such additional life insurance.

CERTIFICATION

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the Neenah-Menasha Sewerage Commission on the eighth day of May, 1979 and that said resolution has not been repealed or amended and is not in full force and effect.

Dated this ninth day of May, 1979.

Office Manager
Neenah-Menasha Sewerage Commission
Garfield Avenue
Menasha, Wisconsin 54952

Section 6. HOLIDAY COMPENSATION: Holiday compensation shall be paid to the salaried employees based on pro-rata salary for the following holidays: New Year's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day before Christmas and Christmas Day.

If a paid holiday shall fall within the period of any vacation period, an additional day of pay or an additional day of paid vacation shall be given.

Section 7. SICK LEAVE: The Commission shall determine the length of the paid sick leave for sickness or injury not covered by the Workmen's Compensation Act of the State of Wisconsin in accordance with the salaried employee's length of service with the Commission.

Section 8. FUNERAL LEAVE: After one (1) year of continuous service the salaried employee shall be entitled to a maximum of three(3) days absence due to the death of a member of the salaried employee's immediate family. The salaried employee shall be compensated for the funeral leave on the basis of a pro-rata share of his regular salary. Provided, however, in the event of the death of the natural mother or father of the salaried employee's spouse, the maximum funeral leave shall be one (1) day.

Passed and approved at Menasha, Wisconsin this 29th day of May, 1973.

Neenah-Menasha Sewerage Commission

By: 
Adam Haber, President


Elmer Enz, Secretary

Minutes of the Regular Meeting of June 18, 1973 continued

Communications were read, approved and ordered placed on file.

Commission Attorney Giese was requested to prepare a legal comment on payment of certain Courtney Court (Town of Neenah) service charges to the Commission.

Moved by Commissioner Chrapla, seconded by Commissioner Enz that payment in the amount of \$20.00 be made to Hesson & Goode, Industrial Consultants for professional services concerning salaried employees. Voting aye; Commissioners Haber, Chrapla and Enz. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Chrapla to accept the 60 day bid extension of all bidders who replied to the request to extend their original bids except the three low bids on Sections II, III and IV. All present voting aye; Nays, none. Motion carried.

The Commission Attorney, Giese, was requested to prepare legal comments on extension of the low bids for Sections II, III, & IV for the next scheduled meeting on Monday, June 25, 1973.

Moved by Commissioner Enz, seconded by Commissioner Chrapla to adopt the 1973 minimum Wisconsin state wage scale for use in all 1973 contracts, where applicable. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Haber to change all locks to the offices of the Manager's door, the Superintendent's door and the door to the Bookkeeping and Laboratory Departments and that new keys be issued to supervisory personnel only. Voting aye; Commissioners Haber and Enz. Nays, none. Commissioner Chrapla abstained.

Commissioner Chrapla questioned the legality of the vote.

Moved by Commissioner Chrapla, seconded by Commissioner Enz that operating fund vouchers #533 thru #745 in the amount of \$201,108.18 for the month of May, 1973 be approved. Voting aye; Commissioners Haber, Chrapla and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Enz to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting
June 25, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Krueger, Chrapla; Attorney Giese, Manager Bues, Superintendent Schuelke, Secretary Miller. Alderman Troyer (City of Neenah). Jerry Brask and Bob Biebel of Consoer, Townsend and Associates and George Semple of U. S. Enviro-Con were also present.

Absent: Alderman LaCount (City of Menasha.)

Moved by Commissioner Enz, seconded by Commissioner Chrapla to approve the minutes of the Regular Meeting of June 18, 1973 and place them on file. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Enz that the low bids for Sections II, III & IV of the Wastewater Treatment Plant Expansion Project no. C550484 be extended until August 11, 1973 as submitted by said bidders on the condition that the Commission reserves the right to reject any and all bids and further provided that if these low bids are accepted by the Commission, justification of the price increase would have to be made prior to the acceptance to the satisfaction of the Commission. All present voting aye; Nays, none. Motion carried.

George Semple of U.S. Enviro-Con presented his company's position as to Section I of the Expansion Project Contract, indicating that they desire to continue with the project, even if more bid extensions are necessary.

(continued on next page)

Minutes of the Regular Meeting of June 25, 1973 cont...

Communications were read, approved and ordered placed on file.

Moved by Commissioner Kubicka, seconded by Commissioner Enz that Manager Bues travel to Washington D.C. with Mayor Adams, (City of Menasha) and Mayor Hauser (City of Neenah) in hopes of getting more information in regard to federal monies for the Wastewater Treatment Plant Expansion Project. Voting aye; Commissioners Haber, Kubicka and Enz. Nays, none. Commissioners Krueger and Chrapla abstained. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Kubicka to renew the Sentry Workmens Compensation Insurance policy. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Chrapla that the Plant Manager and Commission Attorney be authorized to draw up the necessary documents to allow Bergstrom Paper Company to proceed with the construction of their loading platform over the Commission Interceptor on Soo Line Railroad property. All present voting aye;. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Enz to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:55 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting
July 9, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Krueger, Chrapla; Attorney Giese, Superintendent Schuelke, Secretary Miller.

