

MINUTES OF SPECIAL MEETING

NEENAH-MENASHA SEWERAGE COMMISSION

December 29, 1958

Present: Commissioners Clifford, Liebhauser, DenDooven, Hollenbeck and Supt. Sorensen.

Absent: Commissioner Woods and Attorney Crowley.

On motion by Commissioner, DenDooven, seconded by Commissioner Hollenbeck the bid of Baur Truck & Equipment, Inc. of \$2,400.00 and old truck being low of (4) bids to furnish a truck for Commission use, was accepted. All voting aye.

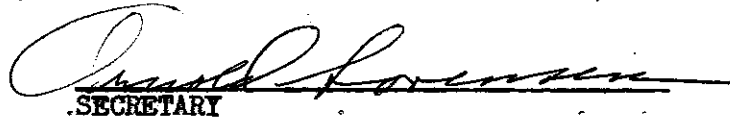
A letter from Komline-Sanderson Engineering Corp. was read and discussed. Motion made by Commissioner Liebhauser, seconded by Commissioner DenDooven, to pay Komline-Sanderson Engineering Corp. \$7,500.00 on their contract for Dewatering equipment.

The renewal of Kimberly-Clark Corp. contract for treatment of Industrial and Sanitary wastes from the Lakeview Mill was discussed at length. On motion by Commissioner DenDooven, seconded by Commissioner Liebhauser a new contract was entered into the flat rate charge being increased from \$1,125.00 to \$5,000.00 annually and doubling the charge over the allowable flow on the flat rate. All voting aye.

The Superintendent was instructed to secure the services of Willard Schenck Co. Auditors to audit the Commission's books as soon as possible.

The Superintendent was instructed to purchase a typewriter from Aaron's Office Machines at a cost of \$145.00.

There being no further business the meeting was adjourned.


SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

January 27, 1959

Present: Commissioners Clifford, Liebhauser, Woods, DenDooven, Hollenbeck and
Supt. Sorensen.

Absent: Attorney Crowley.

Minutes of regular meeting of December 17, 1958, were read, approved and ordered
placed on file.

Minutes of Special Meeting of December 29, 1958, were read, approved and ordered
placed on file.

On motion by Commissioner Woods, seconded by Commissioner Liebhauser, operating fund
vouchers #783 thru #883 in the amount of \$21,120.66 were allowed and ordered paid, all
voting aye.


The condition of the stack temperatures and sludge dryer were discussed at length. The
Commission decided to have Commissioner Clifford write Combustion Engineering Company
Concerning these and other matters.

On motion by Commissioner DenDooven, seconded by Commissioner Hollenbeck, the request
of Dick Oudenhoven Construction Company accompanied by the approval of McMahon Engineering
Company for \$6,406.80 was allowed. All voting aye.

A letter from Local #1541 Union was read and ordered placed on file.

The Superintendent was instructed to obtain information from other Sewage Plant
Operators as to fly ash and other problems.

On motion by Commissioner Liebhauser, seconded by Commissioner Woods, the meeting
was adjourned, all voting aye.


SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

February 24, 1959

Present: Commissioners Liebhauser, Woods, DenDooven, Hollenbeck and Supt. Sorensen.

Absent: Commissioner Clifford and Attorney Crowley.

Minutes of regular meeting of January 27, 1959 were read, approved and ordered placed on file.

On motion by Commissioner Woods, seconded by Commissioner Hollenbeck, operating fund vouchers #1 thru #86 in the amount of \$10,900.04 be allowed and ordered paid. All voting aye.


On motion by Commissioner DenDooven, seconded by Commissioner Woods, that Supt. Sorensen be designated Agent for the Wisconsin Retirement Fund, with Attorney Crowley as alternate. All voting aye.

The question of group insurance for the plant personnel was held over for the next meeting for further study. The Superintendent was instructed to obtain more information.

On motion by Commissioner DenDooven, seconded by Commissioner Hollenbeck, that Sylvester Ashenbrenner and Herbert Kramer, Chief Operator and Chemist-Clerk, attend the operator's short course at the University of Wisconsin for the full course and Supt. Sorensen for one day, at Commission expense. All voting aye.