Absent: Manager Bues, Alderman Troyer (City of Neenah) and Alderman LaCount (City of Menasha)

Moved by Commissioner Krueger, seconded by Commissioner Chrapla to approve the minutes of the Regular Meeting of June 25, 1973 and place them on file. All present voting aye; Nays none. Motion carried.

Communications were read, approved and ordered placed on file.

Due to the absence of the Plant Manager and Plant Superintendent on July 23, 1973, the next Regular Meeting of the Neenah-Menasha Sewerage Commission was rescheduled for July 30, 1973.

Moved by Commissioner Krueger, seconded by Commissioner Kubicka that Operating Fund Vouchers #746 thru #894 in the amount of \$97,197.72 for the month of June, 1973 be approved. Voting aye; Commissioners Haber, Krueger, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Krueger to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 8:10 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting
July 30, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Enz, Krueger, Chrapla; Attorney Giese, Manager Bues, Superintendent Schuelke, Secretary Miller. Alderman Troyer (City of Neenah). Peter Laubenheimer and Bob Biebel of Consoer, Townsend and Associates and George Semple and Attorney James Hawkins of U. S. Enviro-Con were also present.

Absent: Commissioner Kubicka and Alderman LaCount (City of Menasha)

Moved by Commissioner Krueger, seconded by Commissioner Enz that the minutes of the Regular Meeting of July 9, 1973 be approved and ordered placed on file. All present voting aye; Nays, none. Motion carried.


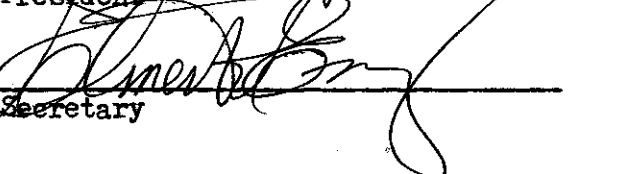
Communications were read, approved and ordered placed on file.

Moved by Commissioner Krueger, seconded by Commissioner Enz that partial payment #1 of \$10,620.00 for Incinerator Improvement Work be made to August Winter & Sons, Inc. Voting aye; Commissioners Haber, Krueger, Chrapla and Enz. Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Enz that full and final payment of \$10,343.70 be made to American Consulting Services for cleaning sewers in the Cities of Neenah and Menasha, with Neenah to be billed \$7,893.70 and Menasha to be billed \$2,450.00 respectively for the cleaning of sewers located within each city. Voting aye; Commissioners Haber, Krueger, Chrapla and Enz. Nays, none. Motion carried.

Commission President Haber called for an executive session following the regular meeting to discuss the possible Extension of Construction Bids presently being held until August 11, 1973 for the construction of the wastewater treatment plant project C550484.

Moved by Commissioner Enz, seconded by Commissioner Krueger to adjourn the meeting. All present voting aye. Motion carried. Meeting adjourned at 8:20 P.M.


President

Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting
August 13, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Enz, Krueger, Chrapla; Attorney Giese, Manager Bues, Superintendent Schuelke, Secretary Miller, Bob Biebel of Consoer, Townsend and Associates, George Semple of U. S. Enviro-Con and Duane Sweet of Courtney and Plummer were also present.

Absent: Commissioner Kubicka, Alderman Troyer (City of Neenah) and Alderman LaCount (City of Menasha)

Moved by Commissioner Krueger, seconded by Commissioner Chrapla that the minutes of the Regular Meeting of July 30, 1973 be approved and ordered placed on file. All present voting aye; Nays, none. Motion carried.

Communications were read, approved and ordered placed on file.

Moved by Commissioner Enz, seconded by Commissioner Haber that the Neenah-Menasha Sewerage Commission reject all construction bids received on March 14, 1973 for the Wastewater Treatment Plant Expansion Project No. C550484 and that the bid bonds be returned to all bidders. Voting aye; Commissioners Haber, Chrapla and Enz. Nays, none. Commissioner Krueger abstained. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Krueger to authorize and direct Consoer, Townsend and Associates to immediately up-date the plans and specifications for the Wastewater Treatment Plant Expansion Project C550484, to prepare for rebidding of the project. Voting aye; Commissioners Haber, Krueger, Chrapla and Enz. Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Enz to authorize Consoer, Townsend and Associates to prepare a revised eligible project cost estimate as soon as possible for submittal to the Environmental Protection Agency. Voting aye; Commissioners Haber, Krueger, Chrapla and Enz. Nays, none. Motion carried.

(continued)

Minutes of the Regular Meeting of August 13, 1973 cont...

Moved by Commissioner Enz, seconded by Commissioner Chrapla to increase the car expense reimbursement from 10¢ to 15¢ per mile effective September 1, 1973. Voting aye; Commissioners Haber, Krueger, Chrapla and Enz. Nays, none. Motion carried.

Moved by Commissioner Krueger, seconded by Commissioner Chrapla to approve operating fund vouchers #894 thru #1022 in the amount of \$81,921.37 for the month of July, 1973. Voting aye; Commissioners Haber, Krueger, Chrapla and Enz. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Krueger to adjourn the meeting. All present voting aye. Motion carried. Meeting adjourned at 9:20 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

September 4, 1973

Meeting called to order at 7:30 P.M. by Commission President Haber.

Present: Commissioners Haber, Enz, Chrapla; Attorney Giese, Manager Bues, Superintendent Schuelke, Alderman Troyer (City of Neenah)

Absent: Commissioners Steber, Kubicka, Alderman LaCount (City of Menasha)

Meeting was called to consider the declaration of an emergency under the provisions of Wisconsin statutes regulating public works contracts and to authorize immediate repairs of the incinerators.

Manager Bues and Superintendent Schuelke explained the extent of damage in the incinerator breeching and the need for immediate repairs.

Moved by Commissioner Chrapla, seconded by Commissioner Enz that the following Resolution be adopted.

A RESOLUTION DECLARING AN EMERGENCY AND AUTHORIZING
PUBLIC CONSTRUCTION WITHOUT THE LETTING OF BIDS

WHEREAS, the breeching area of the incinerators of the Neenah-Menasha Sewage Disposal Plant is presently in need of immediate repair in order to continue to operate,

WHEREAS, it has now been discovered that the common breeching interior lining leading to the exhaust stacks for both incinerators is defective and in need of immediate repair,

WHEREAS, said want of repair of the common breeching interior lining threatens further damage if not repaired immediately and thereby creates an emergency,

WHEREAS, the public health and welfare requires that the incinerators be made operative as soon as possible for the disposal of the solid wastes of the cities of Neenah-Menasha,

BE IT THEREFORE RESOLVED AS FOLLOWS:

That the repairs necessary to the common breeching interior lining leading to the exhaust stacks for both incinerators be commenced immediately as said want of repair threatens further damage and constitutes an emergency whereby the public health and welfare of the people of the cities of Neenah-Menasha is endangered,

That presently the incinerators are inoperative because of the aforesaid needed repairs and there is no way of disposing of the solid wastes accumulated from the Cities of Neenah-Menasha,

That because of the aforesaid emergency existing that the contract for said repairs be made as authorized by the Commission without the letting of bids as required by Wisconsin Statute 62.15,


That this resolution is adopted pursuant to Wisconsin Statute 62.15 (1b).

Dated at Menasha, Wisconsin, this 4th day of September, 1973.

Neenah-Menasha Sewerage Commission



Adam Haber, President



Elmer Enz, Secretary

cont...

Minutes of the Special Meeting of September 4, 1973 cont...

All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Enz that in view of the adopted resolution and the emergency situation which exists, that the low quotation of \$1,945.00 by Flibrico Co. to repair the refractory lining in the incinerator breeching be accepted and they be authorized and directed to complete the repairs as specified. All present voting aye. Nays, none. Motion carried.

Revised
NOV. 12, 1973

Meeting adjourned.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

September 10, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Chrapla; Attorney Giese; Manager Bues, Secretary Miller; Alderman Troyer (City of Neenah). Bob Biebel and Bill Peak of Consoer, Townsend and Associates were also present.

Absent: Commissioner Steber, Superintendent Schuelke, Alderman LaCount (City of Menasha)

Moved by Commissioner Chrapla, seconded by Commissioner Enz that the minutes of the Regular Meeting of August 13, 1973 and Special Meeting of September 4, 1973 be approved and ordered placed on file. All present voting aye; Nays, none. Motion carried.

Communications were read, approved and ordered placed on file.

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla that Consoer, Townsend and Associates and Plant Manager Bues be authorized to inspect the metering and sampling stations at the John Strange Paper Company, Gilbert Paper Company, Kimberly Clark Corp. and Wisconsin Tissue Mills to establish their compliance with Exhibit I of the Industrial User Agreements and Consoer, Townsend and Associates to report findings back to the Commission. All present voting aye; Nays, none. Motion carried.