The Superintendent was instructed to write the Menasha Water & Light Commission for recommendations regarding use of capacitors at the Neenah-Menasha Sewage Treatment Plant.

On motion by Commissioner Woods, seconded by Commissioner DenDooven, the meeting was adjourned, all voting aye.


SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

March 26, 1959

Present: Commissioners Clifford, Liebhauser, Woods, DenDooven, Hollenbeck, Attorney Crowley and Superintendent Sorensen.

Minutes of regular meeting of February 24, 1959 were read, approved and ordered placed on file.

On motion by Commissioner DenDooven, seconded by Commissioner Woods, operating fund vouchers #87 thru #181 in the amount of \$12,987.36 be allowed and ordered paid. All voting aye.

On motion by Commissioner Woods, seconded by Commissioner DenDooven, that the Auditors report by Willard Schenk be accepted and placed on file. All voting aye.

Superintendent Thomas McGuire of the Menasha Water & Light Commission explained the use of capacitors to reduce the cost of electrical power at the plant. Moved by Commissioner Liebhauser, seconded by Commissioner Woods, that action be deferred until further study had been made by Commissioner Hollenbeck. All voting aye.

A letter from Combustion Engineering Company urging the development of a source of cooling water with a minimum of dissolved oxygen and carbon dioxide was read and action deferred until further study could be made.

Plans by Combustion Engineering Company of a scrubber to be installed in the furnace breeching for the control of fly ash were discussed.


On motion by Commissioner Liebhauser, seconded by Commissioner DenDooven, that action on Group Insurance for the plant personnel be deferred until the next meeting.

Superintendent Sorensen was instructed to obtain proposals for disposal and handling of ashes from truckers.

A letter from Strange Paper Company was read and referred to Commissioner Woods for discussions with Company Officials.

A request from Tri-City Septic Service for permission to dump septic tank wastes in the Commission's interceptors was denied on motion by Commissioner Liebhauser, seconded by Commissioner DenDooven. All voting aye.

There being no further business the meeting was adjourned, all voting aye.


SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION
April 22, 1959

Present: Commissioners Clifford, Leibhauser, Woods, Hollenbeck, Attorney Crowley
and Supt. Sorensen.

Absent: Commissioner DenDooven.

Minutes of the regular meeting of March 26, 1959 were read, approved and ordered placed on file.

On motion by Commissioner Liebhauser, seconded by Commissioner Hollenbeck, operating fund vouchers #182 thru #258 in the amount of \$15,695.88 were allowed and ordered paid, all voting aye.

Group insurance for plant personel was discussed and deferred until the next Commission meeting when more information would be available.

Commissioner Woods reported on Strange Paper Company waste. Not having been given much information as to amount of solids or flow no further action was taken.

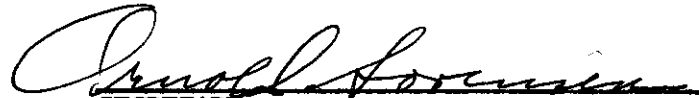
Several proposals from truckers to take over the hauling of ashes from the incinerating plant were read and discussed. On motion by Commissioner Liebhauser, seconded by Commissioner Woods it was decided to continue with our present system. All voting aye.

A letter from the Neenah Sanitary District concerning rates was read and referred to Attorney Crowley and Commissioner Clifford for an answer.

A letter from Combustion Engineering Company on cooling water for the charging chutes was read and referred to Commissioner Clifford and Attorney Crowley.

On motion by Commissioner Hollenbeck, seconded by Commissioner Woods that the Commission advertise for bids for capacitors to better the plant power situation. All voting aye.

There being no further business the meeting was adjourned, all voting aye.


SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION
May 13, 1959

Present: Commissioners Clifford, Leibhauser, DenDooven, Hollenbeck, Attorney
Crowley and Supt. Sorensen.

Absent: Commissioner Woods.

Minutes of regular meeting of April 22, 1959 were read, approved and ordered placed on file.