Resolution #R-30-73 relating to pretreatment of industrial wastewater from the City of Menasha was tabled.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to reaffirm the project C550484 contract documents as to refunds for the return of plans and specifications. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Kubicka to request that the City of Menasha compute the Commission payroll at an estimated annual charge of \$400. Voting aye; Commissioners Haber, Kubicka and Enz. Voting nay; Commissioner Chrapla. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to approve payment of \$275 to Fidelity Appraisal Co. for the annual property appraisal used for insurance coverage values. Voting aye; Commissioners Haber, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to approve the option to buy the E $\frac{1}{2}$ of vacated Butte des Morts Street extending from the South line of Fox Street to the South line of Lot 6, Block 5, Butte des Morts Gardens Subdivision, said parcel being approximately 25' by 120' for \$1000 from Willard and Leah Eaton. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka that Manager Bues be directed to request the City of Menasha to immediately commence vacation proceedings for the Butte des Morts Street right-of-way extending from the South lot line of Fox Street to a point 120.25' feet South, said point being collinear with the South line of Lot 6, Block 5, Butte des Morts Gardens Subdivision. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla that operating fund vouchers #1023 thru #1152 in the amount of \$70,666.18 for the month of August, 1973 be approved. Voting aye; Commissioners Haber, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

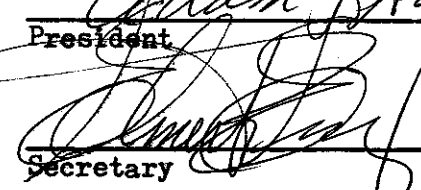
(continued)

Page 2
Minutes of the Regular Meeting of September 10, 1973

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to adjourn the meeting.
All present voting aye. Motion carried. Meeting adjourned at 9:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting
September 24, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Enz, Chrapla and Steber; Attorney Giese, Manager Bues, Superintendent Schmelke, Secretary Miller. Alderman Troyer (City of Neenah). Bob Biebel of Consoer, Townsend and Associates was also present.

Absent: Commissioner Kubicka, Alderman LaCount (City of Menasha)

Moved by Commissioner Enz, seconded by Commissioner Chrapla that the minutes of the Regular Meeting of September 10, 1973 be approved and ordered placed on file. All present voting aye; Nays, none. Motion carried.

Communications were read, approved and ordered plac@d on file.

Manager Bues was instructed to write a letter to Mrs. Roman Stilp and Representative William Steiger in regard to Mrs. Stilp's letter concerning her user fee.

Moved by Commissioner Enz, seconded by Commissioner Steber to authorize the lowering of the interceptor manhole rim at 197 Prospect Street, Menasha, Wisconsin. Voting aye; Commissioners Haber, Chrapla, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber to adopt the following Resolution:

A RESOLUTION DECLARING AN EMERGENCY AND AUTHORIZING
PUBLIC CONSTRUCTION WITHOUT THE LETTING OF
BIDS

WHEREAS, the #2 incinerator at the Neenah-Menasha Sewerage Commission Disposal Plant is presently shut down for need of immediate repair,

WHEREAS, the brick lining collapsed in the interior west sidewall of incinerator #2 causing said incinerator to be inoperative,

WHEREAS, the operation of incinerator #2 at the sewerage disposal plant is necessary on a continual basis for the disposal of the solid wastes of the Cities of Neenah and Menasha,

WHEREAS, the public health and welfare requires that the incinerator #2 be made operative as soon as possible for the disposal of the solid wastes of the Cities of Neenah and Menasha,

BE IT THEREFORE RESOLVED AS FOLLOWS:

That the aforesaid repairs necessary to incinerator #2 be commenced immediately as said want of repair makes said incinerator inoperative and constitutes an emergency whereby the public health and welfare of the people of the Cities of Neenah and Menasha is endangered,

That because of the aforesaid emergency existing that the contract for said repairs be made as authorized by the Commission without the letting of bids as required by Wisconsin Statute 62.15,


That this resolution is adopted pursuant to Wisconsin Statute 62.15(1b).

Dated at Menasha, Wisconsin this 24 day of September, 1973.

Neenah-Menasha Sewerage Commission



Alan Haber, President



Elmer Enz, Secretary

cont...

All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Chrapla to accept the low bid of \$738 by Plibrico Co. for the repairs to the incinerators. Voting aye; Commissioners Haber, Chrapla, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Enz to authorize Partial Payment #2 to Autust Winter and Sons, Inc. in the amount of \$11,835.00 for modifications to the incinerators. Voting aye; Commissioners Haber, Chrapla, Steber and Enz. Nays, none. Motion carried.

Commission President Haber called for a Special Meeting on Monday, October 1, 1973 at 7:30 P.M. to review the construction drawings for the expansion project.

Moved by Commissioner Chrapla, seconded by Commissioner Enz to adjourn the meeting. All present voting aye. Motion carried. Meeting adjourned at 8:20 P.M.

William J. Haber

President
Edward J. Miller

Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting
October 1, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Chrapla and Steber; Attorney Giese, Manager Bues, Secretary Miller. Bob Owen of Consoer, Townsend and Associates was also present.

Absent: Superintendent Schuelke

Bob Owen of Consoer, Townsend and Associates presented the plans and specifications for the Neenah Relief Interceptor Sewer (73027).

Moved by Commissioner Kubicka, seconded by Commissioner Steber to approve the plans and specifications for the Neenah Relief Interceptor Sewer (73027) and recommended advertising for bids. All present voting aye; Nays, none. Motion carried.

Manager Bues suggested that contact be made with the Wisconsin Department of Natural Resources to determine their opinions on the possibility of receiving state and federal aids for the interceptor sewer relief serving the City of Neenah and also determine the estimated dates when such money might be available, based on our priority number of 174.

Moved by Commissioner Enz, seconded by Commissioner Kubicka to approve the revised plans and specifications for the Neenah-Menasha Wastewater Treatment Plant Expansion Project C550484 and authorize they be sent to the Department of Natural Resources and Environmental Protection Agency for their approval and authorization to advertise for bids. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Steber that the Manager be instructed to check the construction drawings of the incinerator plant expansion to determine the method of supports specified for the hot air duct in the ash room and report his findings back to the Commission. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Steber to adopt the following Resolution:

A RESOLUTION DECLARING AN EMERGENCY AND AUTHORIZING
PUBLIC CONSTRUCTION WITHOUT THE LETTING OF BIDS

WHEREAS, the sludge dryer hot air duct located in the ash room at the Neenah-Menasha Sewerage Commission Disposal Plant recently collapsed and damaged said duct and adjoining equipment,

WHEREAS, the sludge dryer hot air duct is presently inoperative and in need of immediate repair,

WHEREAS, the operation of the sludge dryer hot air duct is necessary for the drying of wet sludge and without it, it is necessary to wet haul the sludge at great expense,

WHEREAS, the public health and welfare require that the sludge dryer hot air duct and other miscellaneous equipment presently damaged, be repaired as soon as possible,

BE IT THEREFORE RESOLVED AS FOLLOWS:

(cont...)

Minutes of the Special Meeting of October 1, 1973 cont...

That the aforesaid repairs necessary to the sludge dryer hot air duct and other miscellaneous equipment constitutes an emergency and whereby the public health and welfare of the people of the Cities of Neenah and Menasha is endangered,

That because of the aforesaid emergency existing that the contract for said repairs be made as authorized by the Commission without the letting of bids as required by Wisconsin Statute 62.15,

That this resolution is adopted pursuant to Wisconsin Statute 62.15(1b)

Dated at Menasha, Wisconsin, this 1st day of October, 1973.

Neenah-Menasha Sewerage Commission


Adam Haber, President


Elmer Enz, Secretary

All present voting aye; nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Enz to accept the low bid of \$7,300.00 by August Winter and Sons, Inc. for repairs to the hot air duct in the ash room. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Nays, none. Motion carried. Meeting adjourned at 8:45 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

October 8, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Chrapla, Steber; Attorney Giese, Manager Bues, Secretary Miller.

Absent: Superintendent Schuelke, Alderman Troyer (City of Neenah), Alderman LaCount (City of Menasha)

Moved by Commissioner Steber, seconded by Commissioner Chrapla that the minutes of the Regular Meeting of September 24, 1973 and Special Meeting of October 1, 1973 be approved and ordered placed on file. All present voting aye; Nays, none. Motion carried.

Communications were read, approved and ordered placed on file.

Moved by Commissioner Chrapla, seconded by Commissioner Steber that the Plant Manager be empowered to answer the letter of October 4, 1973 from J. J. Kraus, Director of Administration, City of Neenah regarding the construction of a larger Sewerage Commission owned interceptor sewer which will serve the City of Neenah and explain why, under EPA regulations we cannot simultaneously apply for financial assistance and start construction. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Steber to approve partial payment #2 to August Winter & Sons, Inc. in the amount of \$11,835.00 for modifications to the Incinerator. Voting aye; Commissioners Haber, Steber, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Enz to approve payment to Consoer, Townsend and Associates in the amount of \$12,242.25 for engineering services performed to August 31, 1973 on the preparation of detailed designs, contract drawings, specifications and other contract documents for a relief intercepting sewer in compliance with Division "B" of the agreement for engineering services dated August 20, 1971. Voting aye; Commissioners Haber, Steber, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

(cont.)

Minutes of the Regular Meeting of Oct. 8, 1973 cont...

At Commissioner Chrapla's request, a bill from American Pipe Services for \$3,125 (pkpe sealing) was referred to the Commission Attorney for a legal opinion prior to approval. No motion was made or carried on this item.

At Commissioner Chrapla's request, the Contract Supplement No. 1 for the August Winter and Sons work on the Incinerator Modification, which reduces the contract from \$56,000 to \$43,000 be referred to the Commission Attorney for a legal opinion prior to approval. No motion was made or carried on this item.