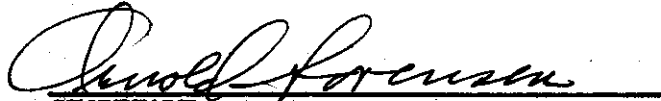
On motion by Commissioner Leibhauser, seconded by Commissioner DenDooven, operating fund vouchers #259 thru #336 in the amount of \$12,712.14 were allowed and ordered paid. All voting aye.

The matter of group insurance was discussed and held over for further study until the next meeting.

On motion by Commissioner Liebhauser, seconded by Commissioner DenDooven, the unused portion (\$2,489.08) of the 1958 operating fund was ordered returned to the two Cities in equal amounts, all voting aye.

Deversion of paper mill wastes from Strange Paper Company to the Neenah-Menasha Sewerage Commission Plant was discussed and action deferred until more information was available.

There being no further business the meeting was adjourned, all voting aye.


SECRETARY

MINUTES OF SPECIAL MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

May 20, 1959

Present: Commissioners Clifford, Liebhauser, DenDooven, Mayor DuCharme and Supt. Sorensen.

Absent: Commissioner Woods and Attorney Crowley.

A letter of resignation from Commissioner Woods for the reason he was moving from the two Cities was read and accepted by the Commission with regret.

Mr. Nyle Austin was nominated by Commissioner Hollenbeck, seconded by Commissioner Leibhauser as a member of the Commission replacing Robert Woods who resigned. All voting aye.


Mayor Du Charme of the City of Menasha asked about progress on the changes and incinerator capacity. He was assured that all refuse and garbage received was being burned. There was also a general discussion on the importance of elimination of storm water, basements drains and seepage from the sewer and interceptor system.

Commissioner Clifford reported on a telephone conversation with Combustion Engineering Corp. home office concerning the length of time being taken to install gas scrubber to eliminate fly ash and also other matters in connection with the incinerators.

The Superintendent was instructed to make an inspection of the interceptors under both wet and dry weather conditions and also the amount of sediment collected at the bottom of the lines and report at the next meeting.

On motion by Commissioner DenDooven, seconded by Commissioner Liebhauser, Commissioner Hollenbeck and Attorney Crowley were authorized to prepare specifications and advertize for bids on capacitors for the plant power system. All voting aye.

There being no further business Commissioner Liebhauser moved to adjourn, all voting aye.


SECRETARY

MINUTES OF SPECIAL MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

June 30, 1959
4:30 P.M.

Present: Commissioners Clifford, Liebhauser, Hollenbeck, Austin, Attorney Crowley
and Superintendent Sorensen.

Absent: Commissioner DenDooven.

Meeting called to order by Commission President Clifford to open bids for Capacitors
for the plant power system.

On motion by Commisiener Liebhauser, seconded by Commissioner Austin the bid of
Keil & Werner Electric Company was referred to Commissioner Austin and Hollenbeck
for study. All voting aye.

On motion by Commissioner Hollenbeck, seconded by Commissioner Liebhauser, the
Special Meeting was adjourned. All voting aye.


SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

June 30, 1959.

Present: Commissioners Clifford, Liebhauser, Hollenbeck, Austin, Attorney Crowley and Superintendent Sorensen.

Absent: Commissioner DenDooven.

Meeting called to order by Commission President Clifford.

The minutes of the regular meeting of May 13, 1959 were read, approved and ordered placed on file.

The minutes of the special meeting of May 20, 1959 were read, approved and ordered placed on file.

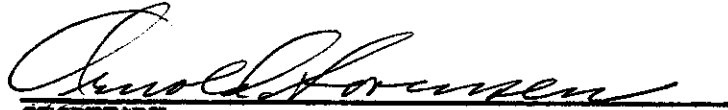
On motion by Commissioner Liebhauser, seconded by Commissioner Hollenbeck, operating fund vouchers #337 thru #404 in the amount of \$11,757.70 for the month of May, 1959 were allowed and ordered paid. All voting aye.

Several plans for either cooling or lining the charging chutes to the furnaces were discussed and the problem referred to Commissioner Austin for further study.