At Commissioner Chrapla's request, the Commission Auditor was to be consulted on the proportioning of the interest received from invested surplus cash, between the Cities of Neenah and Menasha. No motion was made or carried on this item.

Moved by Commissioner Steber, seconded by Commissioner Chrapla to approve operating fund vouchers #1153 thru #1297 in the amount of \$99,327.24 for the month of September, 1973. Voting aye; Commissioners Haber, Steber, Chrapla, Kubicka and Enz. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 8:35 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

October 22, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Chrapla, Steber; Attorney Giese, Manager Bues, Superintendent Schuelke, Secretary Miller. Alderman Troyer (City of Neenah). Bob Biebel of Consoer, Townsend and Associates was also present.

Absent: Alderman LaCount (City of Menasha)

Moved by Commissioner Kubicka, seconded by Commissioner Enz that the minutes of October 8, 1973 be approved and ordered placed on file. All present voting aye; Nays, none. Motion carried.

Communications were read, approved and ordered placed on file.

Moved by Commissioner Steber, seconded by Commissioner Enz to grant American Can Company permission to install a new manhole with a flume and a remote recorder-totalizer to facilitate measuring the sanitary sewage from the River Street Plant at the expense of American Can Company. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Chrapla to retain Hesson and Goode, Industrial Consultants to represent the Commission in the 1974 Labor Negotiations. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber that Commissioner Enz be appointed as the Commission representative in the 1974 Labor Negotiations. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Enz to authorize payment of \$3,125.00 to American Consulting Services for sealing and televising sewers. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Steber to approve Contract Supplement No. 1, Incinerator Modifications to August Winter & Sons, Inc. reducing their bid from \$56,000 to \$43,000. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka that any contract extension, or modification thereof requiring action by the Neenah-Menasha Sewerage Commission shall first be referred to the Commission legal Counsel for examination before it comes before the Commission for debate or action. All present voting aye; Nays, none. Motion carried.

(continued)

revised
Nov.
12, 1973

Minutes of the Regular Meeting of October 22, 1973 cont...

✓ Moved by Commissioner Enz, seconded by Commissioner Steber to renew the Boiler Insurance with Maryland Casualty Co. (Howley Agency) for 3 years dating from December 9, 1973 to 1976. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

✓ Moved by Commissioner Enz, seconded by Commissioner Steber to renew the Comprehensive General Liability Insurance with the McClone Agency for 6 months dating from November 11, 1973 to May 11, 1974. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Commission President Haber called for an executive session following the meeting.

Moved by Commissioner Steber, seconded by Commissioner Enz to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:30 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Special Meeting

November 12, 1973

Meeting called to order by Commission President Haber.

A condensed version of the 1974 proposed Sewerage Commission budget was presented to the Finance Committees of Neenah and Menasha with additional details to be prepared for the two Common Councils.

Manager Bues was invited to attend the budget hearings to be held at 7:00 P.M. November 13 at the Public Library in Menasha and at 7:00 P.M. November 15 at the S. F. Shattuck High School in Neenah.

No vote was taken on the budget. The two Cities indicated they would forward a notice of approval when such action was taken.

The meeting was adjourned.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

November 12, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Chrapla, Steber; Attorney Giese, Manager Bues, Superintendent Schmelke, Secretary Miller, Alderman Troyer (City of Neenah).
Bob Biebel of Consoer, Townsend and Associates was also present.

Absent: Alderman LaCount (City of Menasha)

Moved by Commissioner Steber, seconded by Commissioner Enz that the minutes of the Regular Meeting of October 22, 1973 be approved and ordered placed on file. All present voting aye; Nays, none. Motion carried.

(continued on next page)

Minutes of the Regular Meeting of November 12, 1973

Communications were read, approved and ordered placed on file.

Moved by Commissioner Chrapla, seconded by Commissioner Steber that the Soil Testing Services of Wisconsin, Inc. proposal regarding subsurface investigation work for the interceptor sewer project be approved subject to the changes and additions recommended by the Commission Attorney in his letter of November 12, 1973. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber, and Enz. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla that Wisconsin Tissue Mills be billed for extra labor costs to restore the Neenah-Menasha Wastewater Treatment Plant clarifiers to normal use after the plant had been slugged by the Tissue Mills on November 8, 9 and 10. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to approve partial payment #3 in the amount of \$7,650.00 to August Winter and Sons, Inc. for Modifications to the Incinerator. Voting aye; Commissioners Haber, Kubicka, Steber and Enz. Nays, none. Commissioner Chrapla abstained. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Enz to approve partial payment #2 of \$340.63 to Consoer, Townsend and Associates for Engineering Services performed on studies on preparation of design standards for industrial waste measuring and sampling stations in accordance with authorization of July 12, 1971 and in accordance with Consoer, Townsend and Associates proposal dated April 29, 1971. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Kubicka to approve payment in full of \$738.00 to Plibrico Sales and Service Co. for emergency repairs to side wall of incinerator. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber that the minutes of October 22, 1973 be amended to indicate a revised contract total of \$43,600 instead of \$43,000 for the modification of the incinerators by August Winter and Sons, Inc. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka that the minutes of September 4, 1973 be amended to state a revised total of \$1,965.00 instead of \$1,945.00 for labor and materials for emergency repairs to the breeching in the incinerator by Plibrico Sales and Service Co. and that the bill be paid. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Steber that the Plant Manager and Commission Attorney be directed to draw up a contract with Badger Laboratories and Engineering for performing daily laboratory analyses on industrial waste samples to determine Suspended Solids and non-settleable BOD at a bid price of \$7.95 per sample per day. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Steber that Operating Fund Vouchers #1298 thru #1441 in the amount of \$76,974.96 for the month of October, 1973 be approved. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Enz to adjourn the meeting. All present voting aye; Nays, none. Meeting adjourned at 9:15 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

November 26, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Chrapla, Steber; Attorney Giese, Manager Bues, Secretary Miller. Alderman Troyer (City of Neenah)

Absent: Superintendent Schuelke; Alderman LaCount (City of Menasha)

Moved by Commissioner Enz, seconded by Commissioner Kubicka that the minutes of the Special Meeting and Regular Meeting of November 12, 1973 be approved and ordered placed on file. All present voting aye; Nays, none. Motion carried. (continued)

Minutes of the Regular Meeting of November 26, 1973 cont...

Communications were read, approved and ordered placed on file.

Moved by Commissioner Chrapla, seconded by Commissioner Steber to authorize the Plant Manager to investigate the charges so far incurred in the setting-up metering and sampling including time spent by Consoer, Townsend and Associates and report back to the Commission with his recommendations concerning the matter at the first meeting in January, 1974. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber that future proposed Neenah-Menasha Sewerage Commission budgets for the succeeding fiscal years be presented to the Commission on or before October 25 of each preceeding year. Copies of the proposed budget shall be mailed or delivered to each Commissioner no less than seven days prior to the date scheduled for the Commission budget hearing. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Kubicka that the 1974 Neenah-Menasha Sewerage Commission budget be adopted as presented, in the amount of \$1,137,650 for operations and \$8,638,295 for capital outlay. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Steber that the Courtney Place User Fee be referred to the Plant Manager for study with his recommendations presented to the Commission at the next Commission meeting. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka that the Commission authorize the Plant Manager to consult with our auditors concerning the feasibility of formalizing the account descriptions in our accounting system and to report back to the Commission regarding this matter together with any recommendations at the second regular meeting of the Commission in January, 1974. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka that the Commission authorize the Plant Manager to investigate the types and costs of fidelity bonds available for office personnel and report back to the Commission regarding this matter together with his recommendations at the second regular meeting of the Commission in January, 1974. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Enz that all Commission checks be prenumbered effective January 1, 1974. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Chrapla to adjourn the meeting. All present voting aye; Meeting adjourned at 9:00 P.M.


President


Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

December 10, 1973

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Chrapla, Steber; Attorney Giese, Manager Bues, Superintendent Schuelke, Secretary Miller; Alderman Troyer (City of Neenah) Mark Reeves of Consoer, Townsend and Associates.

Absent: Alderman LaCount (City of Menasha)

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka that the minutes of the Regular Meeting of November 26, 1973 be approved and ordered placed on file. All present voting aye; Nays, none. Motion carried.

Communications were read, approved and ordered placed on file.

Moved by Commissioner Chrapla, seconded by Commissioner Enz to approve payment of \$998.92 to Hesson and Goode, Industrial Consultants for professional services in regard to Labor Negotiations. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

(continued)

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Moved by Commissioner Enz, seconded by Commissioner Kubicka to approve the contract with Badger Laboratories and Engineering Inc. for industrial testing and sampling and further that the proper Commission officials be authorized to execute the contract leaving the beginning date open with the Manager instructed to fill in the date as to commencement. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Enz to approve the Courtney Court Agreement for one more year with the \$39.00 per household per year rate for providing wastewater treatment. It is understood that the City of Neenah will also negotiate an additional charge for their services. Voting aye; Commissioners Haber, Kubicka, Steber and Enz. Voting nay; Commissioner Chrapla, Motion carried.


Moved by Commissioner Kubicka, seconded by Commissioner Enz to renew the Boiler and Machinery insurance for three years with the Maryland Casualty Co. (James D. Howley Agency) with coverage increased to \$1,000,000 for a total premium of \$6,594. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Enz that operating fund vouchers #1442 thru #1622 for the month of November, 1973 in the amount of \$109,552.34 be approved. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.