On motion by Commissioner Hollenbeck, seconded by Commissioner Austin the Superintendent be authorized to purchase a 1½ ton temperature and humidity control unit for the laboratory use at a price not to exceed \$300.00. All voting aye.

On motion by Commissioner Liebhauser, seconded by Commissioner Austin, that the recommendation of Commissioners Hollenbeck and Austin to purchase capacitors for the plant power system from Keil & Werner Electric Company on their bid of \$1,150.00 be accepted and an order be given Keil & Werner Electric Company to proceed with the installation as specified in their bid. All voting aye.

There being no further business the meeting was adjourned. All voting aye.


SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

July 28, 1959.

Present: Commissioners Clifford, DenDooven, Hollenbeck, Attorney Crowley and Superintendent Sorensen.

Absent: Commissioners Liebhauser and Austin.

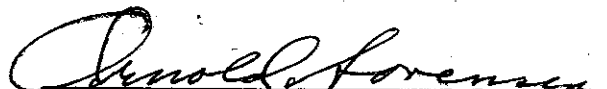
Minutes of Special Meeting of June 30, 1959 were read, approved and ordered placed on file.

Minutes of Regular Meeting of June 30, 1959 were read, approved and ordered placed on file.

On motion by Commissioner DenDooven, seconded by Commissioner Hollenbeck, operating fund vouchers #405 thru #490 in the amount of \$17,474.14 were approved and ordered paid. All voting aye.

On motion by Commissioner DenDooven, seconded by Commissioner Hollenbeck that the John Hancock Insurance Company having offered a policy best covering of Commission employees be awarded group insurance contract. The Commission to assume full cost. All voting aye.

There being no further business the meeting was adjourned.


SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION
August 19, 1959

Meeting called to order by Commission President W. H. Clifford.

Present: Commissioners Clifford, Liebhauser, Austin, Attorney Crowley and Superintendent Sorensen.

Absent: Commissioners DenDooven and Hollenbeck.

Minutes of regular meeting of July 28, 1959 were read, approved and ordered placed on file.

On motion by Commissioner Liebhauser, seconded by Commissioner Austin, operating fund vouchers #491 thru #586 in the amount of \$14,678.77 were approved and ordered paid, all voting aye.

On motion by Commissioner Austin, seconded by Commissioner Liebhauser, that the operating budget for the year 1960 be set at \$175,000.00, Commission President W. H. Clifford to so write the two Mayors. All voting aye.

On motion by Commissioner Leibhauser, seconded by Commissioner Austin, that final payment on contracts #2, (Heating & Ventilating) and contract #3, (Piping and Plumbing) approved by McMahon Engineering Company, be made. All voting aye.

On motion by Commissioner Liebhauser, seconded by Commissioner Austin, that Superintendent Sorensen proceed with the work of installing yard watering line so landscaping grounds could be finished. All voting aye.

On motion by Commissioner Austin, seconded by Commissioner Liebhauser, that the Neenah-Menasha Sewerage Commission purchase a recording depth meter to be used in checking interceptor flows, at a cost at approximate \$250.00, all voting aye.

There being no further business the meeting was adjourned, all voting aye.


SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

September 24, 1959

Present: Commissioners Clifford, Liebhauser, DenDooven, Hollenbeck, Austin,
Attorney Crowley and Superintendent Sorensen.

Meeting called to order by Commission President Clifford.

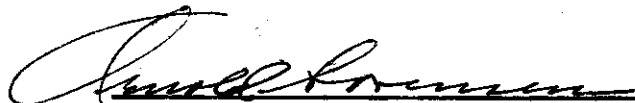
Minutes of regular meeting of August 19, 1959 were read, approved and ordered placed on file.

Operating fund vouchers #587 thru #670 in the amount of \$14,669.30 were approved and ordered paid on motion by Commissioner Liebhauser, seconded by Commissioner DenDooven. All voting aye.

Re-use of cooling water was discussed at length and the Superintendent was instructed to make further study together with Commissioner Liebhauser.

On motion by Commissioner Liebhauser, seconded by Commissioner Hollenbeck, final payment to F. H. Peters Plumbing & Heating Company, approved by McMahon Engineering Company, was ordered paid. All voting aye.