Moved by Commissioner Enz, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:00 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 7, 1974

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Chrapla, Steber; Attorney Giese, Manager Bues, Superintendent Schuelke, Secretary Miller. Mayor James A. Adams (City of Menasha), Mayor R. V. Hauser (City of Neenah). Bob Biebel and Mark Reeves of Consoer, Townsend and Associates were also present.

Absent: Commissioner Enz. Alderman Troyer (City of Neenah) and Alderman LaCount (City of Menasha)

Moved by Commissioner Steber, seconded by Commissioner Kubicka that the minutes of the Regular Meeting of December 10, 1973 be amended to delete Commissioner Steber's name from the vote on payment to Hesson and Goode as he was not in attendance at the meeting at that time. The minutes were then approved and ordered placed on file. All present voting aye; Nays, none. Motion carried.

Communications were read, approved and ordered placed on file.

Moved by Commissioner Kubicka, seconded by Commissioner Steber that payment of \$21,433.50 be made to Consoer, Townsend and Associates for Engineering Services performed to November 30, 1973 on the preparation of detailed designs, contract drawings, specifications and other contract documents for the relief intercepting sewer to Neenah in compliance with Division "B" of the agreement for engineering services dated August 20, 1971. Voting aye; Commissioners Haber, Chrapla, Kubicka, and Steber. Nays, none. Motion carried.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka to authorize the President and Secretary of the Commission to sign the right-of-entry documents from the Bergstrom Paper Company in regard to access by the Interceptor Engineers. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Kubicka that payment in the amount of \$7,300.00 be made to August Winter and Sons, Inc. for emergency repairs to the damaged dryer duct per quote of 9/28/73. Voting aye; Commissioners Haber, Chrapla, Kubicka and Steber. Nays, none. Motion carried.

(continued)

Minutes of the Regular Meeting of January 7, 1974 cont...

Moved by Commissioner Kubicka, seconded by Commissioner Steber that Consoer, Townsend and Associates be authorized to make a preliminary investigation of methods for incinerating greases and oils which accumulate in the wastewater treatment of the proposed plant expansion. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Kubicka that industry be billed for the \$2,240.96 costs incurred in the Industrial Metering and Sampling for 1973. Each metering and sampling station (5) shall pay a pro-rata share of the costs. All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Kubicka, seconded by Commissioner Steber that the Commission approve the Hydrite Chlorine Contract from January 1, 1974 to December 31, 1974 and authorize the President and Secretary to execute the contract. Voting aye; Commissioners Haber, Kubicka, and Steber. Nays, none. Commissioner Chrapla abstained.

Moved by Commissioner Chrapla, seconded by Commissioner Kubicka that Manager Bues, Attorney Giese, and Commissioner Haber represent the Commission at the DNR-EPA Discharge Permit Hearing on January 15, 1974 at Lawrence University, Appleton in regard to granting a permit. All present voting aye; Nays, none. Motion carried.

Commission President Haber called for an executive session following the Regular Meeting to discuss labor agreement negotiations.

Moved by Commissioner Steber, seconded by Commissioner Kubicka to adjourn the meeting. All present voting aye; Motion carried. Meeting adjourned at 9:40 P.M.



President



Secretary

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

January 28, 1974

Meeting called to order by Commission President Haber.

Present: Commissioners Haber, Kubicka, Enz, Chrapla, Steber; Attorney Giese, Manager Bues, Superintendent Schuelke, Secretary Miller. Mayor R. V. Hauser (City of Neenah), Alderman Troyer (City of Neenah). Bob Biebel and Mark Reeves of Consoer, Townsend and Associates were also present.

Absent: Alderman LaCount (City of Menasha).

Moved by Commissioner Chrapla, seconded by Commissioner Steber that the minutes of the Regular Meeting of January 7, 1974 be amended as follows:

Paragraph 2 to read: Communications were read and ordered placed on file. (word "approved" was removed)

Paragraph 6 to read: Moved by Commissioner Kubicka, seconded by Commissioner Steber that Consoer, Townsend and Associates be authorized to make a preliminary investigation of methods for incinerating greases and oils which accumulate in the wastewater treatment of the proposed plant expansion at no charge.

All present voting aye; Nays, none. Motion carried.

Moved by Commissioner Steber, seconded by Commissioner Kubicka that the minutes of the Regular Meeting of January 7, 1974 be approved as amended and ordered placed on file. All present voting aye; Nays, none. Motion carried.

Communications were read and placed on file.

Moved by Commissioner Steber, seconded by Commissioner Kubicka that payment of \$449.89 be made to Hesson & Goode, Industrial Consultants, for professional services in regard to 1974 Labor Negotiations. Voting aye; Commissioners Haber, Chrapla, Kubicka, Steber and Enz. Nays, none. Motion carried.