There being no further business the meeting was adjourned.


SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

November 12, 1959.

Present: Commissioners Clifford, Liebhauser, Hollenbeck, Austin and Superintendent Sorensen.

Absent: Commissioner DenDooven and Attorney Crowley.

Meeting called to order by Commission President W. H. Clifford.

Minutes of regular meeting of September 24, 1959 were read, approved and ordered placed on file.

On motion by Commissioner Hollenbeck, seconded by Commissioner Liebhauser, operating fund vouchers #671 thru #832 in the amount of \$29,196.40 for the months of September and October, 1959 were approved and ordered paid. All voting aye.

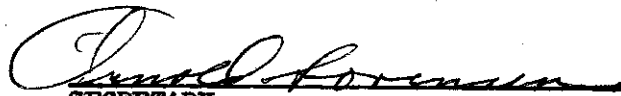
The matter of group insurance for Commission employees was discussed at length and referred to Commissioner Clifford to write a letter to each employee explaining the plan now in force and the one offered by the Wisconsin Group Insurance Board.

On motion by Commissioner Austin, seconded by Commissioner Hollenbeck, expenses for two men to the Wisconsin Conference of Sewage Plant Operators were allowed. All voting aye.

The Superintendent was instructed to prepare a list of spare parts necessary for the operation of the furnaces for the next Commission Meeting.

The Superintendent was instructed to check on various calculators and obtain prices for replacing the one presently in use at the Commission's office.

There being no further business the meeting was adjourned.


SECRETARY

At the last Commission meeting it was decided that after the minutes were written a copy be sent to each Commissioner for approval or correction signed and returned to the Commission office. This way, the copies could be sent to the City offices sooner than by waiting for the next Commission meeting.

MINUTES OF SPECIAL MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

November 25, 1959

Present: Commissioner Clifford, Liebhauser, DenDooven, Austin and Superintendent Sorensen.

Absent: Commissioner Hollenbeck and Attorney Crowley.

Meeting called to order by Commission President W. H. Clifford.

The Wisconsin Group Insurance was discussed at length and on motion by Commissioner Liebhauser, seconded by Commissioner DenDooven it was decided to accept that plan. All voting aye.

The Superintendent was instructed to mail a copy of the resolution of acceptance to the Wisconsin Group Insurance Board immediately after the meeting to be certain of their receiving it before the deadline of November 30, 1959.

The Superintendent was instructed to write letters to two Commission employees who have been working on a temporary basis advising them they are now eligible to be included in the Wisconsin Retirement Fund and if they wished, to be included in the group insurance plan.

There being no further business the meeting was adjourned.


SECRETARY

MINUTES OF REGULAR MEETING
NEENAH-MENASHA SEWERAGE COMMISSION

December 15, 1959

Present: Commissioners Clifford, DenDooven, Hollenbeck, Austin, Attorney
Crowley and Superintendent Sorensen.

Absent: Commissioner Liebhauser.

Meeting called to order by Commission President W. H. Clifford.

Minutes of regular meeting of November 12, 1959 were read, approved and
ordered placed on file.

Minutes of special meeting of November 25, 1959 were read, approved and
ordered placed on file.


On motion by Commissioner DenDooven, seconded by Commissioner Austin,
operating fund vouchers #833 thru #918 in the amount of \$13,111.30 were
approved and ordered paid, all voting aye.

The Superintendent was instructed to begin using depth recorders to
ascertain flows in various manholes on the interceptors during wet and
dry weather.

A letter from the Menasha Park and Recreation Board asking permission to
use land north of the Sewage Treatment Plant for a skating rink was read
and on motion by Commissioner Hollenbeck, seconded by Commissioner DenDooven,
permission was granted under the conditions outlined in the letter. All
voting aye.

The question of salaries for 1960 was discussed at length and on motion by
Commissioner Hollenbeck, seconded by Commissioner DenDooven, increases of
approximately 3% were granted. All voting aye.

There being no further business the meeting was adjourned.


SECRETARY

